

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES
MINUTES
SEPTEMBER 11, 2024**

CALL TO ORDER

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on September 9, 2024, at 4:15 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Steve Weiss, and Shane Zimmerman

Absent: Trustees Teresa Drinkwater and Bart Lytel

Four of six board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – Paul Luther, Jay Jewell, Merle Shelton, Chris Zimmerman

NOTE: President Grussing voted on all matters presented.

PUBLIC COMMENT

- Paul Luther – thanks for coordinating Wells Fargo’s cleanup of the 101 N Vine St property.
- Jay Jewell and Merle Shelton – Schoonover reports drainage tiles appear clogged again at/near the Community Center location previously worked on by Ted Reynolds Excavating. Ted will check the area to determine if his repairs did not hold or if there is a problem in a new location.
- Chris Zimmerman – suggested installing a cleanout pipe when Ted Reynolds is again looking at the Community Center blockage. Chris also mentioned that some of the cafeteria HVAC compressor fins have been dented.

CONSENT AGENDA

a. Approve minutes of the regular meeting held on August 14, 2024.

b. Approve expenditures during the period of August 15, 2024 through September 11, 2024.

MOTION by Trustee Aldrich to approve the foregoing consent agenda items. Seconded by Trustee Weiss. Voice vote: 4 yes; -0- no. Motion passed.

POLICE ACTIVITIES

- August 2024 – 24 citations; 4 warnings.
- Officer Ty Thornton will be deployed on military duty effective September 12, 2024.

UNFINISHED BUSINESS

a. Community Center

- 1) Replace cafeteria kitchen exhaust fan – COMPLETE.
- 2) Replace gym kitchen pop cooler – COMPLETE.
- 3) Replace cafeteria exterior entrance doors – At the August 14, 2024 board meeting, approval was granted for DH Pace to replace the cafeteria exterior entrance doors with a single 36-inch door and sidelights for \$10,995. After the August meeting, DH Pace confirmed the ability to install a 42-inch door. MOTION by Trustee Zimmerman to

modify the prior approval to install a 42-inch door and sidelights up to \$12,000. Seconded by Trustee Aldrich. Voice vote: 4 yes; -0- no. Motion passed.

- 4) Replace mower shed overhead door – on order.
 - 5) Install security light on east side of gym – COMPLETE.
 - 6) Install video surveillance signs – signs ordered
- b. Don Harden Field
- 1) Repairs to concession stand and restroom doors – awaiting Popejoy.
 - 2) Replace garage overhead door springs – DH Pace will install at the same time as they replace the mower shed overhead door (see a.4 above).
- c. Grounds
- 1) Level ground/seed behind backstop at S Vine St/Hinshaw St – pending review of problems discussed under Public Comment above. MOTION by Trustee Aldrich to reimburse Jay Jewell for one-fourth (\$111.25) of the Schoonover tile scoping cost (invoice copy and paid receipt attached). Seconded by Trustee Weiss. Voice vote: 4 yes; -0- no. Motion passed.
 - 2) Purchase leaf blower – COMPLETE.
 - 3) Recycle (Lions Club) old push mower and junk from mower shed – President Grussing and Trustee Weiss will meet to complete this task.
 - 4) Repair Allis-Chalmers tractor and pull-behind mower – tractor repair COMPLETE; pull-behind mower repair pending.
- d. Streets
- 1) Hydro-jetting stormwater drains – In accordance with the August 14, 2024 approval, Schoonover today completed the State St drains and will invoice McLean County (previously approved by Jerry Stokes, county engineer). Remaining village drains first need hydro-vac before jetting. Downs rents a hydro-jet/vacuum. The board agreed for President Grussing to proceed with completing the approved task.
 - 2) MFT gravel for rights-of-way and alleys – gravel purchase COMPLETE. Distribution will be based on a prioritized resident request list.
 - 3) MFT street sign replacement – signs ordered. Downs will install for \$3,600.
 - 4) Tree trimming – Steven Sprau completed tree trimming on N Vine St where trees scrapped the school bus. He will estimate winter tree trimming needs.
- e. Water system
- 1) GIS mapping – COMPLETE except for 501 N State (Brown) and 604 E Kleinbeck (Fischer) where new shutoff valves are needed (see e.4 below).
 - 2) Fire hydrant flushing posting – Chuck Trotter not interested. Job posted; no response.
 - 3) Level ground/seed at W South St/State Highway 54 fire hydrant – pending Cody Shelton.
 - 4) New shutoff valves at 501 N State (Brown), 604 E Kleinbeck (Fischer) – Enger Brothers submitted a JULIE request, but no other activity.
 - 5) Stress test emergency well #3 – no further updates from Mitch Yeadon after he was to discuss with IEPA. Need to meet with Champaign IEPA and Illinois Rural Water Authority contacts.

NEW BUSINESS

- a. Action
- 1) FY2023-2024 Audit was presented by Jeremy Bork of Striegel Knobloch & Co LLC. MOTION by Trustee Zimmerman to accept the audit as presented. Seconded by Trustee Aldrich. Voice vote: 4 yes; -0- no. Motion passed.

- 2) MOTION by Trustee Zimmerman to approve JC's Heating-Cooling and Plumbing estimate for a preventative maintenance agreement on HVAC units at all village properties for \$1,550 for the first year (copy attached). Seconded by Trustee Aldrich. Voice vote: 4 yes, -0- no. Motion passed.
 - 3) MOTION by Trustee Zimmerman to approve Innotech Communications' estimate to enable remote activation of the emergency weather siren for \$2,13.70 (copy attached). Seconded by Trustee Weiss. Voice vote: 4 yes, -0- no. Motion passed.
 - 4) Surplus Property Sale of 201 W South St – no offers to purchase received.
- b. Mowing – Chad Thomas has resigned his grounds maintenance position effective with the end of the 2024 mowing season. Trustee Zimmerman suggested contacting the individual who mows the township cemetery about possible interest.

BOARD REPORTS

President Grussing

- Don Harden Field
 - At the August 2024 meeting, it was reported that Chris Zimmerman submitted a proposal to Blue Ridge school about using our baseball field. The school responded that the situation is not possible at this time.
 - Scoreboard control unit fuse is okay, but the unit still does not work. Bob Althouse will check.
 - Belltown Bombers have reserved September and October field use.
 - Home plate needs to be replaced.
- Parks – contacted the ISU Office of Sustainability to see if they would participate in landscaping the N Latcha St park. Not something they do. Referred to a professor, but no response received.
- Paperwork to obtain the State Senator Sally Turner grant is pending approval.
- McLean County mobile health clinic was held on August 28 in the cafeteria; 4 attendees. Will conduct another in the spring.
- McLean County will have a referendum on the November 2024 ballot to eliminate the internal audit department. The county is annually audited by an external auditor. The internal audit department duplicates the external audit work, slows down payment processing, and staffing requirements do not include a financial background.
- The McLean County board declined to approve a ballot referendum to tax all county residents for the construction of a monument to honor civil war veterans which would be in Bloomington's Franklin Park. The board felt this was a City of Bloomington rather than a county issue.

Trustee Zimmerman

- Inquired about last service dates for the plow truck and the blue truck. Clerk Youngblood will email copies of the last service invoices.
- John Short has planted trees in the village right of way under the electric lines.
- Would like to post on the village website a flyer from Gift of Hope regarding an October recognition for Andrew Ellis.

ADJOURN

President Grussing adjourned the meeting at 8:35 p.m.

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
SEPTEMBER 11, 2024**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, September 11, 2024, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held August 14, 2024
- Approve expenditures during the period August 15, 2024 through September 11, 2024

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Community Center
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- b. Don Harden Field
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- d. Streets
 - 1) Hydro-jetting stormwater drains
 - 2) MFT gravel for rights-of-way and alleys
 - 3) MFT street sign replacement
 - 4) Tree trimming
- e. Water system
 - 1) GIS mapping
 - 2) Job opening – fire hydrant flushing
 - 3) Level ground/seed at W South St/State Highway 54 fire hydrant
 - 4) New shutoff valves at 501 N State (Brown), 604 E Kleinbeck (Fischer)
 - 5) Stress test emergency well #3

NEW BUSINESS

- a. Action
 - 1) FY2023-2024 audit presentation – Robert McGlade
 - 2) Approve HVAC maintenance agreement
 - 3) Approve purchase of emergency siren remote activation

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA**

- 4) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Discussion
 - 1) Mowing in 2025

BOARD REPORTS

ADJOURN

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES

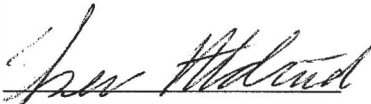
FINANCIAL REPORT ACKNOWLEDGMENT
FOR
SEPTEMBER 11, 2024

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 8/31/2024
- Illinois Funds Account Reconciliations – 8/31/2024
- Invoices paid 8/2024 GF and WF
- Invoices paid 8/2024 MFT
- Invoices paid 9/2024 GF and WF
- Invoices paid 9/2024 MFT
- QuickBooks Account Register (Heartland Bank and IL Funds) – 8/2024
- QuickBooks Balance Sheet – 9/11/2024
- QuickBooks Expenditures 8/15/2024 – 9/11/2024
- QuickBooks Fund Reports 5/1/2024-9/11/2024



ALLEN GRUSSING, PRESIDENT



SKEE ALDRICH, TRUSTEE

TERESA DRINKWATER, TRUSTEE

BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE



SHANG ZIMMERMAN, TRUSTEE

SCHOONOVER SEWER SERVICE
P O BOX 6027
CHAMPAIGN IL 61826
217-239-0106

DATE	Invoice #
8/22/2024	200379

Bill To
REYNOLDS EXCAVATING 610 W CLINTON FARMER CITY, IL 61842

Ship To
203 & 205 HINSHAW RD BELLFLOWER, IL JED REQ'D SVC 377-4461

ONLINE PAYMENTS CAN BE MADE 24/7
AT
WWW.SCHOONOVERSEWER.COM

P.O. No.	Terms	Rep
	Net 30	

ITEM	SERVICE DATE	DESCRIPTION	AMOUNT
STORM OUTC/O CATCH W-JETTER MUD BELLFLOWER	8/21/2024	STORM LINES OUTSIDE CLEANOUT 500 FEET OUT ACCESS FROM CATCH BASIN BACK 300 FEET 1/2" HOSE, 4,000 PSI HYDROJETTER USED IN LINE MUD FOUND IN LINE TRIP CHARGE TO BELLFLOWER AREA JETTING BACK FROM CATCH BASIN; MUD ON TWIZZLE AND SPEAR HEADS; VERY CLOSE TO WHERE LINE WAS DUG UP BEFORE. REYNOLDS EXCAVATING WILL BE DIGGING UP AGAIN AND INSTALLING A "T" ON LINE. TECHS ON SITE TODAY: JM/JS	385.00 60.00


ALL INVOICES ARE DUE 30 DAYS FROM SERVICE DATE. FINANCE CHARGE OF
2% MONTHLY ON ALL BALANCES OUTSTANDING OVER 45 DAYS WILL BE
ASSESSED.

Total	\$445.00
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JAY T JEWELL 05/22 70-1206/711 5693
JULIE M JEWELL
 209 W HINSHAW
 PO BOX 143
 BELLFLOWER, IL 61724-0143

DATE 8-26-24

PAY TO THE ORDER OF Schools and Sewer Service \$ 495.00
Four hundred forty five and 00/100 - DOLLARS


Heartland Bank and Trust Company

MEMO # 200379 Reynolds Exc. Jacim Jewell

⑆09112066⑆

>071102568< 20240830
BUSEY BANK
 Drawer#/Trans#: 10403/0152
 HIN: 900856980000389

071102568.10403.152.08/30/24 V00302816

ENDORSE HERE
 FOR DEPOSIT ONLY
 SCHOOL OVER SEWER SVC
 1614272701
 CHECK HERE FOR LOCAL OR REMOTE DEPOSIT ONLY
 MAKE OF FINANCIAL INSTITUTION
 DATE
 DO NOT WRITE STAMP OR SIGN BELOW THIS LINE
 RECEIVED FOR FINANCIAL INSTITUTION USE

9/11/2024 board approved reimbursing Jay 1/4 of the cost.
 \$111.25
 M630 GF

JC's Heating-Cooling & Plumbing, Inc.
304 E 1st Street
Gibson City, IL 60936



PROPOSAL

Presented to:
Village of Bellflower
PO BOX 244
Bellflower, IL 61724

Job # 28535
Proposal # P-28535-1
Technician
Issue Date Aug 23 2024

Customer Contact:
H: 309-929-9059
M: 3473344386
E: vob.treasurer@outlook.com

Service Location:
104 W Center St
Bellflower, IL 61724

Your Price: \$1,550.00

Description	Qty	Price
Estimate This is an estimate for the annual preventative maintenance on all units. You will also receive 10% off all parts and filters. Cafeteria - AC and heat Office - Heat only Room 4 - Heat only Gym - 4 units - all are AC and heat (will come 2x a year) Room B - Heat only Room K - AC and heat (this unit also provides AC and heat to Room 1 through ductwork) (will come 2x a year) Library - 206 N Latcha St This is forced air heat at this point - natural gas Depot - 210 N Latcha St This is a forced air system that is both AC and heat - natural gas. (will come 2x a year)	1	\$1,550.00
	Your Price	\$1,550.00

[Review and Sign](#)

Customer Approval:

I accept this proposal and agree to the terms and conditions.

Contract Terms:

Invoices not paid in full within 30 days are subject to a finance charge of 5% per month. You are liable for all attorney fees and costs for invoices that go to collections.

Prices on this estimate are valid for 15 days. Please sign for acceptance of estimate. Return signed estimate with 60% down before start of job.

If credit card is used for payment over \$1000.00 a 3% service charge will be added.

Thank you for your business and have a great day!

INNOTECH COMMUNICATIONS

301 S. Prospect Road Suite 1H
 Bloomington, IL 61704
 309-663-5175

Quote

Date	Quote #
5/24/2024	182

Name / Address
Village of Bellflower PO Box 244 Bellflower IL 61724

Rep	Project
RMS	

Description	Qty	Total
All equipment (including radio receiver, tone decoders, antenna, surge suppressor, power supply and outdoor rated enclosure), materials and labor to add alert and cancel capability from portable radios and McLean EMA to the existing outdoor warning siren in Bellflower, Illinois.	1	1,750.00
Icom Radio, portable , UHF, with display, programmed	1	309.00
Mobile charger bracket (optional)	1	74.70
Total		\$2,133.70