

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
JANUARY 12, 2020

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, January 12, 2020 at 6:00 p.m. in the Bellflower Community Center Town Hall, 104 West Center Street, Bellflower.

CALL TO ORDER

MINUTES – review and approve Minutes of the regular meeting held on December 8, 2019.

TREASURER’S REPORT

- a. *Ameren* – present review of November payments which might have been duplicate payments.
- b. *Review and Approve December 2019 reports.*

PUBLIC COMMENT

POLICE ACTIVITIES

OLD BUSINESS

- a. *Municipal Codes*
 - 1) Nuisances
 - a) Abandoned Vehicles – review status of vehicle pictures and property details
 - b) Dangerous Buildings – review status of re-sending 2017 violation notices and Raymond White burned-out home violation notice
 - 2) Dogs and Other Animals – review status of violation notices sent
 - 3) Windmills – review if county has established village line set-back standards
- b. *Community Center*
 - 1) Kitchen “Flat-Top” Electric Grill – review status
 - 2) Lighting Updates – review status
 - 3) Hard surface in front of Gym back doors – need additional estimate; defer until Spring 2020
 - 4) Broken window in Gym Concession Stand – review estimate status
 - 5) Door lock on costume closet in kindergarten room – review status
 - 6) Rules for building use – review status
 - 7) Alumni pictures location – review status
 - 8) Racks for kitchen oven – review if racks will be purchased from McCormick (2 @ \$120 each plus \$40 freight) or if Trustee Aldrich will construct
- c. *Streets*
 - 1) Gravel – review status of repairs to mailbox holes
 - 2) Signs
 - a) Signs requiring new poles in the ground – defer until Spring 2020
 - b) Sign sizes – review vendor discussion
 - c) “No Overnight Parking” signs for Village Lines – review status
- d. *Park*
 - 1) Pavilion Message Board – installation pending
 - 2) Curfew on Park Use – review status/need for new ordinance from attorney
 - 3) Dugouts at Don Harden Field – review status of Farmer City Little League proposal
- e. *Depot* – review replacement status and grinding of tree stumps; defer until Spring 2020
- f. *Water*
 - 1) Lead in Drinking Water – review status and possible need for public information meeting

- 2) Standby Generator for Water Tower – review status
- 3) Fire Hydrant Flushing – review position requirements for advertisement
- g. *Equipment*
 - 1) Repairs to Mower pulled by Tractor – review status
 - 2) Snowplow Lights – review installation status
- h. *Library* – declare old HP PC and monitor as surplus property
- i. *Police Protection by LeRoy* – review interest expressed by LeRoy
- j. *FY2019-2020 Tax Levy* – filed 12/10/2019 with McLean County Clerk
- k. *Village Insurance* – review status of receiving Compass insurance proposal

NEW BUSINESS

- a. *Policy on Social Media*

REPORTS

ADJOURN – next meeting Sunday, February 9, 2020

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
FEBRUARY 9, 2020

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, February 9, 2020 at 6:00 p.m. in the Bellflower Community Center Town Hall, 104 West Center Street, Bellflower.

CALL TO ORDER

MINUTES – review and approve Minutes of the regular meeting held on January 12, 2020.

TREASURER’S REPORT

a. Review and Approve January 2020 reports.

PUBLIC COMMENT

POLICE ACTIVITIES

OLD BUSINESS

- a. Municipal Codes
 - 1) Nuisances
 - a) Abandoned Vehicles – review status of vehicle pictures and property details
 - b) Dangerous Buildings – review status of sending violation notices
 - 2) Dogs and Other Animals
 - a) Jerry Crowe notice – review status of personal delivery
 - b) Cat rabies vaccination – does our code need to be modified?
 - c) Kennel sprinklers/fire alarms – does our code need to be modified?
- b. Community Center
 - 1) Kitchen “Flat-Top” Electric Grill – review status
 - 2) Kitchen painting – review status
 - 3) Lighting Updates – review status
 - 4) Hard surface in front of Gym back doors – defer additional estimate until Spring 2020
 - 5) Broken window in Gym Concession Stand – review replacement status
 - 6) Door locks on costume closets in kindergarten room – review installation status
 - 7) Rules for building use – review status; require renters to have liability insurance?
 - 8) Alumni pictures location – review status
 - 9) Swing set behind gym – review maintenance needs
 - 10) Gender-Neutral signs for all single occupancy restrooms – how many to order?
- c. Streets
 - 1) Gravel – defer mailbox hole repairs until Spring 2020.
 - 2) Signs
 - a) Signs requiring new poles in the ground – defer until Spring 2020
 - b) Seven “No Overnight Parking” signs for Village Lines – review order status
- d. Park
 - 1) Pavilion Message Board – installation pending
 - 2) Curfew on Park Use – review status of existing codes
 - 3) Dugouts at Don Harden Field – review status of Farmer City Little League proposal
 - 4) Batting Cage Removal – review status of Farmer City Little League use and cage ownership
- e. Depot – defer until Spring 2020 estimates to grind tree stumps and replace trees

- f. Water
 - 1) Lead in Drinking Water – review status
 - 2) Standby Generator for Water Tower – review status
 - 3) Fire Hydrant Flushing – review position requirements for advertisement
 - 4) Pump Houses – review security and need for expansion room
- g. Equipment
 - 1) Repairs to Mower pulled by Tractor – review status
 - 2) Snowplow Lights – review installation status
- h. Police Protection by LeRoy – review interest expressed by LeRoy
- i. Village Insurance – review status of receiving Compass insurance proposal

NEW BUSINESS

- a. Ameren Franchise Agreement – approve 20-year extension
- b. Intergovernmental Agreement with Bellflower Fire Protection District – approve agreement to change fire station electricity billing

REPORTS

ADJOURN – next meeting Sunday, March 8, 2020

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
MARCH 8, 2020

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, March 8, 2020 at 6:00 p.m. in the Bellflower Community Center Town Hall, 104 West Center Street, Bellflower.

CALL TO ORDER

MINUTES – review and approve Minutes of the regular meeting held on February 9, 2020.

TREASURER’S REPORT

- a. Review and Approve February 2020 reports.

PUBLIC COMMENT

POLICE ACTIVITIES

OLD BUSINESS

- a. Municipal Codes
 - 1) Nuisances
 - a) Abandoned Vehicles – review status of vehicle pictures and property details
 - b) Dangerous Buildings – review violation notice status
 - c) Diesel Truck Idling – review village attorney feedback
 - 2) Dogs and Other Animals
 - a) Jerry Crowe notice – review status of Downs PD personal delivery
 - b) Chad Thomas notice – violation cure date for removing chickens expires at this meeting
- b. Community Center
 - 1) Cafeteria painting – review proposal to paint kitchen walls, storeroom and lobby
 - 2) Lighting updates – review status
 - 3) Hard surface in front of Gym back doors – defer additional estimate until Spring 2020
 - 4) Door locks on costume closets in kindergarten room – review installation status
 - 5) Alumni pictures location – review status
 - 6) Swing set behind gym – review maintenance needs; defer until Spring 2020
- c. Streets
 - 1) Gravel – defer mailbox hole repairs until Spring 2020.
 - 2) Signs
 - a) Signs requiring new poles in the ground – defer until Spring 2020
 - b) Seven “No Overnight Parking” signs for Village Lines – review status
- d. Park
 - 1) Pavilion Message Board – installation pending
 - 2) Park Use Hours – review village attorney feedback
 - 3) Dugouts at Don Harden Field – review status of Farmer City Little League proposal
- e. Depot – defer until Spring 2020 estimates to grind tree stumps and replace trees
- f. Water
 - 1) Lead in Drinking Water – review status
 - 2) Standby Generator for Water Tower – review status
 - 3) Fire Hydrant Flushing – review job description prior to posting opening
 - 4) Pump Houses – review security and need for expansion room

- g. Equipment
 - 1) Repairs to Mower pulled by Tractor – review status
- h. Police Protection by LeRoy – review interest expressed by LeRoy
- i. Village Insurance – review status of receiving Compass insurance proposal
- j. Treasurer for FY20-21
- k. Illinois Public Works Mutual Aid Network – consider membership

NEW BUSINESS

- a. Community Center
 - 1) Cafeteria and Gym access when only one facility rented
 - 2) Use of gym kitchen with gym rental
 - 3) Keys for Newman closets in band room
- b. Park – BTHS marker (alumni association project)
- c. Approval of Updated Building Permit Application
- d. 2020 Census

REPORTS

ADJOURN – next meeting Sunday, April 5, 2020

**VILLAGE OF BELLFLOWER, ILLINOIS
SPECIAL MEETING OF THE BOARD OF TRUSTEES**

**MEETING NOTICE AND AGENDA
FOR
MARCH 18, 2020**

A special meeting of the Village of Bellflower Board of Trustees will be held Wednesday, March 18, 2020 at 6:00 p.m. in the Bellflower Community Center Town Hall, 104 West Center Street, Bellflower.

CALL TO ORDER

PUBLIC COMMENT

DISCUSSION

- a. Coronavirus (COVID-19)
- b. Any other business for discussion at a future regular meeting

ADJOURN

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
APRIL 5, 2020

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, April 5, 2020 at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

NOTES:

- In compliance with CDC guidelines and the Governor's Executive Order 2020-10, the following social distancing requirements and crowd limits will be enforced: all attendees must maintain a minimum of six feet social distancing from each other; and no more than 10 attendees, including village officials, will be allowed to gather in the meeting room at any one time.
- The agenda may be limited to discussion of highlighted items.

CALL TO ORDER

MINUTES – review and approve:

- a. Minutes of the regular meeting held on March 8, 2020
- b. Minutes of the special meeting held on March 18, 2020

TREASURER'S REPORT

- a. Review and Approve March 2020 reports.

PUBLIC COMMENT

POLICE ACTIVITIES

OLD BUSINESS

- a. Municipal Codes
 - 1) Nuisances
 - a) Abandoned Vehicles – review status of vehicle pictures and property details
 - b) Dangerous Buildings – review status of property repairs and village attorney action
 - c) Diesel Truck Idling – decide if village attorney needs to prepare local ordinance
 - d) International Property Maintenance Code – review adoption
 - 2) Dogs and Other Animals
 - a) Jerry Crowe violation notice – review status of Downs PD personal delivery
 - b) Chad Thomas violation notice – violation cure date for removing chickens expires at this meeting; approve extension to May 3, 2020
- b. Community Center
 - 1) Cafeteria painting – review additional estimate to paint kitchen lobby/bathrooms, and separate estimate for mold removal in lobby/bathrooms.
 - 2) Lighting updates – review estimate for light at kindergarten exterior door
 - 3) Hard surface in front of Gym back doors – review additional estimate
 - 4) Door locks on costume closets in kindergarten room – review installation status
 - 5) Alumni pictures location – review status
 - 6) Swing set behind gym – review maintenance needs
 - 7) Newman use
 - a) Rekey Band Room Closets – review status
 - b) New Rental Agreement – review status

- 8) Dumpster – review interest to replace dumpster with tote
- 9) Security Devices – review Trustee SZimmerman research
- c. Streets
 - 1) Gravel – review status
 - 2) Signs
 - a) Signs requiring new poles in the ground – determine needed action
 - b) Seven “No Overnight Parking” signs for Village Lines – review status
- d. Park
 - 1) Pavilion Message Board – review installation status
 - 2) Park Use – review/adopt Ordinance 2020-03 “Park Rules”
 - 3) Dugouts at Don Harden Field – review donation information and project status
 - 4) Recycling Drop-Box – review if township will pay part of quarterly rental fee
- e. Depot – need estimates to grind tree stumps and replace trees
- f. Water
 - 1) Lead in Drinking Water – review status
 - 2) Standby Generator for Water Tower – review status
 - 3) Fire Hydrant Flushing – review status of information needed for job description
 - 4) Pump Houses – review security and need for expansion room
- g. Equipment
 - 1) Repairs to Mower pulled by Tractor – review status
- h. Police Protection by LeRoy – review interest expressed by LeRoy
- i. Village Insurance – review status of receiving Compass insurance proposal
- j. Financial
 - 1) Treasurer FY20-21 – review/adopt Ordinance 2020-02
 - 2) Budget FY20-21 – review items to include in planning
- k. Illinois Public Works Mutual Aid Network – consider membership
- l. 2020 Census – review use of village PCs by residents to complete online census

NEW BUSINESS

- a. MFT

REPORTS

ADJOURN – next meeting Sunday, May 3, 2020

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
MAY 3, 2020

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, May 3, 2020 at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

NOTES:

- In compliance with CDC guidelines and the Governor's Executive Order 2020-10, the following social distancing requirements and crowd limits will be enforced: all attendees must maintain a minimum of six feet social distancing from each other; and no more than 10 attendees, including village officials, will be allowed to gather in the meeting room at any one time.
- The agenda may be limited to discussion of highlighted items.

CALL TO ORDER

MINUTES – review and approve minutes of the regular meeting held on April 5, 2020

TREASURER'S REPORT - review and approve April 2020 report.

PUBLIC COMMENT

POLICE ACTIVITIES

OLD BUSINESS

a. Municipal Codes

1) Nuisances

- a) Abandoned Vehicles – review status of vehicle pictures and property details
- b) Dangerous Buildings – review status of property repairs and village attorney action
- c) Diesel Truck Idling – decide if village attorney needs to prepare local ordinance
- d) International Property Maintenance Code – review adoption

2) Dogs and Other Animals

- a) Chad Thomas “chickens” violation notice – the violation cure date for removing the chickens expires at this meeting. One of the following is needed:
 - (1) An extension of the violation cure date to the next board meeting; or
 - (2) A motion to prepare an ordinance for passage at the next meeting which changes the existing municipal code §13.17 Nuisances-Livestock and Poultry to remove chickens/poultry from the list of prohibited animals; or
 - (3) A motion to leave as is the existing ordinance which prohibits chickens/poultry and to set a final violation cure date.

b. Community Center

- 1) Cafeteria painting – review additional estimate to paint kitchen lobby/bathrooms, and separate estimate for mold removal in lobby/bathrooms.
- 2) Lighting updates – review estimate for light at kindergarten exterior door
- 3) Hard surface in front of Gym back doors – review additional estimate
- 4) Door locks on costume closets in kindergarten room – review installation status
- 5) Alumni pictures location – review status
- 6) Swing set behind gym – review maintenance needs

- 7) Newman use
 - a) Re-key Band Room Closets – review status
 - b) New Rental Agreement – review status
- 8) Dumpster – review interest to replace dumpster with tote
- 9) Security Devices – review Trustee SZimmerman research
- 10) FY20-21 Township \$10,000 Project – determine project to utilize funds
- c. Streets
 - 1) Gravel – review status
 - 2) Signs
 - a) Signs requiring new poles in the ground – determine needed action
 - b) Seven “No Overnight Parking” signs for Village Lines – review status
 - 3) Adopt FY20-21 resolution for street/highway repair/maintenance using MFT funds
- d. Park
 - 1) Pavilion Message Board – review installation status
 - 2) Park Use Ordinance – review/adopt Ordinance 2020-04 “Park Rules”
 - 3) Dugouts at Don Harden Field – review status of replacement project
 - 4) Recycling Drop-Box – review if township will split quarterly rental fee
- e. Depot – need estimates to grind tree stumps and replace trees
- f. Water
 - 1) Lead in Drinking Water – review status
 - 2) Standby Generator for Water Tower – review status
 - 3) Fire Hydrant Flushing – review status of information needed for job description
 - 4) Pump Houses – review security and need for expansion room
- g. Equipment
 - 1) Repairs to Mower pulled by Tractor – review status
- h. Police Protection by LeRoy – review interest expressed by LeRoy
- i. Village Insurance – review status of receiving Compass insurance proposal
- j. Financial
 - 1) Review/adopt Ordinance 2020-03 salary schedule for FY20-21
 - 2) Review FY20-21 draft budget
- k. Illinois Public Works Mutual Aid Network – consider membership
- l. For Information Only – Ordinance 2020-01, extending the Ameren Illinois franchise agreement to February 9, 2040, was adopted and approved by the Village on February 9, 2020. The agreement was accepted by Ameren Illinois on March 5, 2020. A fully executed agreement was returned to the village on April 24, 2020 along with a check for \$1,340.00 in payment of the new franchise fee to be paid to the village annually on each agreement anniversary.

NEW BUSINESS

- a. Approve Heartland Bank paperwork to open Community Center account to deposit donations
- b. Annual Library Report
- c. July 4th status

REPORTS

ADJOURN – next meeting Sunday, June 14, 2020

**VILLAGE OF BELLFLOWER, ILLINOIS
SPECIAL MEETING OF THE BOARD OF TRUSTEES**

**MEETING NOTICE AND AGENDA
FOR
MAY 20, 2020**

A special meeting of the Village of Bellflower Board of Trustees will be held Wednesday, May 20, 2020 at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER

PUBLIC COMMENT

DISCUSSION

- a. Response to Heart of Illinois COVID-19 plan for re-opening the region
- b. Yeagle Electric estimate to install generator at water tower

ADJOURN

**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**

NOTICE OF CHANGE IN MEETING DATE

The June 2020 regular meeting date of the Village of Bellflower Board of Trustees was scheduled to be held on Sunday, June 14, 2020. The meeting date has been changed. The meeting will now occur on Sunday, June 7, 2020. The meeting will be held at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

An agenda will be posted on the Bellflower Community Center Exterior Bulletin Board no later than June 5, 2020.

**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING NOTICE AND AGENDA
FOR
JUNE 7, 2020**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, June 7, 2020 at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

NOTE: The following social distancing requirements and crowd limits will be enforced: all attendees must either wear a mask or maintain a minimum of six feet social distancing from each other; and no more than 10 attendees, including village officials, will be allowed to gather in the meeting room at any one time.

CALL TO ORDER

MINUTES

- Review and approve minutes of the regular meeting held on May 3, 2020
- Review and approve minutes of the special meeting held on May 20, 2020

FINANCIAL REPORTS - review and approve May 2020 reports

PUBLIC COMMENT

POLICE ACTIVITIES

OLD BUSINESS

- a. Municipal Codes
 - 1) Nuisances
 - a) Abandoned Vehicles – review status of vehicle pictures and property details
 - b) Dangerous Buildings – review status of property repairs and village attorney action
 - c) Diesel Truck Idling – decide if village attorney needs to prepare local ordinance
 - d) International Property Maintenance Code – review possible adoption
 - 2) Dogs and Other Animals
 - a) Chad Thomas “chickens” violation – verify the May 31, 2020 violation cure date was met
- b. Community Center
 - 1) Cafeteria painting – review estimates to paint kitchen walls, kitchen storeroom, cafeteria lobby and bathrooms, and mold removal in lobby and bathrooms
 - 2) Hard surface in front of Gym back doors – review additional estimate
 - 3) Door locks on costume closets in kindergarten room – review installation status
 - 4) Alumni pictures location – review status
 - 5) Swing set behind gym – review maintenance needs
 - 6) Newman use
 - a) Re-key Band Room Closets – review status
 - b) New Rental Agreement – review status
 - 7) Dumpster – review interest to replace dumpster with tote
 - 8) Security Devices – review Trustee SZimmerman research
 - 9) FY20-21 Township \$10,000 Project – determine project to utilize funds

- c. Streets
 - 1) Gravel – review status
 - 2) Signs
 - a) Signs requiring new poles in the ground – determine needed action
 - b) Seven “No Overnight Parking” signs for Village Lines – review status
- d. Park
 - 1) Pavilion Message Board – review installation status
 - 2) Park Use Ordinance – review Ordinance 2020-05 “Park Rules”
 - 3) Dugouts at Don Harden Field – review status of replacement project
 - 4) Shorty Lykins Park – review estimate for flood light
- e. Depot
 - 1) Estimate needed to grind tree stumps and replace trees
 - 2) Estimate needed to replace mesh screens installed near roofline
 - 3) Estimate needed to install chimney cap
- f. Water
 - 1) Lead in Drinking Water – review status
 - 2) Standby Generator for Water Tower – review status
 - 3) Fire Hydrant Flushing – review status of information needed for job description
 - 4) Pump Houses – review security and need for expansion room
 - 5) Wellhouse Door – estimate needed to replace with fiberglass door
- g. Equipment
 - 1) Repairs to Mower pulled by Tractor – review status
- h. Police Protection by LeRoy – review interest expressed by LeRoy
- i. Village Insurance – review status of receiving Compass insurance proposal
- j. Financial
 - 1) Review FY20-21 draft budget
- k. Illinois Public Works Mutual Aid Network – consider membership
- l. July 4th status

NEW BUSINESS

- a. Allow Lions Café to use picnic tables at Memorial Park for outside dining
- b. Request from Justin Jiles to permit a Champaign-based baseball team to use Don Harden Field baseball diamond for practice and possible games
- c. Request from Bellflower Christian Church to hold once-a-month services at the Don Harden Field Pavilion for the summer
- d. Reimburse resident for tree removal
- e. Repair to water main valve at Don Harden Field

REPORTS

ADJOURN – next meeting Sunday, July 12, 2020

**VILLAGE OF BELLFLOWER, ILLINOIS
SPECIAL MEETING OF THE BOARD OF TRUSTEES**

**MEETING NOTICE AND AGENDA
FOR
JUNE 18, 2020**

A special meeting of the Village of Bellflower Board of Trustees will be held Thursday, June 18, 2020 at 6:30 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER

PUBLIC COMMENT

DISCUSSION

- a. Community Center re-opening plan
- b. Online Access to Heartland Bank and Illinois Funds

ADJOURN

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
JULY 12, 2020

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, July 12, 2020 at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

NOTE: The following social distancing requirements and crowd limits will be enforced: all attendees must either wear a mask or maintain a minimum of six feet social distancing from each other; and no more than 50 attendees, including village officials, will be allowed to gather in the meeting room at any one time.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

The consent agenda consists of routine, self-explanatory matters not expected to require discussion or review; all items will be enacted by one motion.

- Approve minutes of the regular meeting held on June 7, 2020
- Approve minutes of the special meeting held on June 18, 2020
- Approve June 2020 Financial Reports

POLICE ACTIVITIES

OLD BUSINESS

- a. Municipal Codes
 - 1) Nuisances
 - a) Abandoned Vehicles – review status of vehicle pictures and property details
 - b) Dangerous Buildings – review status of property repairs and village attorney action
 - c) Diesel Truck Idling – decide if village attorney needs to prepare local ordinance
 - d) International Property Maintenance Code – review possible adoption
 - 2) Dogs and Other Animals
 - a) Chad Thomas “chickens” violation – verify the June 19, 2020 violation cure date was met
- b. Community Center
 - 1) Cafeteria painting – estimates to paint kitchen walls, kitchen storeroom, cafeteria lobby and bathrooms, and mold removal in lobby and bathrooms; tabled pending revenue review
 - 2) Hard surface at Gym back doors – review additional estimate; tabled pending revenue review
 - 3) Door locks on costume closets in kindergarten room – review installation status
 - 4) Alumni pictures location – review status
 - 5) Newman use
 - a) Re-key Band Room Closets – review status
 - b) New Rental Agreement – review status
 - 6) Dumpster – review President Ellis/Knight discussion for tote with on-demand dumpster
 - 7) Security Devices – review Trustee SZimmerman research
 - 8) FY20-21 Township \$10,000 Project – determine project to utilize funds
- c. Streets
 - 1) Gravel – review status

- 2) Signs
 - a) Signs requiring new poles in the ground – review installation status
 - b) Seven “No Overnight Parking” signs for Village Lines – review order status
- d. Park
 - 1) Pavilion Message Board – review installation status
 - 2) Park Use Ordinance – review/adopt Ordinance 2020-05 “Park Rules”
 - 3) Dugouts at Don Harden Field – review status of replacement project
 - 4) Shorty Lykins Park – review flood light installation status
- e. Depot
 - 1) Review estimates – grind tree stumps (President Ellis/Fryman Tree Service) and replace trees (Trustee JZimmerman/Onarga Nursery)
 - 2) Estimate needed to replace mesh screens installed near roofline
 - 3) Estimate needed to install chimney cap
- f. Water
 - 1) Lead in Drinking Water – review status
 - 2) Standby Generator for Water Tower – review installation status
 - 3) Fire Hydrant Flushing – review status of information needed for job description
 - 4) Pump Houses – review security and need for expansion room
 - 5) Wellhouse Door – review Pagel Construction estimate to install fiberglass door
- g. Equipment
 - 1) Repairs to Mower pulled by Tractor – review status
- h. Police Protection by LeRoy – review interest expressed by LeRoy
- i. Village Insurance – review status of receiving Compass insurance proposal
- j. Financial
 - 1) Review/Adopt Ordinance 2020-04 “FY20-21 Appropriations”
- k. Illinois Public Works Mutual Aid Network – consider membership

NEW BUSINESS

- a. Review Cafeteria rental following IL Phase 4 implementation
- b. Sexual Harassment Training Mandate
- c. Swimming Pool Fills by BFPD
- d. Automated External Defibrillator (AED) joint purchase with BFPD

REPORTS

ADJOURN – next meeting Sunday, August 9, 2020

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
AUGUST 9, 2020

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, August 9, 2020 at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

NOTE: The following social distancing requirements and crowd limits will be enforced: all attendees must either wear a mask or maintain a minimum of six feet social distancing from each other; and no more than 50 attendees, including village officials, will be allowed to gather in the meeting room at any one time.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

The consent agenda consists of routine, self-explanatory matters not expected to require discussion or review; all items will be enacted by one motion.

- Approve minutes of the regular meeting held on July 12, 2020
- Approve July 2020 Account Register of bank and investment accounts

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Activity Status List (attached)

NEW BUSINESS

- a. Activity Status List Additions:
- 1) Community Center Exterior – need splash blocks for all downspouts
 - 2) Library – maintenance projects identified by library board (in priority order)
 - ① Install maintenance-free trim around front door and windows, rather than replace fixtures
 - ② Install maintenance-free posts/handrails at the front entrance
 - ③ Install new back door; has not fit properly since hit by a car
 - ④ Upgrade bathroom – install high-rise toilet, grab bar, and new sink with vanity
 - 3) Animal Control – Grussing review conversation with McLean County Animal Control
- b. Adopt Ordinance 2020-06 “Sexual Harassment” to comply with 2019 state law changes
- c. Authorize the use of electronic payments processed through 1) HB&T online bill pay; 2) QB e-payment of payroll liabilities; and 3) offer QB payroll direct deposit for interested employees.

REPORTS

ADJOURN – next meeting Sunday, September 13, 2020

VILLAGE OF BELLFLOWER ACTIVITY STATUS LIST

DESCRIPTION	ASSIGNED	STATUS
Administration Code – adopt the International Property Maintenance Code	Youngblood	<ul style="list-style-type: none"> 7/12/20 table until 2021 update is released, then will adopt ordinance to incorporate the IPMC into our municipal code
Administration Code – create a digital version	Youngblood	<ul style="list-style-type: none"> 1/12/20 added 2/28/20 created “base” 1975 book; looking for ordinance updates, currently searched back through 2006-2007 minutes
Administration Code Violations – Property Maintenance	Ellis	<ul style="list-style-type: none"> 2/11/20 violation notices sent Bidner (N Vine) – 7/12/20 village attorney Steve Mahrt waiting to hear from Ellis on 2 options: (1) Bidner would convey the property to the village in lieu of foreclosing on a lien for village work to mow and board up the house, then village would have to demolish; or (2) file complaint for repair/demolition with the Circuit Court Bidner (Rt 54) – old trailer removed; debris remains Bogard (N Latcha) – 7/12/20 attorney Mahrt located the Bogards; 8/6/20 attorney filed demolition case with Circuit Court, now needs sheriff to serve Bogards Cash (E Kleinbeck) – slowly improving outside appearance Thomas (W South) – no response White (N East) – house demolished; basement remains White (N Latcha) – no activity Wilkins (E Kleinbeck) – 3/8/20 house burned; 7/12/20 shabby garage and lots of debris remain
Administration Code Violations – Vehicles	Ellis	<ul style="list-style-type: none"> 5/12/19 added 7/12/20 need pictures and property details for all abandoned or inoperable vehicles
Administration Equipment – repair mower pulled by tractor	Aldrich	<ul style="list-style-type: none"> 7/14/19 added; need to review with Andrew Ellis
Administration Finance – prepare FY20-21 Appropriation Ordinance	Zimmerman, S Youngblood	<ul style="list-style-type: none"> 7/12/20 adopted Ordinance 2020-04 “FY20-21 Appropriations” 7/22/20 filed adopted ordinance with County Clerk; COMPLETE
Administration Finance – review Compass Insurance interest in servicing VoB	Aldrich	<ul style="list-style-type: none"> 12/8/19 added 7/12/20 nothing yet received from Compass 8/9/20 ACTION – possible approval of Compass proposal 8/31/20 last date to cancel 2021 IML policy
Administration Personnel – review/revise all job descriptions	Youngblood	<ul style="list-style-type: none"> 7/12/20 added; board to review/revise all for next fiscal year; add new description for water hydrant flushing/locates/notices/turn on-off
Administration Police – review interest from LeRoy Police to cover Bellflower	Ellis	<ul style="list-style-type: none"> 9/8/19 will follow-up on comment received by Lytel
Administration Training – Sexual Harassment	Youngblood	<ul style="list-style-type: none"> 7/12/20 scheduled for 8/24, 7:00, Cafeteria, jointly with BFPD
Bus Garage Lighting – interior	Zimmerman, S	<ul style="list-style-type: none"> 6/7/20 added; will investigate energy efficient options
CC Cafeteria – alternative needed to hang BTHS alumni pictures	Aldrich	<ul style="list-style-type: none"> 12/8/19 added
CC Cafeteria – deep-clean cafeteria wing	Grussing	<ul style="list-style-type: none"> 7/12/20 added; will contact SERVPRO and Menold Construction 8/9/20 ACTION – review/approve deep-clean proposal
CC Cafeteria – paint kitchen walls and storeroom, lobby, and bathrooms; remove mold in lobby and bathrooms	Grussing	<ul style="list-style-type: none"> 9/8/19 added 11/10/19 Jeff Freden estimates presented 7/12/20 Pagel Construction to review mold problem in lobby 8/9/20 ACTION – review/approve Pagel Construction estimate for mold remediation and basement cleanup
CC Dumpster – switch dumpster to garbage tote, with option for on-demand dumpster	Grussing	<ul style="list-style-type: none"> 3/8/20 added 7/31/20 Grussing assigned; will contact Knight for options 8/9/20 ACTION – review/approve service option

VILLAGE OF BELLFLOWER ACTIVITY STATUS LIST

DESCRIPTION	ASSIGNED	STATUS
CC Lighting – EXIT Signs	Zimmerman, S	<ul style="list-style-type: none"> 7/12/20 added; many fixtures need replacement; will survey
CC Lighting – office exterior door	Grussing	<ul style="list-style-type: none"> 6/7/20 added; will contact Bob Althouse to replace defective light 8/9/20 ACTION – approve light replacement estimate
CC Rental – review/revise Newman Center agreement	Grussing	<ul style="list-style-type: none"> 3/8/20 added 7/12/20 will contact Father Chase
CC Safety – replace AED Unit	Zimmerman, S	<ul style="list-style-type: none"> 1/12/20 added 7/12/20 Vital Education and Supply estimate approved 7/30/20 unit picked up
CC Security – install cameras	Zimmerman, S	<ul style="list-style-type: none"> 3/8/20 added 7/12/20 estimate received from FE Moran 7/31/20 Township has no funds available in FY20-21 8/9/20 ACTION – possible approval of FE Moran proposal
Depot install chimney cap	Aldrich	<ul style="list-style-type: none"> 5/3/20 added 7/12/20 waiting on cooler weather
Depot replace flagpole	Zimmerman, S	<ul style="list-style-type: none"> 7/12/20 added; need new flagpole with internal ropes
Depot replace mesh screens installed near roofline	Aldrich	<ul style="list-style-type: none"> 5/3/20 added 7/12/20 waiting on cooler weather
Library Front Exterior – install maintenance-free trim around door and windows	Aldrich	<ul style="list-style-type: none"> 5/12/19 added; 8/6/20 Hensley updated problem description 7/12/20 Pagel Construction says no need to replace windows/door 8/6/20 Hensley reports the issue is the trim around the windows/door rather than the actual windows/door
Parks Don Harden Field – dugout replacement by Farmer City Little League	Ellis	<ul style="list-style-type: none"> 9/8/19 added 7/12/20 awaiting roof installation
Parks Don Harden Field – install new Pavilion message board	Grussing Aldrich	<ul style="list-style-type: none"> 5/12/19 added 8/11/19 estimate approved 10/13/19 board received 7/29/20 Grussing gave message board to Aldrich to prep for install
Parks Shorty Lykins Park – grind tree stumps	Ellis	<ul style="list-style-type: none"> 7/14/19 added 7/12/20 will contact Fryman Tree Service 8/9/20 ACTION – possible approval of estimate to grind tree stumps
Parks Shorty Lykins Park – install flood light on North side of Library building	Grussing	<ul style="list-style-type: none"> 5/3/20 added 6/7/20 approved Bob Althouse estimate
Parks Shorty Lykins Park – replace trees	Zimmerman, J	<ul style="list-style-type: none"> 7/14/19 added 7/12/20 need more information from Onarga Nursery 8/9/20 ACTION – possible approval of tree replacement estimate
Streets Alleys – maintain gravel	Ellis	<ul style="list-style-type: none"> 4/5/20 added
Streets Signs – install 7 “No Overnight Parking” signs at Village limits	Cox	<ul style="list-style-type: none"> 1/12/20 added 7/28/20 signs received; stored in village office
Streets Signs – install street signs requiring new poles in the ground	Zimmerman, S	<ul style="list-style-type: none"> 9/8/19 added
Water Buildings – replace door on Water Tower wellhouse	Cox	<ul style="list-style-type: none"> 5/3/20 added 7/12/20 approved Pagel Construction estimate
Water Buildings – review need for security / expansion at pump houses	Ellis	<ul style="list-style-type: none"> 1/12/20 added
Water Equipment – install Water Tower standby generator	Ellis	<ul style="list-style-type: none"> 11/10/19 added 5/20/20 approved Yeagle estimate 6/7/20 Yeagle ordered equipment, coordinating with Ameren
Water Finance – Unpaid bills	Grussing	<ul style="list-style-type: none"> 7/12/20 past due list as of 6/30/20 distributed 8/6/20 Harden advises disconnect notices have not been hung on doors

**VILLAGE OF BELLFLOWER
ACTIVITY STATUS LIST**

DESCRIPTION	ASSIGNED	STATUS
Water Quality – lead in drinking water	Ellis	<ul style="list-style-type: none"> • 11/10/19 added • 7/12/20 2nd round of tests needed; if clear, we are done per IL EPA; when water tests are clear, insert “all OK” notice in water bills • 7/12/20 waiting for the IL EPA to approve the Farnsworth-recommended corrosion remediation plan
Water Usage – Wickboldt outside garden	Ellis	<ul style="list-style-type: none"> • 7/12/20 need separate water account for his business; backflow preventer required; Aldrich will talk to Wickboldt

**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING NOTICE AND AGENDA
FOR
SEPTEMBER 13, 2020**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, September 13, 2020 at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

NOTE: The following social distancing requirements and crowd limits will be enforced: all attendees must either wear a mask or maintain a minimum of six feet social distancing from each other; and no more than 50 attendees, including village officials, will be allowed to gather in the meeting room at any one time.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

The consent agenda consists of routine, self-explanatory matters not expected to require discussion or review; all items will be enacted by one motion.

- Approve minutes of the regular meeting held on August 9, 2020
- Approve Financial Reports
 - Account Register of bank and investment accounts (8/31/2020)
 - Reconciliations of bank and investment accounts (8/31/2020)
 - Actual vs Budget by fund (5/1/2020 – 9/13/2020)
 - Checks to be approved (9/1/2020 – 9/13/2020)

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Activity Status List

NEW BUSINESS

- a. FY19-20 audit presentation (Stan Feller)
b. Events Committee update
c. Trick or Treat 2020 hours (5:00 p.m. – 7:30 p.m. in 2019)
d. Ameren CC Gym billing (discontinue budget billing)

BOARD REPORTS

ADJOURN – next meeting Sunday, October 11, 2020

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
OCTOBER 18, 2020

The next regular meeting of the Village of Bellflower Board of Trustees was scheduled to be held Sunday, October 11, 2020. Due to the lack of an available quorum, the meeting was rescheduled to be held Sunday, October 18, 2020 at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

NOTE: The following social distancing requirements and crowd limits will be enforced: all attendees must either wear a mask or maintain a minimum of six feet social distancing from each other; and no more than 50 attendees, including village officials, will be allowed to gather in the meeting room at any one time.

CALL TO ORDER

PUBLIC COMMENT

- Geronimo Energy Proposal

CONSENT AGENDA

The consent agenda consists of routine, self-explanatory matters not expected to require discussion or review; all items will be enacted by one motion.

- Approve minutes of the regular meeting held on September 13, 2020
- Approve expenditures 9/14/2020 – 10/11/2020

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Review and update Activity Status List

NEW BUSINESS

- a. Approve transfer of funds from IL Funds-General Fund Tax Income to IL Funds-Water Fund Reserves to match 4/30/2020 audited fund balances (Ellis)
- b. Approve Ordinance 2020-07 “Mediacom Franchise Fee” (Youngblood)
- c. Approve Ordinance 2020-08 “Tax Levy for Fiscal Year 2020-2021” (SZimmerman)
- d. Discuss rental of Community Center grounds for future event (Grussing)

BOARD REPORTS

ADJOURN – next meeting Sunday, November 8, 2020

**VILLAGE OF BELLFLOWER, ILLINOIS
SPECIAL MEETING OF THE BOARD OF TRUSTEES**

**MEETING NOTICE AND AGENDA
FOR
OCTOBER 27, 2020**

A special meeting of the Village of Bellflower Board of Trustees will be held Tuesday, October 27, 2020 at 7:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

NOTE: The following social distancing requirements and crowd limits will be enforced: all attendees must either wear a mask or maintain a minimum of six feet social distancing from each other; and no more than 50 attendees, including village officials, will be allowed to gather in the meeting room at any one time.

CALL TO ORDER

PUBLIC COMMENT

DISCUSSION

- a. Geronimo Energy draft siting agreement proposal for Sapphire Sky Wind Farm project

ADJOURN

**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING NOTICE AND AGENDA
FOR
NOVEMBER 8, 2020**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, November 8, 2020 at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

NOTE: The following social distancing requirements and crowd limits will be enforced: all attendees must either wear a mask or maintain a minimum of six feet social distancing from each other; and no more than 25 attendees, including village officials, will be allowed to gather in the meeting room at any one time.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held on October 18, 2020
- Approve minutes of the special meeting held on October 27, 2020
- Approve expenditures during the period October 12, 2020 through November 8, 2020

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Review and update the Activity Status List

NEW BUSINESS

- a. Discuss Community Center rental changes during IL Phase 3 (Grussing)
- b. Determine the need for a handicapped parking space at the Post Office (Grussing)
- c. Discuss recent “Village dog” issues and resolution (Ellis)
- d. Approve a resolution to accept a Warranty Deed from Gary L. Bidner to the Village for property located at 208 N Vine St and determine future action for the property (Ellis)
- e. Reminder – a public information meeting to discuss the proposed Sapphire Sky Wind Farm will be held on Thursday, November 12 at 7:00 p.m. in the Bellflower Community Center

BOARD REPORTS

ADJOURN – next regular meeting Sunday, December 13, 2020

**VILLAGE OF BELLFLOWER, ILLINOIS
SPECIAL MEETING OF THE BOARD OF TRUSTEES**

**MEETING NOTICE AND AGENDA
FOR
NOVEMBER 12, 2020**

A special meeting of the Village of Bellflower Board of Trustees will be held Thursday, November 12, 2020 at 7:00 p.m. in the Bellflower Community Center Gym, 104 West Center Street, Bellflower.

NOTE: In accordance with Illinois meeting guidelines, all attendees must wear a mask and practice social distancing while inside the Community Center.

MEETING PURPOSE

Provide an opportunity for Village of Bellflower residents and taxpayers to attend a public meeting to provide input to the Village Board of Trustees as they consider a Geronimo Energy proposal to construct a portion of the Sapphire Sky Wind Farm within a 1½-mile radius of the Village of Bellflower corporate limits.

MEETING AGENDA

- CALL TO ORDER
- PUBLIC COMMENT
- ADJOURN

**VILLAGE OF BELLFLOWER, ILLINOIS
SPECIAL MEETING OF THE BOARD OF TRUSTEES**

**MEETING NOTICE AND AGENDA
FOR
DECEMBER 7, 2020**

A special meeting of the Village of Bellflower Board of Trustees will be held Monday, December 7, 2020 at 7:30 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

NOTE: In accordance with Illinois meeting guidelines, all attendees must wear a mask and practice social distancing while inside the Community Center.

MEETING AGENDA

- Call to order
- Public comment
- Open and review wind farm survey results
- Adjourn

**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING NOTICE AND AGENDA
FOR
DECEMBER 13, 2020**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, December 13, 2020 at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

NOTE: In accordance with current Illinois meeting guidelines, all attendees are required to wear a mask and practice social distancing while inside the Community Center.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held on November 8, 2020
- Approve minutes of the special meeting held on November 12, 2020
- Approve minutes of the special meeting held on December 7, 2020
- Approve expenditures during the period November 9, 2020 through December 13, 2020

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Consider action on the wind farm siting agreement
- b. Review and update the Activity Status List
 - 1) Discuss Bidner house demolition
 - 2) Approve Red Bud Supply estimate for “No Overnight Semi-Truck Parking” signs

NEW BUSINESS

- a. Approve 2021 meeting schedule (Youngblood)
- b. Review Local CURE reimbursement request (Ellis)
- c. Review status of filling Snowplow Driver job opening (Ellis)

BOARD REPORTS

ADJOURN – next regular meeting Sunday, January 10, 2020

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

ACTIVITY STATUS LIST FOR 12/13/2020

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
Administration Code – create a digital version	Youngblood	<ul style="list-style-type: none"> 1/12/20 added 2/28/20 created “base” 1975 book 9/13/20 searched back through 5/1/1999 minutes looking for ordinance updates; unable to find any more; ordinances missing from various years; code book needs complete revision; need a platform to publish so owners and residents can access
Administration Code – establish animal control	Unassigned	<ul style="list-style-type: none"> 8/9/20 added; Grussing reported conversations with McLean County Animal Control and individual they recommended; no board action 11/8/20 Grussing will contact Village of Mansfield about options
Administration Code – pursue property maintenance code violations	Ellis	<ul style="list-style-type: none"> 12/8/19 added 2/11/20 violation notices sent Bidner (N Vine) – 12/1/20 received recorded Deed from Bidner to VoB Bidner (Rt 54) – old trailer removed; debris remains Bogard (N Latcha) – 7/12/20 attorney Mahrt located the Bogards; 8/6/20 attorney filed demolition case with Circuit Court; David served, awaiting service on Linda; 11/8/20 building taken down, awaiting cleanup Cash (E Kleinbeck) – slowly improving outside appearance Thomas (W South) – no response; 10/26/20 referred to village attorney; 12/8 Steve to check on status of title order White (N Latcha) – no activity Wilkins (E Kleinbeck) – 3/8/20 house burned; 7/12/20 shabby garage and lots of debris remain
Administration Personnel – conduct sexual harassment training	Youngblood	<ul style="list-style-type: none"> 7/12/20 added; scheduled for 8/24, 7:00, Cafeteria, jointly with BFPD 10/18/20 Myron Shelton to attend makeup class, all other employees complete
Administration Personnel – review/revise all job descriptions	Youngblood	<ul style="list-style-type: none"> 7/12/20 added; board to review/revise all for next fiscal year; add new description for water hydrant flushing/locates/notices/turn on-off
CC Safety – replace defective EXIT signs	Zimmerman, S	<ul style="list-style-type: none"> 7/12/20 added; 11/8/20 about 25 need replacement, see if Althouse has options, including for ones recessed into the wall
CC Security – install security cameras	Zimmerman, S	<ul style="list-style-type: none"> 3/8/20 added 8/9/20 approved FE Moran estimate for 5-year lease; 10/18/20 2 cameras installed (gym and cafeteria), awaiting receipt of 3rd camera (360° camera in entrance hall)
Depot install chimney cap	Aldrich	<ul style="list-style-type: none"> 5/3/20 added 7/12/20 waiting on cooler weather
Depot replace flagpole and repair sinking sidewalk	Zimmerman, S	<ul style="list-style-type: none"> 7/12/20 added; need new flagpole with internal ropes 8/10/20 received donation from Historical Society; 11/8/20 talked with Merle Shelton about possible donation from Legion
Depot replace mesh screens installed near roofline	Aldrich	<ul style="list-style-type: none"> 5/3/20 added 7/12/20 waiting on cooler weather
Parks Don Harden Field – install new Pavilion message board	Grussing Aldrich	<ul style="list-style-type: none"> 5/12/19 added 10/13/19 message board received; 7/29/20 Grussing gave message board to Aldrich to prep for install; 11/8/20 mount board to Grussing for paint
Parks Don Harden Field – replace dugouts (Farmer City Little League project)	Ellis	<ul style="list-style-type: none"> 9/8/19 added 8/9/20 roofing installed; need to re-install dugout fencing
Streets Signs – install 7 “No Overnight Semi-Truck Parking” signs at Village limits	Zimmerman, S	<ul style="list-style-type: none"> 1/12/20 added 8/9/20 signs received; 9/13/20 sign wording is wrong; 11/8/20 Shane will email correct sign language for Mike to get estimate; 11/9 estimate received

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

ACTIVITY STATUS LIST FOR 12/13/2020

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
Water Buildings – review need for security / expansion at pump houses	Ellis	<ul style="list-style-type: none"> 1/12/20 added 8/9/20 awaiting estimate from Pagel Construction; 11/8/20 need barrier posts to protect gas line and generator
Water Usage – establish separate water account for Wickboldt business	Ellis	<ul style="list-style-type: none"> 7/12/20 added; outside garden watering for his business causes high usage 8/9/20 Wickboldt advises backflow preventer already installed, but board requires letter of certification from plumber; board wants separate water line installed with meter; Aldrich will discuss with Wickboldt, then letter needed to confirm all village requirements

DESCRIPTION	ASSIGNED	STATUS OF INACTIVE PROJECTS
Administration Code – adopt the International Property Maintenance Code	Youngblood	<ul style="list-style-type: none"> 4/5/20 added 7/12/20 table until 2021 update is released, then purchase and attorney will prepare ordinance to incorporate the IPMC into our municipal code
Administration Code – pursue vehicle code violations	Ellis	<ul style="list-style-type: none"> 5/12/19 added 7/12/20 need pictures and property details for all abandoned or inoperable vehicles
Administration Equipment – repair mower pulled by tractor	Aldrich	<ul style="list-style-type: none"> 7/14/19 added; need to review with Andrew Ellis
Administration Police – review interest from LeRoy Police to cover Bellflower	Ellis	<ul style="list-style-type: none"> 9/8/19 will follow-up on comment received by Lytel
Bus Garage Lighting – investigate interior energy efficient options	Zimmerman, S	<ul style="list-style-type: none"> 6/7/20 added
CC Cafeteria – paint kitchen walls and storeroom, lobby, and bathrooms	Grussing	<ul style="list-style-type: none"> 9/8/19 added 11/10/19 Jeff Freden estimates presented; defer until lobby mold is remediated; 10/18/20 mold remediation complete, but Jeff Freden unable to work at present time due to accident
CC Cafeteria – perform deep-clean cafeteria wing	Zimmerman, J	<ul style="list-style-type: none"> 8/9/20 received disinfection estimates from SERVPRO and Menold Construction; board decided need to deep-clean first; 9/13/20 Merry Maids would charge \$140 + travel
CC Cafeteria – research alternative for hanging BTHS alumni pictures	Aldrich	<ul style="list-style-type: none"> 12/8/19 added
CC Exterior – general maintenance	Ellis	<ul style="list-style-type: none"> 11/8/20 added Paint green front door, possibly repaint all exterior door Replace cafeteria lobby doors with door similar to main front entrance Power wash front siding
CC Gym – interior paint on ceiling is flaking off	Zimmerman, S	<ul style="list-style-type: none"> 11/8/20 added
CC Rental – review/revise Newman Center agreement	Grussing	<ul style="list-style-type: none"> 3/8/20 added 8/9/20 Father Chase open to reviewing agreement, but no rate increase; 9/13/20 Father Chase transferred, will address with his replacement
CC Safety – install splash blocks at all downspouts	Zimmerman, S	<ul style="list-style-type: none"> 8/9/20 added; will check prices at Menards
Library ① Front Exterior – install maintenance-free trim around door and windows	Aldrich	<ul style="list-style-type: none"> 5/12/19 added 7/12/20 Pagel Construction says no need to replace windows/door 8/6/20 Hensley reports the issue is the trim around the windows/door rather than the actual windows/door
Library ② Front Exterior – install maintenance-free posts/handrails	Aldrich	<ul style="list-style-type: none"> 8/9/20 added; consider Trex instead of real wood

**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**

ACTIVITY STATUS LIST FOR 12/13/2020

DESCRIPTION	ASSIGNED	STATUS OF INACTIVE PROJECTS
Library ③ Back Exterior – install new back door	Aldrich	<ul style="list-style-type: none"> • 8/9/20 added
Library ④ Bathroom – upgrade with high-rise toilet, grab bar and new sink with vanity	Aldrich	<ul style="list-style-type: none"> • 8/9/20 added
Parks Don Harden Field – replace rotten boards on upper west wall of Concession Stand	Unassigned	<ul style="list-style-type: none"> • 8/9/20 added
Parks Shorty Lykins Park – replace trees	Ellis	<ul style="list-style-type: none"> • 7/14/19 added • 8/9/20 will contact Yeagle tree service • 8/10/20 received donation from Historical Society
Streets Signs – install street signs requiring new poles in the ground	Zimmerman, S	<ul style="list-style-type: none"> • 9/8/19 added