

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MINUTES
JANUARY 10, 2024

CALL TO ORDER

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on January 8, 2024, at 11:45 a.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Andrew Ellis, Bart Lytel, Steve Weiss, and Shane Zimmerman.

Absent: Trustee Teresa Drinkwater.

Six of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – Paul Luther.

PUBLIC COMMENT

Paul Luther commented on 1) parking lines in front of the post office are faded, and 2) a tree limb which broke off in his front yard needs to be trimmed to prevent injury.

CONSENT AGENDA

a. Approve minutes of the regular meeting held on December 13, 2023.

b. Approve expenditures during the period of December 14, 2023 through January 10, 2024.

MOTION by Trustee Weiss to approve the foregoing consent agenda items. Seconded by Trustee Zimmerman. Voice vote: 5 yes; -0- no. Motion passed.

POLICE ACTIVITIES

Chief Dingler reported eight traffic tickets were written in December and 48 in total during 2023. Officer Ty Thornton, who has primarily been present in the village, has been called to active duty. The future impact is unknown.

UNFINISHED BUSINESS

a. Repairs and Maintenance

1) Buildings

a) 9/18/2022 wind/hail storm damage – the only remaining repair to be completed is replacing the vertical siding at the Depot. The wrong material was delivered and the reordered material has not been received.

b) Don Harden Field repair estimates – Copper Creek Contractors spent a morning reviewing repair needs so they could prepare an estimate. Two weeks later, President Grussing was asked to meet again, as the prior employee left and did not leave any notes. As a result, Copper Creek will not be used. Trustees Ellis and Weiss recommended contacting Tim Brandt as a second estimate beyond the existing Popejoy estimate.

b. Streets – Trustee Ellis will review winter tree trimming needs (Anderson 201 W Melvin St, Luther 108 N Vine St).

- c. Water
 - 1) Lead service line inventory status
 - a) 120Water mailed new postcards to customers who have not already completed the online survey.
 - b) Trustee Lytel reported he was unable to complete the web survey due to a web page error.
 - c) Will have to provide a cross-reference to any customer with more than one service line. The postcards did not specify which service line ID went with which actual service line.
 - d) \$15,000 state grant approved for the inventory project cost.
 - 2) Telemetry box in tower pump house – new box has been received and will be installed.
- d. Department of Commerce and Economic Opportunity Grant – need to decide on a project and related details before we can accept the grant.

NEW BUSINESS

- a. Approvals
 - 1) Surplus Property Sale – no bids were submitted to purchase 201 W South St.
- b. Water
 - 1) Emergency well testing – President Grussing plans to meet with Chad and Mitch Yeadon to develop a plan to stress test the emergency well so we can determine if the well can be used regularly instead of just on an emergency basis. The stress testing will include pumping capacity and chemical analysis. Additional board member attendance at the meeting would be welcome.
 - 2) Meters
 - a) As discussed at the December 13, 2023 meeting, Barb Jenkins wants to plant a grove of chestnut trees on her property located both within and outside of the village (map attached). She will need water service installed to supply the trees. Since the installation would be to an empty lot rather than a residence, water usage should be billed by meter rather than flat rate.
 - b) Discussion included concerns about 1) water being provided to property not located within the village limits, and 2) water consumption for a large tree grove could severely burden the water system.
 - c) MOTION by Trustee Lytel to confirm existing policies documented in Bellflower Municipal Code chapter 6 “Water Service” which include: subject to two grandfathered exceptions, water service shall only be supplied to residential and commercial structures located within the village corporate limits; the village does not use water meters unless approved by the board; and water usage shall be billed at a flat rate. Additionally, the water system does not have the capacity to support bulk water usage for a tree grove. Seconded by Trustee Ellis. Voice vote: 5 yes; -0- no. Motion passed.
- c. Don Harden Field Usage
 - 1) Fees for travel teams – If a team is charged for field use, they will have expectations for field maintenance and pre-game field preparation. Who will maintain the field? What will the expenses (personnel, equipment, supplies) be? Needs more study.
 - 2) Farmer City 2024 schedule – no information received yet.

BOARD REPORTS

President Grussing

- The former Matthew Bennett house at 110 N Vine St now has a sign posted in the window, which possibly indicates Wells Fargo has enlisted a property maintenance service. Will contact them about property debris and spring maintenance.
- No hydrant flushing in January 2024.
- Several houses recently sold.
- State Senator Sally Turner will hold local open office hours at the Community Center cafeteria from Noon to 2:00 p.m. on January 16 and 30, February 27, and March 12 and 26.

Trustee Zimmerman

- Asked if any estimate received yet for the installation of a generator at the Community Center to power the cafeteria and office during emergencies. The township will consider funding. No estimate yet received.
- Will discuss township funding repairs to the Community Center front entrance sidewalk.

Trustee Ellis – asked about streets to be salted. The board agreed that the salt spreader should be used as follows:

- Streets surrounding the post office (E Kleinbeck St, N Latcha St, and E Melvin St);
- Streets used by the school bus (W Melvin St, N Vine St, and W Center St); and
- During any ice event, all intersections.

ADJOURN

President Grussing adjourned the meeting at 8:40 p.m.

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
JANUARY 10, 2024**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, January 10, 2024, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held December 13, 2023
- Approve expenditures during the period December 14, 2023 through January 10, 2024

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Repairs and Maintenance
 - 1) Buildings
 - a. 9/18/2022 wind/hail storm damage – Depot siding
 - b. Don Harden Field repair estimates
- b. Streets – tree trimming status (Anderson 201 W Melvin St, Luther 108 N Vine St)
- c. Water
 - 1) Lead service line inventory
 - 2) Tower pump house telemetry box replacement
- d. Department of Commerce and Economic Opportunity Grant

NEW BUSINESS

- a. Action
 - 1) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Water
 - 1) Emergency well testing
 - 2) Meters
- c. Don Harden Field usage
 - 1) Fees for travel teams
 - 2) Farmer City schedule

BOARD REPORTS
ADJOURN

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES

FINANCIAL REPORT ACKNOWLEDGMENT
FOR
JANUARY 10, 2024

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 12/31/2023
- Illinois Funds Account Reconciliations – 12/31/2023
- Invoices paid 12/2023 GF and WF
- Invoices paid 1/2024 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 12/31/2023
- QuickBooks Balance Sheet – 1/10/2024
- QuickBooks Expenditures 12/14/2023 – 1/10/2024
- QuickBooks Fund Reports 5/1/2023 – 1/10/2024



ALLEN GRUSSING, PRESIDENT



SKEE ALDRICH, TRUSTEE

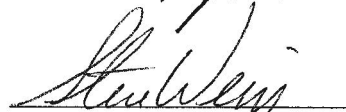
TERESA DRINKWATER, TRUSTEE



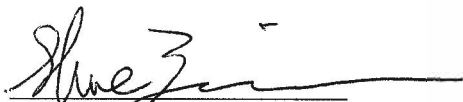
ANDREW ELLIS, TRUSTEE



BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE



SHANE ZIMMERMAN, TRUSTEE

