

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
JANUARY 9, 2022

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, January 9, 2022, at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

In accordance with Executive Order 2021-20, all meeting attendees are required to cover their nose and mouth with a mask or cloth face covering to minimize the spread of COVID-19.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held on December 12, 2021
- Approve expenditures during the period December 13, 2021 through January 9, 2022

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Project Status Report
 - Property maintenance
 - 1) Cler (201 W South St)
 - 2) Brown (205 N Latcha St)
 - Pagel Construction projects
 - Village Park on N Latcha St
- b. Sidewalk at 108 N Vine St
- c. Ford Red Snowplow chains
- d. Water payment box

NEW BUSINESS

- a. Tree Trimming

BOARD REPORTS

ADJOURN – next regular meeting Sunday, February 13, 2022

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
FEBRUARY 13, 2022

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, February 13, 2022, at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

In accordance with Executive Order 2021-20, all meeting attendees are required to cover their nose and mouth with a mask or cloth face covering to minimize the spread of COVID-19.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held on January 9, 2022
- Approve expenditures during the period January 10, 2022 through February 13, 2022

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Project Status Report
 - Property maintenance
 - 1) Cler (201 W South St)
 - 2) White/Brown (205 N Latcha St)
 - Village Park on N Latcha St
- b. Water payment box status
- c. Tree trimming status
- d. Tree removal estimates

NEW BUSINESS

- a. Approve repairs to Ford F-250
- b. Schedule initial special meeting to review projects to be funded by wind turbine income
- c. Budget 2022-2023
- d. Approve installation of 2nd water line for Wickboldt business
- e. Farmer City Baseball Corporation donation

BOARD REPORTS

ADJOURN – next regular meeting Sunday, March 13, 2022

**VILLAGE OF BELLFLOWER, ILLINOIS
SPECIAL MEETING OF THE BOARD OF TRUSTEES**

**MEETING NOTICE AND AGENDA
FOR
FEBRUARY 27, 2022**

A special meeting of the Village of Bellflower Board of Trustees will be held on Sunday, February 27, 2022, 6:00 p.m., in Town Hall at the Bellflower Community Center, 104 West Center Street, Bellflower.

In accordance with Executive Order 2021-20, all meeting attendees are required to cover their nose and mouth with a mask or cloth face covering to minimize the spread of COVID-19.

MEETING PURPOSE

Invenergy, the developer of the Sapphire Sky Wind Farm, estimates that project completion may occur in late 2022. Outgoing revenue will begin approximately one year after project completion.

This meeting will initiate discussions of potential projects which might benefit from total or partial funding from wind farm income.

MEETING AGENDA

- CALL TO ORDER
- PUBLIC COMMENT
- DISCUSSION
- ADJOURN

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
MARCH 13, 2022

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, March 13, 2022, at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held on February 13, 2022
- Approve minutes of the special meeting held on February 27, 2022
- Approve expenditures during the period February 14, 2022 through March 13, 2022

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Project Status Report
 - CC – review hallway restroom faucets and kitchen faucet replacement status
 - Equipment – approve replacing red plow truck bedliner
 - Library – approve replacing toilet
 - Municipal Code – review property maintenance violation status
 - 1) 201 W South St (Cler)
 - 2) 205 N Latcha St (Brown)
 - Park on N Latcha St – review status
 - Streets – approve removing tree on Hinshaw St.
- b. Approve purchase of gravel for alleys (MFT) and village garage (GF)

NEW BUSINESS

- a. Announce Zoning Board of Appeals public hearing
- b. Add summer project to paint fire and flushing hydrants per fire department color recommendations
- c. Review request from Arteman family to rent Community Center tables and chairs
- d. Approve new pest control provider

BOARD REPORTS

ADJOURN – next regular meeting Sunday, April 10, 2022

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
APRIL 10, 2022

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, April 10, 2022, at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held on March 13, 2022
- Approve expenditures during the period March 14, 2022 through April 10, 2022

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Project Status Report
 - CC Maintenance – repairs to hallway restroom faucets are complete
 - Equipment – status of red plow truck bed relining
 - Library – status of replacing toilet
 - Municipal Code – review property maintenance violation status
 - 1) 201 W South St (Cler)
 - 2) 205 N Latcha St (Brown)
 - Streets – status of tree removal on Hinshaw St.
- b. Alleys – status of MFT rock purchase and placement
- c. Pest Control – status of new service estimates
- d. Water
 - Review leak status at fire hydrant near Denny Miller and 106 N Vine St
 - Discuss old iron water lines
 - Review check valve issue potentially causing excess water usage

NEW BUSINESS

- a. Village Cleanup Day – discuss need for a second dumpster
- b. Community Center Rental Policy
- c. Zoning Map Amendment Requests from April 3, 2022 Zoning Board of Appeals (ZBA) Public Hearing:
 - Request #2022-01 (N Latcha St) – rezone from R-Residence District to P-Park District
 - a. Act on ZBA recommendation
 - b. If recommendation is accepted, adopt Ordinance 2022-01 “An Ordinance Authorizing a Zoning Map Amendment for Property Bounded by North, Main, Marquis, and Latcha Streets in the Village of Bellflower, McLean County, Illinois”
 - Request #2022-02 (IL 54/E Center St) - rezone from A-Agriculture District to C2-General Commercial District
 - a. Act on ZBA recommendation
 - b. If recommendation is accepted, adopt Ordinance 2022-02 “An Ordinance Authorizing a Zoning Map Amendment for Property Located at State Highway 54 and East Center Street in the Village of Bellflower, McLean County, Illinois”

BOARD REPORTS

ADJOURN – next regular meeting Sunday, May 15, 2022

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
MAY 15, 2022

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, May 15, 2022, at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held on April 10, 2022
- Approve expenditures during the period April 11, 2022 through May 15, 2022

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Project Status Report
- CC Maintenance – status of repairs to drain assembly in hallway women’s restroom
 - Depot – status of flagpole installation and concrete repair
 - Don Harden Field Maintenance – status of restroom leaks and water fountain bubbler
 - Equipment – status of red plow truck bed relining
 - Library – status of replacing toilet
 - Municipal Code – review property maintenance violation status
 - 1) 201 W South St (Cler)
 - 2) 205 N Latcha St (Brown)
 - 3) Recent letters mailed
 - Streets – status of street sign/pole installation
 - Village Workday – review dumpster estimates
 - Water Payment Box – review installation plans
 - Water for Wickboldt Business – determine billing policy

NEW BUSINESS

- a. Receive annual library report
- b. ARPA Funding – status of annual report
- c. Mowing
- d. Adopt Ordinance 2022-03 – FY22-23 Salary Schedule
- e. Adopt Resolution R2022-01 – Zoning Board of Appeals Member Appointment/Reappointment
- f. Review Proposed MFT Tree Removals
- g. Adopt Resolution R2022-02 – MFT Expenditures for FY22-23
- h. Review Dennis Martin Estimates
- Surface drainage repairs at/near N Latcha St park
 - Demo Cler property
- i. Surface Drainage at 206 W Kleinbeck St

BOARD REPORTS

ADJOURN – next regular meeting Sunday, June 12, 2022

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
JUNE 12, 2022

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, June 12, 2022, at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held on May 15, 2022
- Approve expenditures during the period May 16, 2022 through June 12, 2022

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Project Status Report
- Depot – status of flagpole installation and concrete repair
 - Don Harden Field Maintenance – status of repairs to water fountain bubbler
 - Equipment – status of red plow truck bed relining
 - Library – status of replacing toilet
 - Municipal Code – review property maintenance violation status
 - 1) Bateman (105 N Prairie)
 - 2) Bennett (110 N Vine)
 - 3) Bidner (Rt 54)
 - 4) Brown (Alley adjacent to Residence)
 - 5) Brown (205 N Latcha)
 - 6) Cash (709 E Kleinbeck)
 - 7) Cler (201 W South)
 - 8) Fischer (E Kleinbeck)
 - 9) Hobbs, E (307 N East)
 - Streets – status of street sign/pole installation
 - Water Payment Box – review installation status
 - Water for Wickboldt Business – review status
- b. Mowing
- c. Surface drainage at 206 W Kleinbeck St

NEW BUSINESS

- a. Adopt Resolution R2022-03 – FY22-23 Budget
- b. Adopt Ordinance 2022-04 – FY22-23 Appropriations
- c. Review Dennis Martin estimate for surface drainage repairs at/near N Latcha St park
- d. Review SK Exteriors estimate to replace Community Center “lean-to” roof

BOARD REPORTS

ADJOURN – next regular meeting Sunday, July 10, 2022

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
JULY 10, 2022

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, July 10, 2022, at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held on June 12, 2022
- Approve expenditures during the period June 13, 2022 through July 10, 2022

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Project Status Report
- Community Center “Lean-To” Roof
 - Depot – status of flagpole installation and concrete repair
 - Don Harden Field Maintenance – status of repairs to water fountain bubbler
 - Library – status of replacing toilet
 - Municipal Code – review property maintenance violation status
 - 1) Bateman (105 N Prairie) - COMPLETE
 - 2) Bennett (110 N Vine) - COMPLETE
 - 3) Bidner (Rt 54)
 - 4) Brown (Alley adjacent to Residence) - COMPLETE
 - 5) Brown (205 N Latcha)
 - 6) Cash (709 E Kleinbeck)
 - 7) Cler (201 W South) - COMPLETE
 - 8) Fischer (E Kleinbeck)
 - 9) Hobbs, E (307 N East) - COMPLETE
 - Streets – status of street sign/pole installation
 - Water Payment Box – review installation status
 - Water for Wickboldt Business – review status
- b. Mowing
- c. Surface drainage
- Near Community Center
 - 206 W Kleinbeck St
 - N Latcha St Park

NEW BUSINESS

- a. Water Quality Issues

BOARD REPORTS

ADJOURN – next regular meeting Sunday, August 14, 2022

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
AUGUST 14, 2022

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, August 14, 2022, at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held on July 10, 2022
- Approve expenditures during the period July 11, 2022 through August 14, 2022

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Project Status Report
 - Depot – status of flagpole installation and concrete repair
 - Streets – sign standards and vendors
 - Surplus Property (201 W South St) – demo status
 - Water Payment Box – installation status
- b. Mowing
 - Personnel change
 - Replace push mower
- c. Surface drainage
 - Near Community Center
 - 206 W Kleinbeck St
 - N Latcha St Park
- d. Fireworks WELCOME Sign Cost

NEW BUSINESS

- a. Adopt resolutions
 - R2022-04 “Adopting the McLean County Multi-Jurisdictional All Hazards Mitigation Plan”
 - R2022-05 “Establishing Water Billing Clerk Succession and Approving Water Billing Software”
 - R2022-06 “Authorizing Changes to Bank and Investment Accounts and a Water Fund PO Box”
- b. Sidewalk Grade Levels - review Jack-A-Slab estimates
- c. Recycling options
- d. Water System
 - Water Tower inspection and cleaning
 - Replace backup well
- e. Open burning
- f. E Kleinbeck St Condition (Tom Meier)

BOARD REPORTS

ADJOURN – next regular meeting Sunday, September 11, 2022

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
SEPTEMBER 11, 2022

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, September 11, 2022, at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held on August 14, 2022
- Approve expenditures during the period August 15, 2022 through September 11, 2022

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Project Status Report
 - Depot – flagpole installation and concrete repair COMPLETE
 - Surplus Property (201 W South St)
 - Demolition status
 - Adopt 2022-05 “An Ordinance Declaring Surplus Real Property at 201 West South Street, Bellflower”
 - Water Payment Box – installation COMPLETE
- b. MFT Program FY22-23
 - Streets - COMPLETE
 - Tree Removals – review/approve estimates
- c. Mowing – equipment status
- d. Surface drainage
 - Near Community Center
 - 206 W Kleinbeck St
 - N Latcha St Park – review/approve Dennis Martin drainage project estimates
- e. Water System
 - Long-term tower maintenance plan
 - Backup Well – arsenic treatment
 - Water usage
- f. Open Burning

NEW BUSINESS

- a. Fiscal Year 2021-2022 audit – Stan Feller
- b. Community Center
 - Disposal of old chemicals
 - Gym access for winter walkers
 - Gym concession stand refrigerator – approve purchase
 - Newman Center rental

BOARD REPORTS

ADJOURN – next regular meeting Sunday, October 9, 2022

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
OCTOBER 9, 2022

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, October 9, 2022, at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held on September 11, 2022
- Approve expenditures during the period September 12, 2022 through October 9, 2022

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Project Status Report
 - Community Center
 - 1) Gym Concession Stand-new refrigerator COMPLETE
 - 2) Playground picnic table – Blue Ridge High School willing to build?
 - Don Harden Field
 - 1) Outfield fencing – is Lions Club willing to recycle fencing and remove concrete?
 - 2) Old picnic tables – Blue Ridge High School willing to build?
 - Municipal Code – property maintenance violation status
 - 1) Andjelich (102 N Vine)
 - 2) Cash (709 E Kleinbeck)
 - 3) Fischer (E Kleinbeck)
 - Surplus Property (201 W South St) – review status
- b. MFT Program FY22-23
 - Tree Removals – review status
 - Gravel – review status
- c. Surface drainage
 - 206 W Kleinbeck St
 - N Latcha St Park – review status
- d. Water System
 - Tower maintenance plans (near-term and long-term)
 - Backup well
 - Water usage
- e. Open Burning – review strawman changes to village code §12.11

NEW BUSINESS

- a. Adopt Ordinance 2022-06 “Tax Levy Ordinance for Fiscal Year 2022-2023”
- b. Insurance claims
- c. Sidewalk at Raymers
- d. Heartland Bank Credit Card

BOARD REPORTS

ADJOURN – next regular meeting Sunday, November 13, 2022

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
NOVEMBER 13, 2022

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, November 13, 2022, at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held on October 9, 2022
- Approve expenditures during the period October 10, 2022 through November 13, 2022

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Project Status Report
 - Community Center
 - 1) Playground picnic table – Blue Ridge High School willing to build?
 - 2) A/C compressor pad on west side of gym
 - Don Harden Field
 - 1) Old picnic tables – Blue Ridge High School willing to build?
 - Surplus Property (201 W South St) – open bids
- b. MFT Program FY22-23
 - Tree Removals – review status, including Raymer sidewalk
 - Gravel – review status
- c. Water System
 - Tower maintenance plans (near-term and long-term)
 - Backup well – Farnsworth discussion
- d. Insurance claims

NEW BUSINESS

- a. Adopt Ordinance 2022-07 “An Ordinance Amending the “Open Burning” Sections in Chapters 5.16 and 12.11 of the Bellflower Municipal Code”
- b. Adopt Resolution R2022-07 “A Resolution Authorizing a Credit Card Account at Heartland Bank and Trust Company”
- c. Depot – gutter replacement
- d. Water – purchase “boil order” signs
- e. Gym – repair furnace over concession stand
- f. Street lighting on W South St

BOARD REPORTS

ADJOURN – next regular meeting Sunday, December 11, 2022

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
DECEMBER 11, 2022

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, December 11, 2022, at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held on November 13, 2022
- Approve expenditures during the period November 14, 2022 through December 11, 2022

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Project Status Report updates
- Community Center
 - 1) A/C compressor pad on west side of gym
 - 2) Repair furnace over gym concession stand
 - Equipment – plow blade replacement
 - Municipal Code
 - 1) Tree planting in right-of-way
 - 2) Zoning – Coffin property violations
 - Surplus Property (201 W South St) – open any bids
 - Water System
 - 1) Lead Service Line Inventory
 - 2) Tower maintenance plans
- b. MFT Program FY22-23 – gravel
- c. Credit Card status

NEW BUSINESS

- a. Ordinance 2022-08 “An Ordinance Amending Ch. 2.04 “Board Meetings” of the Bellflower Municipal Code of 1975 (as amended)”
- b. Select FY2022-2023 auditor
- c. Community Center cafeteria – purchase 5 tables
- d. Dog complaint received
- e. Water Billing – proposed changes plus hardware acquisition

BOARD REPORTS

ADJOURN

**VILLAGE OF BELLFLOWER, ILLINOIS
SPECIAL MEETING OF THE BOARD OF TRUSTEES**

**MEETING NOTICE AND AGENDA
FOR
DECEMBER 26, 2022**

A special meeting of the Village of Bellflower Board of Trustees will be held on Monday, December 26, 2022, 6:00 p.m., in Town Hall at the Bellflower Community Center, 104 West Center Street, Bellflower.

MEETING PURPOSE

Chapter 6 “Water Service” of the Bellflower Municipal Code of 1975 (as amended) contains some policies and procedures which are incomplete, unclear, outdated, and even conflicting within the same chapter.

Effective January 1, 2023, a new billing system will be implemented to produce water bills and track payments. System parameters must reflect current billing procedures such as billing cycle, rates, and fees.

A complete Chapter 6 amendment is needed to ensure 1) water service policies and procedures reflect current practices established by the village board, and 2) billing parameters are clearly defined so they can be applied in a billing system.

MEETING AGENDA

- Call to order
- Public comment
- Adopt Ordinance 2022-09 “An Ordinance Amending Chapter 6 ‘Water Service’ of the Bellflower Municipal Code of 1975 (as amended)”
- Adjourn