

**VILLAGE OF BELLFLOWER, ILLINOIS  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING NOTICE AND AGENDA  
FOR  
JULY 14, 2019**

The next regular meeting of the Village of Bellflower Board of Trustees will be held on Sunday, July 14, 2019 at 6:00 p.m. in the Bellflower Community Center Town Hall, 104 West Center Street, Bellflower.

**CALL TO ORDER**

Appoint and swear in Herbert Youngblood as Village Clerk retroactive to May 1, 2019.

**MINUTES**

Review and approve Minutes of the regular meeting held on June 9, 2019.

**TREASURER'S REPORT**

**PUBLIC COMMENT**

**POLICE ACTIVITIES**

**OLD BUSINESS**

- a. *Nuisance* – review junk car notification progress
- b. *Flagpole at Depot* – review completed repairs
- c. *4<sup>th</sup> of July* – initial event review
- d. *Community Center Kitchen Stove* – review final vendor/pricing/old removal/new install
- e. *Gravel* – review status of repairs to alleys and mailbox holes
- f. *Appropriations Ordinance* – review options for publishing and distributing the ordinance
- g. *Tree at Depot* – review removal and replacement status
- h. *Pavilion Message Board* – review replacement status
- i. *Building Permit* – review process to obtain building permits
- j. *Sam's Club Membership* – review cost/benefit

**NEW BUSINESS**

- a. *Phil Campbell Septic Placement* – adopt ordinance to vacate a piece of village property
- b. *Ditch Cleaning Needed* – SE corner of State and Center streets
- c. *Potential Ordinances Needed*
  - 1) Curfew on park use
  - 2) Prohibit fireworks on village-owned property without a permit
- d. *Community Center Safety Repairs*

**REPORTS**

**ADJOURN**

- a. Confirm that the next regular meeting of the Village of Bellflower Board of Trustees will be held on Sunday, August 11, 2019 at 6:00 p.m. in the Bellflower Community Center Town Hall, 104 West Center Street, Bellflower.
- b. Adjourn.

**VILLAGE OF BELLFLOWER, ILLINOIS**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING NOTICE AND AGENDA**  
**FOR**  
**AUGUST 11, 2019**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, August 11, 2019 at 6:00 p.m. in the Bellflower Community Center Town Hall, 104 West Center Street, Bellflower.

**CALL TO ORDER**

**MINUTES** – review and approve Minutes of the regular meeting held on July 14, 2019.

**TREASURER’S REPORT**

**PUBLIC COMMENT**

**POLICE ACTIVITIES**

**OLD BUSINESS**

- a. *Nuisance* – review junk car notification progress
- b. *Community Center Kitchen Stove* – review replacement status
- c. *Gravel* – review status of 1) repairs to mailbox holes, and 2) an estimate for grading of corners
- d. *Trees at Depot* – review replacement status
- e. *Pavilion Message Board* – review replacement status
- f. *Building Permit* – review process documentation status
- g. *Ordinance 2019-01 (ROW Vacation to Phil Campbell)* – review recording status
- h. *Ditch Cleaning at SE corner of State and Center streets* – review status of an estimate
- i. *Potential Ordinances Needed*
  - 1) *Curfew on Park Use* – does ordinance already exist?
  - 2) *Fireworks on Village-Owned Property* – is “permit required” language needed in the existing nuisance ordinance?
- j. *Community Center Safety Repairs* – review status of repairs to 1) concrete sidewalk leading to Concession Stand back door, and 2) light over Concession Stand door
- k. *Demolition Estimates on Unsafe Structures* – review status
- l. *Check Signing* – is the new signature card fully signed and in force?
- m. *Fire Hydrant Flushing* – should position be advertised?
- n. *Mower Repairs* – review status

**NEW BUSINESS**

- a. *Squad Car* – discuss and approve 1) submitting a grant application to purchase a squad car, and 2) allowing the mayor to sign a “Certification and Assurance by Chief Executive of Applicant Government” as part of the application

**REPORTS**

**ADJOURN**

- a. Confirm the next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, September 8, 2019 at 6:00 p.m. in the Bellflower Community Center Town Hall, 104 West Center Street, Bellflower.
- b. Adjourn.

**VILLAGE OF BELLFLOWER, ILLINOIS**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING NOTICE AND AGENDA**  
**FOR**  
**SEPTEMBER 8, 2019**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, September 8, 2019 at 6:00 p.m. in the Bellflower Community Center Town Hall, 104 West Center Street, Bellflower.

**CALL TO ORDER**

**MINUTES** – review and approve Minutes of the regular meeting held on August 11, 2019.

**TREASURER’S REPORT**

**PUBLIC COMMENT**

**POLICE ACTIVITIES**

**OLD BUSINESS**

- a. *Nuisance* – review status of 1) junk car violation notices, and 2) violation notice to Mike Hobbs for trash bag pile at southern-most “school” apartment
- b. *Community Center Kitchen Stove* – review “as needed” flat-top grill options
- c. *Gravel* – review status of repairs to mailbox holes
- d. *Trees at Depot* – review replacement status
- e. *Pavilion Message Board* – review replacement status
- f. *Building Permit Process* – review process documentation status
- g. *Ordinance 2019-01 (ROW Vacation to Phil Campbell)* – review document recording status
- h. *Grading (Community Center Corners) and Ditch Cleaning (SE corner of State and Center)* – review status
- i. *Potential Ordinances Needed*
  - 1) *Curfew on Park Use* – does ordinance already exist?
  - 2) *Fireworks on Village-Owned Property* – is “permit required” language needed in the existing nuisance ordinance?
- j. *Community Center Safety Repairs* – review status of repairs to 1) concrete sidewalk leading to Concession Stand back door, 2) light over Concession Stand door, and 3) roof repairs over Town Hall
- k. *Demolition Estimates on Unsafe Structures (garage across from Lytel home and Wilkins building)* – review status
- l. *Fire Hydrant Flushing* – review Yeadon discussions prior to advertising the job
- m. *Repairs to Mower pulled by Tractor* – review status
- n. *Next Generation 9-1-1 Address Changes* – review status
- o. *Drainage Tile Work done by Bellflower Township* – is village under any obligation?

**NEW BUSINESS**

- a. *Dugouts at Don Harden Field* – Farmer City Little League has proposed replacing the dugouts at no cost to the village
- b. *Approve Hourly Worker Wage Increase as of 5/1/2019* – increase from \$10.00 to \$11.00 per hour

**REPORTS**

**ADJOURN**

- a. Confirm the next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, October 13, 2019 at 6:00 p.m. in the Bellflower Community Center Town Hall, 104 West Center Street.
- b. Adjourn.

**VILLAGE OF BELLFLOWER, ILLINOIS**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING NOTICE AND AGENDA**  
**FOR**  
**OCTOBER 13, 2019**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, October 13, 2019 at 6:00 p.m. in the Bellflower Community Center Town Hall, 104 West Center Street, Bellflower.

**CALL TO ORDER**

**MINUTES** – review and approve Minutes of the regular meeting held on September 8, 2019.

**TREASURER’S REPORT**

- a. *Ledger Corrections* – review status
- b. *Water Fund Receipts/Expenses in General Fund* – review May 1 through August 31 summary
- c. *September 2019 Reports* – review and approve

**PUBLIC COMMENT**

**POLICE ACTIVITIES**

**OLD BUSINESS**

- a. *Nuisance* – review status of
  - 1) Junk car violation notice pictures
  - 2) Violation notice for trash bag pile at village residence
- b. *Community Center Kitchen Stove* – review “as needed” flat-top electric grill options
- c. *Gravel* – review status of repairs to mailbox holes
- d. *Trees at Depot* – review replacement status and grinding of tree stumps
- e. *Pavilion Message Board* – review replacement status
- f. *Building Permit Process* – review process documentation status
- g. *Curfew on Park Use* – review status of new ordinance from attorney
- h. *Community Center Safety Repairs* – review status of
  - 1) Hard surface leading to Concession Stand back door – replacement estimate
  - 2) Light over Concession Stand back door – LED replacement options
  - 3) Roof over Town Hall – repairs due to Wireless Data Net damage
- i. *Demolition of Unsafe Structures (garage across from Lytel home and Wilkins building)* – review status of estimates
- j. *Fire Hydrant Flushing* – review Yeadon discussions prior to advertising the job
- k. *Repairs to Mower pulled by Tractor* – review status
- l. *Dugouts at Don Harden Field* – review status of Farmer City Little League proposal
- m. *Police Protection by LeRoy* – review their interest
- n. *Street Signs* – review installation status

**NEW BUSINESS**

- a. *Public Open House* – Sunday, November 10, 4:00 p.m., cafeteria
- b. *Brush Piles on SH 54 Right-of-Way* – public is dumping brush piles
- c. *Barrier to former Railroad Crossing at Kleinbeck Street* – deteriorating; repair/replace or remove
- d. *Fence and Backstop between Community Center and Railroad* – deteriorating; repair/replace or remove
- e. *Appropriations Ordinance 2019-2020* – adopt

## **REPORTS**

## **ADJOURN**

- a. Confirm the next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, November 10, 2019 at 6:00 p.m. in the Bellflower Community Center Town Hall, 104 West Center Street.
- b. Adjourn.

**VILLAGE OF BELLFLOWER, ILLINOIS**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING NOTICE AND AGENDA**  
**FOR**  
**NOVEMBER 10, 2019**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, November 10, 2019 at 6:00 p.m. in the Bellflower Community Center Town Hall, 104 West Center Street, Bellflower.

**CALL TO ORDER**

**MINUTES** – review and approve Minutes of the regular meeting held on October 13, 2019.

**TREASURER’S REPORT**

- a. *Water Fund Receipts/Expenses in General Fund* – establish plan to periodically reimburse Water Fund (IL Funds) for water receipts surplus remaining in General Fund checking
- b. *Large Negative Balances in Ledger* – explanation
- c. *FY2018-2019 Annual Treasurer’s Report* – present filed report
- d. *October 2019 Reports* – review and approve

**PUBLIC COMMENT**

**POLICE ACTIVITIES**

**OLD BUSINESS**

- a. *Nuisance* –
  - 1) Junk cars – need property details and pictures
  - 2) Animals - violation notices for chickens and dogs/cats to be sent
- b. *Community Center “Flat-Top” Electric Grill* – review wiring and equipment estimates
- c. *Gravel* – review status of repairs to mailbox holes
- d. *Trees at Depot* – review replacement status and grinding of tree stumps
- e. *Pavilion Message Board* – review installation status
- f. *Building Permit Process* – review process documentation status
- g. *Curfew on Park Use* – review status of new ordinance from attorney
- h. *Community Center Safety Repairs* – review status of:
  - 1) Hard surface leading to Concession Stand back door – replacement plan
  - 2) Lights over Gym back doors – LED replacement options
  - 3) Roof over Town Hall – payment for repairs due to Wireless Data Net damage
  - 4) Broken window in Gym Concession Stand – repair
- i. *Demolition of Unsafe Structures (garage across from Lytel home and Wilkins building)* – review status of estimates
- j. *Fire Hydrant Flushing* – review Yeadon discussions prior to advertising the job
- k. *Repairs to Mower pulled by Tractor* – review status
- l. *Dugouts at Don Harden Field* – review status of Farmer City Little League proposal
- m. *Police Protection by LeRoy* – review their interest
- n. *Street Signs* – review installation status

**NEW BUSINESS**

- a. *FY2018-2019 Audit Report* – Stan Feller
- b. *FY2019-2020 Tax Levy* – review proposed rate
- c. *Lead in Drinking Water* – review situation
- d. *Downs Police Protection Invoice #18* – review/approve for payment

- e. *Community Center Door Locks* – review recent issues
- f. *Painting* – review estimates for Community Center Cafeteria and Library exterior sign
- g. *Thanksgiving Feast* – summary
- h. *Public Open House* – summary
- i. *Declare Surplus Property* – desktop PC; phone system

## **REPORTS**

## **ADJOURN**

- a. Confirm the next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, December 8, 2019 at 6:00 p.m. in the Bellflower Community Center Town Hall, 104 West Center Street.
- b. Adjourn.

**VILLAGE OF BELLFLOWER, ILLINOIS**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING NOTICE AND AGENDA**  
**FOR**  
**DECEMBER 8, 2019**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, December 8, 2019 at 6:00 p.m. in the Bellflower Community Center Town Hall, 104 West Center Street, Bellflower.

**CALL TO ORDER**

**MINUTES** – review and approve Minutes of the regular meeting held on November 10, 2019.

**TREASURER’S REPORT** – review and approve November 2019 reports.

**PUBLIC COMMENT**

**POLICE ACTIVITIES**

**OLD BUSINESS**

- a. *Municipal Codes*
  - 1) Nuisances
    - a) Abandoned Vehicles – review need for vehicle pictures and property details
    - b) Dangerous Buildings – discuss and determine actions needed on run-down buildings
      - i. Review letters sent in 2017 for update/action
      - ii. Add Raymond White property
      - iii. Are garage across from Lytel home and Wilkins building on list?
  - 2) Dogs and Other Animals – review violation notices sent
- b. *Community Center*
  - 1) Kitchen “Flat-Top” Electric Grill – review estimates for wiring and equipment
  - 2) Lights over Gym back doors – replace at same time as electric grill work
  - 3) Hard surface in front of Gym back doors – need additional estimate; defer until Spring 2020
  - 4) Broken window in Gym Concession Stand – review replacement estimate
- c. *Streets*
  - 1) Gravel – review status of repairs to mailbox holes
  - 2) Signs – review installation status
- d. *Park*
  - 1) Pavilion Message Board – installation pending
  - 2) Curfew on Park Use – review status/need for new ordinance from attorney
  - 3) Dugouts at Don Harden Field – review status of Farmer City Little League proposal
- e. *Depot* – review replacement status and grinding of tree stumps; defer until Spring 2020
- f. *Water*
  - 1) Lead in Drinking Water – review status
  - 2) Standby Generator for Water Tower – review status
  - 3) Fire Hydrant Flushing – review Yeadon discussions prior to advertising the job
  - 4) FY2018-2019 Audit Report – review auditor recommendations for increasing water rates and billing every 2 months rather than quarterly
- g. *Repairs to Mower pulled by Tractor* – review status
- h. *Police Protection by LeRoy* – review interest expressed by LeRoy
- i. *FY2019-2020 Tax Levy (copy attached)* – review and adopt

### **NEW BUSINESS**

- a. *Establish 2020 Meeting Schedule (copy attached)* – are April 12 and/or May 10 dates okay?
- b. *Library* – review PC purchase
- c. *Community Center*
  - 1) Review need for door lock on costume closet in kindergarten room
  - 2) Review rules for use of cafeteria
  - 3) Review location of alumni pictures

### **REPORTS**

**ADJOURN** – next meeting Sunday, January 12, 2020