

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
JANUARY 11, 2023

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, January 11, 2023, at 7:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held on December 11, 2022
- Approve minutes of the special meeting held on December 26, 2022
- Approve expenditures during the period December 12, 2022 through January 11, 2023

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Project Status Report updates
 - Equipment
 - 1) Plow blade replacement
 - 2) Tailgate salt/sand spreader
 - Municipal Code
 - 1) Zoning – Coffin property violations
 - Surplus Property (201 W South St) – open any bids
 - Water System
 - 1) Lead Service Line Inventory
 - 2) Tower maintenance plans
- b. MFT Program FY22-23 – gravel
- c. Credit Card status

NEW BUSINESS

- a. Approvals
 - Community Center – cart for new cafeteria tables
 - Community Center – AED pads and battery
 - Hail damage estimates
- b. Discuss emergency siren issues
- c. Community Center
 - Rental rates effective 5/1/2023
 - Rental policies
- d. Website

BOARD REPORTS
ADJOURN

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
FEBRUARY 8, 2023

The next regular meeting of the Village of Bellflower Board of Trustees will be held on Wednesday, February 8, 2023, at 7:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held on January 11, 2023
- Approve expenditures during the period January 12, 2023 through February 8, 2023

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Project Status Report updates
 - Depot gutters
 - Equipment
 - 1) Plow blade replacement
 - 2) Tailgate salt/sand spreader
 - Municipal Code
 - 1) Zoning – Coffin property violations
 - Surplus Property (201 W South St) – open any bids
 - Water System
 - 1) Lead service line inventory
 - 2) Tower maintenance plans
- b. Repairs from 9/18/2022 wind/hail storm damage
- c. Emergency siren maintenance evaluation
- d. Community Center Rentals
 - Rates effective 5/1/2023
 - Policy-rent to be charged for any fundraising activity
 - Policy-gym use for sports practices

NEW BUSINESS

- a. Approvals
 - Subscription-Website and Email
 - Subscription-QuickBooks Online
 - Water-new hydrant at IL54/W South St
 - Water-new flushing hydrant at end of S State St line
- b. Insurance
 - Metal roof coverage
 - Building valuations
- c. Kitchen fire suppression system

BOARD REPORTS
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VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
MARCH 8, 2023

The next regular meeting of the Village of Bellflower Board of Trustees will be held on Wednesday, March 8, 2023, at 7:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held on February 8, 2023
- Approve expenditures during the period February 9, 2023 through March 8, 2023

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Municipal Code Violations
 - 1) Dogs – L Hobbs
 - 2) Open Burning – S Sprau
 - 3) Property Maintenance – final notice (Andjelich; Fischer); letters (Bidner; Kuester-Coy)
 - 4) Zoning – Coffin
- b. Repairs and Maintenance
 - 1) Buildings – 9/18/2022 wind/hail storm damage
 - 2) Equipment – emergency siren inspection assessment
 - 3) Equipment – replace plow blade
 - 4) Equipment – install salt/sand spreader
- c. Surface Drainage
 - 1) N Latcha Park – Dennis Martin status
 - 2) Lotus Drainage District
 - 3) Rob Brown offer to clean culverts and tiles

NEW BUSINESS

- a. Approvals
 - 1) Cleanup Day – provide dumpster(s) and lunch
 - 2) Depot – Popejoy estimate for gutter replacement
 - 3) Don Harden Field – replace damaged basketball goal
 - 4) Surplus Property Sale – open bids, if any, for 201 W South St
 - 5) Water System – Enger Brothers estimate for 2 new hydrants (1 flushing; 1 regular)
 - 6) Water System – 120Water proposal to conduct lead service line inventory
 - 7) Water System – Veolia proposal for long-term water tower maintenance
- b. Discussion
 - 1) Insurance – content valuations
 - 2) Payroll
 - 3) HVAC estimates
 - 4) Community Center – building manager job description and rental checklist
 - 5) Community Center Rentals – garage sales; Newman Center

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VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
APRIL 12, 2023

The next regular meeting of the Village of Bellflower Board of Trustees will be held on Wednesday, April 12, 2023, at 7:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held on March 8, 2023
- Approve expenditures during the period March 9, 2023 through April 12, 2023

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Municipal Code Violations
 - 1) Property Maintenance – Andjelich; Bidner; Fischer; Kuester-Coy
- b. Repairs and Maintenance
 - 1) Buildings – 9/18/2022 wind/hail storm damage
 - 2) Equipment – replace HVAC above Community Center gym concession stand
 - 3) Water System – new hydrants on S State St and W South St
- c. Surface Drainage
 - 1) Lotus Drainage District – meeting update

NEW BUSINESS

- a. Approvals
 - 1) R2023-01 – oppose Bloomington/Normal airport funding expansion
 - 2) Community Center – replace basketball goal behind the gym
 - 3) Show Bus - \$100 donation
 - 4) Water System – adjust 120Water proposal to conduct lead service line inventory
 - 5) Loaves of Love – move distribution location
 - 6) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Discussion
 - 1) Downs equipment available for shared use
 - 2) MFT street maintenance FY23-24
 - 3) Water System – May 1 rate change; May 16 late fees and nonpayment shutoffs
 - 4) Website

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VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
MAY 10, 2023

The next regular meeting of the Village of Bellflower Board of Trustees will be held on Wednesday, May 10, 2023, at 7:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER

- Administer Oath of Office to newly elected village officials

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held on April 12, 2023
- Approve expenditures during the period April 13, 2023 through May 10, 2023

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Municipal Code Violations
 - 1) Property Maintenance – Fischer; Steidinger
- b. Repairs and Maintenance
 - 1) Buildings – 9/18/2022 wind/hail storm damage
 - 2) Equipment – replace HVAC in Community Center cafeteria
 - 3) Grounds – basketball goal behind Community Center gym
 - 4) Water System
 - a. New hydrants on S State St and W South St
 - b. Lead service line inventory
- c. Surface Drainage
- d. Airport Expansion

NEW BUSINESS

- a. Approvals
 - 1) Ordinance 2023-01 – Salary Schedule FY2023-2024
 - 2) Resolution R2023-02 – MFT Maintenance Program FY2023-2024
 - 3) Resolution R2023-03 – ZBA Appointments/Reappointments
 - 4) Flagpole Ropes and Hooks
 - 5) Website – announce to residents and property owners
 - 6) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Discussion
 - 1) Budget FY2023-2024
 - 2) Water Billing – late fees, disconnections, swimming pools

BOARD REPORTS

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VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
JUNE 14, 2023

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, June 14, 2023, 7:00 p.m., Bellflower Community Center Cafeteria, 104 W Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held May 10, 2023
- Approve expenditures during the period May 11, 2023 through June 14, 2023

POLICE ACTIVITIES
UNFINISHED BUSINESS

- Municipal Code Violations
 - Property Maintenance – Fischer; Steidinger
- Repairs and Maintenance
 - Buildings – 9/18/2022 wind/hail storm damage
 - Grounds – exterior basketball goals at Don Harden Field and Community Center
 - Water System
 - New hydrants on S State St and W South St
 - Lead service line inventory
- Surface Drainage
- Airport Expansion

NEW BUSINESS

- Approvals
 - Resolution R2023-04 – FY2023-2024 Budget
 - Ordinance 2023-02 – FY2023-2024 Appropriation Ordinance
 - Resolution R2023-05 – Open new Illinois Funds account for Wind Farm income
 - Resolution R2023-06 – Increase Heartland Bank credit card credit limit
 - Purchase and install additional culverts for N Latcha surface drainage project
 - Purchase three water service curb box locks and padlocks
 - Purchase workday paint supplies for picnic tables and bleachers
 - Repairs to Library front entrance
 - Repairs to Depot steps and platform boards
 - Install BTHS friezes in Community Center
 - Appoint Sally Weiss to Library board
 - Surplus Property Sale – open bids, if any, for 201 W South St
- Discussion
 - Water rates for local churches
 - July 4th plans

BOARD REPORTS

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VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
JULY 12, 2023

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, July 12, 2023, 7:00 p.m., in the **Village Office** at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held June 14, 2023
- Approve expenditures during the period June 15, 2023 through July 12, 2023

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Repairs and Maintenance
 - 1) Buildings
 - a. 9/18/2022 wind/hail storm damage
 - b. Depot – steps and platform boards
 - c. Library – front entrance
 - 2) Grounds
 - a. Install basketball goal at Don Harden Field
 - b. Evaluate safety of the all-wood bleacher support structure
 - 3) Water System
 - a. New hydrants on S State St and W South St
 - b. Lead service line inventory
- b. Surface Drainage
- c. Village Workday Recap
- d. July 4th Recap

NEW BUSINESS

- a. Approvals
 - 1) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Schedule special meeting to meet Roger Noe, IL Rural Water Association, and discuss new well

BOARD REPORTS

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VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
SPECIAL MEETING NOTICE AND AGENDA
JULY 25, 2023

A special meeting of the Village of Bellflower Board of Trustees will be held Tuesday, July 25, 2023, 6:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

MEETING PURPOSE

Discuss new village water well with Roger Noe of the Illinois Rural Water Association.

CALL TO ORDER

PUBLIC COMMENT

DISCUSSION

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VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
AUGUST 9, 2023

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, August 9, 2023, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held July 12, 2023
- Approve minutes of the special meeting held July 25, 2023
- Approve expenditures during the period July 13, 2023 through August 9, 2023

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Repairs and Maintenance
 - 1) Buildings
 - a. 9/18/2022 wind/hail storm damage
 - b. Depot – platform board staining
 - c. DHF Concession Stand – roof bracing
 - d. DHF Outfield Fence
 - e. DHF Restroom Doors – replace
 - f. Library – front entrance
 - 2) Grounds
 - a. Install basketball goal at Don Harden Field

NEW BUSINESS

- a. Approvals
 - 1) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Water
 - 1) Membership in IL Rural Water Association
 - 2) Cross Connection Survey
 - 3) Source Water Protection Plan
 - 4) Swimming Pools
 - a. Fee – what size to assess annual pool fee
 - b. Fee for people who have water hauled in for initial fill
- c. Streets
 - 1) Signs
- d. Garbage along Railroad
- e. Mandatory Building Codes

BOARD REPORTS

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VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
SEPTEMBER 13, 2023

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, September 13, 2023, 7:00 p.m., in the **Village Office** at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held August 9, 2023
- Approve expenditures during the period August 10, 2023 through September 13, 2023

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Repairs and Maintenance
 - 1) Buildings
 - a. 9/18/2022 wind/hail storm damage – CC lean-to roof
 - b. Depot – platform board staining
 - c. DHF Concession Stand – roof bracing
 - d. DHF Restroom Doors – replace
 - e. Library – front entrance
 - 2) Grounds
 - a. DHF basketball goal
 - b. DHF outfield fence
- b. Streets
 - 1) Signs
 - 2) Golf cart ordinance
 - 3) Maintenance
 - a. Spray patch
 - b. Roads around grain elevator
- c. Water
 - 1) GIS for shutoff valves
 - 2) Cross Connection Survey
 - 3) Source Water Protection Plan

NEW BUSINESS

- a. Approvals
 - 1) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Water
 - 1) Hydrant flushing
- c. Streets
 - 1) Truck routes
- d. Code Violations
 - 1) Dan and Deb Basham (209 W Melvin St)
 - 2) Matt Bennett (110 N Vine St)
- e. Committees

BOARD REPORTS
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VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
OCTOBER 11, 2023

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, October 11, 2023, 7:00 p.m., in the Cafeteria of the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held September 13, 2023
- Approve expenditures during the period September 14, 2023 through October 11, 2023

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Code Violation – Basham (209 W Melvin St) sidewalk removal
- b. Repairs and Maintenance
 - 1) Buildings
 - a. 9/18/2022 wind/hail storm damage – Depot siding
- c. Streets
 - 1) Tree trimming status
- d. Water
 - 1) Water lien recorded – Matt Bennett (110 N Vine St)
 - 2) Lead service line inventory status
 - 3) Hydrant flushing
 - 4) New flushing and fire hydrants status
 - 5) New shutoff valves installed
 - 6) New sump pump for tower pump house
 - 7) Rebuild/Replace telemetry box in tower pump house
 - 8) Circuit breaker repair in tower pump house

NEW BUSINESS

- a. Action
 - 1) Audit FY22-23
 - 2) Ordinance 2023-03 “Tax Levy for Fiscal Year 2023-2024”
 - 3) Request to vacate right-of-way for septic field – Denny/Audrey Miller
 - 4) Community Center locker room shower updates
 - 5) Trick or Treat Hours
 - 6) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Community Center fire alarm system
- c. Fireworks 2024
- d. New Laws
 - 1) Building Codes 1/1/2025
 - 2) Paid Leave All Employees 1/1/2024
 - 3) New JULIE proposed requirements

BOARD REPORTS
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VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
NOVEMBER 8, 2023

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, November 8, 2023, 7:00 p.m., in the **Village Office** at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held October 11, 2023
- Approve expenditures during the period October 12, 2023 through November 8, 2023

POLICE ACTIVITIES
UNFINISHED BUSINESS

- Vacate right-of-way for septic repairs at Denny/Audrey Miller
- Repairs and Maintenance
 - Buildings
 - 9/18/2022 wind/hail storm damage – Depot siding
 - Depot Fascia/Gutter replacement
 - Community Center locker room shower updates
 - Equipment – annual truck maintenance
- Streets – tree trimming status (Anderson 201 W Melvin St, Luther 108 N Vine St)
- Water
 - Lead service line inventory status
 - Hydrant flushing
 - New fire hydrant (W South St/IL 54)
 - Tower pump house telemetry box replacement

NEW BUSINESS

- Action
 - IL DCEO Grant
 - Fire inspection estimates
 - Don Harden Field – Popejoy repair estimates
 - Surplus Property Sale – open bids, if any, for 201 W South St
- Newman rental issues

BOARD REPORTS
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VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
DECEMBER 13, 2023

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, December 13, 2023, 7:00 p.m., in the **Village Office** at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held November 8, 2023
- Approve expenditures during the period November 9, 2023 through December 13, 2023

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Repairs and Maintenance
 - 1) Buildings
 - a. 9/18/2022 wind/hail storm damage – Depot siding
 - b. Don Harden Field repair estimates
- b. Streets – tree trimming status (Anderson 201 W Melvin St, Luther 108 N Vine St)
- c. Water
 - 1) Lead service line inventory status
 - 2) Tower pump house telemetry box replacement

NEW BUSINESS

- a. Action
 - 1) Ordinance 2023-04 “Paid Leave All Workers”
 - 2) 2024 regular board meeting dates
 - 3) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Events
 - 1) Thanksgiving Feast recap
 - 2) Breakfast with Santa
 - 3) Surplus funds

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