

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MINUTES
OCTOBER 9, 2024

CALL TO ORDER

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center exterior bulletin board on October 7, 2024, at 4:15 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, and Steve Weiss

Absent: Trustees Bart Lytel and Shane Zimmerman

Four of six board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – Paul Luther

NOTE: President Grussing voted on all matters presented.

PUBLIC COMMENT

None.

CONSENT AGENDA

a. Approve minutes of the regular meeting held on September 11, 2024.

b. Approve expenditures during the period of September 12, 2024 through October 9, 2024.

MOTION by Trustee Weiss to approve the foregoing consent agenda items. Seconded by Trustee Aldrich. Voice vote: 4 yes; -0- no. Motion passed.

POLICE ACTIVITIES

- September 2024 – 10 citations; 2 warnings.

UNFINISHED BUSINESS

a. Community Center

1) Replace cafeteria exterior entrance doors – materials on order.

2) Replace mower shed overhead door – COMPLETE.

3) Install video surveillance signs – to be installed by Trustee Aldrich.

b. Don Harden Field

1) Repairs to concession stand and restroom doors – COMPLETE.

2) Replace garage overhead door springs – COMPLETE.

c. Grounds

1) Level ground/seed behind backstop at S Vine St/Hinshaw St – additional drainage tile repairs COMPLETE. Ground leveling/seeding to be performed by Cody Shelton.

2) Recycle (Lions Club) old push mower and junk from mower shed – COMPLETE.

3) Repair pull-behind mower – to be repaired by Trustee Aldrich.

4) 2025 Mowing – Jeff Harper to submit estimate.

d. Streets

- 1) Hydro-jetting stormwater drains – awaiting intergovernmental agreement to rent Village of Downs equipment and use Downs employees.
- 2) MFT gravel for rights-of-way and alleys – Trustee Zimmerman will work on this after harvest.
- 3) MFT street sign replacement – signs received. Awaiting intergovernmental agreement to use Village of Downs personnel to install. Trustees Aldrich and Weiss indicated they would be available to assist if needed.
- 4) Tree trimming for winter – awaiting Steven Sprau estimate.

e. Water system

- 1) GIS mapping – COMPLETE. Will print a large map of locations.
- 2) Fire hydrant flushing posting – no response to job posting.
- 3) Level ground/seed at W South St/State Highway 54 fire hydrant – Cody Shelton.
- 4) New shutoff valves at 501 N State (Brown), 604 E Kleinbeck (Fischer) – new shutoff valves not needed. Enger Brothers worked at both locations. Valve at Brown property located. Fischer valve not located, but Jim Fisher identified where he believes the valve to be located, and Mitch Yeadon must verify.
- 5) Stress test emergency well #3 – no further updates from Mitch Yeadon after he was to discuss with IEPA. Need to meet with Champaign IEPA and Illinois Rural Water Authority contacts.

NEW BUSINESS

a. Action

- 1) Surplus Property Sale of 201 W South St – no offers to purchase received.

- b. Don Harden Field concession stand use/rental – the 2024 baseball season is over and no further action will be considered until Spring 2025. Kristin Yeadon must submit a written proposal of Belltown Bombers’ 2025 plans and requirements before the board will make any decisions about the team’s use of the field and concession stand.

BOARD REPORTS

President Grussing

- Don Harden Field
 - Bob Althouse will see if he can determine why the scoreboard does not work.
 - Home plate needs to be replaced.
- Parks – no response from anyone contacted about this project.
- Paperwork to obtain the State Senator Sally Turner grant is pending approval.
- Property maintenance issues – Drove around town with Chief Dingler and took pictures to use in violation letters.
- Without objection, 2024 Trick or Treat hours will remain the same as in past years: 5:00 p.m. to 7:00 p.m.

Trustee Drinkwater

- Working on the Thanksgiving Feast activities in the gym. All food preparation is the responsibility of Paul and Darbi Buchanan.

ADJOURN

President Grussing adjourned the meeting at 8:26 p.m.

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
OCTOBER 9, 2024

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, October 9, 2024, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held September 11, 2024
- Approve expenditures during the period September 12, 2024 through October 9, 2024

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Community Center
 - 1) Replace cafeteria exterior entrance doors
 - 2) Replace mower shed overhead door
 - 3) Install video surveillance signs
- b. Don Harden Field
 - 1) Repairs to concession stand and restroom doors
 - 2) Replace garage overhead door springs
- c. Grounds
 - 1) S Vine St/W Hinshaw St – additional drainage tile repairs; level ground
 - 2) Recycle (Lions Club) old push mower and junk from mower shed
 - 3) Repair pull-behind mower
 - 4) 2025 mowing
- d. Streets
 - 1) Hydro-jetting stormwater drains
 - 2) MFT – gravel distribution for rights-of-way and alleys; street sign replacement
 - 3) Tree trimming for winter
- e. Water system
 - 1) GIS mapping
 - 2) Job opening – fire hydrant flushing
 - 3) Level ground/seed at W South St/State Highway 54 fire hydrant
 - 4) New shutoff valves at 501 N State (Brown), 604 E Kleinbeck (Fischer)
 - 5) Stress test emergency well #3

NEW BUSINESS

- a. Action
 - 1) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Discussion
 - 1) Don Harden Field concession stand use/rental

BOARD REPORTS

ADJOURN


VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES

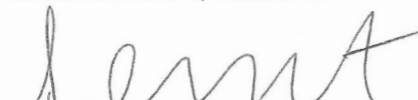
FINANCIAL REPORT ACKNOWLEDGMENT
FOR
OCTOBER 9, 2024

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 9/30/2024
- Illinois Funds Account Reconciliations – 9/30/2024
- Invoices paid 9/2024 GF and WF
- Invoices paid 9/2024 MFT
- Invoices paid 10/2024 GF and WF
- Invoices paid 10/2024 MFT
- QuickBooks Account Register (Heartland Bank and IL Funds) – 9/2024
- QuickBooks Balance Sheet – 10/9/2024
- QuickBooks Expenditures 9/12/2024 – 10/9/2024
- QuickBooks Fund Reports 5/1/2024-10/9/2024
- Annual Financial Reports filed in the McLean County Clerk's Office
 - FYE2024 Audit Report
 - FYE2024 State Annual Financial Report
 - FYE2024 Treasurer's Report


ALLEN GRUSSING, PRESIDENT


SKEE ALDRICH, TRUSTEE


TERESA DRINKWATER, TRUSTEE

BART LYTEL, TRUSTEE


STEVE WEISS, TRUSTEE

SHANE ZIMMERMAN, TRUSTEE