

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MINUTES
JANUARY 9, 2022

CALL TO ORDER

President Allen Grussing called the meeting to order at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on January 7, 2022, at 1:15 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Andrew Ellis, and Steve Weiss

Absent: Trustees Bart Lytel and Shane Zimmerman

Five of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – None

PUBLIC COMMENT

None.

CONSENT AGENDA

- Approve minutes of the regular meeting held on December 12, 2021
 - Approve expenditures during the period December 13, 2021, through January 9, 2022
- MOTION by Trustee Drinkwater to approve the foregoing consent agenda items. Seconded by Trustee Weiss. Vote 4 yes, -0- no. Motion passed.

POLICE ACTIVITIES

None.

UNFINISHED BUSINESS

a. Project Status Report:

- Property Maintenance
 - 1) 201 W. South St. (Cler) – President Grussing reported the court status hearing scheduled for January 6 was rescheduled to February 14 as Mr. Cler did not respond to any communication from the Village attorney. In filing the new date with the court, our attorney amended the action to include property abandonment, since Mr. Cler has not responded to any communication in months.
 - 2) 205 N. Latcha St. (White/Brown) – Trustee Ellis reported that parts of the north and south walls have collapsed due to recent severe weather; action needs to be taken sooner rather than later. President Grussing will discuss with the Village attorney.
- Pagel Construction Projects – still no response from Pagel regarding approved projects. President Grussing briefly spoke with Jerry Hawn of Farmer City about securing new project estimates.
- Community Center Faucets – Enger Brothers supplied estimates to repair/replace the faucets in the main hallway restrooms and at the cafeteria kitchen sink (copy attached). MOTION by Trustee Weiss to accept the Enger Brothers estimate of 1) \$1,500 to repair the hallway restroom faucets, and 2) \$1,350 to replace the kitchen sink hoses with an actual faucet. Seconded by Trustee Ellis. Vote 4 yes, -0- no. Motion passed.

- Village Park on N Latcha St – President Grussing told Frank Tharp and Darwin Richmond to continue haying activity until further notice. He also received and will review information from Franci Miller about a grant available to create park space.
- b. Sidewalk at 108 N Vine St – President Grussing reported the property owner replaced the sidewalk. Water has been turned on to the property. COMPLETE.
- c. Ford Red Snowplow chains have been received. COMPLETE.
- d. Water Payment Box – ordered.

NEW BUSINESS

- a. Tree Trimming – MOTION by Trustee Aldrich to accept a \$425 estimate from Steven Sprau for tree trimming at various locations throughout the Village (copy attached). Seconded by Trustee Drinkwater. Vote 4 yes, -0- no. Motion passed.
- b. Tree Removal – Steven Sprau supplied a \$780 estimate to remove the pine tree found on the north side of the old Methodist parsonage, but the estimate did not include stump grinding. President Grussing will ask Mr. Sprau for an estimate of the added cost for stump grinding and will also obtain a separate estimate from Glad's.

BOARD REPORTS

President Grussing –

- Snowplow status – Trustee Ellis said trucks are ready. One battery replaced. Plow blade will be installed on the Ford F-250.
- Chris Brock (105 N Vine St) – Has not supplied a correct mailing address for water bills, resulting in returned bills. Janice Harden has been manually delivering water bills, which will no longer occur. Will let Mr. Brock know that until he supplies a correct mailing address, we will no longer mail bills. As a result, if he does not pay his water charges, his water will be turned off.

Trustee Drinkwater – asked President Grussing to notify the McLean County Emergency Telephone System technician that the post office still does not recognize their mailing address as 510 S State St, resulting from reassignment as part of the Next Generation 9-1-1 address change. The county was to notify the post office.

Trustee Ellis –

- In anticipation of future wind farm payments, should plan for replacement of the village garage.
- One short-term fix to the village garage would be to remove the rock and dirt inside the garage and replace with layers of new large and small rock, and pack with millings available free from the county.
- Consider replacing the Ford F250 truck with a new truck, given the current high trade-in value for used vehicles.
- Consider adding a skid-steer loader to the village vehicle inventory.

ADJOURN

President Grussing adjourned the meeting at 7:17 p.m. until the next regular meeting on Sunday, February 13, 2022, at 6:00 p.m. in the cafeteria.

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
JANUARY 9, 2022

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, January 9, 2022, at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

In accordance with Executive Order 2021-20, all meeting attendees are required to cover their nose and mouth with a mask or cloth face covering to minimize the spread of COVID-19.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held on December 12, 2021
- Approve expenditures during the period December 13, 2021 through January 9, 2022

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Project Status Report
 - Property maintenance
 - 1) Cler (201 W South St)
 - 2) White/Brown (205 N Latcha St)
 - Pagel Construction projects
 - Village Park on N Latcha St
- b. Sidewalk at 108 N Vine St
- c. Ford Red Snowplow chains
- d. Water payment box

NEW BUSINESS

- a. Tree Trimming

BOARD REPORTS

ADJOURN – next regular meeting Sunday, February 13, 2022

**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**

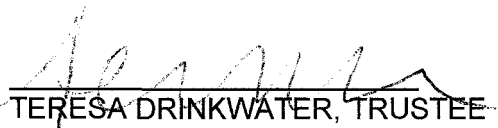
**FINANCIAL REPORT ACKNOWLEDGMENT
FOR
JANUARY 9, 2022**

I acknowledge that I have reviewed the following financial reports:

- Account Reconciliations (Heartland Bank and IL Funds) as of 12/31/2021
- Invoices paid 12/2021
- Invoices paid 1/1-9/2022
- QuickBooks Account Register (Heartland Bank and IL Funds) as of 12/31/2021
- QuickBooks Expenditures 12/13/2021 – 1/9/2022
- QuickBooks Fund Reports as of 1/9/2022


ALLEN GRUSSING, PRESIDENT


SKEE ALDRICH, TRUSTEE


TERESA DRINKWATER, TRUSTEE


ANDREW ELLIS, TRUSTEE

BART LYTEL, TRUSTEE


STEVE WEISS, TRUSTEE

SHANE ZIMMERMAN, TRUSTEE

VILLAGE OF BELLFLOWER
PROJECT STATUS REPORT
January 9, 2022

ACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
Administration Code – create a digital version	Youngblood	<ul style="list-style-type: none"> 1/12/20 added 2/28/20 created “base” 1975 book 9/13/20 searched back through 5/1/1999 minutes looking for ordinance updates; unable to find any more; ordinances missing from various years; code book needs complete revision; need a platform to publish so owners and residents can access
Administration Code – pursue property maintenance code violations	Grussing	<ul style="list-style-type: none"> 2/11/20 violation notices sent <u>Rt 54 (Bidner)</u> – 9/12/21 new violation letter needed <u>709 E Kleinbeck St (Cash)</u> – 9/12/21 new violation letter needed <u>201 W South (Cler; formerly Thomas)</u> – 11/14/21 Cler wants to donate parcel to the village; 12/12/21 board will accept if village attorney can secure deed, or village will seek abandonment; judicial status hearing scheduled for 2/14/22 <u>205 N Latcha St (White/Brown)</u> – 7/11/21 need construction plans and engineer structural report; 10/10/21 building permit will only be issued after plans approved and McLean County approves septic; Brown wants to install fiber optic but needs village agreement; 12/12/21 can village attorney pursue against Brown and not White; 1/9/22 part of north and south walls have collapsed <u>606 E Kleinbeck St (Fischer)</u> – 9/12/21 new violation letter needed <u>Garages Falling Down</u> – 12/12/21 action needed
Administration Equipment – general	Grussing Ellis	<ul style="list-style-type: none"> 9/12/21 Ellis has repair parts for mower pulled by tractor Plow truck bed has holes; review repair in April 2022
Administration Personnel – review/revise all job descriptions	Youngblood	<ul style="list-style-type: none"> 7/12/20 added; board to review/revise all for FY21-22; add new description for water hydrant flushing/locates/notices/turn on-off and street drain cleaning
CC Exterior – general maintenance	Grussing	<ul style="list-style-type: none"> Splash blocks/gutter extensions needed at all downspouts Paint all exterior doors and power wash front siding – 9/12/21 Glen Isaacs plans to do this in Fall Replace cafeteria lobby doors with door like main front entrance – defer until prices drop Gym a/c compressor pad (by west side locker room doors) sinking into ground 9/12/21
CC Interior – general maintenance	Grussing	<ul style="list-style-type: none"> Replace hallway and kitchen faucets – 1/9/22 Enger Brothers estimate approved 8/8/21 Pagel estimate approved to replace Basement stairwell exterior slanted roof and install interior door over stairwell; 1/9/22 replace Pagel Gym/Park Concession Stand – both need refrigerators; only have one
Depot Maintenance – install chimney cap; replace mesh screens installed near roofline	Grussing	<ul style="list-style-type: none"> 5/3/20 added 8/8/21 Pagel estimate approved; 1/9/22 replace Pagel
Depot Maintenance – replace flagpole, repair sinking sidewalk, repair rotten deck boards	Zimmerman Grussing	<ul style="list-style-type: none"> Flagpole – 9/11/21 awaiting concrete contractor status Deck – 8/8/21 Pagel recommended waiting until deck prices decrease
Library ① Front Exterior – install maintenance-free trim around door and windows	Grussing	<ul style="list-style-type: none"> 5/12/19 added 8/8/21 Pagel estimate approved; 1/9/22 replace Pagel
Library ③ Back Exterior – install new back door	Grussing	<ul style="list-style-type: none"> 8/9/20 added 8/8/21 Pagel estimate approved; 1/9/22 replace Pagel
Library ④ Bathroom – upgrade with high-rise toilet, grab bar and new sink with vanity	Grussing	<ul style="list-style-type: none"> 8/9/20 added 8/8/21 Pagel estimate approved; 1/9/22 Enger Brothers toilet estimate to be reviewed

VILLAGE OF BELLFLOWER
PROJECT STATUS REPORT
January 9, 2022

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
Parks Don Harden Field – Concession Stand	Grussing	<ul style="list-style-type: none"> 8/8/21 Pagel estimate approved to replace rotten boards on upper west wall, and replace exhaust fan; 1/9/22 replace Pagel
Parks Don Harden Field – Dugouts	Grussing	<ul style="list-style-type: none"> 4/11/21 Farmer City Little League needs to reinstall dugout fencing
Parks N Latcha St (former Bogard)	Grussing	<ul style="list-style-type: none"> 10/10/21 research transforming the parcel into a village park; 12/12/21 tile/waterway estimate needed from Dennis Martin; 1/9/22 Tharp and Darwin Richmond will continue haying until further notice
Streets Signs – install street signs requiring new poles in the ground	Zimmerman	<ul style="list-style-type: none"> 9/8/19 added; 9/12/21 no activity
Streets – Tree Removal in ROW	Grussing	<ul style="list-style-type: none"> 1/9/22 S Vine/Hinshaw have Sprau estimate, also need Glad's
Village – 2022 Workday	Grussing	<ul style="list-style-type: none"> 9/12/21 is one trash dumpster enough?
Water Buildings – review need for security / expansion at pump houses	Grussing	<ul style="list-style-type: none"> 1/12/20 added 9/12/21 awaiting estimate from Pagel Construction which also includes bollards to protect gas line and generator; 1/9/22 replace Pagel
Water Usage – establish separate water account for Wickboldt business	Zimmerman	<ul style="list-style-type: none"> 7/12/20 added; business garden watering causes high usage 9/12/21 still awaiting plumber certification that a backflow preventer is properly installed for the business; 11/14/21 separate line will be installed in Spring for the business with billing based on water meter usage

INACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF INACTIVE PROJECTS
Administration Code – adopt the International Property Maintenance Code	Youngblood	<ul style="list-style-type: none"> 4/5/20 added 7/12/20 table until 2021 update is released, then purchase and attorney will prepare ordinance to incorporate the IPMC into our municipal code
Administration Code – establish animal control	Grussing	<ul style="list-style-type: none"> 8/9/20 added; Grussing reported conversations with McLean County Animal Control and individual they recommended; no board action; problem dog deceased
Administration Code – pursue vehicle code violations	Grussing	<ul style="list-style-type: none"> 5/12/19 added 7/12/20 need pictures and property details for all abandoned or inoperable vehicles; 12/12/21 Lytel neighbor (Thomas) needs letter; 1/9/22 Troy Jamison unregistered vehicles on street
CC Cafeteria – paint kitchen walls and storeroom, lobby, and bathrooms	Grussing	<ul style="list-style-type: none"> 9/8/19 added 11/10/19 Jeff Freden estimates presented; defer until lobby mold is remediated; 10/18/20 mold remediation complete, but Jeff Freden unable to work at present time due to accident
CC Cafeteria – research alternative for hanging BTHS alumni pictures	Aldrich	<ul style="list-style-type: none"> 12/8/19 added
CC Gym – ceiling paint is flaking off		<ul style="list-style-type: none"> 11/8/20 added
Library ☺ Front Exterior – install maintenance-free posts/handrails		<ul style="list-style-type: none"> 8/9/20 added; consider Trex instead of real wood 8/8/21 Pagel recommended waiting until material prices decrease
Parks Don Harden Field – Village Garage		<ul style="list-style-type: none"> 1/10/21 building structure in bad shape, needs to be replaced and include restrooms, heat, and water (NOTE: may have environmental hazard with a buried fuel tank)
Parks Shorty Lykins Park – replace trees		<ul style="list-style-type: none"> 7/14/19 added; 8/10/20 received donation from Historical Society; 4/11/21 discussed with Yeagle but village did not commit
Water – replace secondary well		<ul style="list-style-type: none"> 12/12/21 incorporate in future planning

Enger Estimates

Community Center

Repair faucets in hallway restrooms (8 faucets – 2 per sink – 4 per restroom)

\$	400	materials
	<u>1,100</u>	labor
\$	1,500	

Repair sink faucet in kitchen (replace hoses with actual faucet)

\$	450	materials
	<u>900</u>	labor
\$	1,350	

Estimates from Steven Sprau

Tree Trimming: \$425

Trees at Community Center front doors (rubbing on roof)

Jamison (tree on north hangs into street)

Slade (tree at curve hangs into street)

E North Street (north side of street from Lyla Miller to 54)

Miller (tree on east hangs into street)

Cox (tree in southeast corner has low branches blocking visibility)

Tree growing up in drain behind Raymer house

NOTE: Steven already cleaned up the trees that blew down in the park
and behind the Community Center at no charge.

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MINUTES
FEBRUARY 13, 2022

CALL TO ORDER

President Allen Grussing called the meeting to order at 5:58 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on February 11, 2022, at 4:00 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Teresa Drinkwater, Andrew Ellis, Bart Lytel, Steve Weiss, and Shane Zimmerman

Absent: Trustee Skee Aldrich

Six of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – Jarrod Holmes, Holmes Appliance Repair

PUBLIC COMMENT

Jarrod Holmes announced his intention to purchase the vacant lot on the corner of State and East Melvin streets from Nick Drinkwater. He wants to construct a commercial building for his home appliance repair business. The building might also contain an apartment. He distributed a photo of a building (copy attached) to illustrate the type of building, but not a representation of his exact plans. The board discussed zoning considerations (would need to be rezoned from R-Residential to C1-Commercial Central if an apartment is planned, or C2-Commercial General if no apartment is planned), water service, and sewer construction. No project timeline has been set at this time.

Clerk Youngblood will send trustees a link to the Bellflower Municipal Code, with emphasis on related zoning sections. He will also send a rezoning application to Nick Drinkwater.

CONSENT AGENDA

- Approve minutes of the regular meeting held on January 9, 2022
- Approve expenditures during the period January 10, 2022, through February 13, 2022

MOTION by Trustee Drinkwater to approve the foregoing consent agenda items. Seconded by Trustee Weiss. Vote 5 yes, -0- no. Motion passed.

POLICE ACTIVITIES

President Grussing summarized an update received from Chief Josh Dingler:

- Officer Hempstead is leaving, and Josh will be the only officer on duty. As a result, he may need to reduce the monthly hours allocated to Bellflower from 40 hours to 30 hours. Allen suggested Josh check with local community colleges to see if there are any police trainees could help with office duties. The board suggested Allen speak with Farmer City, McLean County Sheriff, and other villages about police sharing, just in case the Downs Police situation does not improve.
- Body and vehicle camera installation will probably be complete in March.

UNFINISHED BUSINESS

- a. Project Status Report:
 - Property Maintenance

- 1) 201 W. South St. (Cler) – Village Attorney Mahrt will attend a Zoom court status hearing on February 14.
- 2) 205 N. Latcha St. (White/Brown) – At the January 9, 2022 board meeting, Trustee Ellis reported that parts of the north and south walls collapsed due to recent severe weather, posing a danger to neighboring buildings. On January 21, 2022, President Grussing discussed the situation with the village attorney who outlined the following course of action:
 - In accordance with 65 ILCS 5/11-31-1(E), a building which poses an immediate and continuing hazard to the community may be demolished, repaired, or enclosed by a municipality.
 - To determine if the building is structurally sound, an engineer’s structural report would be needed.
 - Farnsworth Group confirmed to President Grussing that they could perform the assessment.
 - On January 24, 2022, President Grussing individually contacted each trustee by telephone for their concurrence to sign the contract.
 - The contract was signed on January 24, 2022.
 - The assessment was conducted on January 30, 2022 and the report was delivered on February 11, 2022. The report concluded the walls are unstable and in danger of collapse.
 - A title report, required to verify parcel ownership, was ordered on February 8, 2022 and received on February 9, 2022, confirming Renate White as the surviving owner. In prior conversations with Rob Brown, he represented that he owns the building, but there is no deed of record to confirm this.
 - To act against a hazardous building, a notice must be posted on the building, any person with an interest in the property must receive a statutory notice by certified and first-class mail, a notice must be published in a newspaper for 3 consecutive days, and a notice must be recorded with the county Recorder of Deeds.

MOTION by Trustee Lytel to ratify actions taken to date and approve proceeding with the hazardous building actions stated above. Seconded by Trustee Drinkwater. Roll call vote: Aye-Trustees Drinkwater, Ellis, Lytel, Weiss, and Zimmerman; Nay-None; Absent-Trustee Aldrich. Summary: Aye (5), Nay (-0-), Absent (1). Motion passed.

- Village Park on N Latcha St – President Grussing reported he will meet with a representative of Trees Forever, a partner with the Illinois Department of Natural Resources and the U.S. Forest Service, to review opportunities for grants and park planning. Trustee Zimmerman suggested incorporating native vegetation that would have been present when the town was formed. A park name will be needed, such as “Jesse Richards Park” in tribute to the person who originated the Bellflower name in 1857 and served as the first township supervisor, or a more generic name of Legacy Park. A naming decision will be planned for a future meeting.
 - Water Payment Box – received; will be installed once weather permits pouring concrete.
- b. Tree Trimming – the project (copy attached) approved at the January 9, 2022 board meeting is COMPLETE.
 - c. Pine tree removal on Hinshaw Street right of way across from Kevin and Franci Miller – awaiting additional estimate from Glad’s

NEW BUSINESS

- a. Repairs to Ford F-250 Truck – MOTION by Trustee Lytel to approve the Corner FS \$6,337.06 repair estimate (copy attached). Seconded by Trustee Ellis. Roll call vote: Aye-Trustees Drinkwater, Ellis, Lytel, Weiss, and Zimmerman; Nay-None; Absent-Trustee Aldrich. Summary: Aye (5), Nay (-0-), Absent (1). Motion passed.

- b. Village Income from Wind Farm – a special board meeting will be held on Sunday, February 27, at 6:00 p.m. in Village Hall, to initiate discussions of potential projects which might benefit from total or partial funding from wind farm income.
- c. Budget 2022-2023 – budget planning for next fiscal year has started. Please provide any unique requests to Clerk Youngblood. Question-where are building demolition expenses charged? Answer-General Fund account 7030 “R&M Grounds.”
- d. David Wickboldt business 2nd water line – MOTION by Trustee Lytel to notify Wickboldt that a second water line, incorporating the water meter previously supplied by the village, would be installed in the spring, and used solely for his business. All installation expenses would be billed to Wickboldt. Seconded by Trustee Weiss. Vote 5 yes, -0- no. Motion passed.
- e. Village Donations:
 - Farmer City Baseball Corporation – discussed but no action taken.
 - Show Bus – discussed and board consensus was no.

BOARD REPORTS

President Grussing –

- Pest Control – M&S Pest Control will be closing due to owner’s retirement; awaiting estimate from Greg Mears.
- The flushing hydrant located near Denny and Audrey Miller’s home leaks; will be repaired in the spring.
- McLean County Hazard Mitigation Plan – a first draft has been received for review. Three village projects are included: emergency generator backup for Community Center cafeteria; surface drainage work; and upgrades to old water lines. Will request one addition to replace and relocate the backup water well.

Trustee Lytel – a vehicle code violation letter is needed for the Brian Thomas residence located on the corner of East North and North Latcha streets.

Clerk Youngblood – the Certificate of Status of Exempt Property for tax year 2022 was filed in the office of the McLean County Supervisor of Assessments on January 31, 2022 (copies attached).

ADJOURN

President Grussing adjourned the meeting at 7:46 p.m. until the special meeting on Sunday, February 27, 2022, at 6:00 p.m. in Village Hall, to be followed by the next regular meeting on Sunday, March 13, 2022, at 6:00 p.m. in the cafeteria.

**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING NOTICE AND AGENDA
FOR
FEBRUARY 13, 2022**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, February 13, 2022, at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

In accordance with Executive Order 2021-20, all meeting attendees are required to cover their nose and mouth with a mask or cloth face covering to minimize the spread of COVID-19.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held on January 9, 2022
- Approve expenditures during the period January 10, 2022 through February 13, 2022

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Project Status Report
 - Property maintenance
 - 1) Cler (201 W South St)
 - 2) White/Brown (205 N Latcha St)
 - Village Park on N Latcha St
- b. Water payment box status
- c. Tree trimming status
- d. Tree removal estimates

NEW BUSINESS

- a. Approve repairs to Ford F-250
- b. Schedule initial special meeting to review projects to be funded by wind turbine income
- c. Budget 2022-2023
- d. Approve installation of 2nd water line for Wickboldt business
- e. Farmer City Baseball Corporation donation

BOARD REPORTS

ADJOURN – next regular meeting Sunday, March 13, 2022

HOLMES APPLIANCE REPAIR

- *Repairs*
- *Parts Ordering*
- *Appliance Removal*
- *Used Appliance Sales*
- *10yrs. Experience*

*"Quality service you
can trust and rely on."*

P.O. BOX 81, ELLIOTT IL. 60933

217-898-4366



**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**FINANCIAL REPORT ACKNOWLEDGMENT
FOR
FEBRUARY 13, 2022**

I acknowledge that I have reviewed the following financial reports:

- Account Reconciliations (Heartland Bank and IL Funds) as of 1/31/2022
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- Invoices paid 2/1-13/2022
- QuickBooks Account Register (Heartland Bank and IL Funds) as of 1/31/2022
- QuickBooks Expenditures 1/10/2022 – 2/14/2022
- QuickBooks Fund Reports as of 2/13/2022

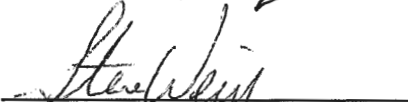

ALLEN GRUSSING, PRESIDENT

SKEE ALDRICH, TRUSTEE


TERESA DRINKWATER, TRUSTEE


ANDREW ELLIS, TRUSTEE


BART LYTEL, TRUSTEE


STEVE WEISS, TRUSTEE


SHANE ZIMMERMAN, TRUSTEE

VILLAGE OF BELLFLOWER
PROJECT STATUS REPORT
February 13, 2022

ACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
CC Exterior – general maintenance	Grussing	<ul style="list-style-type: none"> Splash blocks/gutter extensions needed at all downspouts Paint all exterior doors and power wash front siding – 9/12/21 Glen Isaacs plans to do this in Fall ????? Replace cafeteria lobby doors with door like main front entrance – defer until prices drop Gym a/c compressor pad (by west side locker room doors) – 9/12/21 sinking into ground
CC Interior – general maintenance	Grussing	<ul style="list-style-type: none"> Faucets in hallway restrooms and kitchen – 1/9/22 Enger Brothers estimate OK 8/8/21 Pagel estimate OK to replace Basement stairwell exterior slanted roof and install interior door over stairwell; 1/9/22 replace Pagel Gym/Park Concession Stand – both need refrigerators; only have one
Depot – install chimney cap; replace mesh screens installed near roofline	Grussing	<ul style="list-style-type: none"> 5/3/20 added 8/8/21 Pagel estimate OK; 1/9/22 replace Pagel
Depot – replace flagpole, repair sinking sidewalk, repair rotten deck boards	Zimmerman Grussing	<ul style="list-style-type: none"> Flagpole – 9/11/21 awaiting concrete contractor status Deck – 8/8/21 Pagel recommended waiting until deck prices decrease
Don Harden Field – Concession Stand	Grussing	<ul style="list-style-type: none"> 8/8/21 Pagel estimate OK to replace rotten boards on upper west wall, and replace exhaust fan; 1/9/22 replace Pagel
Don Harden Field – Dugouts	Grussing	<ul style="list-style-type: none"> 4/11/21 Farmer City Little League needs to reinstall dugout fencing
Equipment – general	Grussing Ellis	<ul style="list-style-type: none"> Mower pulled by tractor – 9/12/21 Ellis has repair parts Plow truck bed has holes; review repair in April 2022
Library ① – install maintenance-free trim around door and windows	Grussing	<ul style="list-style-type: none"> 5/12/19 added 8/8/21 Pagel estimate OK; 1/9/22 replace Pagel
Library ③ – install new back door	Grussing	<ul style="list-style-type: none"> 8/9/20 added 8/8/21 Pagel estimate OK; 1/9/22 replace Pagel
Library ④ upgrade bathroom with high-rise toilet, grab bar and new sink with vanity	Grussing	<ul style="list-style-type: none"> 8/9/20 added 8/8/21 Pagel estimate OK; 1/9/22 Enger Brothers toilet estimate to be reviewed
Municipal Code – create a digital version	Youngblood	<ul style="list-style-type: none"> 1/12/20 added 2/28/20 created “base” 1975 book 9/13/20 searched back through 5/1/1999 minutes looking for ordinance updates; unable to find any more; ordinances missing from various years; code book needs complete revision; need a platform to publish so owners and residents can access
Municipal Code – property maintenance violations	Grussing	<ul style="list-style-type: none"> 2/11/20 violation notices sent <u>Rt 54 (Bidner)</u> – 9/12/21 new violation letter needed <u>709 E Kleinbeck St (Cash)</u> – 9/12/21 new violation letter needed <u>201 W South (Cler; formerly Thomas)</u> – 11/14/21 Cler wants to donate parcel to the village; 12/12/21 board will accept if village attorney can secure deed, or village will seek abandonment; judicial status hearing scheduled for 2/14/22 <u>205 N Latcha St (White/Brown)</u> – 7/11/21 need construction plans and engineer structural report; 10/10/21 building permit will only be issued after plans approved and McLean County approves septic; Brown wants to install fiber optic but needs village agreement; 12/12/21 can village attorney pursue against Brown and not White; 1/9/22 part of north and south walls have collapsed; 2/13/22 approved legal action <u>606 E Kleinbeck St (Fischer)</u> – 9/12/21 new violation letter needed <u>Garages Falling Down</u> – 12/12/21 action needed

VILLAGE OF BELLFLOWER
PROJECT STATUS REPORT
February 13, 2022

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
N Latcha St Park	Grussing	<ul style="list-style-type: none"> 10/10/21 research transforming the parcel into a village park; 12/12/21 tile/waterway estimate needed from Dennis Martin; 1/9/22 Tharp and Darwin Richmond will continue haying until further notice; 2/13/22 exploring grant and planning opportunities
Personnel – review/revise all job descriptions	Youngblood	<ul style="list-style-type: none"> 7/12/20 added; board to review/revise all for FY21-22; add new description for water hydrant flushing/locates/notices/turn on-off and street drain cleaning
Streets – install street signs requiring new poles in the ground	Zimmerman	<ul style="list-style-type: none"> 9/8/19 added; 9/12/21 no activity
Streets – Tree Removal in ROW	Grussing	<ul style="list-style-type: none"> 1/9/22 S Vine/Hinshaw have Sprau estimate, also need Glad's
Village Workday – 2022	Grussing	<ul style="list-style-type: none"> 9/12/21 is one trash dumpster enough?
Water – establish separate water account for Wickboldt business	Zimmerman	<ul style="list-style-type: none"> 7/12/20 added; business garden watering causes high usage 9/12/21 still awaiting plumber certification that a backflow preventer is properly installed for the business; 11/14/21 separate line will be installed, at customer expense, in Spring for the business with billing based on water meter usage
Water – fire hydrants	Grussing	<ul style="list-style-type: none"> 2/13/22 flushing hydrant near Denny Miller leaks; repair in spring
Water – replace payment box	Grussing	<ul style="list-style-type: none"> 2/13/22 new box received; awaiting “concrete-pouring” weather
Water – review need for security / expansion at pump houses	Grussing	<ul style="list-style-type: none"> 1/12/20 added 9/12/21 awaiting Pagel estimate which also includes bollards to protect gas line and generator; 1/9/22 replace Pagel
Wind Farm Income	Grussing	<ul style="list-style-type: none"> 2/27/22 first meeting to discuss possible usage

INACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF INACTIVE PROJECTS
CC Cafeteria – paint kitchen walls and storeroom, lobby, and bathrooms	Grussing	<ul style="list-style-type: none"> 9/8/19 added 11/10/19 Jeff Freden estimates presented; defer until lobby mold is remediated; 10/18/20 mold remediation complete, but Jeff Freden unable to work at present time due to accident
CC Cafeteria – research alternative for hanging BTHS alumni pictures	Aldrich	<ul style="list-style-type: none"> 12/8/19 added
CC Gym – ceiling paint is flaking off		<ul style="list-style-type: none"> 11/8/20 added
Don Harden Field – Village Garage		<ul style="list-style-type: none"> 1/10/21 building needs to be replaced; include restrooms, heat, and water (NOTE: may have environmental hazard with a buried fuel tank)
Library @ – install maintenance-free posts/handrails		<ul style="list-style-type: none"> 8/9/20 added 8/8/21 Pagel recommended waiting until material prices decrease
Municipal Code – adopt the International Property Maintenance Code	Youngblood	<ul style="list-style-type: none"> 4/5/20 added 7/12/20 table until 2021 update is released, then purchase and attorney will prepare ordinance to incorporate the IPMC into our municipal code
Municipal Code – establish animal control	Grussing	<ul style="list-style-type: none"> 8/9/20 added; Grussing reported conversations with McLean County Animal Control and individual they recommended; no board action; problem dog deceased
Municipal Code – vehicle violations	Grussing	<ul style="list-style-type: none"> 5/12/19 added; 7/12/20 need pictures and property details for all abandoned or inoperable vehicles 12/12/21 letter needed for Brian Thomas; 1/9/22 Troy Jamison unregistered vehicles on street
Shorty Lykins Park – replace trees		<ul style="list-style-type: none"> 7/14/19 added; 8/10/20 received donation from Historical Society; 4/11/21 discussed with Yeagle but village did not commit
Water – replace secondary well		<ul style="list-style-type: none"> 12/12/21 incorporate in future planning

Estimates from Steven Sprau

Tree Trimming: \$425

Trees at Community Center front doors (rubbing on roof)

Jamison (tree on north hangs into street)

Slade (tree at curve hangs into street)

E North Street (north side of street from Lyla Miller to 54)

Miller (tree on east hangs into street)

Cox (tree in southeast corner has low branches blocking visibility)

Tree growing up in drain behind Raymer house

NOTE: Steven already cleaned up the trees that blew down in the park
and behind the Community Center at no charge.

From: Andrew Ellis <cummins0840@gmail.com>
Sent: Monday, February 7, 2022 11:20 AM
To: Allen Grussing <vob.mayor@outlook.com>
Subject: F250 transmission

Hey all

During the snow storm last week, the transmission went out of the 2005 F250.

I hauled the truck to Corner FS. They confirmed we lost reverse out of the transmission and have given me a quote to repair. We are looking at \$6337.06 to order a remanufactured transmission, a new radiator, and a new transmission cooler. They believe that is the best course of action due to the large amount of debris found in the pan. I plan to order transmission this afternoon so we can get the ball rolling. Please let me know what everyone is thinking. Attached are the photos I was sent from the shop.

Andrew

Supervisor of Assessments
Government Center
P.O. Box 2400
Bloomington, Illinois 61702-2400



01/14/2022

~~THE~~ VILLAGE OF BELLFLOWER
PO BOX 244

BELLFLOWER IL 61724-0244

The Certificate of Status of Exempt Property for tax year 2022 is shown below. Please return this form to our office by **February 18, 2022**. Failure to return this form may result in re-assessment of this property for 2022. If there are any questions please call our office.

EXEMPT PARCEL NUMBERS:

32-21-380-007 32-21-460-010 32-28-128-001 32-28-130-001

LEGEND:

32-21-380-007 Don Harden Field
32-21-460-010 Library/Water Works/Depot
32-28-128-001 Community Center
32-28-130-001 Triangular lot behind Community Center

RECEIVED

JAN 31 2022

SUPERVISOR OF
ASSESSMENTS

In accordance with 35 ILCS 200/15-10 Statutes, we submit herewith this statement of status. As title holder and/or owner of the beneficial interest of the parcel described below, we hereby declare that as of January 1, 2022, there has been no change in the ownership or use of said parcel since the time it was granted exemption except as noted.

Nature of change in use, if any (list parcel number and description of change).

Allen D. Grussing
Signature of Owner ALLEN D. GRUSSING, MAYOR

1/31/2022
Date Signed

Supervisor of Assessments
Government Center
P.O. Box 2400
Bloomington, Illinois 61702-2400



01/14/2022

VILLAGE OF BELLFLOWER

~~PO BOX 244~~
BELLFLOWER IL 61724-0244

The Certificate of Status of Exempt Property for tax year 2022 is shown below. Please return this form to our office by **February 18, 2022**. Failure to return this form may result in re-assessment of this property for 2022. If there are any questions please call our office.

EXEMPT PARCEL NUMBERS:
32-21-452-001

LEGEND:

32-21-452-001
Vacant Lot (formerly Bogard)

RECEIVED

JAN 31 2022

SUPERVISOR OF
ASSESSMENTS

In accordance with 35 ILCS 200/15-10 Statutes, we submit herewith this statement of status. As title holder and/or owner of the beneficial interest of the parcel described below, we hereby declare that as of January 1, 2022, there has been no change in the ownership or use of said parcel since the time it was granted exemption except as noted.

Nature of change in use, if any (list parcel number and description of change).

Signature of Owner

Allen D. Grussing

ALLEN D. GRUSSING, MAYOR

Date Signed

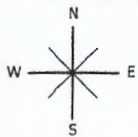
1/31/2022

The LEGEND information shown on the foregoing pages was added, after filing, as a cross-reference to the parcel numbers shown.

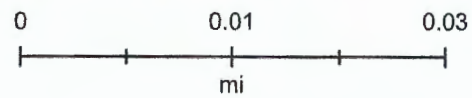
Similarly, the following tax map pages are included as reference only, and were not filed with the tax exempt certification status documents. The blue borders indicate the approximate boundaries of the tax exempt parcel.

2/1/2022

32-21-380-007 Don Harden Field



McGIS does not guarantee the accuracy of the information displayed. Only on-site verification or field surveys by a licensed professional land surveyor can provide such accuracy. Use for display and reference purposes only.



1 inch = 94 feet



32-21-460-010 Library/Waterworks/Depot

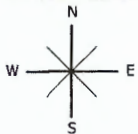
E Kleinbeck St

E Kleinbeck St

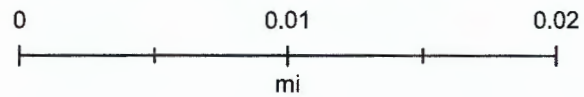
Parcels

Latcha St

Latcha St



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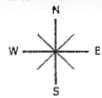


1 inch = 47 feet

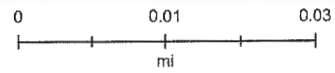


2/1/2022

32-28-128-001 Community Center



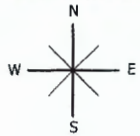
McGIS does not guarantee the accuracy of the information displayed. Only on-site verification or field surveys by a licensed professional land surveyor can provide such accuracy. Use for display and reference purposes only.



1 inch = 94 feet



32-28-130-001 Triangle Lot behind Community Center



McGIS does not guarantee the accuracy of the information displayed. Only on-site verification or field surveys by a licensed professional land surveyor can provide such accuracy. Use for display and reference purposes only.

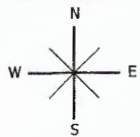
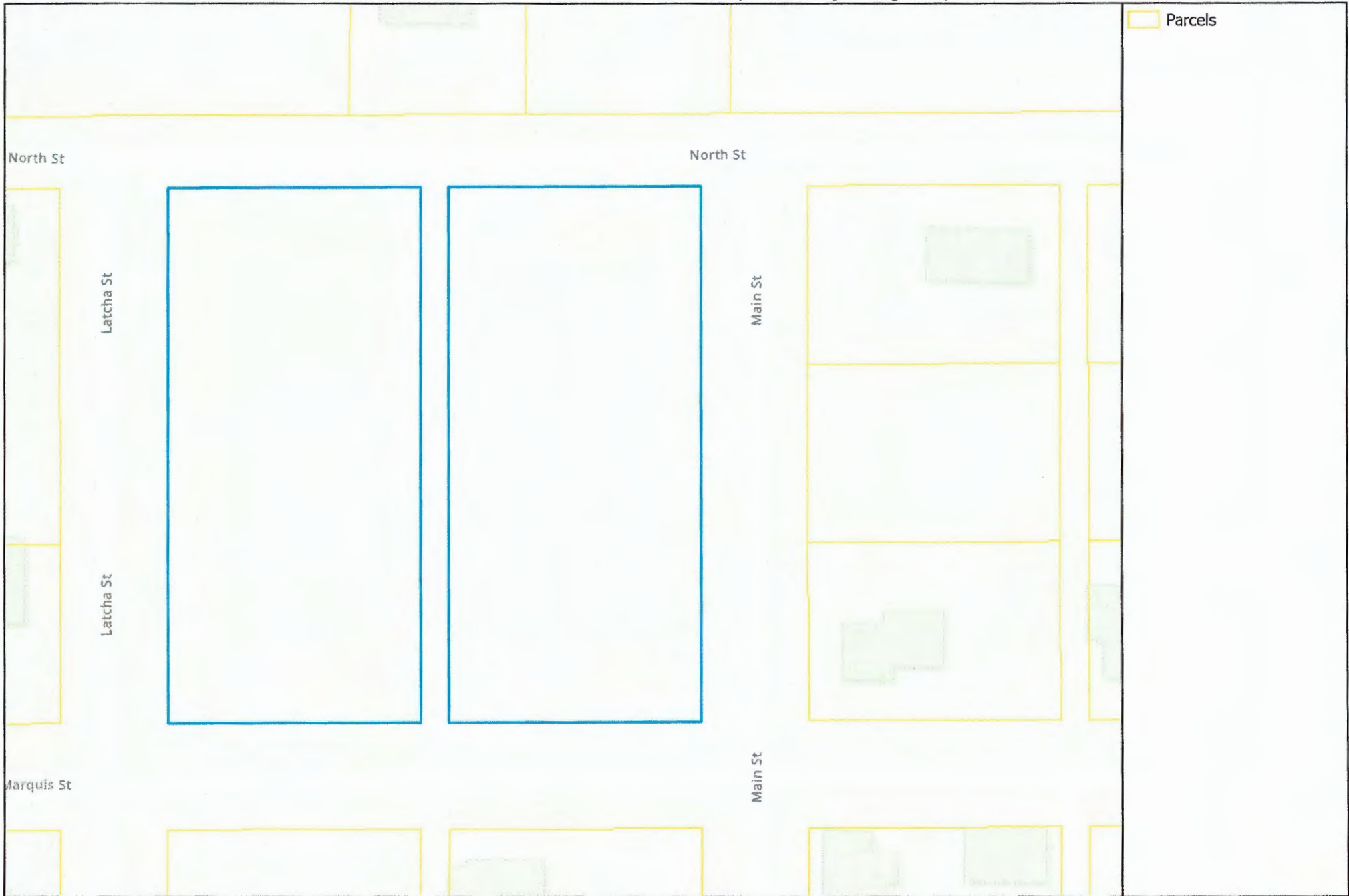


1 inch = 188 feet

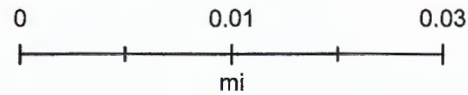


32-21-452-001 Vacant Lot (formerly Bogard)

 Parcels



McGIS does not guarantee the accuracy of the information displayed. Only on-site verification or field surveys by a licensed professional land surveyor can provide such accuracy. Use for display and reference purposes only.



1 inch = 94 feet



VILLAGE OF BELLFLOWER, ILLINOIS
SPECIAL MEETING OF THE BOARD OF TRUSTEES

MINUTES
FEBRUARY 27, 2022

CALL TO ORDER

President Allen Grussing called the special meeting of the Village of Bellflower Board of Trustees to order at 6:02 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on February 22, 2022 at 3:30 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Teresa Drinkwater, Andrew Ellis, Steve Weiss, and Shane Zimmerman

Absent: Trustees Skee Aldrich and Bart Lytel

Five of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – None

MEETING PURPOSE

Invenergy, the developer of the Sapphire Sky Wind Farm, estimates that project completion may occur in late 2022. Outgoing revenue will begin approximately one year after project completion.

This meeting will initiate discussions of potential projects which might benefit from total or partial funding from wind farm income.

PUBLIC COMMENT

None.

NEW BUSINESS

A handout was distributed which summarized a first draft of proposed project priorities presented at the July 11, 2022 board meeting (copy attached), information on the village's legal debt limit, and a wind farm payment schedule. The handout has been updated with the following updates from this meeting:

- Available funding will first be reduced by reserves to be set in the future.
- The following projects will be removed from consideration and included with ongoing maintenance and repairs – Community Center basement/lean-to repairs, gravel for alleys, village party, property maintenance enforcement; gym boy's locker room water leaks, Toro lawnmower replacement, and Ford F-250 replacement.
- A Community Center generator will be added to other considerations.
- Top 5 projects:
 - Village garage replacement
 - Tree removal (ash, etc.) / planting
 - Drainage (surface only) repairs
 - N Latcha park transformation
 - Allis Chalmers tractor replacement by tractor with loader
- Research possibilities for additional funding – grants, loans, issue bonds

ADJOURN

President Grussing adjourned the meeting at 8:05 p.m. until the next regular meeting on Sunday, March 13, 2022, at 6:00 p.m. in the cafeteria.

VILLAGE OF BELLFLOWER, ILLINOIS
SPECIAL MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
FEBRUARY 27, 2022

A special meeting of the Village of Bellflower Board of Trustees will be held on Sunday, February 27, 2022, 6:00 p.m., in Town Hall at the Bellflower Community Center, 104 West Center Street, Bellflower.

In accordance with Executive Order 2021-20, all meeting attendees are required to cover their nose and mouth with a mask or cloth face covering to minimize the spread of COVID-19.

MEETING PURPOSE

Invenergy, the developer of the Sapphire Sky Wind Farm, estimates that project completion may occur in late 2022. Outgoing revenue will begin approximately one year after project completion.

This meeting will initiate discussions of potential projects which might benefit from total or partial funding from wind farm income.

MEETING AGENDA

- CALL TO ORDER
- PUBLIC COMMENT
- DISCUSSION
- ADJOURN

BACKGROUND INFORMATION FOR 2/27/2022 MEETING

At the July 11, 2021 board meeting (Lytel absent), board members presented a first draft of proposed project priorities to consider funding with wind farm income:

PROJECT	SA	TD	AE	AG	SW	SZ	TOTAL
Village garage	X	X	X	X		X	5
Tree removal (ash, etc.) / planting	X	X		X		X	4
Community Center basement / lean to					X	X	2
Drainage (surface only) repairs		X		X			2
Gravel for alleys			X				1
Water lines				X			1
Playground equipment				X			1
Village party				X			1
Reserves				X			1
Enforce property maintenance codes					X		1

Other considerations:

- N Latcha park transformation
- Cafeteria lobby door replacement
- Gym ceiling maintenance and repair
- ~~Gym boy's locker room water leaks~~
- Allis Chalmers tractor replacement by tractor with loader
- ~~Toro lawnmower replacement~~
- ~~Ford F-250 replacement~~
- Water supplies storage building
- Water secondary well relocation and replacement
- Porch / decks at Depot and Library replacement
- Community Center generator (added 2/27/2022)
- Deleted 2/27/2022 – strikethroughs
- Noted 2/27/2022 – available funding will first be reduced by reserves to be set in the future

Debt Limit

- By law, the village debt limit is capped at 8.625% of the most recent available equalized assessed valuation (EAV) of the village
- \$284,070 (per 4/30/2021 audit report)
- Water loan is excluded from the debt limit since the loan is pledged to be paid from water revenues and not from village general funds.

WIND FARM PAYMENT SCHEDULE

YEAR	PAYMENT PER TURBINE	GUARANTEED 12 TURBINES	CUMULATIVE FOR 12	ESTIMATED 14 TURBINES	CUMULATIVE FOR 14
1*	4,000	48,000	48,000	56,000	56,000
2	4,015	48,180	96,180	56,210	112,210
3	4,030	48,360	144,540	56,420	168,630
4	4,045	48,540	193,080	56,630	225,260
5	4,060	48,720	241,800	56,840	282,100
6	4,075	48,900	290,700	57,050	339,150
7	4,177	50,124	340,824	58,478	397,628
8	4,281	51,372	392,196	59,934	457,562
9	4,388	52,656	444,852	61,432	518,994
10	4,498	53,976	498,828	62,972	581,966
11	4,610	55,320	554,148	64,540	646,506
12	4,726	56,712	610,860	66,164	712,670
13	4,844	58,128	668,988	67,816	780,486
14	4,965	59,580	728,568	69,510	849,996
15	5,089	61,068	789,636	71,246	921,242
16	5,216	62,592	852,228	73,024	994,266
17	5,347	64,164	916,392	74,858	1,069,124
18	5,480	65,760	982,152	76,720	1,145,844
19	5,617	67,404	1,049,556	78,638	1,224,482
20	5,758	69,096	1,118,652	80,612	1,305,094
21	5,902	70,824	1,189,476	82,628	1,387,722
22	6,049	72,588	1,262,064	84,686	1,472,408
23	6,201	74,412	1,336,476	86,814	1,559,222
24	6,356	76,272	1,412,748	88,984	1,648,206
25	6,514	78,168	1,490,916	91,196	1,739,402
26	6,677	80,124	1,571,040	93,478	1,832,880
27	6,844	82,128	1,653,168	95,816	1,928,696
28	7,015	84,180	1,737,348	98,210	2,026,906
29	7,191	86,292	1,823,640	100,674	2,127,580
30	7,371	88,452	1,912,092	103,194	2,230,774

*Initial payment to be made 1 year after wind farm project completion.

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MINUTES
MARCH 13, 2022

CALL TO ORDER

President Allen Grussing called the meeting to order at 6:03 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on March 11, 2022, at 4:30 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Andrew Ellis, Bart Lytel, Steve Weiss, and Shane Zimmerman

Absent: None

Seven of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood, Downs Police Chief Josh Dingler

PUBLIC ATTENDANCE – Rob Brown

PUBLIC COMMENT

Rob Brown

- 205 N Latcha St
 - Delivered FOIA request
 - Wall bracing complete. Would like the village demolition sign removed from the building. Board stated a Farnsworth building reinspection would be required with the cost either fully or partially paid by Brown. President Grussing will obtain an estimate for the re-inspection. Brown will permit entrance onto the property for reinspection and will split the cost.
- Flooding occurs at his home on East Marquis St due to a blocked culvert located approximately at the intersection of East Kleinbeck and First streets. Are there village plans to fix this?

CONSENT AGENDA

- Approve minutes of the regular meeting held on February 13, 2022
 - Approve minutes of the special meeting held on February 27, 2022
 - Approve expenditures during the period February 14, 2022, through March 13, 2022
- MOTION by Trustee Lytel to approve the foregoing consent agenda items. Seconded by Trustee Drinkwater. Vote 6 yes, -0- no. Motion passed.

POLICE ACTIVITIES

Chief Dingler provided the following updates:

- As previously announced, Officer Brian Hempstead is leaving the force. Officer Rick Levine will return from medical leave on May 1. Officer Jorge Vega has been hired. Monthly support hours have been reduced from 40 hours to 30 hours effective March 1.
- Body and vehicle camera installations are underway. Cameras will be activated any time the emergency lights are activated. The \$3,000 annual cost includes all cameras, plus one extra as a backup for any broken equipment, unlimited cloud storage, and recording availability as long as Downs subscribes to the service.

UNFINISHED BUSINESS

a. Project Status Report:

- Community Center Maintenance – kitchen faucet replacement is complete; hallway restroom faucet repairs are continuing, as the parts received by Enger Brothers did not fit.
- Equipment – 1986 truck needs relining of truck bed and plow blade replacement. Board consensus was to postpone replacing the plow blade until the next fiscal year. MOTION by Trustee Lytel to approve the SF Welding estimate to reline the 1986 truck bed at a cost not to exceed \$4,000. Seconded by Trustee Zimmerman. Roll call vote: Aye-Trustee Aldrich, Drinkwater, Ellis, Lytel, Weiss, and Zimmerman; Nay-None; Absent-None. Summary: Aye (6), Nay (-0-), Absent (-0-). Motion passed.
- Library – library board recommended replacing the toilet, currently sized for children, with a high-rise model sized for adults. Enger Brothers submitted a \$600 estimate (copy attached) but stated the fixture expense could be reduced if directly purchased by the village and then installed by Enger Brothers. MOTION by Trustee Lytel to spend up to \$600 for purchase and installation of a library toilet. Seconded by Trustee Ellis. Vote 6 yes, -0- no. Motion passed.
- Property Maintenance
 - 1) 201 W. South St. (Cler) –
 - Village Attorney Mahrt attended a Zoom court status hearing on February 14; Cler did not attend. A judicial hearing is scheduled for March 31, at which time final case disposition may occur.
 - Dennis Martin will provide a demolition estimate.
 - 2) 205 N. Latcha St. (Brown) – At the February 13, 2022 board meeting, the board approved legal action, in accordance with 65 ILCS 5/11-31-1(E), for this building deemed posing an immediate and continuing hazard to the community. Activity since the last board meeting:
 - February 25, 2022, village statutory notice letters were hand delivered to Renate White and mailed (certified mail and first-class mail) to Rob and Brook Brown.
 - February 25, 2022, the village affixed and posted a hazardous notice sign on the building.
 - March 1, 2022, the village attorney recorded a Notice of Demolition in the office of the McLean County Recorder of Deeds.
 - March 1, 2022, a Quit Claim Deed dated December 5, 2020 from Raymond and Renate White to Brook J. Brown was recorded in the office of the McLean County Recorder of Deeds.
 - March 2, 3, and 4, 2022, the village attorney published a legal notice in *The Pantagraph*. The demolition “time clock” expires on April 3, 2022.
 - March 9, 2022, a village letter was mailed to Renate White recognizing that she no longer was property owner.

President Grussing will discuss next steps with the village attorney.
- Village Park on N Latcha St –
 - President Grussing’s meeting with a representative of Trees Forever, a partner with the Illinois Department of Natural Resources and the U.S. Forest Service, to review opportunities for grants and park planning, was postponed until March 15, 2022 due to weather.
 - Trustee Lytel asked if the future backup water well relocation project was still under consideration for this parcel. If so, park infrastructure work should include well needs where possible.
- Streets – MOTION by Trustee Weiss to approve Steven Sprau’s \$980 estimate (copy attached) to remove the pine tree on Hinshaw St. Seconded by Trustee Aldrich. Vote 6 yes, -0- no. Motion passed
- b. Alleys – MOTION by Trustee Lytel to approve the Mitchell Trucking \$5,995.50 estimate (copy attached) to furnish and haul 210 tons of CA6 rock, with the expense paid by MFT funds. Seconded

by Trustee Drinkwater. Roll call vote: Aye-Trustee Aldrich, Drinkwater, Ellis, Lytel, Weiss, and Zimmerman; Nay-None; Absent-None. Summary: Aye (6), Nay (-0-), Absent (-0-). Motion passed.

NEW BUSINESS

- a. Zoning Board of Appeals – public hearing scheduled for April 3, 2022, 6:00 p.m., in the Community Center cafeteria.
- b. Fire Hydrants – President Grussing suggested a summer project to paint all fire and flushing hydrants per fire department color recommendations. Trustee Zimmerman stated the color depends on the water flow rate at each hydrant. President Grussing will speak with Mitch Yeadon about possibly borrowing from a neighboring water department a device to measure water flow rate.
- c. Community Center Tables and Chairs – Arteman family asked about renting some tables and chairs for use at a family event. Board consensus was to permit the use and suggest a donation.
- d. Pest Control – the owner of our service provider retired. Greg Mears provided a \$170 per month estimate to service the Community Center, Library, and Depot. The board asked for additional estimates.

BOARD REPORTS

President Grussing –

- Becky Hobbs called and stated her water froze at the beginning of December 2021. Mike Hobbs, Jr. turned off water service at the village water valve. For the water bill issued on January 1, 2022, which billed for water service in October, November, and December 2021, she will not pay the December \$40 water service charge. The board directed President Grussing to write Becky of the board's intention to enforce all Village laws relating to water service, including the facts that Mike was not authorized to turn off the Village water valve, and the December amount billed is now delinquent.
- Enger Brothers will leak check the flushing hydrant located near Denny and Audrey Miller's home.
- Enger Brothers still needs to check the water leak at the 106 N Vine St residence.
- Mitch Yeadon reports water usage continues to be high. He will investigate a possible check valve issue.
- Contacted McLean County and Post Office about Drinkwater address, changed when the 9-1-1 addresses were last updated. Post Office indicated they would fix the issue.
- Backup water well relocation was added to the McLean County hazard mitigation plan.

Trustee Zimmerman – working on a list to categorize all equipment assets, with estimates of useful lives and replacement costs. List will be used in developing ongoing financial reserve requirements.

Trustee Lytel – vehicle violation notice needs to be issued to Brian Thomas.

Trustee Ellis – North Prairie St, where it terminates between the Shields and Jamison properties, needs gravel to replace a muddy, grassy section.

ADJOURN

President Grussing adjourned the meeting at 8:10 p.m. until the regular meeting on Sunday, April 10, 2022, at 6:00 p.m.

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
MARCH 13, 2022

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, March 13, 2022, at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held on February 13, 2022
- Approve minutes of the special meeting held on February 27, 2022
- Approve expenditures during the period February 14, 2022 through March 13, 2022

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Project Status Report
 - CC – review hallway restroom faucets and kitchen faucet replacement status
 - Equipment – approve replacing red plow truck bedliner
 - Library – approve replacing toilet
 - Municipal Code – review property maintenance violation status
 - 1) 201 W South St (Cler)
 - 2) 205 N Latcha St (Brown)
 - Park on N Latcha St – review status
 - Streets – approve removing tree on Hinshaw St.
- b. Approve purchase of gravel for alleys (MFT) and village garage (GF)

NEW BUSINESS

- a. Announce Zoning Board of Appeals public hearing
- b. Add summer project to paint fire and flushing hydrants per fire department color recommendations
- c. Review request from Arteman family to rent Community Center tables and chairs
- d. Approve new pest control provider

BOARD REPORTS

ADJOURN – next regular meeting Sunday, April 10, 2022


**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**FINANCIAL REPORT ACKNOWLEDGMENT
FOR
MARCH 13, 2022**

I acknowledge that I have reviewed the following financial reports:

- Account Reconciliations (Heartland Bank and IL Funds) as of 2/28/2022
- Invoices paid 2/2022
- Invoices paid 3/1-13/2022
- QuickBooks Account Register (Heartland Bank and IL Funds) as of 2/28/2022
- QuickBooks Expenditures 2/14/2022 – 3/13/2022
- QuickBooks Fund Reports as of 3/13/2022

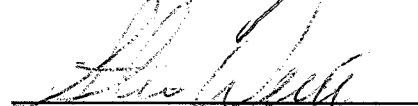

ALLEN GRUSSING, PRESIDENT



SKEE ALDRICH, TRUSTEE


TERESA DRINKWATER, TRUSTEE


ANDREW ELLIS, TRUSTEE


BART LYTEL, TRUSTEE


STEVE WEISS, TRUSTEE


SHANE ZIMMERMAN, TRUSTEE

VILLAGE OF BELLFLOWER
PROJECT STATUS REPORT

March 13, 2022

ACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
CC Exterior – general maintenance	Grussing	<ul style="list-style-type: none"> Splash blocks/gutter extensions needed at all downspouts Paint all exterior doors and power wash front siding – 9/12/21 Glen Isaacs plans to do this in Fall ????? Replace cafeteria lobby doors with door like main front entrance – defer until prices drop Gym a/c compressor pad (by west side locker room doors) – 9/12/21 sinking into ground
CC Interior – general maintenance	Grussing	<ul style="list-style-type: none"> Faucets in hallway restrooms and kitchen – 1/9/22 Enger Brothers estimate OK 8/8/21 Pagel estimate OK to replace Basement stairwell exterior slanted roof and install interior door over stairwell; 1/9/22 replace Pagel Gym/Park Concession Stand – both need refrigerators; only have one
Depot – install chimney cap; replace mesh screens installed near roofline	Grussing	<ul style="list-style-type: none"> 5/3/20 added 8/8/21 Pagel estimate OK; 1/9/22 replace Pagel
Depot – replace flagpole, repair sinking sidewalk, repair rotten deck boards	Zimmerman Grussing	<ul style="list-style-type: none"> Flagpole – 9/11/21 awaiting concrete contractor status Deck – 8/8/21 Pagel recommended waiting until deck prices decrease
Don Harden Field – Concession Stand	Grussing	<ul style="list-style-type: none"> 8/8/21 Pagel estimate OK to replace rotten boards on upper west wall, and replace exhaust fan; 1/9/22 replace Pagel
Don Harden Field – Dugouts	Grussing	<ul style="list-style-type: none"> 4/11/21 Farmer City Little League needs to reinstall dugout fencing
Equipment – general	Grussing Ellis	<ul style="list-style-type: none"> Mower pulled by tractor – 9/12/21 Ellis has repair parts Plow truck bed has holes; review repair in April 2022
Library ① – install maintenance-free trim around door and windows	Grussing	<ul style="list-style-type: none"> 5/12/19 added 8/8/21 Pagel estimate OK; 1/9/22 replace Pagel
Library ③ – install new back door	Grussing	<ul style="list-style-type: none"> 8/9/20 added 8/8/21 Pagel estimate OK; 1/9/22 replace Pagel
Library ④ upgrade bathroom with high-rise toilet, grab bar and new sink with vanity	Grussing	<ul style="list-style-type: none"> 8/9/20 added 8/8/21 Pagel estimate OK; 1/9/22 Enger Brothers toilet estimate to be reviewed
Municipal Code – create a digital version	Youngblood	<ul style="list-style-type: none"> 1/12/20 added 2/28/20 created “base” 1975 book 9/13/20 searched back through 5/1/1999 minutes looking for ordinance updates; unable to find any more; ordinances missing from various years; code book needs complete revision; need a platform to publish so owners and residents can access
Municipal Code – property maintenance violations	Grussing	<ul style="list-style-type: none"> 2/11/20 violation notices sent <u>Rt 54 (Bidner)</u> – 9/12/21 new violation letter needed <u>709 E Kleinbeck St (Cash)</u> – 9/12/21 new violation letter needed <u>201 W South (Cler)</u> – 11/14/21 Cler wants to donate parcel to the village; 12/12/21 board will accept if village attorney can secure deed, or village will seek abandonment; judicial status hearing scheduled for 2/14/22 <u>205 N Latcha St (Brown)</u> – 7/11/21 need construction plans and engineer structural report; 10/10/21 building permit will only be issued after plans approved and McLean County approves septic; Brown wants to install fiber optic but needs village agreement; 12/12/21 can village attorney pursue against Brown and not White; 1/9/22 part of north and south walls have collapsed; 2/13/22 approved legal action <u>606 E Kleinbeck St (Fischer)</u> – 9/12/21 new violation letter needed <u>Garages Falling Down</u> – 12/12/21 action needed

VILLAGE OF BELLFLOWER
PROJECT STATUS REPORT

March 13, 2022

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
N Latcha St Park	Grussing	<ul style="list-style-type: none"> 10/10/21 research transforming the parcel into a village park; 12/12/21 tile/waterway estimate needed from Dennis Martin; 1/9/22 Tharp and Darwin Richmond will continue haying until further notice; 2/13/22 exploring grant and planning opportunities
Personnel – review/revise all job descriptions	Youngblood	<ul style="list-style-type: none"> 7/12/20 added; board to review/revise all for FY21-22; add new description for water hydrant flushing/locates/notices/turn on-off and street drain cleaning
Streets – install street signs requiring new poles in the ground	Zimmerman	<ul style="list-style-type: none"> 9/8/19 added; 9/12/21 no activity
Streets – Tree Removal in ROW	Grussing	<ul style="list-style-type: none"> 1/9/22 S Vine/Hinshaw have Sprau estimate, also need Glad's
Village Workday – 2022	Grussing	<ul style="list-style-type: none"> 9/12/21 is one trash dumpster enough?
Water – establish separate water account for Wickboldt business	Zimmerman	<ul style="list-style-type: none"> 7/12/20 added; business garden watering causes high usage 9/12/21 still awaiting plumber certification that a backflow preventer is properly installed for the business; 11/14/21 separate line will be installed, at customer expense, in Spring for the business with billing based on water meter usage
Water – fire hydrants	Grussing	<ul style="list-style-type: none"> 2/13/22 flushing hydrant near Denny Miller leaks; repair in spring
Water – replace payment box	Grussing	<ul style="list-style-type: none"> 2/13/22 new box received; awaiting “concrete-pouring” weather
Water – review need for security / expansion at pump houses	Grussing	<ul style="list-style-type: none"> 1/12/20 added 9/12/21 awaiting Pagel estimate which also includes bollards to protect gas line and generator; 1/9/22 replace Pagel
Wind Farm Income	Grussing	<ul style="list-style-type: none"> 2/27/22 first meeting to discuss possible usage

INACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF INACTIVE PROJECTS
CC Cafeteria – paint kitchen walls and storeroom, lobby, and bathrooms	Grussing	<ul style="list-style-type: none"> 9/8/19 added 11/10/19 Jeff Freden estimates presented; defer until lobby mold is remediated; 10/18/20 mold remediation complete, but Jeff Freden unable to work at present time due to accident
CC Cafeteria – research alternative for hanging BTHS alumni pictures	Aldrich	<ul style="list-style-type: none"> 12/8/19 added
CC Gym – ceiling paint is flaking off		<ul style="list-style-type: none"> 11/8/20 added
Don Harden Field – Village Garage		<ul style="list-style-type: none"> 1/10/21 building needs to be replaced; include restrooms, heat, and water (NOTE: may have environmental hazard with a buried fuel tank)
Library ② – install maintenance-free posts/handrails		<ul style="list-style-type: none"> 8/9/20 added 8/8/21 Pagel recommended waiting until material prices decrease
Municipal Code – adopt the International Property Maintenance Code	Youngblood	<ul style="list-style-type: none"> 4/5/20 added 7/12/20 table until 2021 update is released, then purchase and attorney will prepare ordinance to incorporate the IPMC into our municipal code
Municipal Code – establish animal control	Grussing	<ul style="list-style-type: none"> 8/9/20 added; Grussing reported conversations with McLean County Animal Control and individual they recommended; no board action; problem dog deceased
Municipal Code – vehicle violations	Grussing	<ul style="list-style-type: none"> 5/12/19 added; 7/12/20 need pictures and property details for all abandoned or inoperable vehicles 12/12/21 letter needed for Brian Thomas; 1/9/22 Troy Jamison unregistered vehicles on street
Shorty Lykins Park – replace trees		<ul style="list-style-type: none"> 7/14/19 added; 8/10/20 received donation from Historical Society; 4/11/21 discussed with Yeagle but village did not commit
Water – replace secondary well		<ul style="list-style-type: none"> 12/12/21 incorporate in future planning

ENGER BROTHERS ESTIMATE:

Library

Replace toilet with high-rise round toilet

\$	500	materials
	<u>100</u>	labor
\$	600	

STEVEN SPRAU ESTIMATE

Tree Removal (no stump grinding): \$780

Pine tree on north side of old Methodist parsonage. It is in the village right-of-way. It is leaning more than it was. Franci Miller has also commented on the tree, stating it would take out the power line and land in their driveway if it were to fall over.

+ \$200 stump grinding

\$980.00

ALLEY GRAVEL ESTIMATE

-----Original Message-----

From: Harold Mitchell <hapam70@yahoo.com>

Sent: Thursday, March 3, 2022 8:39 AM

To: VOB.mayor@outlook.com

Subject: Rock Quote

Good Morning.

Per conversation with Harold, Village of Bellflower is in need of approx. 210 ton of CA6. Material and hauling, our quote to haul this is \$28.55/ton. Any questions or concerns, please call Harold at (217)377-5281.

Thank you,
Jamie
Mitchell's Trucking, LLC
(217)489-5281

$$\begin{array}{r} \$28.55 \text{ per ton} \\ \times 210 \text{ tons} \\ \hline \$5,995.50 \end{array} \quad \text{Material and Hauling}$$

IDOT approved
210 tons @ \$35 = \$7,350
Furnish and Place

\$1,354.50 available to pay
for placing the gravel

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MINUTES
APRIL 10, 2022

CALL TO ORDER

President Allen Grussing called the meeting to order at 6:04 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on April 8, 2022, at 1:15 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Andrew Ellis, Steve Weiss, and Shane Zimmerman

Absent: Trustee Bart Lytel

Six of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – Rob Brown

PUBLIC COMMENT

Rob Brown wanted to confirm the 205 N Latcha St building structural reassessment by Farnsworth Group is scheduled for Wednesday, April 13, 2022, at approximately 1:30 p.m. President Grussing confirmed and indicated he and Trustee Ellis would be in attendance.

CONSENT AGENDA

- Approve minutes of the regular meeting held on March 13, 2022
- Approve expenditures during the period March 14, 2022, through April 10, 2022

MOTION by Trustee Zimmerman to approve the foregoing consent agenda items. Seconded by Trustee Ellis. Vote 5 yes, -0- no. Motion passed.

POLICE ACTIVITIES

President Grussing reported the following:

- FY22-23 budget guidance received from the Village of Downs. Monthly costs for police services and insurance will remain the same. Fuel and vehicle maintenance will continue to be billed based on actual charges. New charges will be added for body cameras and a new truck purchase. Billing is split between Downs 60%, Arrowsmith 20%, and Bellflower 20%. We requested the body cameras and truck charges be billed monthly.
- Chief Dingler received another call from John Short about destruction of trees on his property by a third party. Mr. Short has yet to provide any photos or other physical evidence that would implicate a third party.

UNFINISHED BUSINESS

a. Project Status Report:

- Community Center Maintenance – hallway restroom faucet repairs are complete. Enger Brothers will check drain assembly in hallway women's restroom.
- Don Harden Field Maintenance – Enger Brothers will check restroom leaks and water fountain bubbler.
- Equipment – 1986 plow truck bed relining estimate approved 3/13/2022. No activity.
- Library – toilet replacement approved 3/13/2022. No activity.

- Municipal Code - Property Maintenance
 - 1) 201 W. South St. (Cler) – Judicial hearing on 3/31/2022 resulted in judge declaring property abandoned; Steve to prepare order. If Cler does not respond by final hearing on 6/2/2022, judge will issue deed to village.
 - 2) 205 N. Latcha St. (Brown) – a building structural reassessment by Farnsworth Group is scheduled for Wednesday, April 13, 2022, at approximately 1:30 p.m. If Farnsworth advises the building is structurally sound, the demolition sign will be removed from the building.
- Streets – removal of the pine tree on Hinshaw St is complete. The stump cannot be removed as a gas line runs beneath the stump.
- b. Alleys – MFT gravel was purchased, delivered, and placed in alleys and street rights-of-way. Thank you to: 1) Bellflower Township Highway Superintendent Marion Shelton for providing a short-term storage area for the gravel; 2) Trustee Ellis for coordinating rental of a tractor/loader; and 3) Trustees Ellis and Zimmerman for placing all gravel. Debris in back yards adjacent to the alleys and tree limbs encroaching into the alleys were observed during the gravel placement.
- c. Pest Control – estimates from Greg Mears, Orkin, and Terminex were reviewed (copy attached). MOTION by Trustee Weiss to approve the Orkin agreement of \$316 for the setup and first month followed by a \$100 monthly charge. Seconded by Trustee Aldrich. Vote 5 yes, -0- no. Motion passed.
- d. Water
 - Fire hydrant leak at Denny Miller property repaired. A steel extension line had a rust leak; the pipe was repaired. Similar installations should be reviewed/replaced. Will check if Enger Brothers will do this type of work.
 - Water leak at 106 N Vine St was the property owners’ responsibility. Enger Brothers repaired.
 - A check valve issue, previously thought to be causing excess water usage, appears to be working normally. Possible causes of increasing water consumption include 1) people staying/working from home during the COVID-19 pandemic; and 2) occupancy of many village homes has transitioned from elderly single residents to multi-person families.

NEW BUSINESS

- a. Village Cleanup Day – scheduled for Saturday, June 25th with a July 2nd rain date. Size and cost estimates for a second dumpster will be reviewed at the May board meeting.
- b. Community Center Rental Policy – the board confirmed that rental fees will not be discounted or waived for any individuals or groups, including school sanctioned groups.
- c. Zoning – In accordance with Bellflower Municipal Code §21.17.F, the Zoning Board of Appeals conducted a Public Hearing on April , 2022 to receive public comment and make recommendations to the Village Board for final disposition of two zoning map amendment requests.

Request #2022-01 (Rectangular parcel bounded by North, Main, Marquis, and Latcha streets)
 Rezone from R-Residence District to P-Park District
 Public Comment and Discussion – None

MOTION by Trustee Drinkwater to 1) accept the Zoning Board of Appeals recommendation (copy attached) to rezone the parcel from R-Residence District to P-Park District and 2) adopt Ordinance 2022-01 “An Ordinance Authorizing a Zoning Map Amendment for Property Bounded by North, Main, Marquis, and Latcha Streets in the Village of Bellflower, McLean County, Illinois” (copy attached). Seconded by Trustee Ellis. Roll call vote: Aye-Trustees Aldrich, Drinkwater, Ellis, Weiss, and Zimmerman; Nay-None; Absent-Trustee Lytel. Summary: Aye (5), Nay (0), Absent (1). Motion passed.

Request #2022-02 (Triangular parcel bounded by IL 54 and East Center Street)

Rezone from A-Agriculture District to C2-General Commercial District

Public Comment and Discussion – None

MOTION by Trustee Ellis to 1) accept the Zoning Board of Appeals recommendation (copy attached) to rezone the parcel from A-Agriculture District to C2-General Commercial District and 2) adopt Ordinance 2022-02 “An Ordinance Authorizing a Zoning Map Amendment for Property Located at State Highway 54 and East Center Street in the Village of Bellflower, McLean County, Illinois” (copy attached). Seconded by Trustee Aldrich. Roll call vote: Aye-Trustees Aldrich, Drinkwater, Ellis, Weiss, and Zimmerman; Nay-None; Absent-Trustee Lytel. Summary: Aye (5), Nay (0), Absent (1). Motion passed.

BOARD REPORTS

Trustee Drinkwater – asked where Don Harden Field restroom keys are stored. President Grussing responded the keys are inside the concession stand beside the field lights key. All Farmer City Baseball coaches have a key to the concession stand.

Trustee Ellis – Don Harden Field fences and backstop need cleanup and repair. Trustee Zimmerman suggested asking Farmer City Baseball to address this. Trustee Drinkwater added that the playground equipment needs updating at some point.

Trustee Zimmerman – Jay Jewell asked who to call for surface drainage tile work, as he has had water in his basement. Might be broken clay tiles, which may also affect men’s locker room flooding. See if Brandon Chandler does this type of work.

Trustee Weiss – Mike Cox asked if there would be any interest in a historical picture poster for July 4th which a friend of his would create. President Grussing stated he was previously contacted by Mike about the idea, and Mike was referred to the Bellflower Historical Society. The village has no interest in such a project.

Clerk Youngblood - The Tax Computation Report for tax year 2021, to be paid in 2022, was filed in the McLean County Clerk’s Office on March 17, 2022 (copy attached).

ADJOURN

President Grussing adjourned the meeting at 7:30 p.m. until the regular meeting on Sunday, May 15, 2022, at 6:00 p.m.

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
APRIL 10, 2022

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, April 10, 2022, at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held on March 13, 2022
- Approve expenditures during the period March 14, 2022 through April 10, 2022

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Project Status Report
 - CC Maintenance – repairs to hallway restroom faucets are complete
 - Equipment – status of red plow truck bed relining
 - Library – status of replacing toilet
 - Municipal Code – review property maintenance violation status
 - 1) 201 W South St (Cler)
 - 2) 205 N Latcha St (Brown)
 - Streets – status of tree removal on Hinshaw St.
- b. Alleys – status of MFT rock purchase and placement
- c. Pest Control – status of new service estimates
- d. Water
 - Review leak status at fire hydrant near Denny Miller and 106 N Vine St
 - Discuss old iron water lines
 - Review check valve issue potentially causing excess water usage

NEW BUSINESS

- a. Village Cleanup Day – discuss need for a second dumpster
- b. Community Center Rental Policy
- c. Zoning Map Amendment Requests from April 3, 2022 Zoning Board of Appeals (ZBA) Public Hearing:
 - Request #2022-01 (N Latcha St) – rezone from R-Residence District to P-Park District
 - a. Act on ZBA recommendation
 - b. If recommendation is accepted, adopt Ordinance 2022-01 “An Ordinance Authorizing a Zoning Map Amendment for Property Bounded by North, Main, Marquis, and Latcha Streets in the Village of Bellflower, McLean County, Illinois”
 - Request #2022-02 (IL 54/E Center St) - rezone from A-Agriculture District to C2-General Commercial District
 - a. Act on ZBA recommendation
 - b. If recommendation is accepted, adopt Ordinance 2022-02 “An Ordinance Authorizing a Zoning Map Amendment for Property Located at State Highway 54 and East Center Street in the Village of Bellflower, McLean County, Illinois”

BOARD REPORTS

ADJOURN – next regular meeting Sunday, May 15, 2022

**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**FINANCIAL REPORT ACKNOWLEDGMENT
FOR
APRIL 10, 2022**

I acknowledge that I have reviewed the following financial reports:

- Account Reconciliations (Heartland Bank and IL Funds) as of 3/31/2022
- Invoices paid 3/2022
- Invoices paid 4/1-10/2022
- QuickBooks Account Register (Heartland Bank and IL Funds) as of 3/31/2022
- QuickBooks Expenditures 3/14/2022 – 4/10/2022
- QuickBooks Fund Reports as of 4/10/2022


ALLEN GRUSSING, PRESIDENT

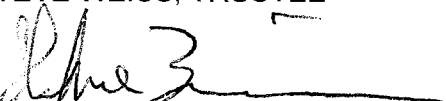

SKEE ALDRICH, TRUSTEE


TERESA DRINKWATER, TRUSTEE


ANDREW ELLIS, TRUSTEE

BART LYTEL, TRUSTEE


STEVE WEISS, TRUSTEE


SHANE ZIMMERMAN, TRUSTEE

VILLAGE OF BELLFLOWER
PROJECT STATUS REPORT

ACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
CC – exterior maintenance	Grussing	<ul style="list-style-type: none"> A/C compressor pads – repair any sinking into ground (gym west side locker room door) Cafeteria lobby exterior doors – replace Downspouts - splash blocks/gutter extensions needed Exterior doors – paint; 9/12/21 Glen Isaacs ?? Front siding – power wash; 9/12/21 Glen Isaacs ??
CC – interior maintenance	Grussing	<ul style="list-style-type: none"> Basement – replace stairwell exterior slanted roof and install interior door over stairwell Gym Concession Stand – move refrigerator to DHF and replace Hallway Restroom (W) – repair sink drain assembly
Depot – install chimney cap; replace mesh screens installed near roofline	Grussing	<ul style="list-style-type: none"> 5/3/20 added
Depot – replace flagpole, repair sinking sidewalk, repair deck boards	Zimmerman Grussing	<ul style="list-style-type: none"> Flagpole – 9/11/21 awaiting concrete contractor status Deck – 8/8/21 lumber prices high
Don Harden Field	Grussing	<ul style="list-style-type: none"> Concession Stand Exhaust fan – replace Concession Stand Refrigerator – transfer CC gym refrigerator here Concession Stand Upper west wall – replace rotten boards Fencing – 4/11/21 Farmer City Little League needs to inspect/repair dugout fencing; 4/10/22 also backstop and outfield fencing Water – 4/10/22 restroom supply line leaks; repair fountain bubbler
Equipment	Ellis	<ul style="list-style-type: none"> Mower pulled by tractor – 9/12/21 Ellis has repair parts Plow Truck – 3/13/22 bed relining approved Plow Truck – 3/13/22 plow blade needs replacement
Library ① – replace trim around door and windows	Grussing	<ul style="list-style-type: none"> 5/12/19 added
Library ③ – install new back door	Grussing	<ul style="list-style-type: none"> 8/9/20 added
Library ④ upgrade bathroom with high-rise toilet, grab bar and new sink with vanity	Grussing	<ul style="list-style-type: none"> 8/9/20 added 3/13/22 approved Enger Brothers installing new toilet obtained by village
Municipal Code – create a digital version	Youngblood	<ul style="list-style-type: none"> 1/12/20 added; 2/28/20 digitized “base” 1975 book 9/13/20 searched back through 5/1/1999 minutes looking for ordinance updates, unable to find any more; ordinances missing from various years; code book needs complete revision; need a platform to publish so owners and residents can access
Municipal Code – property maintenance violations	Grussing	<ul style="list-style-type: none"> <u>307 N East St (E Hobbs)</u> – 3/25/22 sent notice; 4/11/22 will demo house <u>E Kleinbeck St (Fischer)</u> – 3/25/22 sent notice; 4/11/22 will complete within 90 days <u>709 E Kleinbeck St (Cash)</u> – 2/11/20 sent notice; 3/25/22 sent request to complete repairs; 3/29/22 will complete by 6/30/22 <u>205 N Latcha St (Brown)</u> – 7/11/21 need construction plans and engineer structural report; 10/10/21 building permit will only be issued after plans approved and McLean County approves septic; Brown wants to install fiber optic but needs village agreement; 1/9/22 part of north and south walls have collapsed; 2/11/22 received Farnsworth building assessment; 2/13/22 approved legal action; 2/25/22 sent demo notice; 4/13/22 Farnsworth reassessed/requested additional support lumber be installed <u>Rt 54 (Bidner)</u> – 2/11/20 sent notice; 3/16/22 emailed Heidi Bell about Trent Butler’s interest in purchasing <u>105 N Prairie (Bateman/Ditchen)</u> – 4/13/22 sent garbage notice <u>201 W South (Cler)</u> – 11/14/21 Cler wants to donate parcel to the village; 12/12/21 board will accept if village attorney can secure deed, or village

**VILLAGE OF BELLFLOWER
PROJECT STATUS REPORT**

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
		<ul style="list-style-type: none"> will seek abandonment; 3/31/22 judicial hearing, no Cler response, Steve preparing abandonment order; final hearing 6/2/2022, if still no Cler response, judge will issue deed to village • 110 N Vine (Bennett) – 4/13/22 sent garbage notice; 4/20/22 will correct
Park – N Latcha St	Grussing	<ul style="list-style-type: none"> • 10/10/21 research transforming the parcel into a village park; 12/12/21 tile/waterway estimate needed from Dennis Martin; 1/9/22 Tharp and Darwin Richmond will continue haying until further notice; 2/13/22 exploring grant and planning opportunities
Personnel – review/revise all job descriptions	Youngblood	<ul style="list-style-type: none"> • 7/12/20 added; board to review/revise all for FY21-22; add new description for water hydrant flushing/locates/notices/turn on-off and street drain cleaning
Streets – install signs and poles	Zimmerman	<ul style="list-style-type: none"> • 9/8/19 added; 9/12/21 no activity
Streets – ROW tree removal	Grussing	<ul style="list-style-type: none"> •
Village Workday – 2022	Grussing	<ul style="list-style-type: none"> • 9/12/21 is one trash dumpster enough?
Water – fire hydrants	Grussing	<ul style="list-style-type: none"> • 3/13/22 need repainting based on flow rate at each hydrant; 4/10/22 iron/steel extension service lines must be rust/leak checked and replaced
Water – replace payment box	Grussing	<ul style="list-style-type: none"> • 2/13/22 new box received; awaiting “concrete-pouring” weather
Water – tower pump house needs storage and security	Grussing	<ul style="list-style-type: none"> • 1/12/20 added • 9/12/21 Pagel was to estimate and include bollards to protect gas line and generator; 1/9/22 no Pagel response, need other vendor
Water – Wickboldt business	Zimmerman	<ul style="list-style-type: none"> • 7/12/20 added; business garden watering causes high usage • 9/12/21 still awaiting plumber certification that a backflow preventer is properly installed for the business; 11/14/21 separate line will be installed, at customer expense, in Spring for the business with billing based on water meter usage
Wind Farm Income	Grussing	<ul style="list-style-type: none"> • 2/27/22 first meeting to discuss possible usage

INACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF INACTIVE PROJECTS
CC – cafeteria kitchen walls and storeroom, lobby, and bathrooms need repainting		<ul style="list-style-type: none"> • 9/8/19 added • 11/10/19 Jeff Freden estimates presented; defer until lobby mold is remediated; 10/18/20 mold work complete, need new estimate
CC – gym ceiling paint flaking off		<ul style="list-style-type: none"> • 11/8/20 added
Library ② – replace posts/handrails		<ul style="list-style-type: none"> • 8/9/20 added • 8/8/21 Pagel recommended waiting until material prices decrease
Municipal Code – adopt International Property Maintenance Code	Youngblood	<ul style="list-style-type: none"> • 4/5/20 added • 7/12/20 table until 2021 update is released, then purchase and attorney will prepare ordinance to incorporate the IPMC into our municipal code
Municipal Code – vehicle violations	Grussing	<ul style="list-style-type: none"> • 5/12/19 added • 12/12/21 letter needed for Brian Thomas; 1/9/22 Troy Jamison unregistered vehicles on street
Park – Shorty Lykins		<ul style="list-style-type: none"> • 7/14/19 added; new tree(s) needed; 8/10/20 received donation from Historical Society
Village Garage		<ul style="list-style-type: none"> • 1/10/21 building needs to be replaced; include restrooms, heat, and water (NOTE: may have environmental hazard with a buried fuel tank)
Water – replace secondary well		<ul style="list-style-type: none"> • 12/12/21 incorporate in future planning

Pest Control Comparison

Company	First Month Setup Charge	Total Per Billing Period	Billing Frequency	Annual Total			
Greg Mears	0.00	170.00	Monthly	2,040.00	\$170 X 12		
Orkin	316.00	100.00	Monthly	1,416.00	(\$100 X 11) + \$316		
Terminex	0.00	370.00	Quarterly	1,480.00	\$370 X 4		
Community Center = \$150/quarter							
Library = \$110/quarter							
Depot = \$110/quarter							

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**ZONING BOARD OF APPEALS
PUBLIC HEARING RECOMMENDATIONS**

HEARING DATE: April 3, 2022

REQUEST #2022-01

Zoning Map Amendment

PIN 32-21-452-001

Rectangular parcel bounded by North, Main, Marquis, and Latcha streets

REZONE: FROM R-Residential District
TO P-Park District

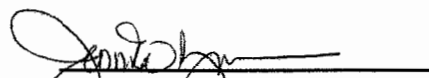
FINDINGS:

Existing uses of property within the general area of the property in question <i>vacant lot, low lying with water issues + tile</i>
Zoning classification of other property within the general area of the property in question <i>all surround is residential</i>
Suitability of the property in question to the uses permitted under the existing zoning classification <i>not likely due to water issues</i>
Trend of development, if any, in the general area of the property in question <i>NONE</i>
Will this amendment serve the public interest and not solely serve the applicant's interest? <i>yes, park development would serve the community</i>

ROLL CALL VOTE:

MEMBER	APPROVE	DENY	PRESENT	ABSENT
Burgess, Bonita	✓		✓	
Drinkwater, Nick	✓		✓	
Jewell, Jay		✓	✓	
Kumler, Jon	✓		✓	
Miller, Franci	✓		✓	
Shelton, Marcia	✓		✓	
Zimmerman, Jennifer		✓	✓	
TOTAL	5	2		-0-

RECOMMENDATION
<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Deny
Forward to Village Board for final disposition on: <u>04 / 10 / 2022</u>


Jennifer Zimmerman, Chair
Zoning Board of Appeals

**VILLAGE OF BELLFLOWER
MCLEAN COUNTY, ILLINOIS**

ORDINANCE NUMBER 2022-01

**AN ORDINANCE AUTHORIZING A ZONING MAP AMENDMENT
FOR PROPERTY BOUNDED BY
NORTH, MAIN, MARQUIS, AND LATCHA STREETS
IN THE VILLAGE OF BELLFLOWER, McLEAN COUNTY, ILLINOIS**

Allen Grussing, Village President

Village Trustees

Skee Aldrich
Teresa Drinkwater
Andrew Ellis
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert Youngblood, Village Clerk

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on April 10, 2022

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

ORDINANCE NO. 2022-01

**AN ORDINANCE AUTHORIZING A ZONING MAP AMENDMENT
FOR PROPERTY BOUNDED BY
NORTH, MAIN, MARQUIS, AND LATCHA STREETS
IN THE VILLAGE OF BELLFLOWER, McLEAN COUNTY, ILLINOIS**

WHEREAS, the Village of Bellflower is an Illinois Municipal Corporation organized and operating pursuant to Article 7 of the Illinois Constitution of 1970 and the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, in accordance with Section 21.17.F.1 of the Bellflower Municipal Code of 1975 (as amended) the Village of Bellflower Board of Trustees is empowered to authorize zoning map amendments based upon recommendations received from the Zoning Board of Appeals; and

WHEREAS, on January 10, 2022, Zoning Map Amendment Request #2022-01 was submitted to rezone the property bounded by North, Main, Marquis, and Latcha Streets in the Village of Bellflower, McLean County, Illinois, from R-Residence District to P-Park District; and

WHEREAS, on April 3, 2022 a public hearing on Zoning Map Amendment Request #2022-01 was conducted by the Zoning Board of Appeals, said hearing having been properly noticed and conducted pursuant to Section 21.17.F.3 of the Bellflower Municipal Code of 1975 (as amended); and

WHEREAS, on April 3, 2022 the Zoning Board of Appeals did recommend that the Village of Bellflower Board of Trustees authorize said map amendment by a vote of 5 “approve”, 2 “deny”, and -0- “absent;”

NOW, THEREFORE, be it ordained by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois, as follows:

Section 1. The recitals as stated above are fully incorporated herein by reference.

Section 2. The Village Board of Trustees hereby accepts the Zoning Board of Appeals’ recommendation to authorize the requested zoning map amendment.

Section 3. The zoning for the property bounded by North, Main, Marquis, and Latcha Streets in the Village of Bellflower, McLean County, Illinois, PIN 32-21-452-001, is hereby amended from R-Residence District to P-Park District, and said property shall be subject to all applicable Zoning Codes of the Village of Bellflower and particularly all applicable Zoning Codes for property zoned P-Park District.

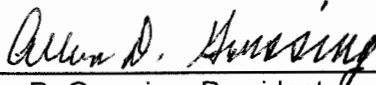
Section 4. This ordinance shall be in full force and effect 10 days following its adoption,

approval and publication, as provided by law.

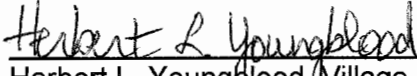
ADOPTED this 10th day of April 2022 by a roll call vote as follows:

	YES	NO	ABSTAIN	ABSENT
Aldrich	X			
Drinkwater	X			
Ellis	X			
Lytel				X
Weiss	X			
Zimmerman	X			
TOTAL	5			1

APPROVED this 10th day of April 2022.


Allen D. Grussing, President
Village of Bellflower

ATTEST:


Herbert L. Youngblood, Village Clerk



CERTIFICATE OF PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed and qualified Village Clerk of the Village of Bellflower, McLean County, Illinois.

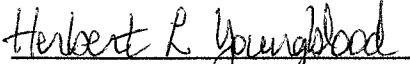
I further certify that on April 10, 2022, the corporate authorities of the Village of Bellflower adopted and approved Ordinance No. 2022-01, entitled:

**AN ORDINANCE AUTHORIZING A ZONING MAP AMENDMENT
FOR PROPERTY BOUNDED BY
NORTH, MAIN, MARQUIS, AND LATCHA STREETS
IN THE VILLAGE OF BELLFLOWER, McLEAN COUNTY, ILLINOIS**

which provided by its terms that it should be published in accordance with law.

The pamphlet form of Ordinance No. 2022-01 was published on April 10, 2022. Beginning on April 11, 2022, and continuing for at least ten days thereafter, a "Notice of Ordinance Publication" was posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

Dated at Bellflower, Illinois, this 21ST day of April 2022.


Herbert L. Youngblood, Village Clerk

NOTICE OF ORDINANCE PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed and qualified Village Clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on April 10, 2022, the corporate authorities of the Village of Bellflower adopted and approved Ordinance No. 2022-01, entitled:

**AN ORDINANCE AUTHORIZING A ZONING MAP AMENDMENT
FOR PROPERTY BOUNDED BY
NORTH, MAIN, MARQUIS, AND LATCHA STREETS
IN THE VILLAGE OF BELLFLOWER, McLEAN COUNTY, ILLINOIS**

which is now available for public inspection, upon request, at the village office. Please contact the Village Clerk at 309-722-5004 to schedule an appointment to review the ordinance.

This notice shall be posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located, beginning on April 11, 2022 and continuing for at least ten days thereafter.

/s/ Herbert L. Youngblood, Village Clerk

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**ZONING BOARD OF APPEALS
PUBLIC HEARING RECOMMENDATIONS**

HEARING DATE: April 3, 2022

REQUEST #2022-02

Zoning Map Amendment
PIN 32-21-478-001
Triangular parcel bounded by IL 54 and East Center St
REZONE: FROM A-Agricultural District
TO C2-Commercial General District

FINDINGS:

Existing uses of property within the general area of the property in question <i>Ag but empty lot now no new use</i>
Zoning classification of other property within the general area of the property in question <i>Ag but on the highway</i>
Suitability of the property in question to the uses permitted under the <u>existing</u> zoning classification <i>not likely due to look & nature of lot</i>
Trend of development, if any, in the general area of the property in question <i>none but could be used for commercial with better purpose for community</i>
Will this amendment serve the public interest and not solely serve the applicant's interest? <i>absolutely possibility of commercial business + revenue over unsightly empty lot</i>

ROLL CALL VOTE:

MEMBER	APPROVE	DENY	PRESENT	ABSENT
Burgess, Bonita	✓		✓	
Drinkwater, Nick	✓		✓	
Jewell, Jay	✓		✓	
Kumler, Jon	✓		✓	
Miller, Franci	✓		✓	
Shelton, Marcia	✓		✓	
Zimmerman, Jennifer	✓		✓	
TOTAL	7	-0-		-0-

RECOMMENDATION
<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Deny
Forward to Village Board for final disposition on: <u>04 / 10 / 2022</u>


Jennifer Zimmerman, Chair
Zoning Board of Appeals

**VILLAGE OF BELLFLOWER
MCLEAN COUNTY, ILLINOIS**

ORDINANCE NUMBER 2022-02

**AN ORDINANCE AUTHORIZING A ZONING MAP AMENDMENT
FOR PROPERTY LOCATED AT
STATE HIGHWAY 54 AND EAST CENTER STREET
IN THE VILLAGE OF BELLFLOWER, McLEAN COUNTY, ILLINOIS**

Allen Grussing, Village President

Village Trustees

Skee Aldrich
Teresa Drinkwater
Andrew Ellis
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert Youngblood, Village Clerk

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on April 10, 2022

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

ORDINANCE NO. 2022-02

**AN ORDINANCE AUTHORIZING A ZONING MAP AMENDMENT
FOR PROPERTY LOCATED AT
STATE HIGHWAY 54 AND EAST CENTER STREET
IN THE VILLAGE OF BELLFLOWER, McLEAN COUNTY, ILLINOIS**

WHEREAS, the Village of Bellflower is an Illinois Municipal Corporation organized and operating pursuant to Article 7 of the Illinois Constitution of 1970 and the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, in accordance with Section 21.17.F.1 of the Bellflower Municipal Code of 1975 (as amended) the Village of Bellflower Board of Trustees is empowered to authorize zoning map amendments based upon recommendations received from the Zoning Board of Appeals; and

WHEREAS, on February 20, 2022, Zoning Map Amendment Request #2022-02 was submitted to rezone the property located at State Highway 54 and East Center Street in the Village of Bellflower, McLean County, Illinois, from A-Agriculture District to C2-General Commercial District; and

WHEREAS, on April 3, 2022 a public hearing on Zoning Map Amendment Request #2022-02 was conducted by the Zoning Board of Appeals, said hearing having been properly noticed and conducted pursuant to Section 21.17.F.3 of the Bellflower Municipal Code of 1975 (as amended); and

WHEREAS, on April 3, 2022 the Zoning Board of Appeals did recommend that the Village of Bellflower Board of Trustees authorize said map amendment by a vote of 7 “approve”, -0- “deny”, and -0- “absent;”

NOW, THEREFORE, be it ordained by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois, as follows:

Section 1. The recitals as stated above are fully incorporated herein by reference.

Section 2. The Village Board of Trustees hereby accepts the Zoning Board of Appeals’ recommendation to authorize the requested zoning map amendment.

Section 3. The zoning for the property located at State Highway 54 and East Center Street in the Village of Bellflower, McLean County, Illinois, PIN 32-21-478-001, is hereby amended from A-Agriculture District to C2-General Commercial District, and said property shall be subject to all applicable Zoning Codes of the Village of Bellflower and particularly all applicable Zoning Codes for property zoned C2-General Commercial District.

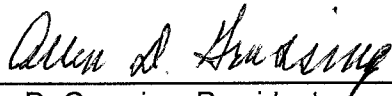
Section 4. This ordinance shall be in full force and effect 10 days following its adoption,

approval and publication, as provided by law.

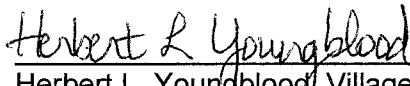
ADOPTED this 10th day of April 2022 by a roll call vote as follows:

	YES	NO	ABSTAIN	ABSENT
Aldrich	X			
Drinkwater	X			
Ellis	X			
Lytel				X
Weiss	X			
Zimmerman	X			
TOTAL	5			1

APPROVED this 10th day of April 2022.


Allen D. Grussing, President
Village of Bellflower

ATTEST:


Herbert L. Youngblood, Village Clerk



CERTIFICATE OF PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed and qualified Village Clerk of the Village of Bellflower, McLean County, Illinois.

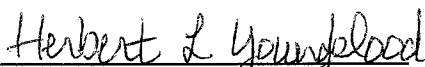
I further certify that on April 10, 2022, the corporate authorities of the Village of Bellflower adopted and approved Ordinance No. 2022-02, entitled:

**AN ORDINANCE AUTHORIZING A ZONING MAP AMENDMENT
FOR PROPERTY LOCATED AT
STATE HIGHWAY 54 AND EAST CENTER STREET
IN THE VILLAGE OF BELLFLOWER, McLEAN COUNTY, ILLINOIS**

which provided by its terms that it should be published in accordance with law.

The pamphlet form of Ordinance No. 2022-02 was published on April 10, 2022. Beginning on April 11, 2022, and continuing for at least ten days thereafter, a "Notice of Ordinance Publication" was posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

Dated at Bellflower, Illinois, this 21ST day of April 2022.


Herbert L. Youngblood, Village Clerk

NOTICE OF ORDINANCE PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed and qualified Village Clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on April 10, 2022, the corporate authorities of the Village of Bellflower adopted and approved Ordinance No. 2022-02, entitled:

**AN ORDINANCE AUTHORIZING A ZONING MAP AMENDMENT
FOR PROPERTY LOCATED AT
STATE HIGHWAY 54 AND EAST CENTER STREET
IN THE VILLAGE OF BELLFLOWER, McLEAN COUNTY, ILLINOIS**

which is now available for public inspection, upon request, at the village office. Please contact the Village Clerk at 309-722-5004 to schedule an appointment to review the ordinance.

This notice shall be posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located, beginning on April 11, 2022 and continuing for at least ten days thereafter.

/s/ Herbert L. Youngblood, Village Clerk

Tax Computation Report McLean County

Taxing District 116 - BELLFLOWER VILLAGE

Equalization Factor 1.0000

Property Type	Total EAV	Rate Setting EAV
Farm	26,206	26,206
Residential	2,679,726	2,679,726
Commercial	700,310	700,310
Industrial	0	0
Mineral	0	0
State Railroad	82,478	82,478
Local Railroad	0	0
County Total	3,488,720	3,488,720
Total + Overlap	3,488,720	3,488,720

Other Values	
EZ Value Abated	0
EZ Tax Abated	\$0.00
New Property	197,375
TIF Increment	0
Truth in Taxation	
Filed Under Truth in Tax?	Yes

Road and Bridge Transfer

Road District	Fund	Amount Extended
053 - BELLFLOWER TOWNSHIP F	007	\$2,878.19
Total		\$2,878.19

Fund/Name	Levy Request	Adjusted Levy	Maximum Rate	Calc'd Rate	Actual Rate	Certified Rate	Total Extension	Total Extension w/Overlaps
001 GENERAL CORPORATE	10,868	10,868	0.33000	0.311518	0.31152	0.31152	\$10,868.06	\$10,868.06
005 MEDICARE	126	126	0.00000	0.003612	0.00361	0.00361	\$125.94	\$125.94
007 ROAD AND BRIDGE	0	0	0.00000	0.000000	0.00000	0.00000	\$0.00	\$0.00
014 POLICE PROTECTION	2,470	2,470	0.07500	0.070800	0.07080	0.07080	\$2,470.01	\$2,470.01
027 AUDIT	5,940	5,940	0.00000	0.170263	0.17026	0.17026	\$5,939.89	\$5,939.89
035 TORT JUDGMENTS, LIABILITY INSURANCE	13,200	13,200	0.00000	0.378362	0.37836	0.37836	\$13,199.92	\$13,199.92
041 STREET LIGHTING	1,646	1,646	0.05000	0.047181	0.04718	0.04718	\$1,645.98	\$1,645.98
047 SOCIAL SECURITY	539	539	0.00000	0.015450	0.01545	0.01545	\$539.01	\$539.01
060 UNEMPLOYMENT TAX	59	59	0.00000	0.001691	0.00169	0.00169	\$58.96	\$58.96
Truth in Taxation Totals	34,848	34,848					\$34,847.77	
Totals	34,848	34,848		0.998877	0.99887	0.99887	\$34,847.77	\$34,847.77

I agree with the above figures

Herbert L. Youngblood
Signature

BELLFLOWER VILLAGE

Taxing Body

3/11/2022

Title: VILLAGE CLERK

E-Mail Address: VDB.CLERK@OUTLOOK.COM

Phone Number: (309) 722-5004

Fax Number:

FILED
McLEAN COUNTY, ILLINOIS

MAR 17 2022

Kathy Michael
COUNTY CLERK

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MINUTES
MAY 15, 2022

CALL TO ORDER

President Allen Grussing called the meeting to order at 6:07 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on May 13, 2022, at 4:15 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Andrew Ellis, Bart Lytel, Steve Weiss, and Shane Zimmerman

Absent: None

Seven of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – None

PUBLIC COMMENT

None.

CONSENT AGENDA

- Approve minutes of the regular meeting held on April 10, 2022
- Approve expenditures during the period April 11, 2022, through May 15, 2022

MOTION by Trustee Weiss to approve the foregoing consent agenda items. Seconded by Trustee Aldrich. Vote 6 yes, -0- no. Motion passed.

POLICE ACTIVITIES

No report.

UNFINISHED BUSINESS

a. Project Status Report:

- Community Center Maintenance – repairs to drain assembly in hallway women’s restroom is complete.
- Depot – flagpole installation and concrete repair pending Brandon Chandler estimate.
- Don Harden Field Maintenance – restroom leaks repaired; Enger Brothers investigating repairs for water fountain bubbler.
- Equipment – 1986 plow truck bed relining in process.
- Library – toilet replacement approved 3/13/2022; no activity.
- Municipal Code - Property Maintenance
 - 1) Bateman (105 N Prairie) – 4/13/2022 garbage/refuse letter sent; no response.
 - 2) Bennett (110 N Vine) – 4/13/2022 garbage/refuse letter sent; some activity.
 - 3) Bidner (Rt 54) – 2/11/2020 sent violation letter, no activity; 3/16/2022 emailed Heidi Bell about Trent Butler’s interest in purchasing; no activity.
 - 4) Brown (Alley adjacent to Rob Brown Residence) – Brown blocks alley with trailers and equipment. President Grussing asked to get estimates for survey to determine village alley boundaries. It was noted that this village alley was once a village street.
 - 5) Brown (205 N Latcha St) – Brown completed Farnsworth bracing requests; demo sign removed. Next steps?

- 6) Cash (709 E Kleinbeck St) – 2/11/2020 sent violation letter; some activity; 3/25/2022 sent request to complete repairs; 3/29/2022 committed to 6/30/2022 completion; no activity.
 - 7) Cler (201 W South St) – final judicial hearing set for 6/2/2022; if no Cler response, judge will issue deed to village.
 - 8) Fischer (E Kleinbeck St) – 3/25/2022 sent violation letter; said he would work on it; no activity.
 - 9) Erin Hobbs (307 N East St) – 3/25/2022 sent violation letter; needs 90 days; no activity.
- Street sign/pole installation – no activity.
 - Village Workday – MOTION by Trustee Drinkwater to accept Knight Environmental estimate for two 30-yard dumpsters @ \$550 each = \$1,100. Seconded by Trustee Lytel. Vote 6 yes; -0- no. Motion passed.
 - Water Payment Box – awaiting Brandon Chandler concrete estimate.
 - Wickboldt Business Water Line – board confirmed the expectation that a separate water line be installed for the business by Enger Brothers, with a water meter and backflow preventer attached, to be paid for by Wickboldt. Per Trustee Ellis, his father stated an old ordinance exempted home businesses that existed when the ordinance was passed, which was pre-Wickboldt. ***Problem – where is a copy of the approved ordinance?***
 - Surface Drainage Tile near Community Center – possibly broken; might affect men’s locker room flooding; no activity.

NEW BUSINESS

- a. Annual Library Report – received (copy attached).
- b. ARPA Funding – 4/30/2022 mandatory reporting completed. The second and final distribution of \$23,406 is expected this summer.
- c. Mowing – board dissatisfied with Arlen Andjelich; bad property appearance; way he mows is wrong; village mower seen at his house. President Grussing will check with Myron Shelton and Kevin Miller regarding interest in the exterior maintenance position.
- d. FY22-23 Salary Schedule – raising hourly worker wage rate from \$13 to \$14. MOTION by Trustee Ellis to adopt Ordinance 2022-03 “An Ordinance Establishing the Salary Schedule to be Used during the Fiscal Year beginning May 1, 2022 and Ending April 30, 2023” (copy attached). Seconded by Trustee Weiss. Roll call vote: Aye-Trustees Aldrich, Drinkwater, Ellis, Lytel, Weiss, and Zimmerman; Nay-None; Absent-None. Summary: Aye (6), Nay (0), Absent (0). Motion passed.
- e. Zoning Board of Appeals Membership – appointing Jeff Harden to replace Jonathan Kumler, and reappointing Franci Miller. MOTION by Trustee Zimmerman to adopt Resolution R2022-01 “A Resolution Appointing/Reappointing Members of the Zoning Board of Appeals” (copy attached). Seconded by Trustee Ellis. Roll call vote: Aye-Trustees Aldrich, Drinkwater, Ellis, Lytel, Weiss, and Zimmerman; Nay-None; Absent-None. Summary: Aye (6), Nay (0), Absent (0). Motion passed.
- f. MFT Tree Removals – President Grussing shared a map of potential tree removals to be funded with MFT money (copy attached).
- g. FY22-23 MFT Expenditures – MOTION by Trustee Lytel to adopt Resolution R2022-02 “A Resolution for Maintenance Under the Illinois Highway Code for Fiscal Year 22-23” (copy attached). Seconded by Trustee Drinkwater. Roll call vote: Aye-Trustees Aldrich, Drinkwater, Ellis, Lytel, Weiss, and Zimmerman; Nay-None; Absent-None. Summary: Aye (6), Nay (0), Absent (0). Motion passed.
- h. Dennis Martin Estimates
 - Surface drainage repairs at/near N Latcha St park – President Grussing was asked to confirm that all waterways will be covered with rock and not left with soil only. Estimate will be reviewed at the next meeting.
 - Demo Cler property – MOTION by Trustee Lytel to approve Dennis Martin Excavating estimate (copy attached) for the Jordan Cler property at 201 W South St, to be executed only after the

village receives title to the property by a judicial deed. \$8,600 to demo and haul away 2-story house, foundation, and dead trees, and seeding; \$2,500 to demo and haul away shed. Seconded by Trustee Ellis. Roll call vote: Aye-Trustees Aldrich, Drinkwater, Ellis, Lytel, Weiss, and Zimmerman; Nay-None; Absent-None. Summary: Aye (6), Nay (0), Absent (0). Motion passed.

i. Surface Drainage at 206 W Kleinbeck St – no action at current time.

BOARD REPORTS

President Grussing

- Kids have been accessing the Community Center before the school bus arrives. Security cameras showed use of the front door combo lock. As a result, all building access codes were changed, and no incidents have been seen subsequently. The front door key lock also needs to be changed, and the board agreed.
- Late water bill letters need to be sent; the process needs to be explained to the water billing clerk.
- Some of the white banquet tables used in the Community Center need to be replaced.
- A brief overview was presented for July 3-4 plans.

Trustee Zimmerman – asked Clerk Youngblood to discuss with our auditor how to account for future wind farm income. Are there any restrictions for what account the money is deposited into? Is the money treated as any other income received by the village? Must the money be used for specific projects?

Trustee Drinkwater

- Wind farm gravel trucks are speeding on the spur (State St between IL 54 and US 136). President Grussing will contact the wind farm construction lead.
- What is the process for Farmer City Little League to paint fences and do other work on Don Harden Field? They must either submit a proposal to the Mayor for presentation at a village board meeting, or make the presentation in person at a village board meeting.

Trustee Weiss

- May be out of town at the June board meeting.
- Requested rock be placed on the right-of-way in front of his house when the next project occurs. Trustee Lytel also voiced the same request.

ADJOURN

President Grussing adjourned the meeting at 8:50 p.m. until the regular meeting on Sunday, June 12, 2022, at 6:00 p.m.

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
MAY 15, 2022

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, May 15, 2022, at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held on April 10, 2022
- Approve expenditures during the period April 11, 2022 through May 15, 2022

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Project Status Report
- CC Maintenance – status of repairs to drain assembly in hallway women’s restroom
 - Depot – status of flagpole installation and concrete repair
 - Don Harden Field Maintenance – status of restroom leaks and water fountain bubbler
 - Equipment – status of red plow truck bed relining
 - Library – status of replacing toilet
 - Municipal Code – review property maintenance violation status
 - 1) 201 W South St (Cler)
 - 2) 205 N Latcha St (Brown)
 - 3) Recent letters mailed
 - Streets – status of street sign/pole installation
 - Village Workday – review dumpster estimates
 - Water Payment Box – review installation plans
 - Water for Wickboldt Business – determine billing policy

NEW BUSINESS

- a. Receive annual library report
- b. ARPA Funding – status of annual report
- c. Mowing
- d. Adopt Ordinance 2022-03 – FY22-23 Salary Schedule
- e. Adopt Resolution R2022-01 – Zoning Board of Appeals Member Appointment/Reappointment
- f. Review Proposed MFT Tree Removals
- g. Adopt Resolution R2022-02 – MFT Expenditures for FY22-23
- h. Review Dennis Martin Estimates
- Surface drainage repairs at/near N Latcha St park
 - Demo Cler property
- i. Surface Drainage at 206 W Kleinbeck St

BOARD REPORTS

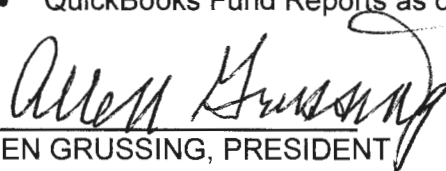
ADJOURN – next regular meeting Sunday, June 12, 2022

**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**FINANCIAL REPORT ACKNOWLEDGMENT
FOR
MAY 15, 2022**


I acknowledge that I have reviewed the following financial reports:

- Account Reconciliations (Heartland Bank and IL Funds) as of 4/30/2022
- Invoices paid 4/2022
- Invoices paid 5/1-15/2022
- QuickBooks Account Register (Heartland Bank and IL Funds) as of 4/30/2022
- QuickBooks Expenditures 4/11/2022 – 5/15/2022
- QuickBooks Fund Reports as of 4/30/2022

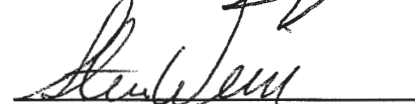

ALLEN GRUSSING, PRESIDENT


SKEE ALDRICH, TRUSTEE


TERESA DRINKWATER, TRUSTEE


ANDREW ELLIS, TRUSTEE


BART LYTEL, TRUSTEE


STEVE WEISS, TRUSTEE


SHANE ZIMMERMAN, TRUSTEE

VILLAGE OF BELLFLOWER
PROJECT STATUS REPORT

ACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
CC – exterior maintenance	Grussing	<ul style="list-style-type: none"> A/C compressor pads – repair any sinking into ground (gym west side locker room door) Cafeteria lobby exterior doors – replace Downspouts - splash blocks/gutter extensions needed Exterior doors – 9/12/21 Glen Isaacs to paint Front siding – 9/12/21 Glen Isaacs to power wash
CC – interior maintenance	Grussing	<ul style="list-style-type: none"> Basement – replace stairwell exterior slanted roof and install interior door over stairwell Men’s locker room floods Gym Concession Stand – move refrigerator to DHF and replace
Depot – install chimney cap; replace mesh screens installed near roofline	Grussing	<ul style="list-style-type: none"> 5/3/20 added
Depot – replace flagpole, repair sinking sidewalk, repair deck boards	Zimmerman Grussing	<ul style="list-style-type: none"> Flagpole – 9/11/21 awaiting concrete contractor status Deck – 8/8/21 lumber prices high
Don Harden Field	Grussing	<ul style="list-style-type: none"> Concession Stand Exhaust fan – replace Concession Stand Refrigerator – transfer CC gym refrigerator here Concession Stand Upper west wall – replace rotten boards Fencing – 4/11/21 Farmer City Little League needs to inspect/repair dugout fencing; 4/10/22 also backstop and outfield fencing Water – 5/15/22 Enger reviewing repairs for fountain bubbler
Equipment	Ellis	<ul style="list-style-type: none"> Mower pulled by tractor – 9/12/21 Ellis has repair parts Plow Truck – 3/13/22 bed relining approved; 5/15/22 in process Plow Truck – 3/13/22 plow blade needs replacement
Library ① – replace trim around door and windows	Grussing	<ul style="list-style-type: none"> 5/12/19 added
Library ③ – install new back door	Grussing	<ul style="list-style-type: none"> 8/9/20 added
Library ④ upgrade bathroom with high-rise toilet, grab bar and new sink with vanity	Grussing	<ul style="list-style-type: none"> 8/9/20 added 3/13/22 approved Enger Brothers installing new toilet obtained by village
Municipal Code – create a digital version	Youngblood	<ul style="list-style-type: none"> 1/12/20 added; 2/28/20 digitized “base” 1975 book 9/13/20 searched back through 5/1/1999 minutes looking for ordinance updates, unable to find any more; ordinances missing from various years; code book needs complete revision; need a platform to publish so owners and residents can access
Municipal Code – property maintenance violations	Grussing	<ul style="list-style-type: none"> <u>Bateman/Ditchen (105 N Prairie)</u> – 4/13/22 sent garbage notice <u>Bennett (110 N Vine)</u> – 4/13/22 sent garbage notice; 4/20/22 will correct <u>Bidner (Rt 54)</u> – 2/11/20 sent notice; 3/16/22 emailed Heidi Bell about Trent Butler’s interest in purchasing <u>Brown (alley next to residence)</u> – 5/15/22 blocks alley with trailers and equipment; need to do boundary survey and enforce alley <u>Brown (205 N Latcha St)</u> – 7/11/21 need construction plans and engineer structural report; 10/10/21 building permit will only be issued after plans approved and McLean County approves septic; Brown wants to install fiber optic but needs village agreement; 5/15/22 completed Farnsworth bracing requests, demo sign removed, next steps? <u>Cash (709 E Kleinbeck St)</u> – 2/11/20 sent notice; 3/25/22 sent request to complete repairs; 3/29/22 will complete by 6/30/22 <u>Cler (201 W South)</u> – 11/14/21 Cler wants to donate parcel to the village; 12/12/21 board will accept if village attorney can secure deed, or village will seek abandonment; 6/2/22 final judicial hearing scheduled, no Cler response will result in judicial deed to village

**VILLAGE OF BELLFLOWER
PROJECT STATUS REPORT**

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
		<ul style="list-style-type: none"> • <u>Fischer (E Kleinbeck St)</u> – 3/25/22 sent notice; 4/11/22 will complete within 90 days • <u>E Hobbs (307 N East St)</u> – 3/25/22 sent notice; 4/11/22 will demo house
Park – N Latcha St	Grussing	<ul style="list-style-type: none"> • 10/10/21 research transforming the parcel into a village park; 12/12/21 tile/waterway estimate needed from Dennis Martin; 1/9/22 Tharp and Darwin Richmond will continue haying until further notice; 2/13/22 exploring grant and planning opportunities
Personnel – review/revise all job descriptions	Youngblood	<ul style="list-style-type: none"> • 7/12/20 added; board to review/revise all for FY21-22; add new description for water hydrant flushing/locates/notices/turn on-off and street drain cleaning
Streets – install signs and poles	Zimmerman	<ul style="list-style-type: none"> • 9/8/19 added; 9/12/21 no activity
Streets – ROW tree removal	Grussing	<ul style="list-style-type: none"> • 5/15/22 some included in FY22-23 MFT program
Village Workday – 2022	Grussing	<ul style="list-style-type: none"> • 5/15/22 village will provide coffee/donuts, 2 dumpsters, lunch
Water – fire hydrants	Grussing	<ul style="list-style-type: none"> • 3/13/22 need repainting based on flow rate at each hydrant; 4/10/22 iron/steel extension service lines must be rust/leak checked and replaced
Water – replace payment box	Grussing	<ul style="list-style-type: none"> • 2/13/22 new box received; awaiting install estimate
Water – tower pump house needs storage and security	Grussing	<ul style="list-style-type: none"> • 1/12/20 added • 9/12/21 Pagel was to estimate and include bollards to protect gas line and generator; 1/9/22 no Pagel response, need other vendor
Water – Wickboldt business	Zimmerman	<ul style="list-style-type: none"> • 7/12/20 added; business garden watering causes high usage • 5/15/22 separate line for business, with meter and backflow preventer, must be installed by Enger at customer expense.
Wind Farm Income	Grussing	<ul style="list-style-type: none"> • 2/27/22 first meeting to discuss possible usage

INACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF INACTIVE PROJECTS
CC – cafeteria kitchen walls and storeroom, lobby, and bathrooms need repainting		<ul style="list-style-type: none"> • 9/8/19 added • 11/10/19 Jeff Freden estimates presented; defer until lobby mold is remediated; 10/18/20 mold work complete, need new estimate
CC – gym ceiling paint flaking off		<ul style="list-style-type: none"> • 11/8/20 added
Library ② – replace posts/handrails		<ul style="list-style-type: none"> • 8/9/20 added • 8/8/21 Pagel recommended waiting until material prices decrease
Municipal Code – adopt International Property Maintenance Code	Youngblood	<ul style="list-style-type: none"> • 4/5/20 added • 7/12/20 table until 2021 update is released, then purchase and attorney will prepare ordinance to incorporate the IPMC into our municipal code
Municipal Code – vehicle violations	Grussing	<ul style="list-style-type: none"> • 5/12/19 added • 12/12/21 letter needed for Brian Thomas; 1/9/22 Troy Jamison unregistered vehicles on street
Park – Shorty Lykins		<ul style="list-style-type: none"> • 7/14/19 added; new tree(s) needed; 8/10/20 received donation from Historical Society
Village Garage		<ul style="list-style-type: none"> • 1/10/21 building needs to be replaced; include restrooms, heat, and water (NOTE: may have environmental hazard with a buried fuel tank)
Water – replace secondary well		<ul style="list-style-type: none"> • 12/12/21 incorporate in future planning

Bellflower Community Library

Annual Report

May 2021 through April 2022

Programs and Accomplishments of the Board:

1. Offered a summer reading program through the month of July.
2. In June the State of Illinois moved into phase 5 of the Covid restriction. No masks will be required to enter the library.
3. Added 2 new volunteers (Sally Weiss & Nancy Wyatt)
4. Purchased 4 new DVD's.
5. Added 328 new and donated books.
6. Continued to work on organizing the shelves to keep the library attractive and user friendly.
7. Sent Barnes & Noble gift cards to our volunteers in appreciation for their service to the library.

Immediate Goals:

1. We are working on plans for a kid's summer program to be held in July.
2. The library will host an open house on July 4th.
3. We will be working with the Blue Ridge High School Special Ed. Dept this summer hosting a local young man (Daniel Brown) serving an internship at our library. This is a new venture for our library and this program will be on a trial basis in June.

Budget:

We thank the Village Board for their support. We respectfully ask for your consideration in granting us the \$2,500 we have received in the past for our operating expenses.

Summary:

We are still being cautious with our sanitation of the library even though the restrictions have been lifted. Our board still continues to work well together and are like-minded in wanting to continue to serve the community by offering a great library experience!

Debbie Hensley – Chairman

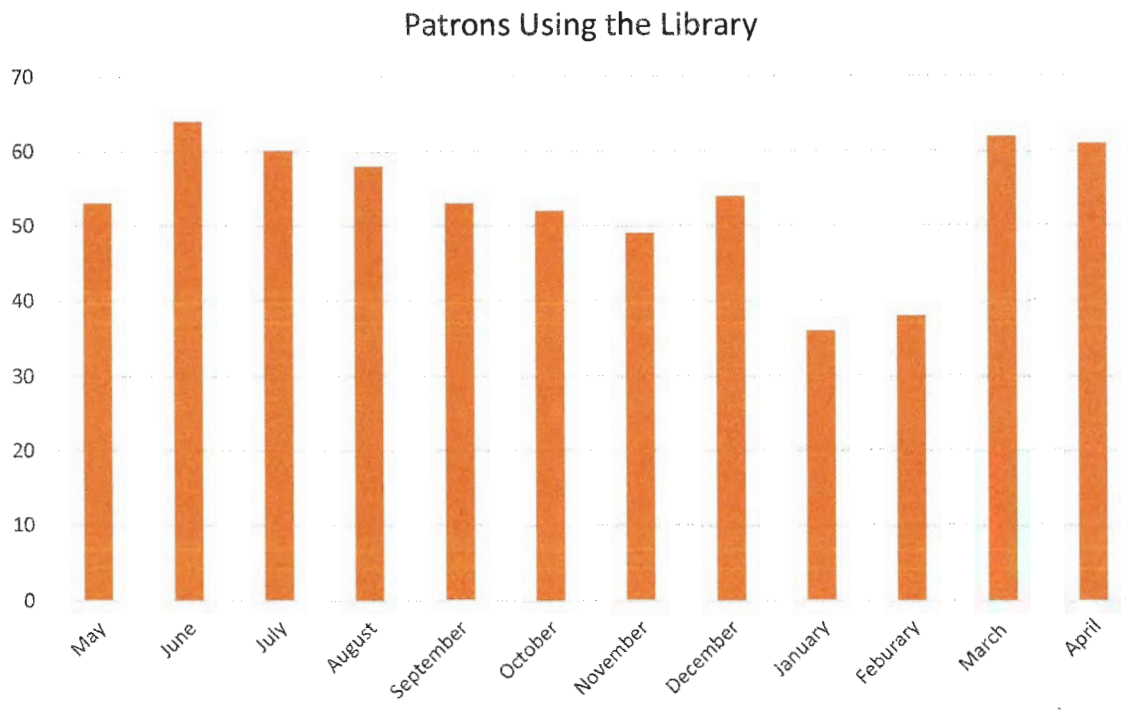
Kathy Springer

Maria Aldrich

Karla Ruch

Number of Patrons Using Library May 2021 through April 2022

<u>month</u>	<u>number of patrons</u>	
May	53	
June	64	
July	60	
August	58	
September	53	
October	52	
November	49	closed Wednesday afternoon before Thanksgiving
December	54	
January	36	
Feburary	38	
March	62	
April	61	



VILLAGE OF BELLFLOWER
MCLEAN COUNTY, ILLINOIS

ORDINANCE NUMBER 2022-03

AN ORDINANCE ESTABLISHING THE SALARY SCHEDULE
TO BE USED DURING THE FISCAL YEAR
BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023

Allen D. Grussing, Village President

Village Trustees

Skee Aldrich
Teresa Drinkwater
Andrew Ellis
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert L. Youngblood, Village Clerk

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on May 15, 2022

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

ORDINANCE NO. 2022-03

**AN ORDINANCE ESTABLISHING THE SALARY SCHEDULE
TO BE USED DURING THE FISCAL YEAR
BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023**

WHEREAS, pursuant to the Illinois Municipal Code (65 ILCS 5/3.1-50) and the Bellflower Municipal Code Sections 2.03 and 3.07(H), the Village of Bellflower is empowered to establish salaries for all village officials and village employees; and,

WHEREAS, it is necessary that the Village Board approve compensation levels to be used during the fiscal year 2022-2023 for all village officials and village employees, and,

WHEREAS, the compensation levels approved herein will be incorporated into the fiscal year 2022-2023 Appropriations Budget to be approved by the Village Board of the Village of Bellflower no later than June 30, 2022 (65 ILCS 5/8-2-9).

NOW, THEREFORE, be it ordained by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois, that the attached Salary Schedule is approved for use during the fiscal year beginning May 1, 2022 and ending April 30, 2023.

This ordinance shall be in full force and effect upon its adoption, approval, and publication, as provided by law.

ADOPTED this 15th day of May 2022 by a roll call vote as follows:

	YES	NO	ABSTAIN	ABSENT
Aldrich	X			
Drinkwater	X			
Ellis	X			
Lytel	X			
Weiss	X			
Zimmerman	X			
TOTAL	6	-0-	-0-	-0-

APPROVED this 15th day of May 2022.

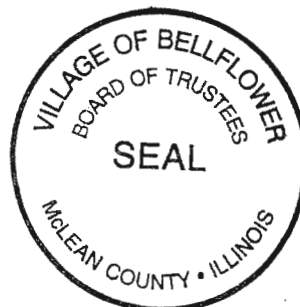
Allen D. Grussing

 Allen D. Grussing, President
 Village of Bellflower

ATTEST:

Herbert L. Youngblood

 Herbert L. Youngblood, Village Clerk



**VILLAGE OF BELLFLOWER
FISCAL YEAR MAY 1, 2022 THROUGH APRIL 30, 2023
SALARY SCHEDULE**

	POSITION	INCUMBENT	PAY FREQUENCY	MONTHLY	ANNUALLY
WAGES-OFFICIALS (W-2)					
	President / Mayor	Grussing, Allen	Annual – April		\$2,400.00
	Trustee (6)	Aldrich, Skee Drinkwater, Teresa Ellis, Andrew** Lytel, Bart Weiss, Steve Zimmerman, Shane	Annual – April		900.00 each
	Village Clerk*	Youngblood, Herb	Monthly	\$325.00	3,900.00
	Emergency Services Coordinator	Ellis, Andrew**	Annual - April		-0-
WAGES-HOURLY EMPLOYEES (W-2)					
	Community Center – Maintenance (2)	Jewell, Jay Shelton, Merle		\$14.00 per hour	
	Maintenance – General	Andjelich, Arlen	Monthly	\$14.00 per hour	
	Water – Maintenance (Hydrant Flushing)	Shelton, Myron	Monthly	\$14.00 per hour	
WAGES-HOURLY LABOR BY NON-EMPLOYEES (1099-NEC)					
	Driver – Snowplow	Various, as needed	Monthly	\$14.00 per hour	
WAGES-SALARIED EMPLOYEES (W-2)					
	Community Center – Scheduling	Miller, Franci	Monthly	\$50 + \$10 per CC opening	
	Water – Billing Clerk	Harden, Janice	Monthly	\$300.00	\$3,600.00
	Water – Superintendent	Yeadon, Chad	Monthly	\$500.00	6,000.00
	Water – Superintendent Assistant	Yeadon, Mitch	Monthly	\$400.00	4,800.00
EQUIPMENT RENTAL (non-salary; non-taxable)					
	Snow Blower	Shelton, Merle	Monthly	\$35.00 per hour used	

*Effective May 1, 2020, the Village Treasurer position was discontinued, and all Treasurer-related duties were transferred to the Village Clerk. The Clerk's salary of \$325.00 per month represents \$125.00 for clerical duties plus \$200.00 for financial duties.

**Trustee Ellis also serves as Emergency Services Coordinator without additional compensation.

NOTE: Village of Bellflower fully complies with the Illinois hourly worker minimum wage requirement schedule (820 ILCS 105/4) as shown below:

DATE	ILLINOIS	BELLFLOWER
1/1/21	\$11	\$13 as of 5/1/21
1/1/22	\$12	\$14 as of 5/1/22
1/1/23	\$13	\$15 as of 5/1/23
1/1/24	\$14	\$15
1/1/25	\$15	\$15

Approved Allen D. Grussing

CERTIFICATE OF PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.


I further certify that on May 15, 2022, the Corporate Authorities of such municipality passed and approved Ordinance No. 2022-03, entitled:

**AN ORDINANCE ESTABLISHING THE SALARY SCHEDULE
TO BE USED DURING THE FISCAL YEAR
BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023**

which provided by its terms that it should be published in accordance with law.

The pamphlet form of Ordinance No. 2022-03 was published on May 15, 2022. Beginning on May 16, 2022, and continuing for at least ten days thereafter, a "Notice of Ordinance Publication" was posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

Dated at Bellflower, Illinois, this 27th day of May 2022.


Herbert L. Youngblood, Village Clerk

NOTICE OF ORDINANCE PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on May 15, 2022, the Corporate Authorities of such municipality passed and approved Ordinance No. 2022-03, entitled:

**AN ORDINANCE ESTABLISHING THE SALARY SCHEDULE
TO BE USED DURING THE FISCAL YEAR
BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023**

which is now available for public inspection, upon request, at the village office. Please contact the village clerk at 309-722-5004 to schedule an appointment to review the ordinance.

This notice shall be posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located, beginning on May 16, 2022 and continuing for at least ten days thereafter.

/s/ Herbert L. Youngblood, Village Clerk

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

RESOLUTION NUMBER R2022-01

**A RESOLUTION APPOINTING/REAPPOINTING
MEMBERS OF THE ZONING BOARD OF APPEALS**

Allen Grussing, Village President

Village Trustees

Skee Aldrich
Teresa Drinkwater
Andrew Ellis
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert Youngblood, Village Clerk

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on May 15, 2022

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

RESOLUTION NO. R2022-01

A RESOLUTION APPOINTING/REAPPOINTING
MEMBERS OF THE ZONING BOARD OF APPEALS

WHEREAS, the Village of Bellflower is an Illinois Municipal Corporation organized and operating pursuant to Article 7 of the Illinois Constitution of 1970 and the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, Jonathan Kumler and Franci Miller have served as members of the Zoning Board of Appeals with terms of office that expired on April 30, 2022; and

WHEREAS, Jonathan Kumler is moving out of the area; and

WHEREAS, the Village President, in accordance with the provisions of the Bellflower Municipal Code §21.17.B.2.a, has the responsibility to appoint members to the Zoning Board of Appeals, with the advice and consent of the Village Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Bellflower, McLean County, Illinois, gives its consent as follows:

Section 1. Jeff Harden is hereby appointed to the Zoning Board of Appeals for a five-year term to expire on April 30, 2027, or until a successor shall have been qualified and appointed; and

Section 2. Franci Miller is hereby reappointed to the Zoning Board of Appeals for a five-year term to expire on April 30, 2027, or until a successor shall have been qualified and appointed; and

Section 3. This Resolution shall be effective upon adoption and approval.

ADOPTED by the Board of Trustees of the Village of Bellflower this 15th day of

May 2022, pursuant to a roll call vote as follows:

	YES	NO	ABSTAIN	ABSENT
Aldrich	X			
Drinkwater	X			
Ellis	X			
Lytel	X			
Weiss	X			
Zimmerman	X			
TOTAL	6	-0-	-0-	-0-

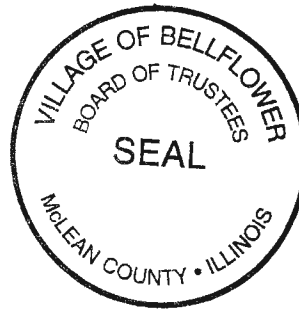
APPROVED this 15th day of May 2022.

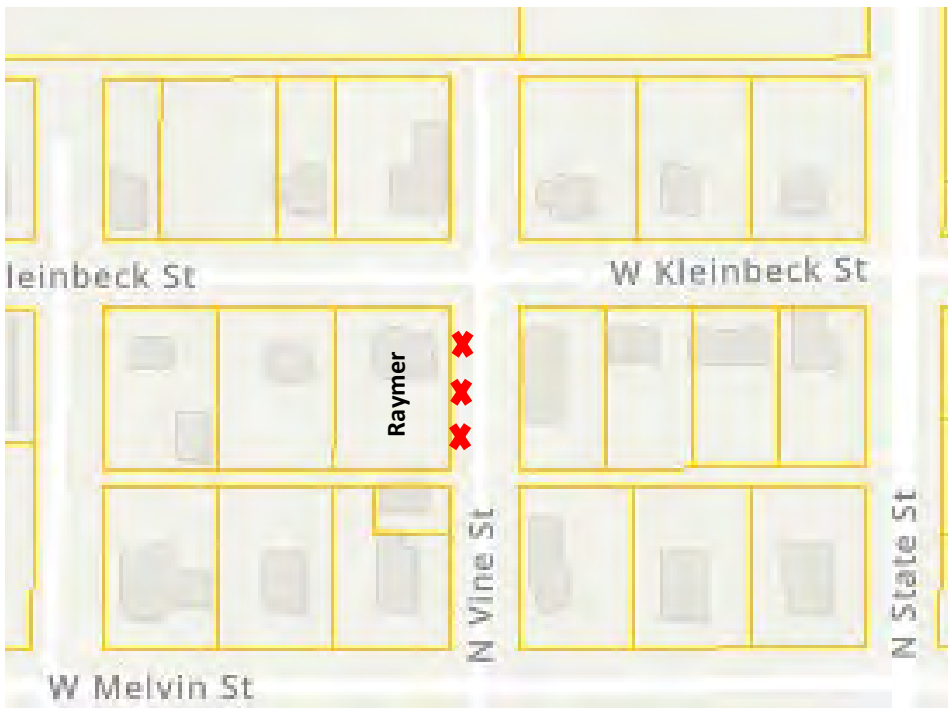
Allen D. Grussing

Allen D. Grussing
Village President

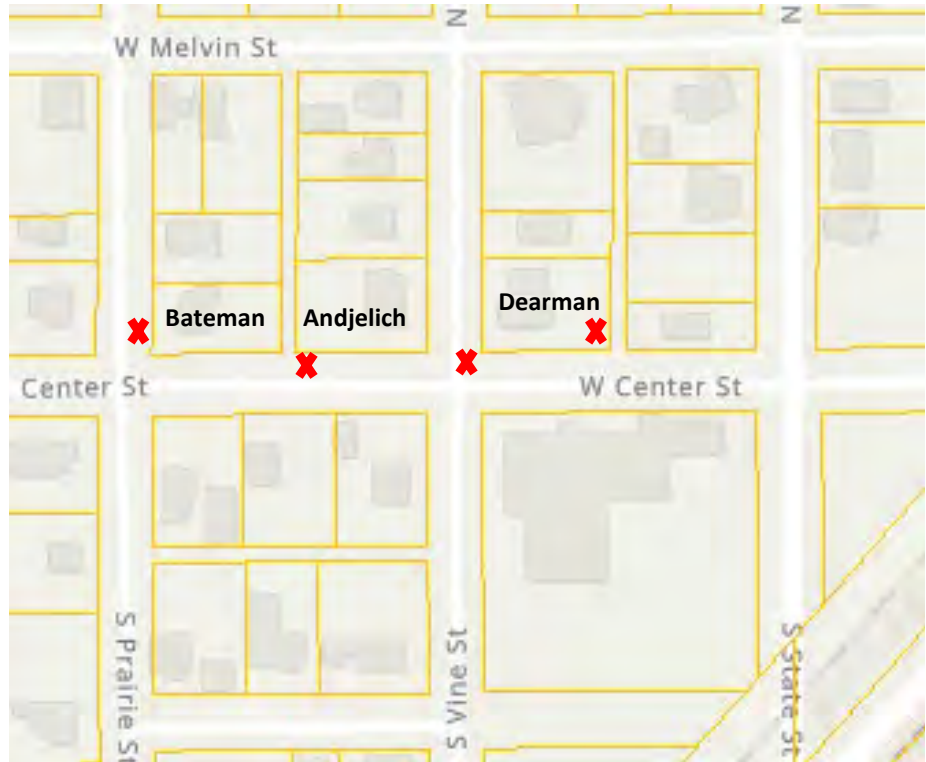
ATTEST:

Herbert L. Youngblood
Herbert L. Youngblood
Village Clerk





Proposed Tree Removal





Resolution for Maintenance Under the Illinois Highway Code

Clerk



Resolution Number	Resolution Type	Section Number
R2022-02	Original	22-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees of the Village of Bellflower Illinois that there is hereby appropriated the sum of _____

Forty-nine thousand eight hundred and 00/100 Dollars (\$49,800.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from

05/01/22 to 04/30/23
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Bellflower shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Herbert Youngblood Village Clerk in and for said Village of Bellflower in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

President and Board of Trustees of Bellflower at a meeting held on 05/15/22

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 15th day of May, 2022

(SEAL)



Clerk Signature

Handwritten signature of Herbert L. Youngblood

APPROVED

Regional Engineer Department of Transportation

Date

Handwritten signature and date 05/17/22



Local Public Agency General Maintenance

Estimate of Maintenance Costs

Submission Type Original

Estimate of Cost for

Municipality

Maintenance Period

Local Public Agency	County	Section Number	Beginning	Ending
Village of Bellflower	McLean	22-00000-00-GM	05/01/22	04/30/23

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
1. Replace Street Signs	IIA	No	Signs (Furnished)	EACH	10	\$250.00	\$2,500.00	\$2,500.00
2. Repair Alley Surface	IIA	No	Aggregate Surface (Furnished)	TON	50	\$38.00	\$1,900.00	\$1,900.00
3. Tree Trimming	IIA	No	Tree trimming	EACH	6	\$2,400.00	\$14,400.00	\$14,400.00
4. Spray Patch Bituminous Streets	IIA	No	Bituminous Materials Spray Patch	TON	2.5	\$2,130.00	\$5,325.00	\$6,200.00
			Spray Patch Aggregate	TON	25	\$35.00	\$875.00	
5. Seal Coat Bituminous Streets	IIA	No	Bituminous Materials Seal Coat	TON	6.3	\$2,130.00	\$13,419.00	\$18,144.00
			Seal Coat Aggregate	TON	63	\$75.00	\$4,725.00	
Total Operation Cost								\$43,144.00

Estimate of Maintenance Costs

Submittal Type Original

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
Village of Bellflower	McLean	22-00000-00-GM	05/01/22	04/30/23

Estimate of Maintenance Costs Summary

	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Maintenance				
Local Public Agency Labor				
Local Public Agency Equipment				
Materials/Contracts(Non Bid Items)	\$4,400.00			\$4,400.00
Materials/Deliver & Install/Materials Quotations (Bid Items)	\$22,808.40	\$15,935.60		\$38,744.00
Formal Contract (Bid Items)				
Maintenance Total	\$27,208.40	\$15,935.60		\$43,144.00

Estimated Maintenance Eng Costs Summary

	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Maintenance Engineering				
Preliminary Engineering	\$2,112.88			\$2,112.88
Engineering Inspection				
Material Testing				
Advertising				
Bridge Inspection Engineering				
Maintenance Engineering Total	\$2,112.88			\$2,112.88

Total Estimated Maintenance	\$29,321.28	\$15,935.60		\$45,256.88
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Remarks

SUBMITTED

Local Public Agency Official	Date
<i>Allen D. Hussing</i>	5-15-22

Title

Village President

County Engineer/Superintendent of Highways	Date

APPROVED

Regional Engineer Department of Transportation	Date
<i>Paul A. James</i>	052722



Maintenance Engineering to be Performed by a Consulting Engineer



Local Public Agency	County	Section Number
Village of Bellflower	McLean	22-00000-00-GM

The services to be performed by the consulting engineer, pertaining to the various items of work included in the estimated cost of the maintenance operations (BLR 14222), shall consist of the following:

PRELIMINARY ENGINEERING shall include:

Investigation of the condition of the streets or highways for determination (in consultation with the local highway authority) of the maintenance operations to be included in the maintenance program; preparation of the maintenance resolution (BLR 14220 for municipalities and counties), maintenance estimate of cost and, if applicable, proposal; attendance at meetings of the governing body as may reasonably be required; attendance at public letting; preparation of the contract, quotations, and/or acceptance (BLR 12330) form. Also, preparation of the maintenance expenditure statement which must be submitted to IDOT within 3 months of the end of the maintenance period.

ENGINEERING INSPECTION shall include:

Furnishing the engineering field inspection, including preparation of payment estimate for contract, material proposal and/or deliver and install proposal and/or checking material invoices of those maintenance operations requiring engineering field inspection. For operations requiring material testing ensure the testing is completed by a qualified firm.

For furnishing preliminary engineering, the engineer will be paid a base fee PLUS a negotiated fee percentage. Only one base fee can be charged per maintenance period. For furnishing engineering inspection, the engineer will be paid a negotiated fee percentage. The negotiated preliminary engineering fee percentage for each maintenance group shown in the "Schedule of Fees" shall be applied to the total estimated costs of that group. The negotiated fee for engineering inspection for each maintenance group shall be applied to the total final cost of that group for the times which required engineering inspections. In no case shall this be construed to include supervision of the contractor operations.

SCHEDULE OF FEES

Total of all Maintenance Operations:

<= \$20,000 Base Fee > \$20,000 Base Fee = \$1,250.00

Maintenance Engineering Category	Preliminary Engineering		Engineering Inspection		Operation(s) to be Inspected
	Maximum Fee %	Negotiated Fee %	Maximum Fee %	Negotiated Fee %	
I	NA	NA	NA	NA	NA
IIA	2%	2%	1%		
IIB	3%		3%		
III	4%		4%		
IV	5%		6%		

The LPA certifies that the selection of the ENGINEER was performed in accordance with the Local Government Professional Service Selection Act 50 (ILCS 510/1-510/8) and procedures outlined in Chapter 5 of the DEPARTMENT's Bureau of Local Roads and Streets Manual.

BY:

Local Public Agency Signature Date

Allen D. Grossing 5-15-22

Title

Village President

BY:

Consulting Engineer Signature Date

Caleb Martin 5/24/22

Title

Engineer

P.E. Seal Date

5/24/22



Approved:

Regional Engineer, IDOT Date

Tom G. James 052722

Quote
~~STATEMENT~~

Dennis Martin Excavating
1500 N. 4200 East Rd.
Fisher, IL 61843
217-897-1293
217-202-0955

Village of Bellflower

DATE	HOURS	DESCRIPTION OF JOB	AMOUNT
3/2022		Demo 2 story house, foundation, and dead trees North side of South street. Haul away, seed & seeding	\$8600. ⁰⁰
		Demo & haul away shed to west of house	\$2500. ⁰⁰
		TOTAL	

FINANCE CHARGE is computed by a "Periodic Rate"

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MINUTES
JUNE 12, 2022

CALL TO ORDER

President Allen Grussing called the meeting to order at 6:04 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on June 10, 2022, at 4:00 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich (at 6:08 p.m.), Teresa Drinkwater, Andrew Ellis, Steve Weiss, and Shane Zimmerman

Absent: Bart Lytel

Five of seven board members were present at 6:04 p.m., which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – None

PUBLIC COMMENT

None.

CONSENT AGENDA

- Approve minutes of the regular meeting held on May 15, 2022
- Approve expenditures during the period May 16, 2022, through June 12, 2022

MOTION by Trustee Drinkwater to approve the foregoing consent agenda items. Seconded by Trustee Weiss. Vote 4 yes, -0- no. Motion passed.

Trustee Aldrich arrived at 6:08 p.m.

POLICE ACTIVITIES

- President Grussing spoke with Invenergy about seemingly excessive truck traffic and speeding trucks. Invenergy purchased a speed gun to measure truck speed, has warned the trucks about the streets to use and speed limit, and has asked the McLean County Sheriff to patrol the area roads. Gravel truck activity should be winding down as the actual wind tower construction has begun.
- DHField Concession Stand serving window kicked in.
- Community Center outside combination locks show possible vandalism.

UNFINISHED BUSINESS

a. Project Status Report:

- Depot – waiting on flagpole installation and concrete repair estimates; Brandon Chandler has not responded after many requests; Shaun Windle says he will come by next week.
- Don Harden Field Maintenance – concession stand fan replaced; Enger Brothers investigating repairs for water fountain bubbler.
- Equipment – 1986 plow truck bed relining complete.
- Library – toilet replacement approved 3/13/2022; no activity.
- Municipal Code - Property Maintenance
 - 1) Bateman (105 N Prairie) – in progress.
 - 2) Bennett (110 N Vine) – prior activity, then stopped.

- 3) Bidner (Rt 54) – no longer selling property; transferring to a family member; Heidi Bell needs to receive legal notice.
- 4) Brown (Alley on East side of Rob Brown Residence) – McLean County GIS map (copy attached) shows the road, previously thought to be a Village alley, is actually located on a parcel owned by Evergreen FS. The Village has no control over the roadway and will not be responsible for any maintenance to the roadway. The Village has a right-of-way on the east side of the residence beginning at Marquis Street and running south ending at the Evergreen FS property line.
- 5) Brown (205 N Latcha St) – Reassessment invoice to be sent to Brown for reimbursement of one-half the cost. Legal letter needs to be issued requesting Brown submit building permit along with construction timeline and approved septic plans or further legal action.
- 6) Cash (709 E Kleinbeck St) – no activity.
- 7) Cler (201 W South St) – property deeded to Village; awaiting physical paper copies.
- 8) Fischer (E Kleinbeck St) – no activity.
- 9) Erin Hobbs (307 N East St) – house demolished.
 - Street sign/pole installation – signs on hand are various sizes. Trustee Zimmerman will send President Grussing a list of needs. President Grussing will speak with Farmer City and McLean County about sign requirements and vendors.
 - Water Payment Box – pending estimates.
 - Wickboldt Business Water Line – send 2 bills on July 1 (home and business). Need to meet with Wickboldt to discuss board expectations for separate line with meter and backflow preventer, all installed under Village supervision and paid for by Wickboldt.
- b. Mowing – Arlen Andjelich must be replaced. Myron Shelton not interested. Kevin Miller no response. Chad Thomas interested. Clayton Stevens sent flat contract estimate. More to come.
- c. Surface Drainage Tiles
 - Near Community Center – Dennis Martin to check and advise.
 - 206 W Kleinbeck (Mark Bennett) – will ask Dennis Martin to check and advise.

NEW BUSINESS

- a. FY22-23 Budget – MOTION by Trustee Aldrich to adopt Resolution R2022-03 “A Resolution Adopting a Budget for Fiscal Year 2022-2023” (copy attached). Seconded by Trustee Ellis. Roll call vote: Aye-Trustees Aldrich, Drinkwater, Ellis, Weiss, and Zimmerman; Nay-None; Absent-Trustee Lytel. Summary: Aye (5), Nay (0), Absent (1). Motion passed.
- b. FY22-23 Appropriation – MOTION by Trustee Aldrich to adopt Ordinance 2022-04 “Appropriation Ordinance for 2022-2023” (copy attached). Seconded by Trustee Ellis. Roll call vote: Aye-Trustees Aldrich, Drinkwater, Ellis, Weiss, and Zimmerman; Nay-None; Absent-Trustee Lytel. Summary: Aye (5), Nay (0), Absent (1). Motion passed. [Subsequently filed in the McLean County Clerk’s Office on June 28, 2022.]
- c. Surface drainage repairs at/near N Latcha St park – President Grussing speaking with Dennis Martin regarding rock covering all waterways vs soil; all will require future maintenance; which is best?
- d. Community Center “Lean-To” Roof – SK Exteriors provided estimate, but not prevailing wage. Possibly replace box vents with roof fans. What about Dale McCumsey in Farmer City who did the Depot roof, or Joel Doss?

BOARD REPORTS

Trustee Ellis replaced a number of broken/nearly-broken bleacher boards at DHField.

ADJOURN

President Grussing adjourned the meeting at 7:50 p.m. until the regular meeting on Sunday, July 10, 2022, at 6:00 p.m.

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
JUNE 12, 2022

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, June 12, 2022, at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held on May 15, 2022
- Approve expenditures during the period May 16, 2022 through June 12, 2022

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Project Status Report
- Depot – status of flagpole installation and concrete repair
 - Don Harden Field Maintenance – status of repairs to water fountain bubbler
 - Equipment – status of red plow truck bed relining
 - Library – status of replacing toilet
 - Municipal Code – review property maintenance violation status
 - 1) Bateman (105 N Prairie)
 - 2) Bennett (110 N Vine)
 - 3) Bidner (Rt 54)
 - 4) Brown (Alley adjacent to Residence)
 - 5) Brown (205 N Latcha)
 - 6) Cash (709 E Kleinbeck)
 - 7) Cler (201 W South)
 - 8) Fischer (E Kleinbeck)
 - 9) Hobbs, E (307 N East)
 - Streets – status of street sign/pole installation
 - Water Payment Box – review installation status
 - Water for Wickboldt Business – review status
- b. Mowing
- c. Surface drainage at 206 W Kleinbeck St

NEW BUSINESS

- a. Adopt Resolution R2022-03 – FY22-23 Budget
- b. Adopt Ordinance 2022-04 – FY22-23 Appropriations
- c. Review Dennis Martin estimate for surface drainage repairs at/near N Latcha St park
- d. Review SK Exteriors estimate to replace Community Center “lean-to” roof

BOARD REPORTS

ADJOURN – next regular meeting Sunday, July 10, 2022

**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**FINANCIAL REPORT ACKNOWLEDGMENT
FOR
JUNE 12, 2022**

I acknowledge that I have reviewed the following financial reports:

- Account Reconciliations (Heartland Bank and IL Funds) as of 5/31/2022
- Invoices paid 5/2022
- Invoices paid 6/1-12/2022
- QuickBooks Account Register (Heartland Bank and IL Funds) as of 5/31/2022
- QuickBooks Expenditures 5/16/2022 – 6/12/2022
- QuickBooks Fund Reports as of 5/31/2022



ALLEN GRUSSING, PRESIDENT



SKEE ALDRICH, TRUSTEE



TERESA DRINKWATER, TRUSTEE



ANDREW ELLIS, TRUSTEE

BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE



SHANE ZIMMERMAN, TRUSTEE

VILLAGE OF BELLFLOWER PROJECT STATUS REPORT

ACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
CC – exterior maintenance	Grussing	<ul style="list-style-type: none"> A/C compressor pads – repair any sinking into ground (gym west side locker room door) Cafeteria lobby exterior doors – replace Downspouts - splash blocks/gutter extensions needed Exterior doors – 9/12/21 Glen Isaacs to paint Front siding – 6/20/22 Glen Isaacs cleaned all
CC – interior maintenance	Grussing	<ul style="list-style-type: none"> Basement – replace stairwell exterior slanted roof and install interior door over stairwell Men’s locker room floods Gym Concession Stand – move refrigerator to DHF and replace
Depot – install chimney cap; replace mesh screens installed near roofline	Grussing	<ul style="list-style-type: none"> 5/3/20 added
Depot – replace flagpole, repair sinking sidewalk, repair deck boards	Zimmerman Grussing	<ul style="list-style-type: none"> Flagpole – 9/11/21 awaiting concrete contractor status Deck – 8/8/21 lumber prices high
Don Harden Field	Grussing	<ul style="list-style-type: none"> Concession Stand Refrigerator – transfer CC gym refrigerator here Concession Stand Upper west wall – replace rotten boards Fencing – 4/11/21 Farmer City Little League needs to inspect/repair dugout fencing; 4/10/22 also backstop and outfield fencing Water – 5/15/22 Enger reviewing repairs for fountain bubbler
Equipment	Ellis	<ul style="list-style-type: none"> Mower pulled by tractor – 9/12/21 Ellis has repair parts Plow Truck – 3/13/22 plow blade needs replacement
Library ① – replace trim around door and windows	Grussing	<ul style="list-style-type: none"> 5/12/19 added
Library ③ – install new back door	Grussing	<ul style="list-style-type: none"> 8/9/20 added
Library ④ upgrade bathroom with high-rise toilet, grab bar and new sink with vanity	Grussing	<ul style="list-style-type: none"> 8/9/20 added 3/13/22 approved Enger Brothers installing new toilet obtained by village
Municipal Code – create a digital version	Youngblood	<ul style="list-style-type: none"> 1/12/20 added; 2/28/20 digitized “base” 1975 book 9/13/20 searched back through 5/1/1999 minutes looking for ordinance updates, unable to find any more; ordinances missing from various years; code book needs complete revision; need a platform to publish so owners and residents can access
Municipal Code – property maintenance violations	Grussing	<ul style="list-style-type: none"> <u>Andjelic (102 N Vine)</u> – 6/17/22 sent notice <u>Bateman/Ditchen (105 N Prairie)</u> – 4/13/22 sent garbage notice; 6/12/22 working on it <u>Bennett (110 N Vine)</u> – 4/13/22 sent garbage notice; 4/20/22 will correct; 6/12/22 little activity <u>Bidner (Rt 54)</u> – 2/11/20 sent notice; 3/16/22 emailed Heidi Bell about Trent Butler’s interest in purchasing; 6/12/22 not selling; send notice <u>Brown (205 N Latcha St)</u> – 7/11/21 need construction plans and engineer structural report; 10/10/21 building permit will only be issued after plans approved and McLean County approves septic; Brown wants to install fiber optic but needs village agreement; 5/15/22 completed Farnsworth bracing requests, demo sign removed; 6/17 sent reassess invoice <u>Cash (709 E Kleinbeck St)</u> – 2/11/20 sent notice; 3/25/22 sent request to complete repairs; 3/29/22 will complete by 6/30/22; 6/12/22 no activity <u>Cler (201 W South)</u> – 6/10/22 deeded to village; awaiting deed before starting demo <u>Fischer (E Kleinbeck St)</u> – 3/25/22 sent notice; 4/11/22 will complete within 90 days; 6/12/22 no activity <u>E Hobbs (307 N East St)</u> – 3/25/22 sent notice; 6/12/22 house down

VILLAGE OF BELLFLOWER PROJECT STATUS REPORT

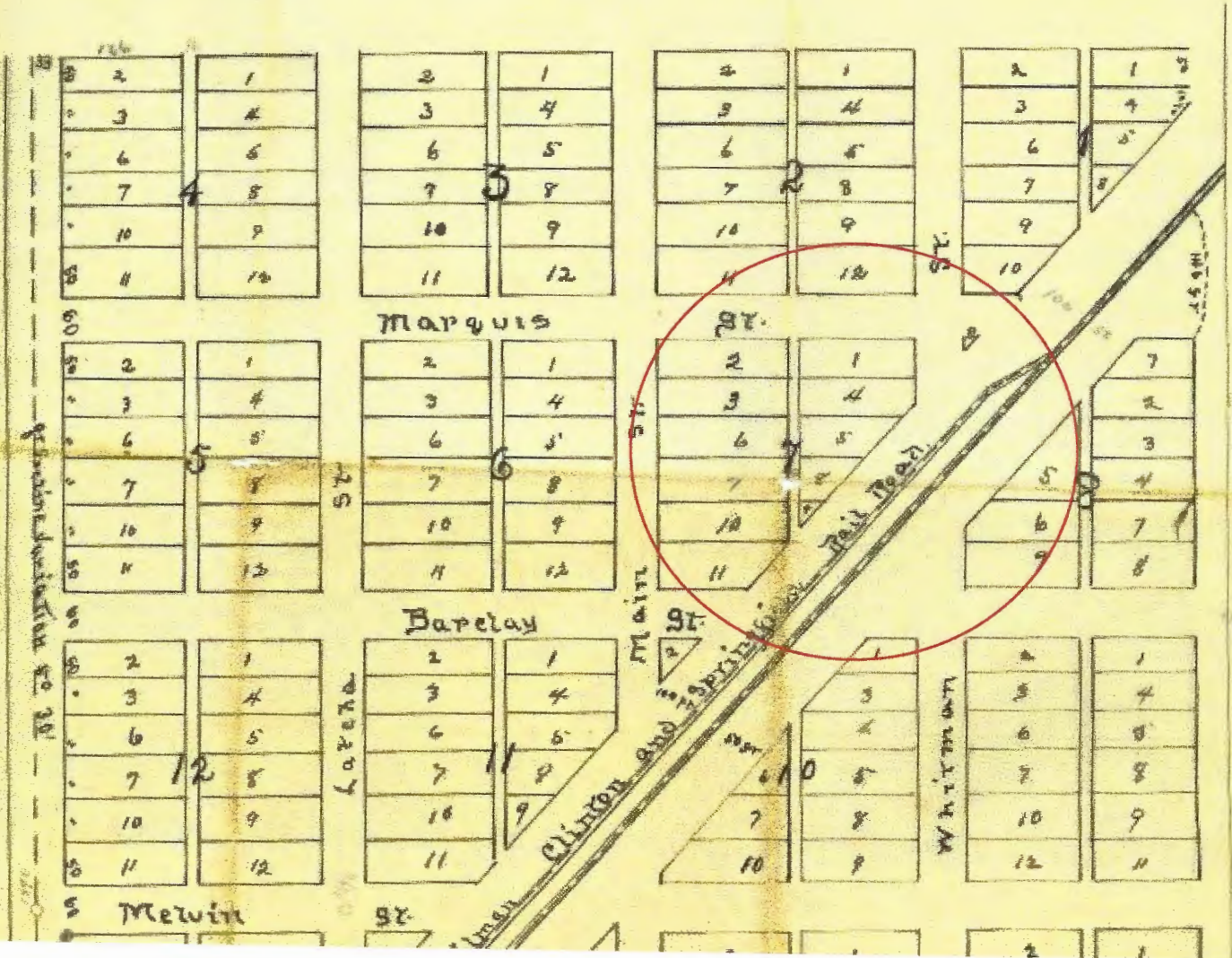
DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
Park – N Latcha St	Grussing	<ul style="list-style-type: none"> 10/10/21 research transforming the parcel into a village park; 1/9/22 Frank Tharp and Darwin Richmond will continue haying until further notice; 2/13/22 exploring grant and planning opportunities; 6/12/22 reviewing Dennis Martin tile/waterway estimate;
Personnel – review/revise all job descriptions	Youngblood	<ul style="list-style-type: none"> 7/12/20 added; board to review/revise all for FY21-22; add new description for water hydrant flushing/locates/notices/turn on-off and street drain cleaning
Streets – install signs and poles	Zimmerman	<ul style="list-style-type: none"> 9/8/19 added; 6/12/22 signs on hand various sizes, research needs and requirements
Streets – ROW tree removal	Grussing	<ul style="list-style-type: none"> 5/15/22 some included in FY22-23 MFT program
Village Workday – 2022	Grussing	<ul style="list-style-type: none"> 5/15/22 village will provide coffee/donuts, 2 dumpsters, lunch
Water – fire hydrants	Grussing	<ul style="list-style-type: none"> 3/13/22 need repainting based on flow rate at each hydrant; 4/10/22 iron/steel extension service lines must be rust/leak checked and replaced
Water – replace payment box	Grussing	<ul style="list-style-type: none"> 2/13/22 new box received; awaiting install estimate
Water – tower pump house needs storage and security	Grussing	<ul style="list-style-type: none"> 1/12/20 added 9/12/21 Pagel was to estimate and include bollards to protect gas line and generator; 1/9/22 no Pagel response, need other vendor
Water – Wickboldt business	Zimmerman	<ul style="list-style-type: none"> 7/12/20 added; business garden watering causes high usage 5/15/22 separate line for business, with meter and backflow preventer, must be installed by Enger at customer expense.
Wind Farm Income	Grussing	<ul style="list-style-type: none"> 2/27/22 first meeting to discuss possible usage

INACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF INACTIVE PROJECTS
CC – cafeteria kitchen walls and storeroom, lobby, and bathrooms need repainting		<ul style="list-style-type: none"> 9/8/19 added 11/10/19 Jeff Freden estimates presented; defer until lobby mold is remediated; 10/18/20 mold work complete, need new estimate
CC – gym ceiling paint flaking off		<ul style="list-style-type: none"> 11/8/20 added
Library ☺ – replace posts/handrails		<ul style="list-style-type: none"> 8/9/20 added 8/8/21 Pagel recommended waiting until material prices decrease
Municipal Code – adopt International Property Maintenance Code	Youngblood	<ul style="list-style-type: none"> 4/5/20 added 7/12/20 table until 2021 update is released, then purchase and attorney will prepare ordinance to incorporate the IPMC into our municipal code
Municipal Code – vehicle violations	Grussing	<ul style="list-style-type: none"> 5/12/19 added 12/12/21 letter needed for Brian Thomas; 1/9/22 Troy Jamison unregistered vehicles on street
Park – Shorty Lykins		<ul style="list-style-type: none"> 7/14/19 added; new tree(s) needed; 8/10/20 received donation from Historical Society
Village Garage		<ul style="list-style-type: none"> 1/10/21 building needs to be replaced; include restrooms, heat, and water (NOTE: may have environmental hazard with a buried fuel tank)
Water – replace secondary well		<ul style="list-style-type: none"> 12/12/21 incorporate in future planning



Belleflower.



VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

RESOLUTION NUMBER R2022-03

A RESOLUTION ADOPTING A BUDGET FOR FISCAL YEAR 2022-2023

Allen Grussing, Village President

Village Trustees
Skee Aldrich
Teresa Drinkwater
Andrew Ellis
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert Youngblood, Village Clerk

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on June 12, 2022

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**RESOLUTION NO. R2022-03
A RESOLUTION ADOPTING A BUDGET FOR FISCAL YEAR 2022-2023**

WHEREAS, the Village of Bellflower is an Illinois Municipal Corporation organized and operating pursuant to Article 7 of the Illinois Constitution of 1970 and the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, within the first quarter of each fiscal year the corporate authorities of the Village are required to adopt an annual appropriation ordinance which identifies all sums of money deemed necessary to defray all necessary expenses and liabilities of the Village (65 ILCS 5/8-2-9); and

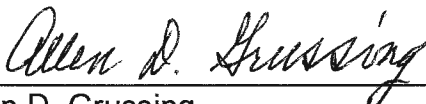
WHEREAS, an operating budget is necessary to develop detailed revenues and expenditures which can be summarized into an appropriation ordinance.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois, that the attached Budgets are approved for use during the fiscal year beginning May 1, 2022 and ending April 30, 2023. This Resolution shall be effective upon adoption and approval.

ADOPTED by the Board of Trustees of the Village of Bellflower this 12th day of June 2022, pursuant to a roll call vote as follows:

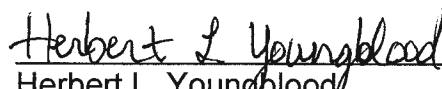
	YES	NO	ABSTAIN	ABSENT
Aldrich	X			
Drinkwater	X			
Ellis	X			
Lytel				X
Weiss	X			
Zimmerman	X			
TOTAL	5	-0-	-0-	1

APPROVED this 12th day of June 2022.

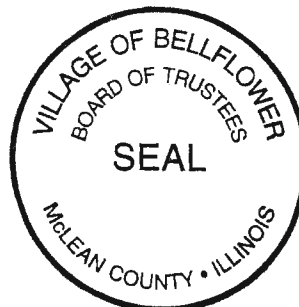


 Allen D. Grussing
 Village President

ATTEST:



 Herbert L. Youngblood
 Village Clerk



Village of Bellflower
General Fund Budget
May 2022 through April 2023

	<u>May '22 - Apr 23</u>
Ordinary Income/Expense	
Income	
4100 - Taxes Received	
4110 - County Property Tax	34,800.00
4130 - State Income Tax	50,000.00
4150 - State Replacement Tax	2,200.00
4162 - State Sales Tax	13,500.00
4163 - State Use Tax	13,500.00
4170 - State Telecom Tax	500.00
4180 - State Cannabis Use Tax	500.00
Total 4100 - Taxes Received	<u>115,000.00</u>
4400 - Other Revenue	
4403 - ARPA Funds Income	23,400.00
4410 - Donations Received	12,500.00
4420 - Fines Received	2,000.00
4430 - Rental Income	2,700.00
4440 - Sale of Surplus Property	15,000.00
4450 - Township Income	10,300.00
4480 - Franchise Fees	2,500.00
4490 - Reimbursements	19,300.00
Total 4400 - Other Revenue	<u>87,700.00</u>
4600 - Interest Earned	150.00
Total Income	<u>202,850.00</u>
Gross Profit	<u>202,850.00</u>

**Village of Bellflower
General Fund Budget
May 2022 through April 2023**

	May '22 - Apr 23
Expense	
6100 · Bank Service Charges	24.00
6300 · Events	20,475.00
6400 · Insurance Expense	12,500.00
6500 · Office Expense	3,200.00
6600 · Other Expense	
6610 · Donations Sent	200.00
6620 · Property Tax	81.00
6630 · Library Operations	2,500.00
6640 · Non-Employee Labor	1,000.00
6650 · Miscellaneous	200.00
6660 · Equipment Rental	200.00
Total 6600 · Other Expense	4,181.00
6700 · Payroll Expenses	
6710 · Wages-Hourly	5,000.00
6720 · Wages-Officials	11,700.00
6730 · Wages-Salaried	850.00
6760 · Payroll Fees	130.00
6770 · Payroll Taxes	1,500.00
Total 6700 · Payroll Expenses	19,180.00
6900 · Professional Fees	
6910 · Accounting and Audit	7,000.00
6920 · Dues and Memberships	200.00
6930 · Legal	10,000.00
Total 6900 · Professional Fees	17,200.00
6970 · Public Safety	
6974 · Police	24,000.00
6978 · Security Cameras	1,900.00
Total 6970 · Public Safety	25,900.00
7000 · Repairs and Maintenance	
7010 · Buildings	38,900.00
7020 · Equipment	5,800.00
7030 · Grounds	17,600.00
7040 · Streets	2,000.00
Total 7000 · Repairs and Maintenance	64,300.00
7200 · Technology	
7210 · Internet	480.00
7230 · Website	3,000.00
Total 7200 · Technology	3,480.00
7400 · Utilities	
7500 · Recycling	1,500.00
7510 · Trash Disposal	550.00
7552 · Electricity	11,650.00
7556 · Natural Gas	7,800.00
7560 · Telephone	1,220.00
Total 7400 · Utilities	22,720.00
7999 · Contingency	9,690.00
Total Expense	202,850.00
Net Ordinary Income	0.00
Net Income	0.00

Village of Bellflower
Motor Fuel Tax Fund Budget
May 2022 through April 2023

	May '22 - Apr 23
Ordinary Income/Expense	
Income	
4100 · Taxes Received	
4140 · State Motor Fuel Tax	13,700.00
Total 4100 · Taxes Received	13,700.00
4400 · Other Revenue	
4470 · MFT Rebuild Illinois Grant	3,900.00
Total 4400 · Other Revenue	3,900.00
4600 · Interest Earned	50.00
Total Income	17,650.00
Gross Profit	17,650.00
Expense	
6200 · Engineering Services	
6210 · Streets	2,113.00
Total 6200 · Engineering Services	2,113.00
7000 · Repairs and Maintenance	
7040 · Streets	27,208.00
7041 · Streets-MFT Rebuild IL Expense	15,936.00
Total 7000 · Repairs and Maintenance	43,144.00
7999 · Contingency	4,543.00
Total Expense	49,800.00
Net Ordinary Income	-32,150.00
Net Income	-32,150.00

06/06/22
Cash Basis

**Village of Bellflower
Water Fund Budget
May 2022 through April 2023**

	May '22 - Apr 23
Ordinary Income/Expense	
Income	
4300 - Water Bill Receipts	77,800.00
4600 - Interest Earned	150.00
Total Income	77,950.00
Gross Profit	77,950.00
Expense	
6100 - Bank Service Charges	30.00
6200 - Engineering Services	
6220 - Water System	3,000.00
Total 6200 - Engineering Services	3,000.00
6500 - Office Expense	2,200.00
6600 - Other Expense	
6620 - Property Tax	10.00
Total 6600 - Other Expense	10.00
6700 - Payroll Expenses	
6710 - Wages-Hourly	800.00
6730 - Wages-Salaried	14,400.00
6760 - Payroll Fees	100.00
6770 - Payroll Taxes	1,300.00
Total 6700 - Payroll Expenses	16,600.00
7000 - Repairs and Maintenance	
7050 - Water System	25,000.00
Total 7000 - Repairs and Maintenance	25,000.00
7200 - Technology	
7220 - Software	1,150.00
7230 - Website	150.00
Total 7200 - Technology	1,300.00
7400 - Utilities	
7530 - JULIE	150.00
7552 - Electricity	3,100.00
7556 - Natural Gas	2,000.00
7560 - Telephone	480.00
Total 7400 - Utilities	5,730.00
7600 - Water Quality	
7610 - Chemicals and Supplies	3,500.00
7620 - IEPA Testing	2,500.00
Total 7600 - Water Quality	6,000.00
7850 - Debt Service	
7870 - Loan-Interest	3,350.00
7880 - Loan-Principal	11,020.00
Total 7850 - Debt Service	14,370.00
7999 - Contingency	3,710.00
Total Expense	77,950.00
Net Ordinary Income	0.00
Net Income	0.00

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ORDINANCE NUMBER 2022-04

APPROPRIATION ORDINANCE FOR 2022-2023

Allen Grussing, Village President

Village Trustees

Skee Aldrich
Teresa Drinkwater
Andrew Ellis
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert Youngblood, Village Clerk

FILED
McLEAN COUNTY, ILLINOIS

JUN 28 2022

Kathy Michael
COUNTY CLERK

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on June 12, 2022

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2022-04
APPROPRIATION ORDINANCE FOR 2022-2023**

An ordinance appropriating for all corporate purposes of the Village of Bellflower, McLean County, Illinois, for the fiscal year beginning May 1, 2022, and ending April 30, 2023.

BE IT ORDAINED by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois:

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of the municipality, be and the same are hereby appropriated for the corporate purposes of the Village of Bellflower, McLean County, Illinois, as hereinafter specified for the fiscal year beginning May 1, 2022 and ending April 30, 2023.

SECTION 2: That the appropriation herein made for any purpose shall be regarded as the maximum amounts to be expended under the respective appropriation accounts and shall not be construed as a commitment, agreement, obligation or liability of the Village of Bellflower, and such appropriation being subject to further approval as to expenditure thereof by the Village Board.

SECTION 3: That the amount appropriated for each object and purpose shall be as follows:

PART I: ESTIMATED REVENUE

FISCAL YEAR MAY 1, 2022 THROUGH APRIL 30, 2023

<u>ACCOUNT ID</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ESTIMATED REVENUE</u>	<u>FUND TOTAL</u>
GENERAL FUND			
4450-GF	Income-Community Center Township Tax	10,300.00	
4410-GF	Income-Donations	12,500.00	
4403-GF	Income-Federal ARPA Funds	23,400.00	
4600-GF	Income-Interest Earned	150.00	
4420-GF	Income-Police Fines	2,000.00	
4490-GF	Income-Reimbursements	19,300.00	
4430-GF	Income-Rentals	2,700.00	
4440-GF	Income-Sale of Surplus Property	15,000.00	
4480-GF	Income-Utility Franchise Fees	2,500.00	
4110-GF	Taxes-County Property	34,800.00	
4180-GF	Taxes-State Cannabis Use	500.00	
4130-GF	Taxes-State Income	50,000.00	
4150-GF	Taxes-State Replacement	2,200.00	
4162-GF	Taxes-State Sales	13,500.00	
4170-GF	Taxes-State Telecom	500.00	
4163-GF	Taxes-State Use	13,500.00	
TOTAL GENERAL FUND			202,850.00
MOTOR FUEL TAX FUND			
4470-MFT	Grant-MFT Rebuild Illinois	3,900.00	
4600-MFT	Income-Interest	50.00	
4140-MFT	Taxes-Motor Fuel	13,700.00	
TOTAL MOTOR FUEL TAX FUND			17,650.00
WATER FUND			
4600-WF	Income-Interest	150.00	
4300-WF	Income-Water Usage	77,800.00	
TOTAL WATER FUND			<u>77,950.00</u>
TOTAL ESTIMATED REVENUE			<u>298,450.00</u>

PART II: ESTIMATED EXPENDITURES

FISCAL YEAR MAY 1, 2022 THROUGH APRIL 30, 2023

<u>ACCOUNT ID</u>	<u>ACCOUNT DESCRIPTION</u>	<u>APPROPRIATION</u>	<u>CATEGORY TOTALS</u>	<u>FUND TOTALS</u>
GENERAL FUND				
<u>Administration</u>				
6710-GF	Wages-Hourly Employees	5,250.00		
6720-GF	Wages-Officials	12,290.00		
6730-GF	Wages-Salaried Employees	890.00		
6760-GF	Payroll Fees	140.00		
6770-GF	Payroll Taxes-Employer FICA and SUTA	1,570.00		
	Total Administration		20,140.00	
<u>Operations</u>				
6910-GF	Accounting and Audit Services	7,350.00		
6100-GF	Bank Service Charges	30.00		
6610-GF	Donations Sent	210.00		
6920-GF	Dues and Memberships	210.00		
6660-GF	Equipment Rental	210.00		
6300-GF	Events	21,500.00		
6400-GF	Insurance	13,130.00		
6930-GF	Legal Fees	10,500.00		
6630-GF	Library Operations	2,630.00		
6650-GF	Miscellaneous	210.00		
6640-GF	Non-Employee Labor	1,050.00		
6500-GF	Office Expense	3,360.00		
6800-GF	Public Safety	27,200.00		
7010-GF	Repairs and Maintenance-Buildings	40,850.00		
7020-GF	Repairs and Maintenance-Equipment	6,090.00		
7030-GF	Repairs and Maintenance-Grounds	18,480.00		
7040-GF	Repairs and Maintenance-Streets	2,100.00		
7500-GF	Recycling	1,580.00		
6620-GF	Tax-Drainage District	90.00		
7200-GF	Technology	3,650.00		
7510-GF	Trash Disposal	580.00		
7552-GF	Utilities-Electricity	12,230.00		
7556-GF	Utilities-Natural Gas	8,190.00		
7560-GF	Utilities-Telephone	1,280.00		
	Total Operations		182,710.00	
TOTAL GENERAL FUND				202,850.00

[CONTINUED ON NEXT PAGE]

<u>ACCOUNT ID</u>	<u>ACCOUNT DESCRIPTION</u>	<u>APPROPRIATION</u>	<u>CATEGORY TOTALS</u>	<u>FUND TOTALS</u>
MOTOR FUEL TAX FUND				
<u>Operations</u>				
6210-MFT	Engineering Services	2,300.00		
7041-MFT	Repairs and Maintenance-Rebuild Illinois	17,550.00		
7040-MFT	Repairs and Maintenance-Streets	29,950.00		
	Total Operations		49,800.00	
	TOTAL MOTOR FUEL TAX FUND			49,800.00
WATER FUND				
<u>Administration</u>				
6710-WF	Wages-Hourly Employees	840.00		
6730-WF	Wages-Salaried Employees	15,120.00		
6760-WF	Payroll Fees	110.00		
6770-WF	Payroll Taxes-Employer FICA and SUTA	1,370.00		
	Total Administration		17,440.00	
<u>Operations</u>				
6100-WF	Bank Service Charges	30.00		
7610-WF	Chemicals and Supplies	3,650.00		
6220-WF	Engineering Services	3,150.00		
7620-WF	IEPA Testing	2,630.00		
7530-WF	JULIE Utility Locating	160.00		
7870-WF	Loan Repayment-Interest	3,520.00		
7880-WF	Loan Repayment-Principal	11,570.00		
6500-WF	Office Expense	2,310.00		
7050-WF	Repairs and Maintenance-Water System	26,250.00		
6620-WF	Tax-Drainage District	10.00		
7200-WF	Technology	1,370.00		
7552-WF	Utilities-Electricity	3,260.00		
7556-WF	Utilities-Natural Gas	2,100.00		
7560-WF	Utilities-Telephone	500.00		
	Total Operations		60,510.00	
	TOTAL WATER FUND			<u>77,950.00</u>
	TOTAL ESTIMATED EXPENDITURES			<u>330,600.00</u>

PART III: FINANCIAL SUMMARY

FISCAL YEAR MAY 1, 2022 THROUGH APRIL 30, 2023

<u>ACCOUNT ID</u>	<u>DESCRIPTION</u>	<u>GENERAL FUND</u>	<u>MOTOR FUEL TAX FUND</u>	<u>WATER FUND</u>	<u>TOTAL FUNDS</u>
	<u>CASH ON HAND MAY 1, 2022 (nearest \$100)</u>				
1010	Heartland Bank-Checking	3,300.00	0.00	21,900.00	25,200.00
1040	Heartland Bank-Motor Fuel Tax Fund	N/A	11,600.00	N/A	11,600.00
1110	Illinois Funds-General Fund	158,600.00	0.00	N/A	158,600.00
1120	Illinois Funds-Motor Fuel Tax Fund	N/A	34,600.00	N/A	34,600.00
1130	Illinois Funds-Water Fund	<u>N/A</u>	<u>N/A</u>	<u>160,900.00</u>	<u>160,900.00</u>
	CASH ON HAND MAY 1, 2022	161,900.00	46,200.00	182,800.00	390,900.00
	PLUS ESTIMATED REVENUE	<u>202,850.00</u>	<u>17,650.00</u>	<u>77,950.00</u>	<u>298,450.00</u>
	EQUALS ESTIMATED FUNDS AVAILABLE	364,750.00	63,850.00	260,750.00	689,350.00
	LESS ESTIMATED EXPENDITURES	<u>(202,850.00)</u>	<u>(49,800.00)</u>	<u>(77,950.00)</u>	<u>(330,600.00)</u>
	EQUALS ESTIMATED CASH ON HAND APRIL 30, 2024	<u>161,900.00</u>	<u>14,050.00</u>	<u>182,800.00</u>	<u>358,750.00</u>

SECTION 4: That all unexpended balances of any item or items of any general appropriation made by this Ordinance may be expended in making up any deficiency in any item or items in the same general appropriation made by this Ordinance.

SECTION 5: That if any section, subdivision, or sentence of this Ordinance shall for any reason be held invalid or unconstitutional, such decision shall not affect the validity of the remaining portion of this Ordinance.

SECTION 6: That a certified copy of this Ordinance shall be filed with the McLean County Clerk within 30 days after adoption.

SECTION 7: That this Ordinance shall be in full force and effect after its passage, approval, and publication, as provided by law.

ADOPTED this 12th day of June 2022, pursuant to a roll call vote by the Board of Trustees of the Village of Bellflower, McLean County, Illinois.

	YES	NO	ABSENT	ABSTAIN
Aldrich, Skee	X			
Drinkwater, Teresa	X			
Ellis, Andrew	X			
Lytel, Bart			X	
Weiss, Steve	X			
Zimmerman, Shane	X			
TOTAL	5	- 0 -	1	- 0 -

APPROVED this 12th day of June 2022.

Allen D. Grussing

ALLEN D. GRUSSING
President, Board of Trustees

ATTEST:

Herbert L. Youngblood
HERBERT L. YOUNGBLOOD
Village Clerk



VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ORDINANCE NO. 2022-04
APPROPRIATION ORDINANCE FOR 2022-2023

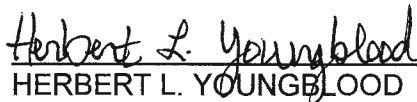
CERTIFICATE OF FILING

The undersigned duly appointed and qualified Village Clerk of the Village of Bellflower, McLean County, Illinois, does hereby certify that attached hereto is a true and correct copy of Ordinance No. 2022-04, the Appropriation Ordinance of said village for the fiscal year beginning May 1, 2022, and ending April 30, 2023, as adopted and approved on June 12, 2022.

Further, the undersigned duly elected and qualified Trustee of the Village of Bellflower, McLean County, Illinois, does hereby certify that the estimate of revenues, by source, anticipated to be received by the Village of Bellflower, McLean County, Illinois, as set forth in said Ordinance as "Estimated Revenues" is a true statement of said revenues.

This certification is made and filed pursuant to the requirement of Public Act 88-455 (35 ILCS 200/18-50) and on behalf of the Village of Bellflower, McLean County, Illinois. This certification must be filed with the McLean County Clerk within 30 days after the adoption of the Ordinance.

DATED this 12th day of June 2022.


HERBERT L. YOUNGBLOOD
Village Clerk


SHANE ZIMMERMAN
Trustee

FILING RECEIPT:

FILED
McLEAN COUNTY, ILLINOIS

JUN 28 2022


KATHY MICHAEL
COUNTY CLERK

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ORDINANCE NO. 2022-04
APPROPRIATION ORDINANCE FOR 2022-2023

CERTIFICATE OF PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed and qualified Village Clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on June 12, 2022, the corporate authorities of the Village of Bellflower passed and approved Ordinance No. 2022-04, entitled:

APPROPRIATION ORDINANCE FOR 2022-2023

which provided by its terms that it should be published in accordance with law.

The pamphlet form of Ordinance No. 2022-04 was published on June 12, 2022. Beginning on June 13, 2022, and continuing for at least ten days thereafter, a "Notice of Ordinance Publication" was posted at the following locations: 1) the exterior bulletin board of the Bellflower Community Center, where the village office is located; 2) Bellflower Post Office; and 3) Bellflower Community Library. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

Dated at Bellflower, Illinois, this 23RD day of June 2022.

Herbert L. Youngblood
Herbert L. Youngblood, Village Clerk

FILED
McLEAN COUNTY, ILLINOIS

JUN 28 2022

Kathy Michael
COUNTY CLERK

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2022-04
APPROPRIATION ORDINANCE FOR 2022-2023**

NOTICE OF ORDINANCE PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed and qualified Village Clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on June 12, 2022, the corporate authorities of the Village of Bellflower adopted and approved Ordinance No. 2022-04, entitled:

APPROPRIATION ORDINANCE FOR 2022-2023

which is now available for public inspection, upon request, at the village office. Please contact the Village Clerk at 309-722-5004 to schedule an appointment to review the ordinance.

This notice shall be posted at the following locations: 1) the exterior bulletin board of the Bellflower Community Center, where the village office is located; 2) Bellflower Post Office; and 3) Bellflower Community Library. The posting shall begin on June 13, 2022 and continue for at least ten days thereafter.

/s/ Herbert L. Youngblood, Village Clerk

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MINUTES
JULY 10, 2022

CALL TO ORDER

President Allen Grussing called the meeting to order at 6:06 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on July 8, 2022, at 4:15 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Andrew Ellis, Bart Lytel, Steve Weiss, and Shane Zimmerman

Absent: None

Seven of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – None

PUBLIC COMMENT

None.

CONSENT AGENDA

- Approve minutes of the regular meeting held on June 12, 2022
- Approve expenditures during the period June 13, 2022, through July 10, 2022

MOTION by Trustee Drinkwater to approve the foregoing consent agenda items. Seconded by Trustee Aldrich. Vote 6 yes, -0- no. Motion passed.

POLICE ACTIVITIES

Discussion about speeding vehicles on N State St, especially during the 6:30 a.m. to 7:30 a.m. period.

UNFINISHED BUSINESS

a. Project Status Report:

- Community Center “Lean-To” Roof – no responses on estimates.
- Depot – no response from either Brandon Chandler or Shaun Windle about flagpole installation and concrete repair estimates. MOTION by Trustee Lytel to accept Mayfield Construction \$850 estimate (copy attached) for Depot work and installation of new water payment box. Seconded by Trustee Ellis. Vote 6 yes, -0- no. Motion passed.
- Don Harden Field Maintenance – no activity on water fountain bubbler repair.
- Library – no activity on replacing toilet approved 3/13/2022.
- Municipal Code - Property Maintenance
 - 1) Bateman (105 N Prairie) – COMPLETE
 - 2) Bennett (110 N Vine) – COMPLETE
 - 3) Bidner (Rt 54) – no longer selling property as transferring to a family member; no noticeable cleanup activity; send attorney legal notice to Heidi Bell.
 - 4) Brown (Alley on East side of Rob Brown Residence) – COMPLETE; no further action.
 - 5) Brown (205 N Latcha St) – 6/17/2022 sent invoice to Brown for reimbursement of one-half the cost of Farnsworth reassessment on 4/13/2022. Now that the building is no longer an imminent danger to the community, what legal action can be pursued to improve the

building appearance, and remind Brown that improvements will require a building permit along with construction timeline and approved septic plans?

- 6) Cash (709 E Kleinbeck St) – need rest of the summer to complete; no activity.
 - 7) Cler (201 W South St) – 6/3/2022 judicial deed issued to Village; COMPLETE
 - 8) Fischer (E Kleinbeck St) – no activity.
 - 9) Erin Hobbs (307 N East St) – COMPLETE
- Street sign/pole installation – Trustee Zimmerman sent President Grussing an inventory of needed signs. President Grussing will speak with Farmer City and McLean County about sign requirements and vendors.
 - Surplus Property (201 W South St; formerly Cler) – 6/3/2022 judicial deed issued to Village; awaiting Dennis Martin demo approved 5/15/2022.
 - Water Payment Box – Mayfield Construction estimate approved above under “Depot.”
 - Wickboldt Business Water Line – no activity.
- b. Mowing
- No response from Kevin Miller. MOTION by Trustee Ellis to hire Chad Thomas as a replacement for Arlen Andjelich effective 8/1/2022 for the rest of the 2022 mowing season. Seconded by Trustee Lytel. Vote 6 yes, -0- no. Motion passed.
 - Janet Zimmerman indicates the township cemetery mower may be for sale.
- c. Surface Drainage Tiles
- Near Community Center – Dennis Martin to check and advise.
 - 206 W Kleinbeck (Mark Bennett) – Dennis Martin to check and advise.
 - N Latcha St Park – awaiting Dennis Martin response about rock vs soil on waterway.

NEW BUSINESS

- a. Water System
- Quality Issues – Dave/Susie Cline reported dirty water. Mitch Yeadon checked and reported the current flushing hydrant located near the corner of E Kleinbeck St and Rt 54 is broken, thus preventing periodic line flushing of the water main supplying water to the Cline residence. Enger Brothers estimated \$9,500 to replace the flushing hydrant with a new full-size hydrant. President Grussing individually polled all trustees by email on 7/1/2022 for approval to accept the Enger Brothers \$9,500 estimate (copy of email conversation attached). Vote: Yes-Trustees Drinkwater, Ellis, Lytel, Weiss, and Zimmerman; No-None; No Response-Trustee Aldrich. Summary: Yes (5), No (-0-), No Response (1). Estimate approved.
 - Hydrant Flushing – Board consensus was that all hydrants must be flushed monthly. Trustee Lytel suggested, and the board agreed, that the backup well at Alliance Grain should be activated every flushing day to 1) assist in reducing stress on the main well; 2) ensure the backup well functions on a routine basis; and 3) increase water movement at this well location. President Grussing will convey these directives to Mitch Yeadon and Myron Shelton.
 - Water Tank Cleaning – due in 2022. President Grussing has discussed with Farnsworth and will also contact Liquid Engineering who performed the service in the past.

BOARD REPORTS

President Grussing

- DH Field Concession Stand-mice inflict damage to the refrigerator; will ask Orkin about adding the Concession Stand to our contract.
- Community Center Cafeteria Equipment – Bob and Susan Rhode plan to donate a professional food processor.
- Community Center Chair/Table Use – complaints have been received since the board suggested on 3/13/2022 that a donation should be received for use of tables and/or chairs outside of the Community Center. MOTION by Trustee Lytel to adopt a policy that Community Center tables

and/or chairs are no longer available for use outside of the Community Center. Seconded by Trustee Weiss. Vote 6 yes, -0- no. Motion passed.

- Water Consumer Confidence Report – posted 6/22/2022 at the Community Center Exterior Bulletin Board, Bellflower Community Library, and U.S. Post Office.
- Depot – completed repairs to the restroom faucets (replaced both aerators) and HVAC (outside compressor capacitor and indoor thermostat replaced).

Trustee Zimmerman

- July 4th events were successful.
- Gym roof, north of the vent pipe on the east side, appears “not right.”

Trustee Ellis

- Received complaints about the 7/4 parade route on N State St; dangerous.
- Dead trees in Village right-of-way – President Grussing awaiting estimates from Glad’s.

Trustee Drinkwater

- Holes in the ground around DH ball field, concession stand, and village garage.
- 7/4 concession stand hours – nothing immediately after firemen’s lunch, and shut down too early before fireworks.

Trustee Lytel - 7/4 trolley tours received good reviews as well as enthusiasm for the new N Latcha St park.

Trustee Aldrich - wondering about the relative fireworks cost for the WELCOME sign vs additional overhead fireworks; would prefer overhead fireworks and eliminate the WELCOME sign. President Grussing will check with the fireworks provider.

Clerk Youngblood – at the 5/15/2022 meeting, Trustee Zimmerman asked for auditor clarification about any restrictions which might apply to receiving, spending, and/or reporting on future wind farm income. On 6/20/2022 auditor Stan Feller replied (copy attached) that the money is general fund money and does not require any special treatment.

ADJOURN

President Grussing adjourned the meeting at 7:40 p.m. until the regular meeting on Sunday, August 14, 2022, at 6:00 p.m.

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
JULY 10, 2022

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, July 10, 2022, at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held on June 12, 2022
- Approve expenditures during the period June 13, 2022 through July 10, 2022

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Project Status Report
- Community Center “Lean-To” Roof
 - Depot – status of flagpole installation and concrete repair
 - Don Harden Field Maintenance – status of repairs to water fountain bubbler
 - Library – status of replacing toilet
 - Municipal Code – review property maintenance violation status
 - 1) Bateman (105 N Prairie) - COMPLETE
 - 2) Bennett (110 N Vine) - COMPLETE
 - 3) Bidner (Rt 54)
 - 4) Brown (Alley adjacent to Residence) - COMPLETE
 - 5) Brown (205 N Latcha)
 - 6) Cash (709 E Kleinbeck)
 - 7) Cler (201 W South) - COMPLETE
 - 8) Fischer (E Kleinbeck)
 - 9) Hobbs, E (307 N East) - COMPLETE
 - Streets – status of street sign/pole installation
 - Water Payment Box – review installation status
 - Water for Wickboldt Business – review status
- b. Mowing
- c. Surface drainage
- Near Community Center
 - 206 W Kleinbeck St
 - N Latcha St Park

NEW BUSINESS

- a. Water Quality Issues

BOARD REPORTS

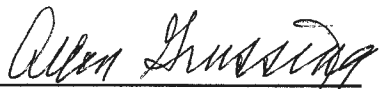
ADJOURN – next regular meeting Sunday, August 14, 2022

**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**FINANCIAL REPORT ACKNOWLEDGMENT
FOR
JULY 10, 2022**

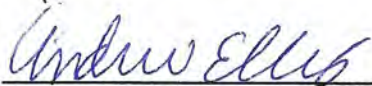
I acknowledge that I have reviewed the following financial reports:

- Account Reconciliations (Heartland Bank and IL Funds) as of 6/30/2022
- Invoices paid 6/2022
- Invoices paid 7/1-10/2022
- QuickBooks Account Register (Heartland Bank and IL Funds) as of 6/30/2022
- QuickBooks Expenditures 6/13/2022 – 7/10/2022
- QuickBooks Fund Reports as of 7/10/2022



ALLEN GRUSSING, PRESIDENT


SKEE ALDRICH, TRUSTEE


TERESA DRINKWATER, TRUSTEE


ANDREW ELLIS, TRUSTEE


BART LYTEL, TRUSTEE


STEVE WEISS, TRUSTEE


SHANE ZIMMERMAN, TRUSTEE

VILLAGE OF BELLFLOWER
PROJECT STATUS REPORT

ACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
CC – exterior maintenance	Grussing	<ul style="list-style-type: none"> A/C compressor pads – repair any sinking into ground (gym west side locker room door) Cafeteria lobby exterior doors – replace Downspouts - splash blocks/gutter extensions needed
CC – interior maintenance	Grussing	<ul style="list-style-type: none"> Basement – replace stairwell exterior slanted roof and install interior door over stairwell Men’s locker room floods Gym Concession Stand – refrigerator moved to DHF; replace
Depot – install chimney cap; replace mesh screens installed near roofline	Grussing	<ul style="list-style-type: none"> 5/3/20 added
Depot – replace flagpole, repair sinking sidewalk, repair deck boards	Zimmerman Grussing	<ul style="list-style-type: none"> Flagpole – 7/10/22 Mayfield estimate approved Deck – 8/8/21 lumber prices high
Don Harden Field	Grussing	<ul style="list-style-type: none"> Concession Stand Upper west wall – replace rotten boards Fencing – 4/11/21 Farmer City Little League needs to inspect/repair dugout fencing; 4/10/22 also backstop and outfield fencing Water – 5/15/22 Enger reviewing repairs for fountain bubbler
Equipment	Ellis	<ul style="list-style-type: none"> Mower pulled by tractor – 9/12/21 Ellis has repair parts Plow Truck – 3/13/22 plow blade needs replacement
Library ① – replace trim around door and windows	Grussing	<ul style="list-style-type: none"> 5/12/19 added
Library ③ – install new back door	Grussing	<ul style="list-style-type: none"> 8/9/20 added
Library ④ upgrade bathroom with high-rise toilet, grab bar and new sink with vanity	Grussing	<ul style="list-style-type: none"> 8/9/20 added 3/13/22 approved Enger Brothers installing new toilet obtained by village
Municipal Code – create a digital version	Youngblood	<ul style="list-style-type: none"> 1/12/20 added; 2/28/20 digitized “base” 1975 book 9/13/20 searched back through 5/1/1999 minutes looking for ordinance updates, unable to find any more; ordinances missing from various years; code book needs complete revision; need a platform to publish so owners and residents can access
Municipal Code – property maintenance violations	Grussing	<ul style="list-style-type: none"> <u>Andjelic (102 N Vine)</u> – 6/17/22 sent notice <u>Bidner (Rt 54)</u> – 2/11/20 sent notice; 3/16/22 emailed Heidi Bell about Trent Butler’s interest in purchasing; 6/12/22 not selling; send notice <u>Brown (205 N Latcha St)</u> – 7/11/21 need construction plans and engineer structural report; 10/10/21 building permit will only be issued after plans approved and McLean County approves septic; Brown wants to install fiber optic but needs village agreement; 5/15/22 completed Farnsworth bracing requests, demo sign removed; 6/17 sent reassess invoice <u>Cash (709 E Kleinbeck St)</u> – 2/11/20 sent notice; 3/25/22 sent request to complete repairs; 3/29/22 will complete by 6/30/22; 6/12/22 no activity <u>Fischer (E Kleinbeck St)</u> – 3/25/22 sent notice; 4/11/22 will complete within 90 days; 6/12/22 no activity
Park – N Latcha St	Grussing	<ul style="list-style-type: none"> 10/10/21 research transforming the parcel into a village park; 1/9/22 Frank Tharp and Darwin Richmond will continue haying until further notice; 2/13/22 exploring grant and planning opportunities; 6/12/22 reviewing Dennis Martin tile/waterway estimate;
Personnel – review/revise all job descriptions	Youngblood	<ul style="list-style-type: none"> 7/12/20 added; board to review/revise all for FY21-22; add new description for water hydrant flushing/locates/notices/turn on-off and street drain cleaning
Streets – install signs and poles	Zimmerman	<ul style="list-style-type: none"> 9/8/19 added; 6/12/22 signs on hand, various sizes, research needs and requirements
Streets – ROW tree removal	Grussing	<ul style="list-style-type: none"> 5/15/22 some included in FY22-23 MFT program

VILLAGE OF BELLFLOWER
PROJECT STATUS REPORT

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
Surplus Property – former Cler	Grussing	<ul style="list-style-type: none"> 5/15/22 Dennis Martin demo estimate approved pending village ownership; 6/3/22 judicial deed to village; approve sale listing once all demo is complete
Water – fire hydrants	Grussing	<ul style="list-style-type: none"> 3/13/22 need repainting based on flow rate at each hydrant; 4/10/22 iron/steel extension service lines must be rust/leak checked and replaced
Water – replace payment box	Grussing	<ul style="list-style-type: none"> 7/10/22 Mayfield estimate approved
Water – tower pump house needs storage and security	Grussing	<ul style="list-style-type: none"> 1/12/20 added 9/12/21 Pagel was to estimate and include bollards to protect gas line and generator; 1/9/22 no Pagel response, need other vendor
Water – Wickboldt business	Zimmerman	<ul style="list-style-type: none"> 7/12/20 added; business garden watering causes high usage 5/15/22 separate line for business, with meter and backflow preventer, must be installed by Enger at customer expense.
Wind Farm Income	Grussing	<ul style="list-style-type: none"> 2/27/22 first meeting to discuss possible usage

INACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF INACTIVE PROJECTS
CC – cafeteria kitchen walls and storeroom, lobby, and bathrooms need repainting		<ul style="list-style-type: none"> 9/8/19 added 11/10/19 Jeff Freden estimates presented; defer until lobby mold is remediated; 10/18/20 mold work complete, need new estimate
CC – gym ceiling paint flaking off		<ul style="list-style-type: none"> 11/8/20 added
Library ② – replace posts/handrails		<ul style="list-style-type: none"> 8/9/20 added 8/8/21 Pagel recommended waiting until material prices decrease
Municipal Code – adopt International Property Maintenance Code	Youngblood	<ul style="list-style-type: none"> 4/5/20 added 7/12/20 table until 2021 update is released, then purchase and attorney will prepare ordinance to incorporate the IPMC into our municipal code
Municipal Code – vehicle violations	Grussing	<ul style="list-style-type: none"> 5/12/19 added 12/12/21 letter needed for Brian Thomas; 1/9/22 Troy Jamison unregistered vehicles on street
Park – Shorty Lykins		<ul style="list-style-type: none"> 7/14/19 added; new tree(s) needed; 8/10/20 received donation from Historical Society
Village Garage		<ul style="list-style-type: none"> 1/10/21 building needs to be replaced; include restrooms, heat, and water (NOTE: may have environmental hazard with a buried fuel tank)
Water – replace secondary well		<ul style="list-style-type: none"> 12/12/21 incorporate in future planning

From: David Mayfield <david@mayfieldconstruction.biz>
Sent: Friday, July 8, 2022 1:56 PM
To: Allen Grussing <vob.mayor@outlook.com>
Subject: Re: Estimates for Concrete

Hey Allen,
For all Labor and material, thought 850.00 would be fair.
I figure it will take two guys a day.
I think material will be approximately 350.00 for concrete and any misc supplies.

Thanks Dave

Sent from my iPhone

On Jul 8, 2022, at 12:15 PM, Allen Grussing <vob.mayor@outlook.com> wrote:

Hi Dave,
Thanks for taking a look at those 2 concrete jobs we have. If it would be possible to get an estimate for each one today or tomorrow, I can present that at our village board meeting on Sunday to get approval to proceed. Doesn't have to be anything formal. Just a reply to this note would be fine.

Thanks !

Allen Grussing, Mayor
Village of Bellflower
PO Box 244
Bellflower, IL 61724-0244
(309) 722-5004

NOTE: 2 concrete jobs referenced in Allen's email refer to:

1. Depot - new flagpole installation and related concrete work
2. Water Payment Box - installation and related concrete work

vob.clerk@outlook.com

ORIGINAL MESSAGE:

From: Allen Grussing

Sent: Friday, July 1, 2022 1:48 PM

To: Shane Zimmerman <shanezimmerman@mchsi.com>; Andrew Ellis <cummins0840@gmail.com>; Teresa Drinkwater <teresad147@gmail.com>; Skee Aldrich <odin99@mchsi.com>; Bart Lytel <bjlytel@gmail.com>; Steve Weiss <randi_e_w@yahoo.com>

Subject: Hydrant Replacement

You may have heard about the rusty water that Susie Cline complained about at their house on East Kleinbeck a couple of weeks ago. I asked Mitch and Myron to go flush the hydrant down that way since I wasn't sure when it was last done. Mitch went to do it, but said the hydrant at the end of Kleinbeck (which is a flushing hydrant) wasn't working and he couldn't use it to flush the line. He did flush the fire hydrant that's in the middle of the block. Susie said her water has been fine since then.

But the issue is that that flushing hydrant isn't working, so we can't flush to the end of the line. Mitch got Enger's to prepare an estimate to replace the hydrant. Mitch recommends replacing the flushing hydrant with a regular fire hydrant and putting in a shut-off valve next to it so that water could be turned off at that point. The last shut-off before that is at the corner of East and Kleinbeck.

Enger's estimate is \$9,500 to replace the hydrant, which includes their labor. They are prepared to start on it anytime. It's a lot of money, so wanted to run it by all of you. But rather than wait until our July meeting I told Mitch I would contact each of you to get your thoughts / approval to move forward. This would obviously be paid for from the Water Fund. In my opinion it's one of those things we probably have to do so that we can keep that line flushed.

Let me know. Thanks !

Allen

INDIVIDUAL REPLIES:

From: Andrew Ellis <cummins0840@gmail.com>

Sent: Friday, July 1, 2022 1:53 PM

To: Allen Grussing <vob.mayor@outlook.com>

Cc: Shane Zimmerman <shanezimmerman@mchsi.com>; Teresa Drinkwater <teresad147@gmail.com>; Skee Aldrich <odin99@mchsi.com>; Bart Lytel <bjlytel@gmail.com>; Steve Weiss <randi_e_w@yahoo.com>

Subject: Re: Hydrant Replacement

Replace it... we don't have a choice....

From: Teresa Drinkwater <teresad147@gmail.com>

Sent: Friday, July 1, 2022 1:56 PM

To: Allen Grussing <vob.mayor@outlook.com>

Cc: Shane Zimmerman <shanezimmerman@mchsi.com>; Andrew Ellis <cummins0840@gmail.com>; Skee Aldrich <odin99@mchsi.com>; Bart Lytel <bjlytel@gmail.com>; Steve Weiss <randi_e_w@yahoo.com>

Subject: Re: Hydrant Replacement

Yes replace it.

INDIVIDUAL REPLIES CONTINUED:

From: Bart Lytel <bjlytel@gmail.com>
Sent: Friday, July 1, 2022 1:51 PM
To: Allen Grussing <vob.mayor@outlook.com>
Cc: Shane Zimmerman <shanezimmerman@mchsi.com>; Andrew Ellis <cummins0840@gmail.com>; Teresa Drinkwater <teresad147@gmail.com>; Skee Aldrich <odin99@mchsi.com>; Steve Weiss <randi_e_w@yahoo.com>
Subject: Re: Hydrant Replacement

I vote yes.

From: Randi W <randi_e_w@yahoo.com>
Sent: Friday, July 1, 2022 7:45 PM
To: Allen Grussing <vob.mayor@outlook.com>
Subject: Re: Hydrant Replacement

Yes

From: shanezimmerman@mchsi.com <shanezimmerman@mchsi.com>
Sent: Friday, July 1, 2022 7:41 PM
To: Bellflower Mayor <vob.mayor@outlook.com>
Cc: Andy Ellis <cummins0840@gmail.com>; Teresa Drinkwater <teresad147@gmail.com>; Skee Aldrich <odin99@mchsi.com>; Bart Lytel <bjlytel@gmail.com>; Steve Weiss <randi_e_w@yahoo.com>
Subject: Re: Hydrant Replacement

I am in favor of replacing it also. Since the map shows that it is a 4" main I think an actual hydrant would be a great idea, good for flushing and firefighting.

Shane

VOTE SUMMARY:

YES - Ellis, Drinkwater, Lytel, Weiss, Zimmerman

NO - None

NO RESPONSE - Aldrich

YES = 5

NO = -0-

NO RESPONSE = 1

ESTIMATE APPROVED.

From: Stan Feller <Stan@fellerkuester.com>
Sent: Monday, June 20, 2022 10:09 AM
To: Herb Youngblood
Subject: RE: Wind Farm Income

Follow Up Flag: Follow up
Flag Status: Flagged

As I read the contract, it appears it is general fund money to do as you wish. It does not need to go to a special checking account. Nothing unusual – can be used for what ever you wish to use it for

I will put a footnote in the report, but nothing else needs to be done

Thanks!



Feller & Kuester
CPAs LLP

Stan Feller, CPA: Feller & Kuester CPA's: ph 217-351-3192: fax 217-351-4135

This electronic message and any attachment may contain confidential and privileged information belonging to the sender or intended recipient. This information is intended only for the use of the persons or entities named therein. If you are not the intended recipient or the agent or employee responsible to deliver this message to the intended recipient, you are hereby notified that any disclosure, copying, use, distribution, or taking of any action in reliance on the contents of this information is strictly prohibited. If you have received this transmission in error, please immediately advise the sender by reply email and delete this message from your system. Thank you for your cooperation.

From: Herb Youngblood
Sent: Tuesday, June 7, 2022 12:27 PM
To: Stan Feller <stan@fellerkuester.com>
Subject: Wind Farm Income

Stan, a new wind farm is under development within our area. Some of the turbines will be installed within a 1.5-mile radius of our village boundary, which per 65 ILCS 5/11-13-26, the village can regulate. To forestall any village objections when the wind farm company was seeking county permit approval, the Village and wind farm company signed a siting agreement on December 13, 2020 (copy attached).

As originally proposed, there were to be 17 turbines within our boundary; now looks like something less, but the agreement specifies a 12-turbine minimum. Construction is projected to be complete by the end of this year, and payouts will flow one year following completion. So, we probably won't see any income until mid-FY23-24 at the earliest.

At the May board meeting, I was asked to check with you to see if there any restrictions on how we spend this money. Does the income need to be segregated in a separate bank account? Are there any special reporting requirements for this income? In general, is there anything unique about how we handle this money, or is it treated just like any other ordinary income (excluding ARPA/MFT/grants, etc.)?

Thanks.

Herb Youngblood, Village Clerk
Village of Bellflower
PO Box 244
Bellflower, IL 61724-0244

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MINUTES
AUGUST 14, 2022

CALL TO ORDER

President Allen Grussing called the meeting to order at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on August 12, 2022, at 5:30 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Andrew Ellis, Steve Weiss, and Shane Zimmerman

Absent: Trustee Bart Lytel

Six of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – Luke Hensley

PUBLIC COMMENT

Shane Zimmerman expressed his thanks for the house and shed demolition at 201 W South St.

CONSENT AGENDA

- Approve minutes of the regular meeting held on July 10, 2022
- Approve expenditures during the period July 11, 2022, through August 14, 2022

MOTION by Trustee Aldrich to approve the foregoing consent agenda items. Seconded by Trustee Zimmerman. Vote 5 yes, -0- no. Motion passed.

POLICE ACTIVITIES

President Grussing spoke with Chief Josh Dingler about 1) traffic monitoring on N State St, especially during the 6:30 a.m. to 7:30 a.m. period; Chief Dingler discussed recent challenges in meeting this schedule along with efforts to improve; and 2) reports about broken glass at Don Harden Field pavilion and on the sidewalk in front of 210 W Melvin St (Welborn-Karlsen).

UNFINISHED BUSINESS

a. Project Status Report:

- Depot – Mayfield Construction scheduled to install flagpole and repair concrete week of 8/15.
- Streets – President Grussing presented a summary (copy attached) of discussions with Farmer City and McLean County about street sign requirements and vendors. Neither produce the signs in-house. The board concurred with establishing a village street sign standard as follows:
 - Height: 6 inches
 - Length: variable based on length of street name
 - White lettering on green – mixed case
 - 4-inch lettering height

President Grussing will prepare a sign inventory that includes replacement needs.

- Surplus Property (201 W South St; formerly Cler) – demolition is complete, but Steven Sprau needs to remove one tree. MOTION by Trustee Ellis to start the process to declare the property as surplus and sell the property. Seconded by Trustee Weiss. Vote 5 yes, -0- no. Motion passed.
- Water Payment Box – Mayfield Construction scheduled to install week of 8/15.

- b. Mowing
 - Chad Thomas was employed on August 1, 2022 in the Outdoor Maintenance role.
 - Trustee Ellis indicates 1) the push mower needs to be replaced and 2) Chad submitted a list of tools needed.
 - MOTION by Trustee Zimmerman to spend up to \$500 to purchase a new push mower and tools. Seconded by Trustee Drinkwater. Vote 5 yes, -0- no. Motion passed.
 - Janet Zimmerman indicates the township cemetery mower may be for sale.
- c. Surface Drainage Tiles
 - Near Community Center – Dennis Martin to check and advise.
 - 206 W Kleinbeck (Mark Bennett) – Dennis Martin to check and advise.
 - N Latcha St Park – Dennis Martin recommends not using rock on the waterway to allow mowing.
- d. Fireworks
 - WELCOME sign costs \$196, which could be switched out for 10 to 12 3-inch shells. Because the sign is at ground level, the board would prefer additional shells rather than the sign.
 - Trustee Zimmerman will verify that the village complies with the state requirement that 100-feet of distance exists between the fireworks detonation site and any crowds/structures.

NEW BUSINESS

- a. Resolutions
 - R2022-04 “A Resolution Adopting the McLean County Multi-Jurisdictional All Hazards Mitigation Plan” (copy attached) – Motion by Trustee Ellis to adopt R2022-04. Seconded by Trustee Aldrich. Vote: Yes-Trustees Aldrich, Drinkwater, Ellis, Weiss, and Zimmerman; No-None; Absent-Trustee Lytel. Summary: Yes (5), No (-0-), Absent (1). Resolution approved.
 - R2022-05 “A Resolution Establishing Water Billing Clerk Succession and Approving Water Billing Software” (copy attached) – Trustees Drinkwater and Ellis voiced concerns about the village clerk assuming the water billing clerk duties in addition to the village clerical and financial duties. President Grussing stated the village clerk’s duties would be expanded only during the time needed to automate the water billing process and ensure a successful transition. Once complete, the water billing clerk duties would transition from the village clerk to a new water billing clerk. Motion by Trustee Zimmerman to incorporate President Grussing’s clarifying language into the resolution and adopt R2022-05. Seconded by Trustee Aldrich. Vote: Yes-Trustees Aldrich, Weiss, and Zimmerman; No-Trustees Drinkwater and Ellis; Absent-Trustee Lytel. Summary: Yes (3), No (2), Absent (1). Resolution approved.
 - R2022-06 “A Resolution Authorizing Changes to Bank and Investment Accounts and a Separate Water Fund Post Office Box” (copy attached). Motion by Trustee Ellis to adopt R2022-06. Seconded by Trustee Drinkwater. Vote: Yes-Trustees Aldrich, Drinkwater, Ellis, Weiss, and Zimmerman; No-None; Absent-Trustee Lytel. Summary: Yes (5), No (-0-), Absent (1). Resolution approved.
- b. Sidewalk Grade Levels – MOTION by Trustee Aldrich to accept two Jack-A-Slab Construction estimates (copy attached): 1) \$675 to raise the walk directly in front of the Community Center front steps; and 2) \$525 to raise the steps in front of the cafeteria entrance. Seconded by Trustee Ellis. Vote 5 yes, -0- no. Motion passed.
- c. Recycling – In July, Knight Environmental Services discontinued providing recycling services. President Grussing presented a summary of potential options to replace Knight (copy attached). MOTION by Trustee Drinkwater to eliminate recycling provided by the village. Seconded by Trustee Zimmerman. Vote 5 yes, -0- no. Motion passed.
- d. Water System
 - President Grussing presented a summary of vendor estimates for the IEPA required 5-year water tower inspection and maintenance (copy attached). MOTION by Trustee Drinkwater to accept

the Liquid Engineering \$3,575 estimate to clean, inspect, and prepare a report for IEPA. Seconded by Trustee Weiss. Vote 5 yes, -0- no. Motion passed.

- Replace Backup Well – board discussion results: 1) President Grussing contact our McLean County Board representative Jim Soeldner and inquire about available county ARPA funds; 2) possibly site a new well at the N Latcha St park; or 3) treat current backup well for arsenic.
- e. Open Burning – brush from 102 E Melvin St (Dewarns) was taken to the township parcel on E North St for burning, which is prohibited in the village code. President Grussing will contact 1) Don Warsaw to see if he will burn the debris at his farm, and 2) Trustee Ellis or Steven Sprau about transferring the debris from the township parcel to the Warsaw parcel. IEPA has a process for a municipality to apply for an open burn permit, however the board was opposed to pursuing that option. NOTE: for a future code update, allow a resident to burn, on the resident’s property, small tree/brush debris taken from the resident’s property, without using a container, which complies with state IEPA requirements.
- f. E Kleinbeck St Condition (Tom Meier) – the street has broken down due to the heavy grain trucks accessing Alliance Grain. President Grussing spoke with Alliance Grain general Manager J. D. Daughenbaugh who indicated they will temporarily improve the road with the intention of a complete resurface next year.

BOARD REPORTS

President Grussing

- BFPD used the cafeteria for their annual firemen’s dinner at no rental cost.
- The flushing hydrant at E Kleinbeck St/Route 54 was replaced with a new fire hydrant.
- Discussed hydrant flushing schedule and concerns expressed by Mitch Yeadon.
- Mark Gordon requested occasional 45-minute use of the gym for basketball practice by he and his son at no cost. The board was not interested in changing the gym rental policies.
- Spray patch is scheduled for the week of 8/15.
- Notified John Meyer (105 W Melvin St) that raising turkeys within the village is not permitted.

Trustee Ellis

- Dead trees in village right-of-way – President Grussing awaiting estimates from Glad’s.
- All three village trucks are scheduled for annual maintenance.
- MFT gravel – President Grussing stated funds are first committed to spray patch, seal coat, and trees. Remaining funds would be used for gravel and street signs. FY22-23 MFT projects will drain the MFT cash accounts.
- Questioned if the new Dave Mayfield house on E North St violates height restrictions.

Trustee Zimmerman

- Consider a service agreement for village HVAC equipment.
- Water issues – is the pump meter accurate; consider an auto air bleeding system.
- Considerations for revisions to water ordinance: water usage should be billed to property owners, not tenants; change from billing in arrears to billing in advance; change from quarterly to monthly billing; increase usage rate.
- Supports purchasing new PCs and equipment where job requirements dictate.

ADJOURN

President Grussing adjourned the meeting at 9:22 p.m. until the regular meeting on Sunday, September 11, 2022, at 6:00 p.m.

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
AUGUST 14, 2022

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, August 14, 2022, at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held on July 10, 2022
- Approve expenditures during the period July 11, 2022 through August 14, 2022

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Project Status Report
 - Depot – status of flagpole installation and concrete repair
 - Streets – sign standards and vendors
 - Surplus Property (201 W South St) – demo status
 - Water Payment Box – installation status
- b. Mowing
 - Personnel change
 - Replace push mower
- c. Surface drainage
 - Near Community Center
 - 206 W Kleinbeck St
 - N Latcha St Park
- d. Fireworks WELCOME Sign Cost

NEW BUSINESS

- a. Adopt resolutions
 - R2022-04 “Adopting the McLean County Multi-Jurisdictional All Hazards Mitigation Plan”
 - R2022-05 “Establishing Water Billing Clerk Succession and Approving Water Billing Software”
 - R2022-06 “Authorizing Changes to Bank and Investment Accounts and a Water Fund PO Box”
- b. Sidewalk Grade Levels - review Jack-A-Slab estimates
- c. Recycling options
- d. Water System
 - Water Tower inspection and cleaning
 - Replace backup well
- e. Open burning
- f. E Kleinbeck St Condition (Tom Meier)

BOARD REPORTS

ADJOURN – next regular meeting Sunday, September 11, 2022

VILLAGE OF BELLFLOWER PROJECT STATUS REPORT

ACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
CC – exterior maintenance	Grussing	<ul style="list-style-type: none"> A/C compressor pads – repair any sinking into ground (gym west side locker room door) Cafeteria lobby exterior doors – replace Downspouts - splash blocks/gutter extensions needed
CC – interior maintenance	Grussing	<ul style="list-style-type: none"> Basement – replace stairwell exterior slanted roof and install interior door over stairwell Men’s locker room floods Gym Concession Stand – refrigerator moved to DHF; replace
Depot – install chimney cap; replace mesh screens installed near roofline	Grussing	<ul style="list-style-type: none"> 5/3/20 added
Depot – replace flagpole, repair sinking sidewalk, repair deck boards	Zimmerman Grussing	<ul style="list-style-type: none"> Flagpole – 7/10/22 Mayfield estimate approved Deck – 8/8/21 lumber prices high
Don Harden Field	Grussing	<ul style="list-style-type: none"> Concession Stand Upper west wall – replace rotten boards Fencing – 4/11/21 Farmer City Little League needs to inspect/repair dugout fencing; 4/10/22 also backstop and outfield fencing Water – 5/15/22 Enger reviewing repairs for fountain bubbler
Equipment	Ellis	<ul style="list-style-type: none"> Mower pulled by tractor – 9/12/21 Ellis has repair parts Plow Truck – 3/13/22 plow blade needs replacement
Library ① – replace trim around door and windows	Grussing	<ul style="list-style-type: none"> 5/12/19 added
Library ③ – install new back door	Grussing	<ul style="list-style-type: none"> 8/9/20 added
Library ④ upgrade bathroom with high-rise toilet, grab bar and new sink with vanity	Grussing	<ul style="list-style-type: none"> 8/9/20 added 3/13/22 approved Enger Brothers installing new toilet obtained by village
Municipal Code – create a digital version	Youngblood	<ul style="list-style-type: none"> 1/12/20 added; 2/28/20 digitized “base” 1975 book 9/13/20 searched back through 5/1/1999 minutes looking for ordinance updates, unable to find any more; ordinances missing from various years; code book needs complete revision; need a platform to publish so owners and residents can access
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CC – gym ceiling paint flaking off		<ul style="list-style-type: none"> 11/8/20 added
Library ② – replace posts/handrails		<ul style="list-style-type: none"> 8/9/20 added 8/8/21 Pagel recommended waiting until material prices decrease
Municipal Code – adopt International Property Maintenance Code	Youngblood	<ul style="list-style-type: none"> 4/5/20 added 7/12/20 table until 2021 update is released, then purchase and attorney will prepare ordinance to incorporate the IPMC into our municipal code
Municipal Code – vehicle violations	Grussing	<ul style="list-style-type: none"> 5/12/19 added 12/12/21 letter needed for Brian Thomas; 1/9/22 Troy Jamison unregistered vehicles on street
Park – Shorty Lykins		<ul style="list-style-type: none"> 7/14/19 added; new tree(s) needed; 8/10/20 received donation from Historical Society
Village Garage		<ul style="list-style-type: none"> 1/10/21 building needs to be replaced; include restrooms, heat, and water (NOTE: may have environmental hazard with a buried fuel tank)
Water – replace secondary well		<ul style="list-style-type: none"> 12/12/21 incorporate in future planning

**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**

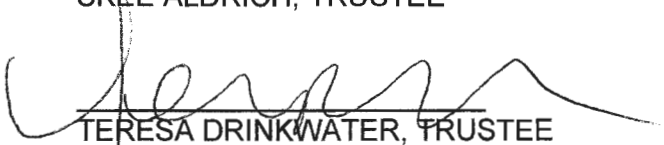
**FINANCIAL REPORT ACKNOWLEDGMENT
FOR
AUGUST 14, 2022**

I acknowledge that I have reviewed the following financial reports:

- Account Reconciliations (Heartland Bank and IL Funds) as of 7/31/2022
- Invoices paid 7/2022
- Invoices paid 8/1-14/2022
- QuickBooks Account Register (Heartland Bank and IL Funds) as of 7/31/2022
- QuickBooks Expenditures 7/11/2022 – 8/14/2022
- QuickBooks Fund Reports as of 8/14/2022

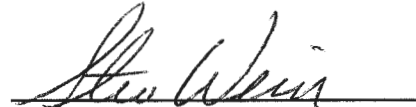

ALLEN GRUSSING, PRESIDENT


SKEE ALDRICH, TRUSTEE


TERESA DRINKWATER, TRUSTEE


ANDREW ELLIS, TRUSTEE

BART LYTEL, TRUSTEE


STEVE WEISS, TRUSTEE


SHANE ZIMMERMAN, TRUSTEE

Street Signs

To avoid ordering signs of different sizes, I believe we need a street sign standard for ordering. I've talked to McLean County and a few sign companies about normal standards so that we could establish a standard for Bellflower. Following are the results of the discussions.

Farmer City and McLean County do not make their own signs. Farmer City uses Progressive Chemical & Lighting out of Vincennes, IN. In addition to Farmer City, Progressive also does Mahomet, Mansfield, Colfax, Saybrook, Lexington, and others in the area. They drive through Bellflower every 3 months on their way to other customers. McLean County uses Traffic Sign Store located in Bloomington. This is a company owned/operated by a man who was previously the sign maker in the county sign shop. McLean County also uses Newman Signs located in Jamestown, ND at times. I also checked with CPC Signs, a catalog that I receive. They are from Jackson, MS.

Lengths are always variable based on number of letters in the street name unless a town makes a decision to have all signs the same length. Advice was to use variable length because the bigger the sign the more likely they are to have problems with wind. Driving around looking at street signs in local towns shows that this is the common practice.

The MUTCD (Federal standard) height is based on speed limit. For streets with speed limit of 25 or less the standard is 6". For speed limit of 25 – 40 the standard is 9". There are other standards for signs that hang over the street or are illuminated – but none of those apply to Bellflower. The common message was that 6" signs are better – again because of more wind issues with the 9" signs. I was also told that since our speed limit in town is only 5mph over the standard for 6" signs we should just go with 6" signs. That is the size that we have today. Only possible suggestion for 9" signs was for the streets that are along Rt 54 since the speed limit there is higher and the bigger signs are easier to read at higher speeds, but again the issue with wind. The 9" signs also require much larger brackets (12" brackets for 9" vs. 5.5" brackets for 6"). Mahomet uses 9" signs along Rt 150 and Rt 47, but 6" signs on all secondary streets. They even changed their speed limit from 30 to 25 in town in order to comply with the speed limit standards for 6" signs – it was cheaper than replacing all signs with 9".

The lettering standard was all uppercase in the past, but Federal guidelines have changed and mixed case is now the standard – which is what we have. Lettering would be 4" tall. We could use a prefix (N, S, E, or W) in front of the street name and a suffix (St, Rd, Ave, etc.) behind the street name. We pretty much have suffixes now but in small letters, and a mixture of signs with and without the prefix. Some use 2" letters for the suffix and others use the same 4" letters for the suffix. After looking at sample signs, I think the same 4" letters for everything looks good and is very clear.

Proposed Standard for Bellflower:
Height: 6"
Length: Variable based on length of street name
White lettering on green – mixed case
4" lettering for all letters



Traffic Sign Store – Bloomington	\$34.50
Progressive – Vincennes, IN	Varies based on size – will quote from list of signs needed
CPC Signs – Jackson, MS	\$35.43
Newman Signs	Varies based on size – will quote from list of signs needed

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

RESOLUTION NUMBER R2022-04

**A RESOLUTION ADOPTING THE
MCLEAN COUNTY MULTI-JURISDICTIONAL ALL HAZARDS MITIGATION PLAN**

Allen Grussing, Village President

Village Trustees
Skee Aldrich
Teresa Drinkwater
Andrew Ellis
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert Youngblood, Village Clerk

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on August 14, 2022

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

RESOLUTION NO. R2022-04

**A RESOLUTION ADOPTING THE
MCLEAN COUNTY MULTI-JURISDICTIONAL ALL HAZARDS MITIGATION PLAN**

WHEREAS, the Village of Bellflower is subject to natural and man-made hazards including severe thunderstorms, severe winter storms, floods, tornadoes, and drought among others, that pose risks to public health and property; and

WHEREAS, the Village of Bellflower desires to prepare and mitigate for such natural and man-made hazards; and

WHEREAS, under the Disaster Mitigation Act of 2000, the United States Federal Emergency Management Agency (FEMA) requires that local jurisdictions have in place a FEMA-approved Hazard Mitigation Plan as a condition of receipt of certain future Federal mitigation funding after November 1, 2004; and

WHEREAS, the McLean County Multi-Jurisdictional All Hazards Mitigation Plan was developed in accordance with the regulations of the Disaster Mitigation Act of 2000 and the guidance provided by FEMA; and

WHEREAS, the Village of Bellflower has participated in developing the McLean County Multi-Jurisdictional All Hazards Mitigation Plan covering member jurisdictions of McLean County.

NOW, THEREFORE, BE IT RESOLVED that the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois, hereby:

1. Adopts the McLean County Multi-Jurisdictional All Hazards Mitigation Plan as the official Hazard Mitigation Plan of the Village of Bellflower; and
2. Agrees to participate in the annual and 5-year updates to this plan.

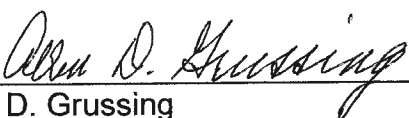
This Resolution shall be effective upon adoption and approval.

ADOPTED by the Board of Trustees of the Village of Bellflower this 14th day of

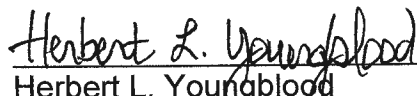
August 2022, pursuant to a roll call vote as follows:

	YES	NO	ABSTAIN	ABSENT
Aldrich	X			
Drinkwater	X			
Ellis	X			
Lytel				X
Weiss	X			
Zimmerman	X			
TOTAL	5			1

APPROVED this 14th day of August 2022.


Allen D. Grussing
Village President

ATTEST:


Herbert L. Youngblood
Village Clerk



**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

RESOLUTION NUMBER R2022-05

**A RESOLUTION
ESTABLISHING WATER BILLING CLERK SUCCESSION AND
APPROVING WATER BILLING SOFTWARE**

Allen Grussing, Village President

Village Trustees

Skee Aldrich

Teresa Drinkwater

Andrew Ellis

Bart Lytel

Steve Weiss

Shane Zimmerman

Herbert Youngblood, Village Clerk

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on August 14, 2022

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

RESOLUTION NO. R2022-05

**A RESOLUTION
ESTABLISHING WATER BILLING CLERK SUCCESSION AND
APPROVING WATER BILLING SOFTWARE**

WHEREAS, the Village of Bellflower (the “village”) is an Illinois Municipal Corporation organized and operating pursuant to Article 7 of the Illinois Constitution of 1970 and the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, Janice Harden, employed for over 30 years as water billing clerk, has by her choice manually performed the water billing function, and current health issues could ultimately prevent her from continuing to serve in this capacity; and

WHEREAS, the water billing function involves customer billing, receipt and deposit of customer payments, financial reporting, and delinquent account follow-up, all of which could be performed by the village treasurer; and

WHEREAS, Ordinance 2020-02, effective May 1, 2020, transferred the duties of the village treasurer to the village clerk; and

WHEREAS, in the fiscal year 2020-2021 audit management letter, issued on August 20, 2021, the village auditor documented several water billing financial deficiencies which must be corrected; and

WHEREAS, the Village President, in accordance with the provisions of Bellflower Municipal Code §3.07(A) “Officers and Employees-Appointments” shall fill all appointive offices with the consent of the Village Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Bellflower, McLean County, Illinois, gives its consent as follows:

1. Janice Harden shall be congratulated and thanked for her 30+ years of service as water billing clerk.
2. When Janice Harden is no longer able to perform the water billing clerk duties, the village clerk shall assume the water billing clerk duties while automating the water billing/payment tracking/reporting process. After the automated process runs successfully for two billing periods, the water billing clerk duties shall transition from the village clerk to a new water billing clerk.
3. During the time the village clerk performs the water billing clerk duties, the village clerk’s salary shall be increased by \$200 monthly to compensate for the additional water billing duties.

4. To address water billing deficiencies noted in the fiscal year 2020-2021 audit management letter, Redline Data System's Rural Billing software proposal, attached as Exhibit "A," shall be accepted at a first-year implementation cost of \$995. Maintenance and support costs after the first year, currently \$450, will be billed annually. The Rural Billing software will automate the water billing, payment tracking, and reporting processes.
5. This Resolution shall be effective upon adoption and approval.

ADOPTED by the Board of Trustees of the Village of Bellflower this 14th day of August 2022, pursuant to a roll call vote as follows:

	YES	NO	ABSTAIN	ABSENT
Aldrich	X			
Drinkwater		X		
Ellis		X		
Lytel				X
Weiss	X			
Zimmerman	X			
TOTAL	3	2		1

APPROVED this 14th day of August 2022.

Allen D. Grussing

Allen D. Grussing
Village President

ATTEST:

Herbert L. Youngblood

Herbert L. Youngblood
Village Clerk



RESOLUTION NO. R2022-05

**A RESOLUTION
ESTABLISHING WATER BILLING CLERK SUCCESSION AND
APPROVING WATER BILLING SOFTWARE**

EXHIBIT "A"

vob.clerk@outlook.com

From: Redline Data Systems <sales@redlinedata.com >
Sent: Monday, August 8, 2022 9:19 AM
To: vob.clerk@outlook.com
Subject: Rural Billing Quotation

Good morning, Herb!

Please find below, a quotation for Rural Billing based on the information you provided in our phone and email conversations.

Rural Billing Package: \$ **995.00** USD

The above quotation includes the following:

Rural Billing application with 1 user license
Assistance with Initial Rates/Charges Setup
Import of Customer Service Information
Assistance with first billing
Electronic billing and payment service, which includes
 Payment website
 Customer email notifications with link to on-line bill
 24hr multi-lingual automated phone payment system
 MSR card reader for office use

1 Year of Technical Support
1 Year of Rural Billing Updates
1,000 Pressure Seal Z-fold Privacy Utility Bills

After the initial year of support and updates ends, the annual maintenance will be \$ 450.00 USD

Thanks,

Eric Roberson
Redline Data Systems
Ph. 888-534-0216



**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

RESOLUTION NUMBER R2022-06

**A RESOLUTION AUTHORIZING
CHANGES TO BANK AND INVESTMENT ACCOUNTS AND
A SEPARATE WATER FUND POST OFFICE BOX**

Allen Grussing, Village President

Village Trustees
Skee Aldrich
Teresa Drinkwater
Andrew Ellis
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert Youngblood, Village Clerk

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on August 14, 2022

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**RESOLUTION NO. R2022-06
A RESOLUTION AUTHORIZING
CHANGES TO BANK AND INVESTMENT ACCOUNTS AND
A SEPARATE WATER FUND POST OFFICE BOX**

WHEREAS, the Village of Bellflower (the “village”) is an Illinois Municipal Corporation organized and operating pursuant to Article 7 of the Illinois Constitution of 1970 and the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, village Water Fund revenues have historically been deposited into the General Fund bank account, and Water Fund payments have been mailed to the water billing clerk’s personal U.S. mail post office box; and

WHEREAS, Water Fund revenues are intended to solely support Water Fund expenditures, General Fund revenues are intended to support any village expenditure, and comingling of these fund revenues should be avoided; and

WHEREAS, Water Fund U.S. mail should be delivered to a mailing address maintained and controlled by the Village.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois:

1. That the Village President shall be authorized to open two new Public Funds Checking with Interest accounts at Heartland Bank and Trust Company:
 - a. New account #1 to be titled “General Fund”
 - b. New account #2 to be titled “Water Fund”
 - c. Checks written on either account shall require two signatures by authorized signers, namely, Mayor Allen D. Grussing, Trustee Skee Aldrich, Trustee Shane A. Zimmerman, and Village Clerk Herbert L. Youngblood.
2. That the Village President shall be authorized to change the title of the existing Heartland Bank and Trust Company account #168114 from “Water Fund General Fund Clearing Acct” to “Clearing Account.”
3. That the Village President shall be authorized to modify the following Illinois Funds accounts:
 - a. Account #7139103027 “Income and Sales Tax Fund”
 - i. Change account title from “Income and Sales Tax Fund” to “General Fund”
 - ii. Change ACH bank information to reflect the new Heartland Bank and Trust Company account described in item 1(a) above.
 - b. Account #7139169020 “Water Fund”
 - i. Change ACH bank information to reflect the new Heartland Bank and Trust Company account described in item 1(b) above.
4. That the Village President shall be authorized to open a new U.S. post office box to be used for Water Fund billing activities and paid for by the Water

Fund. The box shall be titled "Village of Bellflower Water Fund." One key shall be provided to the Water Billing Clerk and one key shall be retained by the Village Clerk.

5. That this Resolution shall be effective upon adoption and approval.

ADOPTED by the Board of Trustees of the Village of Bellflower this 14th day of August 2022, pursuant to a roll call vote as follows:

	YES	NO	ABSTAIN	ABSENT
Aldrich	X			
Drinkwater	X			
Ellis	X			
Lytel				X
Weiss	X			
Zimmerman	X			
TOTAL	5			1

APPROVED this 14th day of August 2022.

Allen D. Grussing
 Allen D. Grussing
 Village President

ATTEST:

Herbert L. Youngblood
 Herbert L. Youngblood
 Village Clerk



DAVE HEADY & SONS

JACK-A-SLAB

CONSTRUCTION, INC.

217-358-4141

www.jackaslab.com

761 CR 1850 N. Sullivan, IL 61951



THE ORIGINAL SLAB JACKERS

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East Peoria, IL

www.slabjackers.com



BLOOMINGTON • CHAMPAIGN • DECATUR • PEORIA • SPRINGFIELD

Name Allen Gussing

Date 6/17/22



Address 104 W. Center St

City Bellaire

(H) _____



Problem Area sidewalk/steps

(C) 309-722-5004

Email _____

(W) _____



Job Description	Amount
① Raise walk outside of Main entrance as close to original as possible to Match steps at street \$675.00	APPROVED
② Raise steps down from the Main entrance as close to original as possible \$525.00 "if steps don't lift there is no charge"	APPROVED
③ Raise city walk at curb as close to original as possible \$1,800.00 (from flag pole down to storm drain) <u>210 W. 1st St</u>	

DISCLAIMER: Some saw-cutting or chipping may be required to complete the job prescribed above. It is possible that cracks which currently exist and are compressed and thereby not readily detected or visible, may open during the lifting process. It is also possible that new cracks may develop while lifting the slab. Property owner is responsible for ALL follow up caulking or patching after the job is completed. Homeowner is responsible to notify us of any buried plumbing or wiring that would not typically be marked by the utility company (i.e. sump pump discharge, electrical wiring for a front yard light, etc.) Jack-A-Slab and Slab Jackers Construction companies will not be responsible for damage to drainage and septic systems, utilities, or any opening to another part of an adjacent structure.

TERMS: The homeowner has described their desired outcome to the company representative and the company representative has prescribed the scope of work required to achieve this outcome under the job description. In the event additional work becomes necessary to complete the job as prescribed, this will affect the final price. However, the homeowner will be consulted prior to proceeding with the additional work. In the event the homeowner requests additional work to be completed after the job has commenced, additional charges will be applied. Payment is due in full upon completion of the job.

Signature indicates that the homeowner has read the terms and disclaimer and agrees to have the work completed as prescribed.

Signature _____ Date _____

Signature indicates the work has been completed as prescribed to my full satisfaction.

Signature _____ Date _____

Recycling Situation

As of July 1, Knight Services is no longer doing recycling due to increased cost to dispose of recycling, high cost of fuel, and shortage of employees.

I checked McLean County and found that there are 3 companies who provide service to other McLean County towns:

Republic Services	Arrowsmith, Colfax, Lexington
GFL (Area)	Heyworth, Danvers, Gridley, Hudson, LeRoy, Downs, Towanda, and McLean
Goodfield	Carlock

All recycling service is curbside pickup at the residence with these exceptions: Towanda gets a bin from GFL that is placed in a central area for people to put their recycling in; Chenoa only recycles newspapers; and Saybrook and Ellsworth do no recycling at all. Outside of those exceptions, all other towns contract their garbage pickup to one provider. The garbage companies provide a garbage can similar to the ones that Area and Knight provide as well as a recycling tub or can. They pickup garbage weekly and recycling every 2 weeks. The same truck going through town does both.

Arrowsmith is very pleased with Republic so I called them. They would be interested in sending a proposal for a village contract if we would like to consider that option. They would do either curbside recycling every 2 weeks or a dumpster similar to what Knight has been doing if we signed an exclusive contract. If curbside, it would be 2 trucks going through town – one for garbage and one for recycling.

I spoke with GFL (Area) and they would do a covered 25-yard recycling dumpster, but it would not be brought for 1 (or 2) days every 2 weeks as we have had with Knight. It would be delivered to town and left in place. A couple days before it's full we would have to call them for a pickup. They would bring a new empty dumpster and take away the full one. Their dumpster would not contain sections for different materials – everything ALLOWED goes in and it gets sorted by the recycling processor in Pekin. And not everything is allowed – only newspaper, mixed-paper, cardboard, plastics #1 and #2, aluminum and tin. They do not take glass or plastics #3 through #7. Cost would be much higher than Knight. Knight had been billing \$516.95 per quarter for the 1 or 2 days every 2 weeks. GFL's quote to me for the dumpster was as follows:

\$495.00	Transportation to bring empty dumpster / pickup full dumpster
168.30	Fuel (currently 34% of transportation fee)
230.00	Processing Fee (currently \$115/ton X 2 tons)
<u>- 156.00</u>	Recycling Rebate (currently \$78/ton X 2 tons)
\$737.30	Each time we had a full dumpster (could be as often as weekly)

They would also do an exclusive contract with the village which would change the cost.

If GFL did an exclusive village contract for garbage/recycling curbside pickup we would not have this dumpster cost. The Arrowsmith mayor also confirmed that they have a contract with Republic and the rate is much less than if residents had the ability to choose their own service. GFL did not give me a written quote on a village contract but would if we decided to go that route. But he pointed me to quotes they did for 2 other towns – one in 2021 and one in 2022. The monthly cost per household was \$18.50 for one and \$18.75 for the other. That is for weekly garbage pickup and biweekly recycling pickup. They provide the garbage cans for both. Both of their contracts had an increase of approximately 4% each year for the 5-year life of the contract. By having a contract, they would also .

- pickup garbage weekly at all village buildings and parks for no additional cost,
- provide free garbage service for all village-sponsored events or festivals, and
- provide dumpster(s) for annual cleanup day at no additional cost OR they would do curbside pickup of bulky items such as mattresses, old furniture, and small amounts of construction debris once a year on a mutually agreed cleanup day. Outside of cleanup day, residents can arrange to have bulky item picked up for a fee of \$35 per item.

The curbside pickup function requires an exclusive contract between GFL and the village (Republic would be the same way). Residents would not have an option for picking their own service. The village would be billed monthly for garbage service based on number of households / businesses. We would pay the garbage bill each month and then bill each resident for garbage/recycling service along with water bills. This is the process Arrowsmith and nearly all other McLean County towns are following. Knight is currently charging \$32/month for garbage pickup only, so at roughly \$20/month this would be an estimated savings of \$12/month per household and would include both garbage and recycling.

Only disadvantage with curbside pickup is that it would be for village residents only and would not include township residents.

3 Options

1. Pursue an exclusive contract with one of the providers for curbside pickup of recycling with garbage. We pay the monthly bill and include a fee on residents' water bills.
2. We do nothing and eliminate recycling in Bellflower.
3. We do the GFL dumpster and split the cost with the Township, assuming they will agree to the much higher cost of this option.

Water Tower Inspection / Maintenance

The water tower was last serviced in 2017, when it was completely painted inside and out by Maxcor, Inc. We are required by IEPA to do an inspection every 5 years, so this is the year to do it again. Liquid Engineering has done this work in the past. Joe Mikulecky from Farnsworth also does this work. I have received quotes from all three.

Maxcor (now Veolia) cleaned and inspected the tower in 2017 and painted it inside and out. During that time, they made some repairs and performed other maintenance to bring it up to code. They require the tower to be drained and then go in to clean and inspect the tower. During this time, they clean out the sediment from the bottom of the tower. They also inspect the outside. At the conclusion they prepare all reports to send to the IEPA. They estimate their price to be approximately \$3,000, but are working on a quote to send.

Liquid Engineering has done this work in the past. They require the tank to remain full and send in divers for the inspection / cleaning. The divers are disinfected before they go into the tower. They remove up to 3" of sediment from the bottom using their HydroDyne vacuuming equipment. Anything that can't be vacuumed with their equipment is considered debris and their contract includes up to 1 hour of debris removal. Inspection is documented with underwater color video and a report is prepared to document findings, including summary recommendations and immediate needs assessment (items that require urgent action). Their price would be \$2,630 to do inspection and reporting only or \$3,575 to do inspection and reporting plus cleaning of the tower.

Farnsworth has been involved with the tower in the past and was involved with the last inspection done by Maxcor in 2017. They recommend lowering the water level in the tower as much as possible for inspection purposes but would inspect areas accessible by tank ladders and platforms. They would provide a written report with recommendations and estimates for any rehabilitation work.

Maxcor/Veolia	\$ 3,000 (approximate estimation – quote to come in a week)
Liquid Engineering	\$ 2,630 inspection & report or \$ 3,575 inspection, report, & cleaning
Farnsworth	\$ 2,500

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MINUTES
SEPTEMBER 11, 2022

CALL TO ORDER

President Allen Grussing called the meeting to order at 6:02 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on September 9, 2022, at 2:30 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Andrew Ellis, Bart Lytel, Steve Weiss, and Shane Zimmerman

Absent: None

Seven of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – Stan Feller, Feller & Kuester CPAs; Chad Johnson, Veolia

PUBLIC COMMENT

None.

CONSENT AGENDA

- Approve minutes of the regular meeting held on August 14, 2022
- Approve expenditures during the period August 15, 2022, through September 11, 2022

MOTION by Trustee Zimmerman to approve the foregoing consent agenda items. Seconded by Trustee Ellis. Vote 6 yes, -0- no. Motion passed.

POLICE ACTIVITIES

- Trustees Aldrich and Ellis repeated their request for traffic monitoring along N State St during the morning hours of 7:00 a.m. to 9:00 a.m. Traffic headed to work routinely exceeds the speed limit. Police should vary their presence throughout the day and night, but need to concentrate on morning traffic in the near term.
- President Grussing discussed recent suspicious activity observed at the corner of W Melvin and N Prairie streets. He reported the incident to Chief Dingler for ongoing follow-up. General discussion occurred about village residences with ongoing dubious activity.

UNFINISHED BUSINESS

a. Project Status Report:

- Depot – the new flagpole installation and concrete repair are COMPLETE.
- Surplus Property (201 W South St; formerly Cler)
 - Demolition is COMPLETE, the ground has been leveled and seeded, and all dead trees have been removed. One tree stump remains which the board decided could be removed by a future property owner. President Grussing will discuss mowing with Chad Thomas, and the need to clear off concrete and debris from the ground.
 - MOTION by Trustee Drinkwater to adopt ordinance 2022-05 “An Ordinance Declaring Surplus Real Property at 201 West South Street, Bellflower” (copy attached). Seconded by Trustee Aldrich. Roll call vote: Yes-Trustees Aldrich, Drinkwater, Ellis, Lytel, Weiss, and Zimmerman; No-None; Absent-None. Summary: Yes (6), No (-0-), Absent (-0-). Motion passed.

- Water Payment Box – the new payment box installation is COMPLETE,.
- b. MFT Program FY22-23
 - Streets – all street repairs are COMPLETE.
 - Tree Removals – President Grussing presented estimates for dead tree removal and stump grinding provided by Steven Sprau/Cody Shelton and Glad’s Tree Service (copy attached). MOTION by Trustee Ellis to approve the Steven Sprau/Cody Shelton estimate of \$11,525, which excludes the stump grinding estimate for the former Cler property. Seconded by Trustee Aldrich. Vote: Yes (6), No (-0-), Absent (-0-). Motion passed.
 - Limb Removal – MOTION by Trustee Weiss to have Steven Sprau trim/remove an unsafe broken tree limb located in the village right-of-way at Allison Kelley’s residence. Seconded by Trustee Drinkwater. Vote: Yes (6), No (-0-), Absent (-0-). Motion passed.
 - c. Mowing – Chad Thomas successfully assumed village mowing responsibilities. Associated tools and a new push mower were purchased. Chad also repaired the door locks on the mowing shed.
 - d. Surface Drainage
 - Near Community Center – Dennis Martin repaired a broken tile at the rear of the property.
 - 206 W Kleinbeck (Mark Bennett) – Dennis Martin to check and advise.
 - N Latcha St Park – MOTION by Trustee Ellis to approve Dennis Martin’s drainage project estimates (copy attached) of \$4,570 for culverts and \$10,500 for excavation, tile installation, and seeding. Seconded by Trustee Lytel. Vote: Yes (6), No (-0-), Absent (-0-). Motion passed.
 - e. Water System
 - Near-term tower maintenance – at the August 14, 2022 village board meeting, Liquid Engineering was approved to clean, inspect, and prepare a 5-year compliance report for IEPA. When President Grussing returned the signed contract, he was notified they would schedule the work for spring/summer 2023. Because the village’s 5-year compliance date is 2022, Liquid Engineering will be notified that the work must be performed in 2022 or the village will pursue other options (e.g., explore changing to Veolia; see next item).
 - Long-term tower maintenance – Chad Johnson, Veolia water system consultant, presented an overview of the long-term tank asset management program which Veolia provides (copy attached). Their services cover the tank, not any mechanicals or the fill pipe MOTION by Trustee Weiss to proceed with Veolia conducting a no-cost inspection and presenting any recommendations. Seconded by Trustee Aldrich. Vote: Yes (6), No (-0-), Absent (-0-). Motion passed.
 - Backup well arsenic treatment – President Grussing will discuss with Farnsworth Engineering.
 - Water usage – Monthly usage still averages 70,000 gallons. The meter is only 5 years old, and Mitch Yeadon advises meters normally are not defective within that time frame. President Grussing reported on discussions with Farnsworth about an individual who has previously located water leaks in municipalities that had been unable to find any problem. MOTION by Trustee Drinkwater to contact the individual referenced by Farnsworth to see if he could identify our problem. Seconded by Trustee Aldrich. Vote: Yes (6), No (-0-), Absent (-0-). Motion passed.
 - f. Open Burning – as a follow-up to discussions at the August 14, 2022 village board meeting, President Grussing contacted Steven Sprau who removed and processed all landscaping debris from the E North St township lot. The debris was taken from a village residence and placed on the township lot for burning, which village code does not allow.

NEW BUSINESS

- a. Fiscal Year 2021-2022 Audit – Stan Feller, Feller & Kuester CPAs, village auditor, presented audit findings. Final reports are in review and PDF report copies will be distributed when available.
 - Financial books are in good shape; no adjusting journal entries are required; testing of water billing versus pump usage appears satisfactory, although overall usage is too high given the number of customers.

- Water accounting ledger, as commented on in past years, needs improvement. There are no detailed reports available (list of customer payment details with each bank deposit, late fees charged, receivables, cut-offs, non-bills).
 - Water rates are too low. Annual increases should be considered due to inflation. Assess an annual charge for customers with swimming pools.
- b. Community Center
- Disposal of old chemicals. President Grussing reported on plans to dispose of old chemicals, some of which remained from when the school was in operation, on the Bloomington/Normal hazardous materials recycling date in October. However, the date was cancelled due to a fire at the Ohio recycling destination plant, plus the date was for personal not commercial materials.
 - Gym access for walkers. Given the small number of winter walkers, President Grussing will create a front door lock access code for each walker and instruct them to keep the door locked.
 - Gym concession stand refrigerator. President Grussing presented a new refrigerator estimate from Lowe's. MOTION by Trustee Weiss to approve purchasing a new refrigerator from Lowe's for \$700. Seconded by Trustee Ellis. Vote: Yes (6), No (-0-), Absent (-0-). Motion passed.
 - Newman Center building rental. President Grussing received a request to change each rental start date from Thursday noon to Tuesday noon, at no additional cost. The board agreed that the Newman Center should be notified that each additional day would be billed at \$300 per day, in addition to the existing \$900 3-day rental (Friday through Sunday).

BOARD REPORTS

President Grussing

- Trustee Weiss fixed a broken picnic table at the Don Harden Field Pavilion.
- A request was received to install a picnic table at the Community Center playground. Trustee Ellis will contact Blue Ridge High School to see if the industrial arts program will build one or more to include replacing some at Don Harden Field.
- Received a complaint from Chad Thomas' neighbor concerning an accumulation of junk in the Thomas yard. Spoke with Chad, who indicated the condition would be resolved by the end of September.
- 7/4/2022 fireworks donations totaled \$1,302.48 from all sources.
- Another recycling option for village residents is to contact Gibson City and subscribe to an annual use pass.
- Contacted county board contact Jim Soeldner about securing some of McLean County's ARPA funds to use in a new backup well project. He knew nothing and provided a referral name at the country who has not returned calls.

Trustee Drinkwater

- Requested a strawman for proposed changes to the village open burning ordinance.
- President Grussing appointed Trustee Drinkwater to succeed him as Events committee chair.
- Inquired about the use of Venmo as a payment alternative at village events.

Trustee Ellis

- Would like to obtain MFT gravel.
- The N Prairie St cul-de-sac, used by Troy Jamison to store multiple vehicles, must be cleared before winter or there will be no snowplowing at that location.

Trustee Zimmerman

- Suggested that Dennis Martin bring some of the excess dirt from the N Latcha St drainage project to shore up under the air conditioner compressor concrete base on the gym west side.

- Suggested the village investigate ad hoc hiring of a contract building inspector from one of the neighboring communities.

Trustee Weiss

- Phil Lawrence asked about recycling the fencing located between the Community Center southern boundary and the train tracks. The board state the fencing would remain in place and not be recycled.
- The board suggested the outfield fencing at Don Harden Field could be removed and recycled, but only if the removal includes all fencing, posts, and concrete that the posts are set in Trustee Weiss will follow-up with Phil Lawrence.

Trustee Aldrich – stated he was not pleased with the spray patch work performed by Quality Spot Repair. President Grussing commented that in accordance with state law our engineer, Farnsworth Engineering, performs vendor selection based on lowest bid, but he will provide feedback to Farnsworth.

Trustee Lytel – stated there has been a lot of vehicle noise from the area around North and State streets, possibly from the Jerry Crowe, Jr. residence.

ADJOURN

President Grussing adjourned the meeting at 9:01 p.m. until the regular meeting on Sunday, November 13, 2022, at 6:00 p.m.

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
SEPTEMBER 11, 2022

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, September 11, 2022, at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held on August 14, 2022
- Approve expenditures during the period August 15, 2022 through September 11, 2022

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Project Status Report
- Depot – flagpole installation and concrete repair COMPLETE
 - Surplus Property (201 W South St)
 - Demolition status
 - Adopt 2022-05 “An Ordinance Declaring Surplus Real Property at 201 West South Street, Bellflower”
 - Water Payment Box – installation COMPLETE
- b. MFT Program FY22-23
- Streets - COMPLETE
 - Tree Removals – review/approve estimates
- c. Mowing – equipment status
- d. Surface drainage
- Near Community Center
 - 206 W Kleinbeck St
 - N Latcha St Park – review/approve Dennis Martin drainage project estimates
- e. Water System
- Long-term tower maintenance plan
 - Backup Well – arsenic treatment
 - Water usage
- f. Open Burning

NEW BUSINESS

- a. Fiscal Year 2021-2022 audit – Stan Feller
- b. Community Center
- Disposal of old chemicals
 - Gym access for winter walkers
 - Gym concession stand refrigerator – approve purchase
 - Newman Center rental

BOARD REPORTS

ADJOURN – next regular meeting Sunday, October 9, 2022

VILLAGE OF BELLFLOWER PROJECT STATUS REPORT

ACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
CC – exterior maintenance	Grussing	<ul style="list-style-type: none"> A/C compressor pads – repair any sinking into ground (gym west side locker room door) Cafeteria lobby exterior doors – replace Downspouts - splash blocks/gutter extensions needed
CC – interior maintenance	Grussing	<ul style="list-style-type: none"> Basement – replace stairwell exterior slanted roof and install interior door over stairwell Men’s locker room floods Gym Concession Stand – refrigerator moved to DHF; replace
Depot – install chimney cap; replace mesh screens installed near roofline	Grussing	<ul style="list-style-type: none"> 5/3/20 added
Depot – repair deck boards	Grussing	<ul style="list-style-type: none"> Flagpole – replace and repair sidewalk; COMPLETE Deck – 8/8/21 lumber prices high
Don Harden Field	Grussing	<ul style="list-style-type: none"> Concession Stand Upper west wall – replace rotten boards Fencing – 4/11/21 Farmer City Little League needs to inspect/repair dugout fencing; 4/10/22 also backstop and outfield fencing Water – 5/15/22 Enger reviewing repairs for fountain bubbler
Equipment	Ellis	<ul style="list-style-type: none"> Mower pulled by tractor – 9/12/21 Ellis has repair parts Plow Truck – 3/13/22 plow blade needs replacement
Library ① – replace trim around door and windows	Grussing	<ul style="list-style-type: none"> 5/12/19 added
Library ③ – install new back door	Grussing	<ul style="list-style-type: none"> 8/9/20 added
Library ④ upgrade bathroom with high-rise toilet, grab bar and new sink with vanity	Grussing	<ul style="list-style-type: none"> 8/9/20 added 3/13/22 approved Enger Brothers installing new toilet obtained by village
Municipal Code – create a digital version	Youngblood	<ul style="list-style-type: none"> 1/12/20 added; 2/28/20 digitized “base” 1975 book 9/13/20 searched back through 5/1/1999 minutes looking for ordinance updates, unable to find any more; ordinances missing from various years; code book needs complete revision; need a platform to publish so owners and residents can access
Municipal Code – property maintenance violations	Grussing	<ul style="list-style-type: none"> <u>Andjelic (102 N Vine)</u> – 6/17/22 sent notice <u>Bidner (Rt 54)</u> – 2/11/20 sent notice; 3/16/22 emailed Heidi Bell about Trent Butler’s interest in purchasing; 6/12/22 not selling; send notice <u>Brown (205 N Latcha St)</u> – 7/11/21 need construction plans and engineer structural report; 10/10/21 building permit will only be issued after plans approved and McLean County approves septic; Brown wants to install fiber optic but needs village agreement; 5/15/22 completed Farnsworth bracing requests, demo sign removed; 6/17 sent reassess invoice <u>Cash (709 E Kleinbeck St)</u> – 2/11/20 sent notice; 3/25/22 sent request to complete repairs; 3/29/22 will complete by 6/30/22; 6/12/22 no activity <u>Fischer (E Kleinbeck St)</u> – 3/25/22 sent notice; 4/11/22 will complete within 90 days; 6/12/22 no activity
Park – N Latcha St	Grussing	<ul style="list-style-type: none"> 10/10/21 research transforming the parcel into a village park; 1/9/22 Frank Tharp and Darwin Richmond will continue haying until further notice; 2/13/22 exploring grant and planning opportunities; 6/12/22 reviewing Dennis Martin tile/waterway estimate;
Personnel – review/revise all job descriptions	Youngblood	<ul style="list-style-type: none"> 7/12/20 added; board to review/revise all for FY21-22; add new description for water hydrant flushing/locates/notices/turn on-off and street drain cleaning
Streets – install signs and poles	Zimmerman	<ul style="list-style-type: none"> 9/8/19 added; 6/12/22 signs on hand, various sizes, research needs and requirements
Streets – ROW tree removal	Grussing	<ul style="list-style-type: none"> 5/15/22 some included in FY22-23 MFT program

VILLAGE OF BELLFLOWER PROJECT STATUS REPORT

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
Surplus Property – former Cler	Grussing	<ul style="list-style-type: none"> Demo complete; 8/14/22 approved starting process to declare as surplus property and sell
Water – fire hydrants	Grussing	<ul style="list-style-type: none"> 3/13/22 need repainting based on flow rate at each hydrant; 4/10/22 iron/steel extension service lines must be rust/leak checked and replaced
Water – replace payment box	Grussing	<ul style="list-style-type: none"> COMPLETE
Water – tower pump house needs storage and security	Grussing	<ul style="list-style-type: none"> 1/12/20 added 9/12/21 Pagel was to estimate and include bollards to protect gas line and generator; 1/9/22 no Pagel response, need other vendor
Water – Wickboldt business	Zimmerman	<ul style="list-style-type: none"> 7/12/20 added; business garden watering causes high usage 5/15/22 separate line for business, with meter and backflow preventer, must be installed by Enger at customer expense.
Wind Farm Income	Grussing	<ul style="list-style-type: none"> 2/27/22 first meeting to discuss possible usage

INACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF INACTIVE PROJECTS
CC – cafeteria kitchen walls and storeroom, lobby, and bathrooms need repainting		<ul style="list-style-type: none"> 9/8/19 added 11/10/19 Jeff Freden estimates presented; defer until lobby mold is remediated; 10/18/20 mold work complete, need new estimate
CC – gym ceiling paint flaking off		<ul style="list-style-type: none"> 11/8/20 added
Library ② – replace posts/handrails		<ul style="list-style-type: none"> 8/9/20 added 8/8/21 Pagel recommended waiting until material prices decrease
Municipal Code – adopt International Property Maintenance Code	Youngblood	<ul style="list-style-type: none"> 4/5/20 added 7/12/20 table until 2021 update is released, then purchase and attorney will prepare ordinance to incorporate the IPMC into our municipal code
Municipal Code – vehicle violations	Grussing	<ul style="list-style-type: none"> 5/12/19 added 12/12/21 letter needed for Brian Thomas; 1/9/22 Troy Jamison unregistered vehicles on street
Park – Shorty Lykins		<ul style="list-style-type: none"> 7/14/19 added; new tree(s) needed; 8/10/20 received donation from Historical Society
Village Garage		<ul style="list-style-type: none"> 1/10/21 building needs to be replaced; include restrooms, heat, and water (NOTE: may have environmental hazard with a buried fuel tank)
Water – replace secondary well		<ul style="list-style-type: none"> 12/12/21 incorporate in future planning

**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**

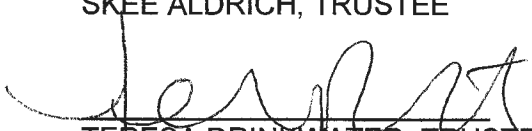
**FINANCIAL REPORT ACKNOWLEDGMENT
FOR
SEPTEMBER 11, 2022**

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations as of 8/31/2022
- Illinois Funds Account Reconciliations as of 8/31/2022
- Invoices paid 8/2022
- Invoices paid 9/1-11/2022 GF and WF
- Invoices paid 9/1-11/2022 MFT
- QuickBooks Account Register (Heartland Bank and IL Funds) as of 8/31/2022
- QuickBooks Expenditures 8/15/2022 – 9/11/2022
- QuickBooks Fund Reports as of 9/11/2022

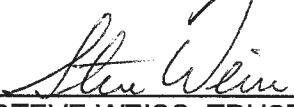

ALLEN GRUSSING, PRESIDENT


SKEE ALDRICH, TRUSTEE


TERESA DRINKWATER, TRUSTEE


ANDREW ELLIS, TRUSTEE


BART LYTEL, TRUSTEE


STEVE WEISS, TRUSTEE


SHANE ZIMMERMAN, TRUSTEE

**VILLAGE OF BELLFLOWER
MCLEAN COUNTY, ILLINOIS**

ORDINANCE NUMBER 2022-05

**AN ORDINANCE DECLARING SURPLUS REAL PROPERTY AT
201 WEST SOUTH STREET, BELLFLOWER**

Allen Grussing, Village President

Village Trustees

Skee Aldrich
Teresa Drinkwater
Andrew Ellis
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert Youngblood, Village Clerk

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on September 11, 2022

Ancel, Glink, P.C. – 202 North Prospect, Suite 203 – Bloomington, IL 61704

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ORDINANCE NO. 2022-05

AN ORDINANCE DECLARING SURPLUS REAL PROPERTY AT
201 WEST SOUTH STREET, BELLFLOWER

WHEREAS, the Village of Bellflower has authority, pursuant to the Illinois Municipal Code, to sell surplus real estate upon approval of three-fourths (3/4) of the corporate authorities then holding office; and

WHEREAS, the corporate authorities of the Village of Bellflower desire to declare the property described in Exhibit A, attached hereto and incorporated herein, surplus property; and

WHEREAS, it is in the best interests of the health, safety and welfare of the citizens of Bellflower to declare as surplus the property described in **Exhibit A**.

NOW, THEREFORE, be it ordained by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois, as follows:

Section 1. That the property described in **Exhibit A**, attached hereto and incorporated herein by reference, be and the same is hereby declared surplus property.

Section 2. That the Village Clerk is hereby authorized and directed to publish notice of the sale of the property for three consecutive weeks in a newspaper published in McLean County, Illinois all as required by law.

Section 3. Bids submitted by interested persons will be opened at the regular meeting of the corporate authorities, at least 30 days following the first publication of notice.

Section 4. That this Ordinance is approved by a three-fourths (3/4) vote of the corporate authorities of the Village of Bellflower.

Section 5. Repealer. All ordinances or parts of ordinances in conflict herein are, to the extent of such conflict, hereby repealed, provided however, that nothing herein contained shall affect any rights, actions, or causes of action which have accrued to the Village of Bellflower, prior to the effective date of this Ordinance.

Section 6. Publication. The Village Clerk is hereby authorized and directed to publish this Ordinance in pamphlet form as provided by law.

Section 7. Severability. In the event any part of this Ordinance shall be determined to be invalid by a Court of competent jurisdiction, all valid parts that are severable from the invalid parts shall remain in full force and effect.

Section 8. Effective Date. This Ordinance shall be in full force and effect ten (10)

days following its publication in pamphlet form as provided by law.

ADOPTED this 11th day of September 2022 by a roll call vote as follows:

	YES	NO	PRESENT	ABSENT
Aldrich	X			
Drinkwater	X			
Ellis	X			
Lytel	X			
Weiss	X			
Zimmerman	X			
Grussing*** (to the extent the President's vote may be necessary)				
TOTAL	6			

APPROVED this 11th day of September 2022.

Allen D. Grussing

Allen D. Grussing, President
Village of Bellflower

ATTEST:

Herbert L. Youngblood
Herbert L. Youngblood, Village Clerk



EXHIBIT A

LEGAL DESCRIPTION

Legal Description:

**The West 150 feet of the East 428 feet of the South 150 feet of Lot 3
in Block 6 in Vasey's Addition to Bellflower, McLean County, Illinois.**

Parcel Number: 32-28-132-006

Common Address: 201 W. South Street, Bellflower, Illinois

CERTIFICATE OF PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed and qualified Village Clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on September 11, 2022, the corporate authorities of the Village of Bellflower adopted and approved Ordinance No. 2022-05, entitled:

**AN ORDINANCE DECLARING SURPLUS REAL PROPERTY AT
201 WEST SOUTH STREET, BELLFLOWER**

which provided by its terms that it should be published in accordance with law.

The pamphlet form of Ordinance No. 2022-05 was published on September 11, 2022. Beginning on September 12, 2022, and continuing for at least ten days thereafter, a "Notice of Ordinance Publication" was posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

Dated at Bellflower, Illinois, this 22nd day of September 2022.

Herbert L. Youngblood
Herbert L. Youngblood, Village Clerk

NOTICE OF ORDINANCE PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed and qualified Village Clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on September 11, 2022, the corporate authorities of the Village of Bellflower adopted and approved Ordinance No. 2022-05, entitled:

AN ORDINANCE DECLARING SURPLUS REAL PROPERTY AT 201 WEST SOUTH STREET, BELLFLOWER

which is now available for public inspection, upon request, at the village office. Please contact the Village Clerk at 309-722-5004 to schedule an appointment to review the ordinance.

This notice shall be posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located, beginning on September 12, 2022 and continuing for at least ten days thereafter.

/s/ Herbert L. Youngblood, Village Clerk

Village Tree Removal

Steven Sprau / Cody Shelton

Glad's Tree Service

9 trees

	11,525	13,000
Vine Street (Raymers - 3 trees)	3,650	(5 days @ \$2,600/day)
Kleinbeck Street (Between Skee and Andrew)	1,575	
Melvin (Rapp)	800	
Center and Prairie Streets (Bateman)	1,000	
Center Street (Arlen)	950	
Vine and Center Streets (Deerman)	1,450	
Alley between Vine and State Streets (Deerman)	2,100	

Other Tree Work

Stump removal - Cler Property (Steven has already taken the tree down)	400	
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Other Considerations for the Future

Dead limb/branch in tree by Allison Kelley's house
4 trees on east side of Mrs. Anderson's house

Quote

STATEMENT

Dennis Martin Excavating
 1500 N. 4200 East Rd.
 Fisher, IL 61843
 217-897-1293
 217-202-0955

Village of Bellflower

DATE	HOURS	DESCRIPTION OF JOB	AMOUNT
3/2022		Drainage Project Excavate ditch from Saybrook Rd (State St) + 0 culvert under Latcha St. Then cut new surface drain to North St. Proceed surface drain to farm field to North. New tile + stand pipe west of phone building. Seed + seeding all areas disturbed.	\$10,500. ⁰⁰
		TOTAL	
		FINANCE CHARGE is computed by a "Periodic Rate" of 1.2% PER MONTH which is an ANNUAL PERCENTAGE RATE of 18% applied to previous balance after deducting payments appearing on this Statement.	BALANCE DUE

Quote

STATEMENT

Dennis Martin Excavating
 1500 N. 4200 East Rd.
 Fisher, IL 61843
 217-897-1293
 217-202-0955

Village of Bellflower

Drainage Project

DATE	HOURS	DESCRIPTION OF JOB	AMOUNT
3/2022		24" x 30' galvanized steel culvert for alley + old welding shop entrance 14 tons CA 6 road pac	\$2660. ⁰⁰
		24" x 24' galvanized steel culvert for North St. 8 tons CA 6 road pac	\$1910. ⁰⁰
		TOTAL	\$4570. ⁰⁰
		FINANCE CHARGE is computed by a "Periodic Rate" of 1.2% PER MONTH which is an ANNUAL PERCENTAGE RATE of 18% applied to previous balance after deducting payments appearing on this Statement.	BALANCE DUE

Delivering Peace of Mind.

Our Tank Asset Maintenance Program is a **long-term** agreement that provides significant value **advantages over traditional** tank maintenance methods.

- ❖ **TRANSFERS maintenance risk to Veolia.** Everything is covered that is considered tank appurtenance.
- ❖ **PROVIDES predictable budget by spreading renovation costs** over a number of years eliminating unplanned expenditures.
- ❖ **EXTENDS the life of your tank assets.** Potentially indefinitely.
- ❖ **KEEPS your water tank compliant** with applicable safety and sanitary regulations.

Veolia is the largest professional tank service firm in the United States. We created the full-service maintenance program over 35 years ago and provide tank owners with comprehensive sustainable solutions to manage storage tank assets. There are currently over 6000 assets under our maintenance programs.

Determining Need.

We provide a no obligation inspection to comprise a management program tailored specifically for your tank. There are no fees associated with our inspection since our team of in-house professional engineers and inspectors review your tank as part of our commitment to offer you a full-service maintenance program. A review of the inspection report and costs associated with your tank repairs will be provided to consider the best options for your asset. Veolia provides several options that will fit your project and budgetary needs. We can provide both short and long-term contract options to help with your asset management program.

Value of Veolia's Full-Service Maintenance Program.

- ❖ Covers all aspects of tank maintenance, including engineering services and renovation.
- ❖ Annual visual inspections and detailed reports provided.
- ❖ 100% warranty options on coatings during the lifetime of the contract.
- ❖ Initial and all future renovations covered.
- ❖ Emergency services covered.
- ❖ Simplicity: one annual fee providing all the benefits and resources to enable future renovations.
- ❖ Protection: an asset management maintenance program protects your tank for decades.

Maintenance Program Inspection and Washout Schedules.

Customers receive annual visual and washout schedules with a detailed report of the inspection findings together with the appropriate photographs will be provided to the tank owner. The report documents the tank's condition to satisfy your EPA reporting requirements.

Visual Inspections.

- ❖ Determines compliance with all safety and sanitary regulations.
- ❖ Verification of tanks structural integrity.
- ❖ Confirms functionality of all security measures to protect the tank.
- ❖ Looking for needed repairs and touch ups.

Washout Inspections.

- ❖ Provided every three to four years while under contract.
- ❖ Removes all sediment and sludge that it has collected in the tank.
- ❖ Includes needed repairs and touch ups.
- ❖ Document supplemental repairs and corrective actions that will be scheduled for completion ASAP.

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MINUTES
OCTOBER 9, 2022

CALL TO ORDER

President Allen Grussing called the meeting to order at 6:07 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on October 7, 2022, at 4:00 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, and Andrew Ellis

Absent: Trustees Bart Lytel, Steve Weiss, and Shane Zimmerman

Four of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – Dan Hensley, Luke Hensley

Voting note: after the meeting, Village attorney Steven Mahrt was asked to confirm voting requirements.

- All actions, excluding ordinances, require a majority ‘yes’ vote by the trustees (at least 4 trustees vote ‘yes’), except the President may also vote when (1) there is a tie vote by the trustees (three trustees vote ‘yes’ and three trustees vote ‘no’) or (2) exactly three trustees vote ‘yes’ and there is no tie vote.
- Most ordinances require a majority ‘yes’ vote by all board members, including the President (at least 4 ‘yes’ votes).
- Certain ordinances require a supermajority ‘yes’ vote by all board members, including the President. Examples include but are not limited to annexation agreements $\frac{2}{3}$ vote (5 ‘yes’), sale of real property $\frac{3}{4}$ vote (6 ‘yes’), street vacations $\frac{3}{4}$ vote, veto override $\frac{2}{3}$ vote, and waiving bids $\frac{2}{3}$ vote.

PUBLIC COMMENT

Dan Hensley and Luke Hensley discussed ongoing property maintenance issues at John Short’s residence on W South St which abuts the Hensley property on S State St. The back yard is filled with an old boat, an old hot tub standing on end, and a camper covered with a tarp, all of which are surrounded by a woven brush fence made from dead tree limbs with decaying foliage. President Grussing will take pictures and send a letter to Mr. Short and the property owner.

CONSENT AGENDA

- Approve minutes of the regular meeting held on September 11, 2022
- Approve expenditures during the period September 12, 2022 through October 9, 2022

MOTION by Trustee Aldrich to approve the foregoing consent agenda items. Seconded by Trustee Ellis.

Vote: 4 yes, including President Grussing; -0- no. Motion passed.

POLICE ACTIVITIES

- Trustee Aldrich contacted Chief Dingler about the lack of early morning ‘rush hour’ traffic monitoring along N State St. High speeds in this area are a recurring problem. Chief Dingler stated he has one open officer position which limits patrol activity.
- President Grussing reported on ongoing property boundary issues between Pamela Brosh and Marion Shelton. Mrs. Brosh obtained a survey which confirmed the boundary that she represented. She also 1) trimmed off all lower limbs and foliage on her trees, located in the village right-of-way along W

Center St, which had been obscuring sightlines at the intersection of S Prairie and W Center streets; and 2) took down brush and foliage in the right-of-way along S Prairie St by her mailbox, which also obscured visibility from Mr. Shelton's driveway.

- President Grussing reported on an incident in the early morning hours of September 26, 2022 when a group of high school boys illegally entered the Community Center through the west side exterior boy's locker room door. LeRoy police responded to a 9-1-1 call by Mark Gordon, neighbor on the west side of the Community Center facing the gym. The kids were released to their parents with no charges filed. MOTION by Trustee Drinkwater to send the kids' parents a letter confirming village awareness of the incident, and possible repercussions for future incidents. Seconded by Trustee Ellis. Vote: 4 yes, including President Grussing; -0- no. Motion passed.

UNFINISHED BUSINESS

- a. Project Status Report
 - Community Center
 1. Gym Concession Stand – new refrigerator purchased; COMPLETE.
 2. Playground picnic table – no report
 - Don Harden Field
 1. Outfield fencing – Lions Club will not recycle the fencing and the concrete supports
 2. Old picnic tables – no report
 - Municipal Code – property maintenance violators have taken no further action; follow-up letters will be issued
 - Surplus Property (201 W South St; formerly Cler) – sale bids will be received for disposition at the November 13, 2022 meeting
- b. MFT Program FY22-23
 - Tree removals – nearly complete, including stump grinding
 - Gravel – President Grussing left word for Harold Mitchell, no response. Still plan to check with Invenergy about the rock they used in the wind farm construction.
- c. Surface Drainage
 - 206 W Kleinbeck (Mark Bennett) – Dennis Martin to check and advise.
 - N Latcha St Park – Dennis Martin has ordered culverts.
- d. Water System
 - Near-term tower maintenance – Veolia has completed a review of the tower exterior. Interior cleaning will occur on October 17, 2022 followed by a boil order until two separate water tests are approved. Mitch Yeadon wants to turn off the water supply during the maintenance. However, board consensus opposed turning off the water. President Grussing will communicate the board's decision to Mr. Yeadon.
 - Backup well – President Grussing reported that the board must decide a location before any future action can be discussed. McLean County has not provided any response about potential funding assistance.
 - Water usage – Mitch Yeadon reports monthly usage has decreased to a more normal level since a major water line leak on E Kleinbeck St was repaired.
- e. Open Burning – President Grussing presented a strawman of proposed changes to sections of the village code related to open burning (copy attached). The board supported the changes and requested an ordinance revision be presented at the November 13, 2022 meeting.

NEW BUSINESS

- a. MOTION by Trustee Ellis to adopt Ordinance 2022-06 "Tax Levy Ordinance for Fiscal Year 2022-2023" (copy attached). Seconded by Trustee Drinkwater. Roll call vote: Yes-Trustees Aldrich, Drinkwater, Ellis, and President Grussing; No-None; Absent (3). Vote summary: Yes (4), No (-0-), Absent (3). Motion passed.

- b. Insurance Claims
- Storm damage on September 18-19 – President Grussing met separately with Popejoy and the IML Risk Management Association (IML RMA) adjuster to review storm damage. Awaiting adjuster report
 - Ford Ranger collision on September 23 – Trustee Ellis was involved in a crash in Mahomet while driving the truck back from service repairs. The other party was at fault. The truck was totaled, and IML RMA will pay \$1,500 as actual cash value.
- c. Sidewalk at Raymers – one of the trees removed from the village right-of-way was growing beneath a portion of sidewalk. Cody Shelton will attempt to lift that sidewalk portion up, grind the stump, and then replace the sidewalk portion. Should the sidewalk portion break, Dave Raymer has agreed to split the cost to replace that portion.
- d. Heartland Bank Credit Card – President Grussing reported that more and more online vendors used by the village require payment by credit card, and they will not accept checks. Because the village has not had a credit card, purchases have been made on individual credit cards and reimbursement requests submitted. Heartland Bank offers a business credit card that would be assigned to individuals within the village. A monthly statement would itemize expenses by individual. Board consensus was to present a resolution at the November 13 meeting.

BOARD REPORTS

President Grussing

- Need to let the feed mill know they cannot block the alley.
- Need to select another tree to remove other than the one bordering the alley directly behind the Catholic church. Too close to the power line, and Steven Sprau cannot remove. Will contact Ameren to see if they will remove the tree.
- Depot gutter (picture copy attached) needs replacement along with fascia board.
- Brandon Chandler selling the triangle lot on Rt 54/East Center St he purchased, and which the village rezoned.

Trustee Drinkwater

- President Grussing appointed Trustee Drinkwater as Events committee chair.
- Thanksgiving Feast planning is underway.
- Hope to have a ‘Breakfast with Santa’ event on December 3 or 17. Possibly a Blue Ridge fundraiser, with the school providing funding and collecting the proceeds. If Blue Ridge is not interested, possibly the village could fund without any donations. The state allows a municipality to have two fundraising events per year without charging sales tax, and the village has chosen July 4th and the Thanksgiving Feast as our two events.

ADJOURN

President Grussing adjourned the meeting at 8:15 p.m. until the regular meeting on Sunday, November 13, 2022, at 6:00 p.m.

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
OCTOBER 9, 2022

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, October 9, 2022, at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held on September 11, 2022
- Approve expenditures during the period September 12, 2022 through October 9, 2022

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Project Status Report
 - Community Center
 - 1) Gym Concession Stand-new refrigerator COMPLETE
 - 2) Playground picnic table – Blue Ridge High School willing to build?
 - Don Harden Field
 - 1) Outfield fencing – is Lions Club willing to recycle fencing and remove concrete?
 - 2) Old picnic tables – Blue Ridge High School willing to build?
 - Municipal Code – property maintenance violation status
 - 1) Andjelich (102 N Vine)
 - 2) Cash (709 E Kleinbeck)
 - 3) Fischer (E Kleinbeck)
 - Surplus Property (201 W South St) – review status
- b. MFT Program FY22-23
 - Tree Removals – review status
 - Gravel – review status
- c. Surface drainage
 - 206 W Kleinbeck St
 - N Latcha St Park – review status
- d. Water System
 - Tower maintenance plans (near-term and long-term)
 - Backup well
 - Water usage
- e. Open Burning – review strawman changes to village code §12.11

NEW BUSINESS

- a. Adopt Ordinance 2022-06 “Tax Levy Ordinance for Fiscal Year 2022-2023”
- b. Insurance claims
- c. Sidewalk at Raymers
- d. Heartland Bank Credit Card

BOARD REPORTS

ADJOURN – next regular meeting Sunday, November 13, 2022

VILLAGE OF BELLFLOWER
PROJECT STATUS REPORT

ACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
CC – exterior	Grussing	<ul style="list-style-type: none"> A/C compressor pads – repair any sinking into ground (gym west side locker room door) Cafeteria lobby exterior doors – replace Downspouts - splash blocks/gutter extensions needed Playground picnic table – possibly Blue Ridge High School build
CC – interior	Grussing	<ul style="list-style-type: none"> Basement – replace stairwell exterior “lean-to” slanted roof and install interior door over stairwell Gym Concession Stand – replace refrigerator; COMPLETE Men’s locker room floods
Depot	Grussing	<ul style="list-style-type: none"> Add chimney cap/replace mesh screens near roofline – 5/3/20 Repair deck boards – 8/8/21 lumber prices too high
Don Harden Field	Grussing	<ul style="list-style-type: none"> Concession Stand Upper west wall – replace rotten boards Fencing – 4/11/21 Farmer City Little League needs to inspect/repair dugout fencing; 4/10/22 also backstop and outfield fencing; 9/11/22 Lions Club asked about recycling outfield fencing Picnic tables, worn – possibly Blue Ridge High School build Water – 5/15/22 Enger reviewing repairs for fountain bubbler
Equipment	Ellis	<ul style="list-style-type: none"> Mower pulled by tractor – 9/12/21 Ellis has repair parts Plow Truck – 3/13/22 plow blade needs replacement
Library	Grussing	<ul style="list-style-type: none"> Replace trim around door/windows – 5/12/19 Install new back door – 8/9/20 Replace front posts/handrails – 8/9/20; 8/8/21 lumber prices too high Install bathroom high-rise toilet, grab bar, new sink/vanity – 8/9/20; 3/1/22 approved Enger Brother toilet install labor, village buy toilet
Municipal Code – digital version	Youngblood	<ul style="list-style-type: none"> 2/28/20 created PDF of 1975 “base” book; 9/13/20 applied updates back through 5/1/1999 minutes Ordinances missing from various years; code book needs complete revision; need a platform to publish so owners and residents can access
Municipal Code – property maintenance violations	Grussing	<ul style="list-style-type: none"> <u>Andjelic (102 N Vine)</u> – 6/17/22 sent notice <u>Bidner (Rt 54)</u> – 2/11/20 sent notice; 3/16/22 emailed Heidi Bell about Trent Butler’s interest in purchasing; 6/12/22 not selling; send notice <u>Brown (205 N Latcha St)</u> – 7/11/21 need construction plans and engineer structural report; 10/10/21 building permit will only be issued after plans approved and McLean County approves septic; Brown wants to install fiber optic but needs village agreement; 5/15/22 completed Farnsworth bracing requests, demo sign removed; 6/17 sent reassess invoice <u>Cash (709 E Kleinbeck St)</u> – 2/11/20 sent notice; 3/25/22 sent request to complete repairs; 3/29/22 will complete by 6/30/22; 6/12/22 no activity <u>Fischer (E Kleinbeck St)</u> – 3/25/22 sent notice; 4/11/22 will complete within 90 days; 6/12/22 no activity
Open Burning – municipal code	Grussing	<ul style="list-style-type: none"> 9/11/2022 revise §12.11
Park – N Latcha St	Grussing	<ul style="list-style-type: none"> 10/10/21 research transforming the parcel into a village park; 1/9/22 Frank Tharp and Darwin Richmond will continue haying until further notice; 2/13/22 exploring grant and planning opportunities; 9/11/22 approved Dennis Martin drainage project
Personnel – review/revise all job descriptions	Youngblood	<ul style="list-style-type: none"> 7/12/20 added; board to review/revise all for FY21-22; add new description for water hydrant flushing/locates/notices/turn on-off and street drain cleaning
Streets – install signs and poles	Zimmerman	<ul style="list-style-type: none"> 9/8/19 added; 6/12/22 signs on hand, various sizes, research needs and requirements
Streets – ROW tree removal (MFT)	Grussing	<ul style="list-style-type: none"> 9/11/22 approved Steven Sprau/Cody Shelton estimates

VILLAGE OF BELLFLOWER
PROJECT STATUS REPORT

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
Surplus Property – former Cler	Grussing	<ul style="list-style-type: none"> 9/11/22 property declared surplus; review sale proposals 11/13/22
Water – municipal code	Grussing	<ul style="list-style-type: none"> 8/14/22 chapter 6 needs complete revision to bring up-to-date
Water – fire hydrants	Grussing	<ul style="list-style-type: none"> 3/13/22 need repainting based on flow rate at each hydrant; 4/10/22 iron/steel extension service lines must be rust/leak checked and replaced
Water – secondary well	Grussing	<ul style="list-style-type: none"> 12/12/21 incorporate replacement in future planning; 9/11/22 contacted McLean County about possible funding, no response; 9/11/22 discuss arsenic abatement in current well with Farnsworth
Water – tower maintenance	Grussing	<ul style="list-style-type: none"> 8/14/22 Liquid Engineering approved to conduct 5-year compliance inspection/reporting, but scheduled for 2023; may change vendor; 9/11/22 Veolia presented long-term maintenance program
Water – tower pump house storage and security	Grussing	<ul style="list-style-type: none"> 1/12/20 added 9/12/21 Pagel was to estimate and include bollards to protect gas line and generator; 1/9/22 no Pagel response, need other vendor
Water – Wickboldt business	Zimmerman	<ul style="list-style-type: none"> 7/12/20 added; business garden watering causes high usage 5/15/22 separate line for business, with meter and backflow preventer, must be installed by Enger at customer expense.
Wind Farm Income	Grussing	<ul style="list-style-type: none"> 2/27/22 first meeting to discuss possible usage

INACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF INACTIVE PROJECTS
CC – repaint cafeteria kitchen walls and storeroom, lobby, and bathrooms		<ul style="list-style-type: none"> Estimate needed
CC – gym ceiling paint flaking off		<ul style="list-style-type: none"> 11/8/20 added
Municipal Code – adopt International Property Maintenance Code	Youngblood	<ul style="list-style-type: none"> 4/5/20 added 7/12/20 table until 2021 update is released, then purchase and attorney will prepare ordinance to incorporate the IPMC into our municipal code
Municipal Code – vehicle violations	Grussing	<ul style="list-style-type: none"> 5/12/19 added 12/12/21 letter needed for Brian Thomas; 1/9/22 Troy Jamison unregistered vehicles on street
Park – Shorty Lykins		<ul style="list-style-type: none"> 7/14/19 added; new tree(s) needed; 8/10/20 received donation from Historical Society
Village Garage		<ul style="list-style-type: none"> 1/10/21 building needs to be replaced; include restrooms, heat, and water (NOTE: may have environmental hazard with a buried fuel tank)

**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**FINANCIAL REPORT ACKNOWLEDGMENT
FOR
OCTOBER 9, 2022**

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations as of 9/30/2022
- Illinois Funds Account Reconciliations as of 9/30/2022
- Invoices paid 9/2022
- Invoices paid 10/1-9/2022 GF and WF
- Invoices paid 10/1-9/2022 MFT
- QuickBooks Account Register (Heartland Bank and IL Funds) as of 9/30/2022
- QuickBooks Expenditures 9/12/2022 – 10/9/2022
- QuickBooks Fund Reports as of 10/9/2022


ALLEN GRUSSING, PRESIDENT


SKEE ALDRICH, TRUSTEE


TERESA DRINKWATER, TRUSTEE


ANDREW ELLIS, TRUSTEE

BART LYTEL, TRUSTEE

STEVE WEISS, TRUSTEE

SHANE ZIMMERMAN, TRUSTEE

VILLAGE OF BELLFLOWER
MUNICIPAL CODE REVISIONS RELATED TO BURNING

CURRENT	PROPOSED
CHAPTER 5 – STREETS, ALLEYS, AND SIDEWALKS 5.16 BURNING LEAVES AND RUBBISH No person shall burn any leaves, paper, rubbish or other substances upon any street, sidewalk, or alley.	Leave as is EXCEPT add a note to see Chapter 12.11 for information on open burning.

VILLAGE OF BELLFLOWER
MUNICIPAL CODE REVISIONS RELATED TO BURNING

CHAPTER 12 – NUISANCES

12.11 OPEN BURNING

- A. No person shall cause or allow open burning of any combustible material, conduct any salvage operation by open burning, or cause or allow the open burning of any combustible material in any chamber not specifically designed for the purpose and approved by the Illinois Environmental Protection Agency pursuant to regulations adopted by the Illinois Air Pollution Control Board, excepting it shall be lawful for any person to set fire to, ignite or burn any combustible material in any outdoor fireplace, grill or barbecue pit if:
1. Such fire is used solely for the purpose of cooking; and
 2. Such fire is kept under competent and continuous supervision; and
 3. All inflammable and combustible material is removed enough distance from the fireplace, grill, or barbecue pit so as not to constitute a fire hazard; and
 4. All such burning is enough distance from other residents, and properties, to not be a nuisance, constitute a fire hazard or impair the breathing of free air to adjacent persons or property owners; and
 5. All fires or coals in said fireplace, grill or barbecue pit are thoroughly extinguished after the use thereof has been completed.
- B. Definition. "Open burning" is the combustion of any matter in the open or in an open dump.
- C. This section shall embrace, but not conflict with, the provisions of the Illinois Environmental Protection Act, Title II – Air Pollution (415 ILCS 5/9(c)).

CHAPTER 12 – NUISANCES

12.11 OPEN BURNING

- A. No person shall cause or allow open burning of any combustible material or refuse, conduct any salvage operation by open burning, or cause or allow the burning of any refuse or combustible material in any chamber not specifically designed for the purpose and approved by the Illinois environmental protection agency pursuant to regulations adopted by the Illinois air pollution control board; except that it shall be lawful for any person to burn landscape waste upon the premises where it is produced, when such burning shall take place between sunup and sundown, and when such burning is conducted in a manner and under such conditions as will create the least visibility hazards on adjacent roadways, walkways and railroad tracks, and will create the least amount of pollutants reasonably possible at such time. Further, it shall also be lawful for any person to set fire to, ignite, or burn any combustible material in any outdoor fireplace, grill, or barbecue pit if:
1. Such fire is used solely for the purpose of cooking; and
 2. Such fire is kept under competent and continuous supervision; and
 3. All flammable and combustible material is removed a distance of at least 30 feet from the fireplace, grill, or barbecue pit so as not to constitute a fire hazard; and
 4. All such burning is a distance of at least 30 feet from other residences and properties so as to not be a nuisance, constitute a fire hazard or impair the breathing of free air to adjacent persons or property owners; and
 5. All fires or coals in said fireplace, grill or barbecue pit are thoroughly extinguished after the use thereof has been completed.
- B. Definitions.
1. Open Burning. The combustion of any matter in the open or in an open dump.
 2. Landscape Waste. All accumulations of grass or shrubbery cuttings, leaves, tree limbs and other materials accumulated as the result of the care of lawns, shrubbery, vines, and trees.
 3. Brush. Trimmings from shrubs, trees, or other woody plants not less than two feet nor more than six feet in length and not more than two inches in diameter.

VILLAGE OF BELLFLOWER
MUNICIPAL CODE REVISIONS RELATED TO BURNING

	<p>C. Burning of Landscape Waste. The burning of landscape waste in the open air, under proper regulations shall be permitted so long as the same is not in conflict with the provisions of the acts of the state and its subsidiary agencies relative to the burning of landscape wastes in open air.</p> <p>D. This section shall embrace, but not conflict with, the provisions of the Illinois Environmental Protection Act, Title II – Air Pollution (415 ILCS 5/9(c)).</p>
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VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ORDINANCE NUMBER 2022-06

TAX LEVY ORDINANCE FOR FISCAL YEAR 2022-2023

Allen Grussing, Village President

Village Trustees
Skee Aldrich
Teresa Drinkwater
Andrew Ellis
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert Youngblood, Village Clerk

FILED
McLEAN COUNTY, ILLINOIS

OCT 25 2022

Kathy Michael
COUNTY CLERK

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on October 9, 2022

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2022-06
TAX LEVY ORDINANCE FOR FISCAL YEAR 2022-2023**

An ordinance levying taxes for all corporate purposes of the Village of Bellflower, McLean County, Illinois, for the fiscal year beginning May 1, 2022 and ending April 30, 2023.

WHEREAS, the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois, have heretofore regularly and legally passed Ordinance No. 2022-04 entitled "Appropriation Ordinance for 2022-2023," the annual appropriation ordinance for said Village for the fiscal year ending April 30, 2023, and which annual appropriation ordinance was legally and duly published as provided by law more than ten (10) days prior hereto, and which appropriation ordinance is by reference made a part of this ordinance,

BE IT ORDAINED by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois:

SECTION 1: That the amounts hereinafter set forth, so much thereof as may be authorized by law, and the same are hereby levied for the following specific purposes of the Village of Bellflower, McLean County, Illinois, for the fiscal year beginning May 1, 2022 and ending April 30, 2023.

SECTION 2: That the amount levied for each object or purpose is as shown beginning on the following page:

	2022-2023 APPROPRIATION	TO BE PAID BY SOURCES OTHER THAN TAXATION	TO BE PAID BY TAXATION
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GENERAL FUND

<i>Personnel Services</i>			
Wages-Officials	12,290.00	12,290.00	0.00
Wages-Hourly Employees	5,250.00	5,250.00	0.00
Wages-Salaried Employees	890.00	890.00	0.00
Payroll Fees	140.00	140.00	0.00
Payroll Taxes-Employer Medicare	280.00	0.00	280.00 ⑤
Payroll Taxes-Employer Social Security	1,214.00	0.00	1,214.00 ⑥
Payroll Taxes-State Unemployment	76.00	0.00	76.00 ⑧
<i>Total Personnel Services</i>	20,140.00	18,570.00	1,570.00
<i>Operations and Maintenance</i>			
Accounting and Audit Services	7,350.00	1,350.00	6,000.00 ③
Bank Service Charges	30.00	30.00	0.00
Donations Sent	210.00	210.00	0.00
Dues and Memberships	210.00	210.00	0.00
Equipment Rental	210.00	210.00	0.00
Events	17,510.00	17,510.00	0.00
Fireworks-July 4 th	3,990.00	3,990.00	0.00
Insurance	13,130.00	0.00	13,130.00 ②
Legal Fees	10,500.00	7,500.00	3,000.00 ①
Library Operations	2,630.00	2,630.00	0.00
Miscellaneous	210.00	210.00	0.00
Non-Employee Labor	1,050.00	1,050.00	0.00
Office Expense	3,360.00	3,360.00	0.00
Public Safety	27,200.00	24,584.00	2,616.00 ④
Repairs and Maintenance-Buildings	40,850.00	37,850.00	3,000.00 ①
Repairs and Maintenance-Equipment	6,090.00	4,090.00	2,000.00 ①
Repairs and Maintenance-Grounds	18,480.00	16,480.00	2,000.00 ①
Repairs and Maintenance-Streets (no MFT)	2,100.00	588.00	1,512.00 ①
Recycling	1,580.00	1,580.00	0.00
Taxes-Drainage District	90.00	90.00	0.00
Technology	3,650.00	3,650.00	0.00
Trash Disposal	580.00	580.00	0.00
Utilities-Electricity	12,230.00	10,486.00	1,744.00 ⑦
Utilities-Natural Gas	8,190.00	8,190.00	0.00
Utilities-Telephone	1,280.00	1,280.00	0.00
<i>Total Operations and Maintenance</i>	182,710.00	147,708.00	35,002.00
TOTAL GENERAL FUND	202,850.00	166,278.00	36,572.00

[continued on next page]

	2022-2023 APPROPRIATION	TO BE PAID BY SOURCES OTHER THAN TAXATION	TO BE PAID BY TAXATION
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MOTOR FUEL TAX FUND

<i>Operations and Maintenance</i>			
Engineering Services	2,300.00	2,300.00	0.00
Repairs and Maintenance-Rebuild Illinois	17,550.00	17,550.00	0.00
Repairs and Maintenance-Streets	29,950.00	29,950.00	0.00
<i>Total Operations and Maintenance</i>	49,800.00	49,800.00	0.00
TOTAL MOTOR FUEL TAX FUND	49,800.00	49,800.00	0.00

WATER FUND

<i>Personnel Services</i>			
Wages-Hourly Employees	840.00	840.00	0.00
Wages-Salaried Employees	15,120.00	15,120.00	0.00
Payroll Fees	110.00	110.00	0.00
Payroll Taxes-Employer Medicare	233.00	233.00	0.00
Payroll Taxes-Employer Social Security	1,014.00	1,014.00	0.00
Payroll Taxes-State Unemployment	123.00	123.00	0.00
<i>Total Personnel Services</i>	17,440.00	17,440.00	0.00
<i>Operations and Maintenance</i>			
Bank Service Charges	30.00	30.00	0.00
Chemicals and Supplies	3,650.00	3,650.00	0.00
Engineering Services	3,150.00	3,150.00	0.00
IEPA Testing	2,630.00	2,630.00	0.00
JULIE Utility Locating	160.00	160.00	0.00
Loan Repayment-Interest	3,520.00	3,520.00	0.00
Loan Repayment-Principal	11,570.00	11,570.00	0.00
Office Expense	2,310.00	2,310.00	0.00
Repairs and Maintenance-Water System	26,250.00	26,250.00	0.00
Tax-Drainage District	10.00	10.00	0.00
Technology	1,370.00	1,370.00	0.00
Utilities-Electricity	3,260.00	3,260.00	0.00
Utilities-Natural Gas	2,100.00	2,100.00	0.00
Utilities-Telephone	500.00	500.00	0.00
<i>Total Operations and Maintenance</i>	60,510.00	60,510.00	0.00
TOTAL WATER FUND	77,950.00	77,950.00	0.00

GRAND TOTAL ALL FUNDS

	330,600.00	294,028.00	36,572.00
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RECAPITULATION

The following are total taxes to be levied:

GENERAL CORPORATE PURPOSES	\$11,512.00 ①
LIABILITY AND PROPERTY INSURANCE	13,130.00 ②
MUNICIPAL AUDIT	6,000.00 ③
POLICE PROTECTION	2,616.00 ④
MEDICARE	280.00 ⑤
SOCIAL SECURITY	1,214.00 ⑥
STREET LIGHTING	1,744.00 ⑦
UNEMPLOYMENT	76.00 ⑧
TOTAL TAX LEVY	\$36,572.00

SECTION 3: That the Village Clerk shall make and file with the McLean County Clerk a duly certified copy of this ordinance, and that the **\$36,572.00** levied under Section 2 of this ordinance is required by said Village of Bellflower as aforesaid to be extended upon the appropriate tax books for the fiscal year of said Village of Bellflower beginning May 1, 2022 and ending April 30, 2023.

SECTION 4: This it is hereby certified to the McLean County Clerk the several sums aforesaid, constituting said total amount of Thirty-Six Thousand Five Hundred Seventy-Two Dollars and No Cents (**\$36,572.00**), represent said total amount the Village of Bellflower requires to be raised by taxation for the current fiscal year of said Village.

SECTION 5: That if any section, subdivision, sentence, or clause of this ordinance is for any reason held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 6: That this ordinance shall be in full force and effect from and after its adoption, approval, and recording, according to law.

ADOPTED this 9th day of October 2022, pursuant to a roll call vote by the Board of Trustees of

the Village of Bellflower, McLean County, Illinois.

	YES	NO	ABSENT	PRESENT
Aldrich	X			
Drinkwater	X			
Ellis	X			
Lytel			X	
Weiss			X	
Zimmerman			X	
Grussing (to the extent that the President's vote may be needed)	X			
TOTAL	4	-0-	3	-0-

APPROVED this 9th day of October 2022.

Allen D. Grussing
 ALLEN D. GRUSSING
 President, Board of Trustees

ATTEST:

Herbert L. Youngblood
 HERBERT L. YOUNGBLOOD
 Village Clerk



FILED
 McLEAN COUNTY, ILLINOIS

OCT 25 2022

Kathy Michael
 COUNTY CLERK

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ORDINANCE NO. 2022-06
TAX LEVY ORDINANCE FOR FISCAL YEAR 2022-2023


TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE

STATE OF ILLINOIS)
) ss:
COUNTY OF MCLEAN)

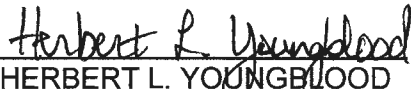
I, Allen D. Grussing, hereby certify that I am President of the Board of Trustees of the Village of Bellflower, McLean County, Illinois. As such presiding officer, I certify that the foregoing Ordinance No. 2022-06 entitled "Tax Levy Ordinance for Fiscal Year 2022-2023," and the tax so ordained, were adopted pursuant to, and in all respects in compliance with, the provisions of the "Truth in Taxation" law (35 ILCS 200/18-60 through 18-85).

The aggregate levy for the Village of Bellflower **did not** exceed a 5% increase over the prior year's extension. Therefore, a notice and a hearing were not necessary.

IN WITNESS WHEREOF, I have hereunto set my hand this 9th day of October 2022.


ALLEN D. GRUSSING
President, Board of Trustees

ATTEST:


HERBERT L. YOUNGBLOOD
Village Clerk



FILED
McLEAN COUNTY, ILLINOIS

OCT 25 2022


COUNTY CLERK

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2022-06
TAX LEVY ORDINANCE FOR FISCAL YEAR 2022-2023**

CERTIFICATION OF TAX LEVY

STATE OF ILLINOIS)
) ss:
COUNTY OF MCLEAN)

I, Herbert L. Youngblood, certify that I am the duly appointed Village Clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on October 9, 2022 the Corporate Authorities of such municipality adopted and approved the foregoing Ordinance No. 2022-06 entitled "Tax Levy Ordinance for Fiscal Year 2022-2023."

The pamphlet form of the ordinance was prepared on October 9, 2022.

A "Notice of Ordinance Publication" was posted, beginning October 10, 2022 and continuing for at least ten days thereafter, on the exterior bulletin board of the Bellflower Community Center, where the village office is located, and on bulletin boards located in the Bellflower Post Office and the Bellflower Community Library. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

DATED this 24TH day of October 2022.

Herbert L. Youngblood
HERBERT L. YOUNGBLOOD
Village Clerk



FILED
McLEAN COUNTY, ILLINOIS

OCT 25 2022

Kathy Michael
COUNTY CLERK

NOTICE OF ORDINANCE PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on October 9, 2022, the Corporate Authorities of such municipality passed and approved the following ordinance:

ORDINANCE NO. 2022-06
TAX LEVY ORDINANCE FOR FISCAL YEAR 2022-2023

which is now available for public inspection, upon request, at the village office. Please contact the village clerk at 309-722-5004 to schedule an appointment to review the ordinance.

This notice shall be posted, beginning October 10, 2022 and shall remain posted for at least 10 days thereafter, on the exterior bulletin board of the Bellflower Community Center, where the village office is located, and on bulletin boards located in the Bellflower Post Office and the Bellflower Community Library.

/s/ Herbert L. Youngblood, Village Clerk

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ORDINANCE NO. 2022-06
TAX LEVY ORDINANCE FOR FISCAL YEAR 2022-2023

CERTIFICATE OF FILING

STATE OF ILLINOIS)
) ss:
COUNTY OF MCLEAN)

I, Herbert L. Youngblood, do hereby certify that I am the duly appointed Village Clerk of the Village of Bellflower, McLean County, Illinois. As such Village Clerk, I am the keeper of the records and files of the President and the Board of Trustees of said village.

I further certify that the foregoing document is a true, correct, and complete copy of Ordinance No. 2022-06 entitled "Tax Levy Ordinance for Fiscal Year 2022-2023" which consists of the ordinance, a Truth in Taxation Certificate of Compliance, a Certification of Tax Levy, a Notice of Ordinance Publication, and this Certificate of Filing.

Said ordinance was adopted and approved by the President and Board of Trustees of the Village of Bellflower at a meeting on October 9, 2022 and a faithful record of said ordinance has been made in the record books of the village.

DATED this 24TH day of October 2022.

Herbert L. Youngblood
HERBERT L. YOUNGBLOOD
Village Clerk



FILING RECEIPT:

FILED
McLEAN COUNTY, ILLINOIS

OCT 25 2022

Kathy Michael
COUNTY CLERK

DEPOT GUTTER AND FASCIA BOARD – 10/2022



VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MINUTES
NOVEMBER 13, 2022

CALL TO ORDER

President Allen Grussing called the meeting to order at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on November 11, 2022, at 4:15 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Andrew Ellis, Steve Weiss, and Shane Zimmerman

Absent: Trustee Bart Lytel

Six of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – Joe Mikulecky and Kevin Hannel of Farnsworth Group

PUBLIC COMMENT

None.

CONSENT AGENDA

- Approve minutes of the regular meeting held on October 9, 2022
- Approve expenditures during the period October 10, 2022 through November 13, 2022

MOTION by Trustee Ellis to approve the foregoing consent agenda items. Seconded by Trustee Weiss.

Vote: 5 yes; -0- no. Motion passed.

POLICE ACTIVITIES

President Grussing reported:

- Chief Dingler was asked about no traffic fines being issued during the months of September and October 2022. Chief Dingler stated one full-time officer left the department, and a significant amount of time has been spent investigating a local domestic abuse case and a stolen auto.
- After months of requesting information about the new truck purchase, the following details were received: purchase price \$38,000 including add-ons, costs split between Arrowsmith and Bellflower (20% each) and Downs (60%) and billed over 5 years. We should have been billed \$127/month, but they billed \$633.33/month for 4 months, so we've paid \$2,533.33 toward our portion.
- Downs is supposed to bill us monthly for services, but instead seem to average issuing 3 months of bills at one time. This situation can cause cash flow issues.

The board concurred that President Grussing should again contact LeRoy, as well as Farmer City, Gibson City, and Fisher to explore other policing options.

UNFINISHED BUSINESS

a. Project Status Report

- Community Center
 1. Playground picnic table – Trustee Ellis confirmed Blue Ridge High School will build a table.
 2. A/C compressor pad on west side of gym – MOTION by Trustee Zimmerman to approve JCs Heating (Gibson City) estimate of \$500 to disconnect/reconnect compressor so the pad can be releveled. Seconded by Trustee Ellis. Vote: 5 yes; -0- no. Motion passed.

- Don Harden Field
 1. Old picnic tables – Trustee Ellis confirmed Blue Ridge High School will build tables. The board suggested requesting 6 tables which includes the Community Center.
 - Surplus Property (201 W South St; formerly Cler) – sale bids were to have been opened at this meeting, but no bids were received. MOTION by Trustee Zimmerman to extend indefinitely the date for receiving bids. Seconded by Trustee Drinkwater. Vote: 5 yes; -0- no. Motion passed
- b. MFT Program FY22-23
- Tree removals – complete except for the tree on the alley behind the Catholic church. Due to its proximity to power lines, Ameren hopes to partially cut down the tree in January so that we can safely finish the removal and stump grinding.
 - The board requested a review of the Bellflower Municipal Code to ensure a prohibition of any trees from being planted in village rights-of-way. If a prohibition does not exist, the code should be amended to include such.
 - Gravel – Invenergy has no excess rock or millings available. Harold Mitchell will deliver 2 truckloads of rock on 11/14/2022.
- c. Water System
- Tower maintenance – short-term inspections/maintenance are complete, awaiting reports. Veolia is working on a long-term maintenance proposal.
 - Backup well – Farnsworth discussed remediation of arsenic issues experienced with the backup well. Arsenic levels are not increased by lack of use of the backup water well. There is no easy fix: (1) a deeper well could be dug, but new issues could be revealed, and you still may have an arsenic problem at lower depths; (2) an expensive extraction system could be installed, but you then have to dispose of the extracted waste and that could be difficult and expensive; (3) install expensive equipment to blend the water from the backup well with the main well and hopefully lessen the arsenic concentration; (4) dig a new well, with test well costs between \$54,000 and \$96,000 and new well costs of \$500,000 and up. A new well is probably the best solution, but funding may be an issue. A 5th option would be to sell the waterworks.
 - Lead service lines – Farnsworth discussed a federal Environmental Protection Agency mandate, administered by the state, to inventory all lead services lines (the piping between the village water box and a property owner’s structure) by April 2024. The village must pay all costs associated with the inventory as well as all costs to replace any lead service lines found during the inventory. Grant funds may be requested subject to availability. A grant application for inventory costs is due by December 2nd. Farnsworth will provide a list of 3rd party inventory providers.
- d. Insurance claims – \$1,500 (actual cash value less \$500 deductible) received as proceeds for the 1998 Ford Ranger totaled due to a collision on 9/23/2022. 9/18-19/2022 hail damage claim being worked.

NEW BUSINESS

- a. Open Burning – MOTION by Trustee Drinkwater to adopt Ordinance 2022-07 “An Ordinance Amending the Open Burning Sections in Chapters 5.16 and 12.11 of the Bellflower Municipal Code” (copy attached). Seconded by Trustee Aldrich. Roll call vote: Yes-Trustees Aldrich, Drinkwater, Ellis, Weiss, and Zimmerman; No (-0-); Absent (1). Vote summary: Yes (5), No (-0-), Absent (1). Motion passed.
- b. Credit Card – MOTION by Trustee Weiss to adopt Resolution R2022-07 “A Resolution Authorizing a Credit Card Account at Heartland Bank and Trust Company” (copy attached). Seconded by Trustee Zimmerman. Roll call vote: Yes-Trustees Aldrich, Drinkwater, Ellis, Weiss, and Zimmerman; No (-0-); Absent (1). Vote summary: Yes (5), No (-0-), Absent (1). Motion passed.
- c. Depot gutter replacement – MOTION by Trustee Ellis to approve Crown Exteriors and Construction \$6,455.95 estimate to replace all fascia boards and gutters/downspouts at the Depot. Roll call vote: Yes-Trustees Aldrich, Drinkwater, Ellis, Weiss, and Zimmerman; No (-0-); Absent (1). Vote summary: Yes (5), No (-0-), Absent (1). Motion passed.

- d. Boil Order signs – MOTION by Trustee Zimmerman to approve spending up to \$200 to obtain “boil order in effect” and “boil order lifted” signs for use when water maintenance occurs. Seconded by Trustee Weiss. Vote: 5 yes; -0- no. Motion passed.
- e. Gym HVAC repair – President Grussing will obtain estimates to repair the HVAC unit over the concession stand.
- f. Street lighting on W South St – Subsequent to a homeowner requesting better street lighting, Ameren repaired a streetlight located at the corner of her house. No further action has been requested or needed.

BOARD REPORTS

President Grussing

- A Citizens Party caucus will be held on December 5, 2022, at 7:00 p.m. in the Community Center cafeteria to select 3 trustees for the April 4, 2023 general election ballot.

Trustee Zimmerman

- Need to review water ordinance for increases in water rates and fees, along with billing process (arrear vs advance), and bill timing (quarterly vs monthly).
- Need to discuss how the water fund could support future system maintenance needs, such as replacing old mains, and replacing the emergency (backup) well.

Trustee Ellis

- Will replace wiper blades on the snowplow.
- Will check again about availability of new plow blade for snowplow
- Asked what is being done about the Coffin structures at 101 W Melvin St. President Grussing sent a zoning violations letter by certified and first-class mail. If the structures are not removed, the matter will be sent to the village attorney for legal action.

Trustee Drinkwater

- Reported wasps in 1st grade room. Orkin sprayed.
- Breakfast with Santa planned for 12/3/2022 from 9 – 11 a.m. This will be a Blue Ridge High School fundraising event by the freshman class.
- Allison Butler complained about the John Short house/fence conditions at 103 W South St. Also reported seeing rats on their property, which could be a result of cleanup activity at the Bidner vacant lot.
- Thanksgiving Feast recap – 292 people, \$4,815 income, \$2,526.57 expense.

Clerk Youngblood

- The following documents (copies attached) for fiscal year 5/1/2021 through 4/30/2022 were filed in the McLean County Clerk’s Office on October 25, 2022: (1) Feller & Kuester CPAs audit report, (2) state annual financial report, and (3) the Annual Treasurer’s Report.
- Ordinance 2022-06 “Tax Levy Ordinance for Fiscal Year 2022-2023” (copy attached) was filed in the McLean County Clerk’s Office on October 25, 2022.

ADJOURN

President Grussing adjourned the meeting at 8:58 p.m. until the regular meeting on Sunday, December 11, 2022, at 6:00 p.m.

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
NOVEMBER 13, 2022

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, November 13, 2022, at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held on October 9, 2022
- Approve expenditures during the period October 10, 2022 through November 13, 2022

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Project Status Report
 - Community Center
 - 1) Playground picnic table – Blue Ridge High School willing to build?
 - 2) A/C compressor pad on west side of gym
 - Don Harden Field
 - 1) Old picnic tables – Blue Ridge High School willing to build?
 - Surplus Property (201 W South St) – open bids
- b. MFT Program FY22-23
 - Tree Removals – review status, including Raymer sidewalk
 - Gravel – review status
- c. Water System
 - Tower maintenance plans (near-term and long-term)
 - Backup well – Farnsworth discussion
- d. Insurance claims

NEW BUSINESS

- a. Adopt Ordinance 2022-07 “An Ordinance Amending the “Open Burning” Sections in Chapters 5.16 and 12.11 of the Bellflower Municipal Code”
- b. Adopt Resolution R2022-07 “A Resolution Authorizing a Credit Card Account at Heartland Bank and Trust Company”
- c. Depot – gutter replacement
- d. Water – purchase “boil order” signs
- e. Gym – repair furnace over concession stand
- f. Street lighting on W South St

BOARD REPORTS

ADJOURN – next regular meeting Sunday, December 11, 2022

VILLAGE OF BELLFLOWER
PROJECT STATUS REPORT

ACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
CC – exterior	Grussing	<ul style="list-style-type: none"> A/C compressor pads – repair any sinking into ground (gym west side locker room door) Cafeteria lobby exterior doors – replace Downspouts - splash blocks/gutter extensions needed Playground picnic table – possibly Blue Ridge High School build
CC – interior	Grussing	<ul style="list-style-type: none"> Basement – replace stairwell exterior “lean-to” slanted roof and install interior door over stairwell Men’s locker room floods
Depot	Grussing	<ul style="list-style-type: none"> Add chimney cap/replace mesh screens near roofline – 5/3/20 Repair deck boards – 8/8/21 lumber prices too high
Don Harden Field	Grussing	<ul style="list-style-type: none"> Concession Stand Upper west wall – replace rotten boards Picnic tables, worn – possibly Blue Ridge High School build Water – 5/15/22 Enger reviewing repairs for fountain bubbler
Equipment	Ellis	<ul style="list-style-type: none"> Mower pulled by tractor – 9/12/21 Ellis has repair parts Plow Truck – 3/13/22 plow blade needs replacement
Library	Grussing	<ul style="list-style-type: none"> Replace trim around door/windows – 5/12/19 Install new back door – 8/9/20 Replace front posts/handrails – 8/9/20; 8/8/21 lumber prices too high Install bathroom high-rise toilet, grab bar, new sink/vanity – 8/9/20; 3/1/22 approved Enger Brother toilet install labor, village buy toilet
Municipal Code – digital version	Youngblood	<ul style="list-style-type: none"> 2/28/20 created PDF of 1975 “base” book; 9/13/20 applied updates back through 5/1/1999 minutes Ordinances missing from various years; code book needs complete revision; need a platform to publish so owners and residents can access
Municipal Code – property maintenance violations	Grussing	<ul style="list-style-type: none"> <u>Andjelic (102 N Vine)</u> – 6/17/22 sent notice <u>Bidner (Rt 54)</u> – 2/11/20 sent notice; 3/16/22 emailed Heidi Bell about Trent Butler’s interest in purchasing; 6/12/22 not selling; send notice <u>Brown (205 N Latcha St)</u> – 7/11/21 need construction plans and engineer structural report; 10/10/21 building permit will only be issued after plans approved and McLean County approves septic; Brown wants to install fiber optic but needs village agreement; 5/15/22 completed Farnsworth bracing requests, demo sign removed; 6/17 sent reassess invoice <u>Cash (709 E Kleinbeck St)</u> – 2/11/20 sent notice; 3/25/22 sent request to complete repairs; 3/29/22 will complete by 6/30/22; 6/12/22 no activity <u>Fischer (E Kleinbeck St)</u> – 3/25/22 sent notice; 4/11/22 will complete within 90 days; 6/12/22 no activity
Open Burning – municipal code	Grussing	<ul style="list-style-type: none"> 9/11/2022 revise §12.11; 10/9 OK to prepare new ordinance
Park – N Latcha St	Grussing	<ul style="list-style-type: none"> 10/10/21 research transforming the parcel into a village park; 1/9/22 Frank Tharp and Darwin Richmond will continue haying until further notice; 2/13/22 exploring grant and planning opportunities; 9/11/22 approved Dennis Martin drainage project
Personnel – review/revise all job descriptions	Youngblood	<ul style="list-style-type: none"> 7/12/20 added; board to review/revise all for FY21-22; add new description for water hydrant flushing/locates/notices/turn on-off and street drain cleaning
Streets – install signs and poles	Zimmerman	<ul style="list-style-type: none"> 9/8/19 added; 6/12/22 signs on hand, various sizes, research needs and requirements
Streets – ROW tree removal (MFT)	Grussing	<ul style="list-style-type: none"> 9/11/22 approved Steven Sprau/Cody Shelton estimates
Surplus Property – former Cler	Grussing	<ul style="list-style-type: none"> 9/11/22 property declared surplus; review sale proposals 11/13/22
Water – municipal code	Grussing	<ul style="list-style-type: none"> 8/14/22 chapter 6 needs complete revision to bring up to date
Water – fire hydrants	Grussing	<ul style="list-style-type: none"> 3/13/22 need repainting based on flow rate at each hydrant; 4/10/22 iron/steel extension service lines must be rust/leak checked and replaced

VILLAGE OF BELLFLOWER
PROJECT STATUS REPORT

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
Water – secondary well	Grussing	<ul style="list-style-type: none"> 12/12/21 incorporate replacement in future planning; 9/11/22 contacted McLean County about possible funding, no response; 9/11/22 discuss arsenic abatement in current well with Farnsworth
Water – tower maintenance	Grussing	<ul style="list-style-type: none"> 10/17/22 Veolia inspected exterior and cleaned/inspected interior; awaiting findings report
Water – tower pump house storage and security	Grussing	<ul style="list-style-type: none"> 1/12/20 added 9/12/21 Pagel was to estimate and include bollards to protect gas line and generator; 1/9/22 no Pagel response, need other vendor
Water – Wickboldt business	Zimmerman	<ul style="list-style-type: none"> 7/12/20 added; business garden watering causes high usage 5/15/22 separate line for business, with meter and backflow preventer, must be installed by Enger at customer expense.
Wind Farm Income	Grussing	<ul style="list-style-type: none"> 2/27/22 first meeting to discuss possible usage

INACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF INACTIVE PROJECTS
CC – repaint cafeteria kitchen walls and storeroom, lobby, and bathrooms		<ul style="list-style-type: none"> Estimate needed
CC – gym ceiling paint flaking off		<ul style="list-style-type: none"> 11/8/20 added
Municipal Code – adopt International Property Maintenance Code	Youngblood	<ul style="list-style-type: none"> 4/5/20 added 7/12/20 table until 2021 update is released, then purchase and attorney will prepare ordinance to incorporate the IPMC into our municipal code
Municipal Code – vehicle violations	Grussing	<ul style="list-style-type: none"> 5/12/19 added 12/12/21 letter needed for Brian Thomas; 1/9/22 Troy Jamison unregistered vehicles on street
Park – Shorty Lykins		<ul style="list-style-type: none"> 7/14/19 added; new tree(s) needed; 8/10/20 received donation from Historical Society
Village Garage		<ul style="list-style-type: none"> 1/10/21 building needs to be replaced; include restrooms, heat, and water (NOTE: may have environmental hazard with a buried fuel tank)

**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**


**FINANCIAL REPORT ACKNOWLEDGMENT
FOR
NOVEMBER 13, 2022**

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations as of 10/31/2022
- Illinois Funds Account Reconciliations of 10/31/2022
- Invoices paid 10/2022 GF and WF
- Invoices paid 10/2022 MFT
- Invoices paid 11/1-13/2022 GF and WF
- Invoices paid 11/1-13/2022 MFT
- QuickBooks Account Register (Heartland Bank and IL Funds) as of 10/31/2022
- QuickBooks Expenditures 10/10/2022 – 11/13/2022
- QuickBooks Fund Reports as of 11/13/2022



ALLEN GRUSSING, PRESIDENT



SKEE ALDRICH, TRUSTEE



TERESA DRINKWATER, TRUSTEE

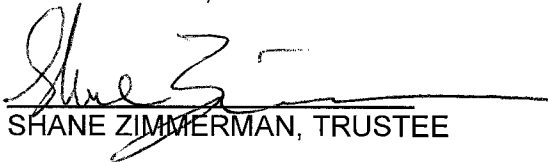


ANDREW ELLIS, TRUSTEE

BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE



SHANE ZIMMERMAN, TRUSTEE

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

ORDINANCE NUMBER 2022-07

**AN ORDINANCE AMENDING THE “OPEN BURNING” SECTIONS
IN CHAPTERS 5.16 AND 12.11
OF THE BELLFLOWER MUNICIPAL CODE**

Allen Grussing, Village President

Village Trustees

Skee Aldrich
Teresa Drinkwater
Andrew Ellis
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert Youngblood, Village Clerk

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on November 13, 2022

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2022-07
AN ORDINANCE AMENDING THE “OPEN BURNING” SECTIONS
IN CHAPTERS 5.16 AND 12.11
OF THE BELLFLOWER MUNICIPAL CODE**

WHEREAS, the Illinois Municipal Code, 65 ILCS 5/1-2-1, provides that the corporate authorities of each municipality may pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities, with such fines or penalties as may be deemed proper; and

WHEREAS, the Bellflower Municipal Code of 1975 (as amended) contains all ordinances in effect for the Village of Bellflower; and

WHEREAS, in accordance with the provisions of the Illinois Environmental Protection Act, Title II – Air Pollution (415 ILCS 5/9(c)) it is necessary to clarify and update sections related to “open burning” within the Bellflower Municipal Code of 1975 (as amended).

NOW, THEREFORE, BE IT ORDAINED, by the President and Board of Trustees of the Village of Bellflower, as follows:

Section 1: Recitals. The recitals set forth above are hereby incorporated into and made a part of this ordinance as though set forth in this Section 1.

Section 2: Chapter 5.16 “Burning Leaves and Rubbish” of the Bellflower Municipal Code of 1975 (as amended) is replaced in its entirety with the words and figures as shown in Exhibit A, and the replacement language is hereby adopted.

Section 3: Chapter 12.11 “Open Burning” of the Bellflower Municipal Code of 1975 (as amended) is replaced in its entirety with the words and figures as shown in Exhibit B, and the replacement language is hereby adopted.

Section 4: All ordinances and resolutions, or parts thereof, in conflict with the provisions of this ordinance are, to the extent of such conflict, expressly repealed.

Section 5: The provisions of this ordinance are hereby declared to be severable, and if any part is declared invalid for any reason by a Court of competent jurisdiction, it shall not affect the remainder of the ordinance which shall continue in full force and effect.

Section 6: Effective Date. This ordinance shall be in full force and effect 10 days following its adoption, approval, and publication, as provided by law.

ADOPTED this 13th day of November 2022, pursuant to a roll call vote by the Board of Trustees

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ORDINANCE NO. 2022-07
AN ORDINANCE AMENDING THE "OPEN BURNING" SECTIONS
IN CHAPTERS 5.16 AND 12.11
OF THE BELLFLOWER MUNICIPAL CODE

of the Village of Bellflower, McLean County, Illinois.

	YES	NO	ABSENT	PRESENT
Aldrich	X			
Drinkwater	X			
Ellis	X			
Lytel			X	
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)				
TOTAL	5		1	

APPROVED this 13th day of November 2022.

Allen D. Grussing
ALLEN D. GRUSSING
President, Board of Trustees

ATTEST:

Herbert L. Youngblood
HERBERT L. YOUNGBLOOD
Village Clerk

[IMPRINT CORPORATE SEAL BELOW]



**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2022-07
AN ORDINANCE AMENDING THE “OPEN BURNING” SECTIONS
IN CHAPTERS 5.16 AND 12.11
OF THE BELLFLOWER MUNICIPAL CODE**

EXHIBIT A

5.16 BURNING LEAVES AND RUBBISH

No person shall burn any leaves, paper, rubbish, or other substances upon any street, sidewalk, or alley. [See Chapter 12.11 “Open Burning” for further information and restrictions related to open burning of leaves and rubbish.]

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2022-07
AN ORDINANCE AMENDING THE “OPEN BURNING” SECTIONS
IN CHAPTERS 5.16 AND 12.11
OF THE BELLFLOWER MUNICIPAL CODE**

EXHIBIT B

12.11 OPEN BURNING

- A. No person shall cause or allow open burning of any combustible material or refuse, conduct any salvage operation by open burning, or cause or allow the open burning of any combustible material or refuse in any chamber not specifically designed for the purpose and approved by the Illinois Environmental Protection Agency pursuant to regulations adopted by the Illinois Air Pollution Control Board, except that it shall be lawful for any person to burn landscape waste upon the premises where it is produced, when such burning shall take place between sunup and sundown, and when such burning is conducted in a manner and under such conditions as will create the least visibility hazards on adjacent roadways, walkways and railroad tracks, and will create the least amount of pollutants reasonably possible at such time. Further, it shall also be lawful for any person to set fire to, ignite, or burn any combustible material in any outdoor fireplace, grill, or barbecue pit if:
1. Such fire is used solely for the purpose of cooking; and
 2. Such fire is kept under competent and continuous supervision; and
 3. All inflammable and combustible material is removed a distance of at least 30 feet from the fireplace, grill, or barbecue pit so as not to constitute a fire hazard; and
 4. All such burning is a distance of at least 30 feet from other residences and properties to not be a nuisance, constitute a fire hazard, or impair the breathing of free air to adjacent persons or property owners; and
 5. All fires or coals in said fireplace, grill or barbecue pit are thoroughly extinguished after the use thereof has been completed.
- B. Definitions.
1. Open Burning. The combustion of any matter in the open or in an open dump.
 2. Landscape Waste. All accumulations of grass or shrubbery cuttings, leaves, tree limbs, and other materials accumulated as the result of the care of lawns, shrubbery, vines, and trees.
 3. Brush. Trimmings from shrubs, trees, or other woody plants not less than two feet nor more than six feet in length, and not more than two inches in diameter.
- C. Burning of Landscape Waste. The burning of landscape waste in the open air, under proper regulations, shall be permitted so long as the same is not in conflict with the provisions of the acts of the state and its subsidiary agencies relative to the burning of landscape wastes in open air.
- D. This section shall embrace, but not conflict with, the provisions of the Illinois Environmental Protection Act, Title II – Air Pollution (415 ILCS 5/9(c)).

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ORDINANCE NO. 2022-07
AN ORDINANCE AMENDING THE "OPEN BURNING" SECTIONS
IN CHAPTERS 5.16 AND 12.11
OF THE BELLFLOWER MUNICIPAL CODE

CERTIFICATE OF PUBLICATION

STATE OF ILLINOIS)
) ss:
COUNTY OF McLEAN)

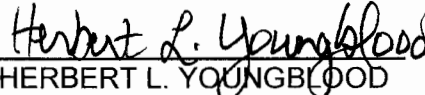
I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on November 13, 2022, the Corporate Authorities of such municipality adopted and approved the foregoing Ordinance No. 2022-07 entitled "An Ordinance Amending the 'Open Burning' Sections in Chapters 5.16 and 12.11 of the Bellflower Municipal Code."

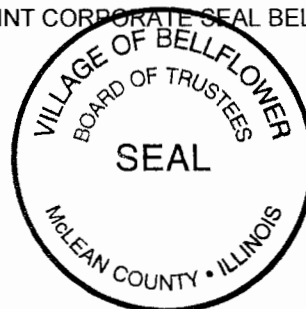
The pamphlet form of the ordinance was prepared on November 13, 2022.

A "Notice of Ordinance Publication" was posted, beginning November 14, 2022, and continuing for at least ten days thereafter, at the following three locations: the exterior bulletin board of the Bellflower Community Center, where the village office is located; the Bellflower Post Office bulletin board; and the Bellflower Community Library bulletin board. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

DATED this 25TH day of November 2022.


HERBERT L. YOUNGBLOOD
Village Clerk

[IMPRINT CORPORATE SEAL BELOW]



**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2022-07
AN ORDINANCE AMENDING THE "OPEN BURNING" SECTIONS
IN CHAPTERS 5.16 AND 12.11
OF THE BELLFLOWER MUNICIPAL CODE**

NOTICE OF ORDINANCE PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on November 13, 2022, the Corporate Authorities of such municipality passed and approved the following ordinance:

**ORDINANCE NO. 2022-07
AN ORDINANCE AMENDING THE "OPEN BURNING" SECTIONS
IN CHAPTERS 5.16 AND 12.11
OF THE BELLFLOWER MUNICIPAL CODE**

which is now available for public inspection, upon request, at the village office. Please contact the village clerk at 309-722-5004 to schedule an appointment to review the ordinance.

This notice shall be posted, beginning November 14, 2022, and shall remain posted for at least 10 days thereafter, at the following three locations: the exterior bulletin board of the Bellflower Community Center, where the village office is located; the Bellflower Post Office bulletin board; and the Bellflower Community Library bulletin board.

/s/ Herbert L. Youngblood, Village Clerk

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

RESOLUTION NUMBER R2022-07

A RESOLUTION AUTHORIZING
A CREDIT CARD ACCOUNT AT HEARTLAND BANK AND TRUST COMPANY

Allen Grussing, Village President

Village Trustees

Skee Aldrich
Teresa Drinkwater
Andrew Ellis
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert Youngblood, Village Clerk

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on November 13, 2022

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**RESOLUTION NO. R2022-07
A RESOLUTION AUTHORIZING
A CREDIT CARD ACCOUNT AT HEARTLAND BANK AND TRUST COMPANY**

WHEREAS, the Village of Bellflower (the "village") is an Illinois Municipal Corporation organized and operating pursuant to Article 7 of the Illinois Constitution of 1970 and the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, purchases made on behalf of the village have historically been by either (1) a vendor allowing a village charge account conditioned upon payment by check within 30 days; or (2) an individual purchasing village items and submitting a reimbursement request; and

WHEREAS, individuals should not be required to purchase goods and services on behalf of the village by advancing funds from their personal financial accounts; and

WHEREAS, vendors are increasingly requiring a credit card as the only permitted form of payment for items such as online purchases, in-person purchases from area vendors who do not allow a village charge account, and periodic subscription charges from software and other technology vendors.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois:

1. That Heartland Bank and Trust Company of Bloomington, IL shall be authorized to open a master credit card account for the Village of Bellflower.
2. That the master account shall be owned by Village of Bellflower, PO Box 244, Bellflower, IL 61724-0244.
3. That a billing statement shall be received at the end of each month to include all account activity during that month.
4. That credit cards shall be issued to, and credit limits established for, the following individuals within the Village of Bellflower master credit card account.

NAME	CREDIT LIMIT
Darbi Buchanan	\$3,000.00
Teresa Drinkwater	\$1,500.00
Andrew Ellis	\$1,500.00
Allen D. Grussing	\$1,500.00
Thomas M. Yeadon	\$200.00
Herbert L. Youngblood	\$1,500.00

5. That everyone receiving a credit card shall, by signature, acknowledge receipt of the card issued on the following conditions:
 - a. Credit card usage shall be restricted to official purchases on behalf of the Village of Bellflower.
 - b. Credit card usage shall not be permitted for any personal purchases.
 - c. Advance notice of planned usage shall be emailed to the village president. The village president shall report on usage at the monthly board meeting.

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**RESOLUTION NO. R2022-07
A RESOLUTION AUTHORIZING
A CREDIT CARD ACCOUNT AT HEARTLAND BANK AND TRUST COMPANY**

- d. Original receipts for purchases or returns shall be submitted to the village clerk, no later than the end of each month, for reconciliation to the monthly credit card billing statement.
 - e. The cardholder shall cooperate fully in resolving any billing issues.
 - f. Card usage shall be immediately revoked if a cardholder violates any usage policy established now or in the future by either Heartland Bank and Trust Company or the Village of Bellflower.
 - g. Cards shall immediately be surrendered and returned to the village clerk if the card is revoked for any reason, or if the cardholder is no longer associated with the village.
6. That this resolution shall be effective upon adoption and approval.

ADOPTED this 13th day of November 2022, pursuant to a roll call vote by the Board of Trustees of the Village of Bellflower, McLean County, Illinois.

	YES	NO	ABSENT	PRESENT
Aldrich	X			
Drinkwater	X			
Ellis	X			
Lytel			X	
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)				
TOTAL	5		1	

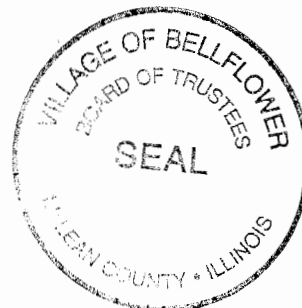
APPROVED this 13th day of November 2022.

Allen D. Grussing
ALLEN D. GRUSSING
 President, Board of Trustees

ATTEST:

[IMPRINT CORPORATE SEAL BELOW]

Herbert L. Youngblood
HERBERT L. YOUNGBLOOD
 Village Clerk





Crown Exteriors And Construction, LLC
 225 S Staley Rd
 Champaign, IL 61822
 Phone: 217-979-1245

Depot Exterior Quote

11/10/2022

Company Representative
 Travis Franklin
 Phone: (217) 663-4531
 Travis@crownext.com

Allen Grussing
 210 North Latcha Street
 Bellflower, IL 61724
 (309) 722-5004

Job: Allen Grussing

Miscellaneous Section

- Remove and dispose of existing gutters and downspouts
- Inspect fascia boards for deficiencies. If fascia boards need to be replaced we bill at \$20/LF for labor and materials. (To be approved by client before proceeding)
- Install new k-style gutters and downspouts. Standard 5" gutters and standard 2"x3" downspout sizes will be installed unless client desires oversized gutters (6") and downspouts (3"x4")
- Job site will be cleaned upon completion and all waste materials will be disposed of by Crown.
- Standard Crown Exteriors 5 year workmanship warranty applies to all gutter and downspout installations.

	Qty	Unit	Per Unit Charge	Price
Remove existing gutters and downspouts	182.00	EA	\$1.50	\$273.00
Remove and dispose of old gutters/downspouts				
Install 5" K-style aluminum gutters	110.00	EA	\$16.40	\$1,804.00
Install standard sized 2"x3" downspouts	72.00	EA	\$16.40	\$1,180.80
				\$3,257.80

Miscellaneous Section

	Qty	Unit	Per Unit Charge	Price
Replace fascia boards	110.00	LF	\$14.81	\$1,629.63
Replace 1x6 fascia boards that are rotten to set substrate for new aluminum fascia wraps				
Install custom bent aluminum fascia wrapping	110.00	LF	\$14.26	\$1,568.52
				\$3,198.15

TOTAL

\$6,455.95

Starting at \$265/month with Acorn FINANCE • APPLY

Due to the rapidly increasing cost of materials price may only be honored for 30 days.

50% deposit is required to begin project, the remaining balance is due upon completion.

 Company Authorized Signature

 Date

 Customer Signature

 Date

VILLAGE OF BELLFLOWER

Bellflower, Illinois

Annual Financial Report

For the Year Ended April 30, 2022

Feller & Kuester CPAs LLP
Certified Public Accountants
806 Parkland Court
Champaign, IL 61821
217-351-3192

FILED
McLEAN COUNTY, ILLINOIS

OCT 25 2022

Kathy Michael
COUNTY CLERK

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FILED
MCLEAN COUNTY, ILLINOIS

OCT 25 2022

Kathy Michael
COUNTY CLERK

Feller & Kuester CPAs LLP

Tax - Audit - Bookkeeping

806 Parkland Court - Champaign, Illinois 61821

Phone - (217) 351-3192 Fax - (217) 351-4135 Email - neal@fellerkuester.com

INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees
Village of Bellflower
Bellflower, Illinois

Opinions

We have audited the accompanying modified cash basis financial statements of the governmental activities, the business-type activities, and each major fund of the Village of Bellflower (the Village), as of and for the year ended April 30, 2022, and the related notes to the financial statements, which collectively comprise the Village's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective modified cash basis financial position of the governmental activities, the business-type activities, and each major fund of the Village as of April 30, 2022, and the respective changes in modified cash basis financial position for the year then ended in accordance with the modified cash basis of accounting described in Note 1.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Village, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note 1, and for determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair

presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Village's basic financial statements. The schedule of property tax levies, rates, extensions, and collections is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The schedule of property tax levies, rates, extensions, and collections presented on page 24 is the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of property tax levies, rates, extensions, and collections is fairly stated, in all material respects, in relation to the basic financial statements as a whole on the basis of accounting described in Note 1.

Feller & Kuester CPAs LLP

Feller & Kuester CPAs LLP
Champaign, Illinois

October 20, 2022

VILLAGE OF BELLFLOWER
STATEMENT OF NET POSITION - MODIFIED CASH BASIS
APRIL 30, 2022

	Governmental Activities	Business-Type Activities	Total
Assets			
Cash and Cash Equivalents	\$ 201,192	\$ 182,675	\$ 383,867
Capital Assets, Net of Accumulated Depr:			
Land (Not Being Depreciated)	1,000	1,000	2,000
Other Capital Assets, Net	114,281	774,721	889,002
 Total Assets	 <u>316,473</u>	 <u>958,396</u>	 <u>1,274,869</u>
Liabilities			
Payroll Tax Liabilities	2,082	-	2,082
Non-Current Liabilities:			
Due Within One Year	-	11,202	11,202
Due in More than One Year	-	184,771	184,771
 Total Liabilities	 <u>2,082</u>	 <u>195,973</u>	 <u>198,055</u>
Net Position			
Net Investment in Capital Assets	115,281	579,748	695,029
Restricted	73,771	-	73,771
Unrestricted	125,339	182,675	308,014
 Total Net Position	 <u>\$ 314,391</u>	 <u>\$ 762,423</u>	 <u>\$ 1,076,814</u>

See Accompanying Notes

VILLAGE OF BELLFLOWER
STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS
FOR THE YEAR ENDED APRIL 30, 2022

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net (Expense) Revenue and Changes in Net Assets</u>		
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	<u>Primary Government</u>		<u>Total</u>
					<u>Governmental Activities</u>	<u>Business-type Activities</u>	
Primary Government:							
<i>Governmental Activities:</i>							
General Government	\$ 40,463	\$ 2,785	\$ 24,501	\$ -	\$ (13,177)	\$ -	\$ (13,177)
Transportation and Highway	49,544	-	-	-	(49,544)	-	(49,544)
Public Safety	14,446	2,472	6,891	-	(5,083)	-	(5,083)
Culture and Recreation	35,751	5,580	16,135	-	(14,036)	-	(14,036)
Total Governmental Activities	<u>140,204</u>	<u>10,837</u>	<u>47,527</u>	<u>-</u>	<u>(81,840)</u>	<u>-</u>	<u>(81,840)</u>
<i>Business-Type Activity:</i>							
Water	74,855	82,429	-	-	-	7,574	7,574
Total Business-Type Activities	<u>74,855</u>	<u>82,429</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,574</u>	<u>7,574</u>
Total Primary Government	<u>\$ 215,059</u>	<u>\$ 93,266</u>	<u>\$ 47,527</u>	<u>\$ -</u>	<u>(81,840)</u>	<u>7,574</u>	<u>(74,266)</u>

General Revenues:

Taxes:

Property Taxes	35,148	-	35,148
Telecommunications Tax	529	-	529
State Income Tax	50,713	-	50,713
State Sales Tax	13,553	-	13,553
State Use Tax	13,533	-	13,533
State Cannabis Use Tax	552	-	552
State Motor Fuel Tax	22,052	-	22,052
State Replacement Tax	2,204	-	2,204
Interest Income	171	153	324
Total General Revenue	<u>138,455</u>	<u>153</u>	<u>138,608</u>
Change in Net Position	56,615	7,727	64,342
Net Position - Beginning	257,776	754,696	1,012,472
Net Position - Ending	<u>\$ 314,391</u>	<u>\$ 762,423</u>	<u>\$ 1,076,814</u>

See Accompanying Notes

VILLAGE OF BELLFLOWER
STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES
MODIFIED CASH BASIS
GOVERNMENTAL FUNDS
APRIL 30, 2022

	General Fund	Motor Fuel Tax Fund	Library Fund	Community Center Fund	Community Events Fund	Totals Governmental Funds
Assets						
Cash and Cash Equivalents	\$ 139,769	\$ 46,173	\$ -	\$ 100	\$ 15,150	\$ 201,192
Total Assets	<u>\$ 139,769</u>	<u>\$ 46,173</u>	<u>\$ -</u>	<u>\$ 100</u>	<u>\$ 15,150</u>	<u>\$ 201,192</u>
Liabilities						
Payroll Tax Liabilities	\$ 2,082	\$ -	\$ -	\$ -	\$ -	\$ 2,082
Total Liabilities	<u>2,082</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,082</u>
Fund Balances						
Restricted	27,598	46,173	-	-	-	73,771
Assigned	-	-	-	100	15,150	15,250
Unassigned	110,089	-	-	-	-	110,089
Total Fund Balances	<u>137,687</u>	<u>46,173</u>	<u>-</u>	<u>100</u>	<u>15,150</u>	<u>199,110</u>
Total Liabilities and Fund Balances	<u>\$ 139,769</u>	<u>\$ 46,173</u>	<u>\$ -</u>	<u>\$ 100</u>	<u>\$ 15,150</u>	<u>\$ 201,192</u>

Reconciliation to Statement of Net Position - Modified Cash Basis:

Total Fund Balances of Governmental Funds	\$ 199,110
Amounts Reported for Governmental Activities in the Statement of Net Position - Modified Cash Basis are Different Because:	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds	<u>115,281</u>
Net Position of Governmental Activities	<u>\$ 314,391</u>

See Accompanying Notes

VILLAGE OF BELLFLOWER
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES - MODIFIED CASH BASIS
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED APRIL 30, 2022

	General Fund	Motor Fuel Tax Fund	Library Fund	Community Center Fund	Community Events Fund	Totals Governmental Funds
Revenue						
<i>Local Revenue</i>						
Property Taxes	\$ 35,148	\$ -	\$ -	\$ -	\$ -	\$ 35,148
Telecommunications Tax	529	-	-	-	-	529
<i>Intergovernmental</i>						
State Income Tax	50,713	-	-	-	-	50,713
State Sales Tax	13,553	-	-	-	-	13,553
State Use Tax	13,533	-	-	-	-	13,533
State Cannabis Use Tax	552	-	-	-	-	552
State Motor Fuel Tax	-	22,052	-	-	-	22,052
State Replacement Tax	2,204	-	-	-	-	2,204
Local CURE Support Program	6,891	-	-	-	-	6,891
American Rescue Plan Act Funds	23,407	-	-	-	-	23,407
<i>Other</i>						
Fines and Forfeitures	2,472	-	-	-	-	2,472
Franchise Fees	2,785	-	-	-	-	2,785
Rent Income	-	-	-	5,580	-	5,580
Community Donations	1,094	-	-	510	5,722	7,326
Township Donations	-	-	-	9,903	-	9,903
Interest Income	140	31	-	-	-	171
Total Revenues	153,021	22,083	-	15,993	5,722	196,819
Expenditures						
<i>Current</i>						
General Government	40,463	-	-	-	-	40,463
Transportation and Highway	34,595	12,281	-	-	-	46,876
Public Safety	14,446	-	-	-	-	14,446
Culture and Recreation	5,728	-	4,430	19,217	4,016	33,391
Total Expenditures	95,232	12,281	4,430	19,217	4,016	135,176
Excess (Deficiency) of Revenue Over Expenditures	57,789	9,802	(4,430)	(3,224)	1,706	61,643
Other Financing Sources						
Transfers In	-	-	4,430	3,224	-	7,654
Transfers (Out)	(7,654)	-	-	-	-	(7,654)
Total Other Financing Sources (Uses)	(7,654)	-	4,430	3,224	-	-
Net Changes in Fund Balances	50,135	9,802	-	-	1,706	61,643
Fund Balances - Beginning of Year	87,552	36,371	-	100	13,444	137,467
Fund Balances - Ending of Year	<u>\$ 137,687</u>	<u>\$ 46,173</u>	<u>\$ -</u>	<u>\$ 100</u>	<u>\$ 15,150</u>	<u>\$ 199,110</u>

Reconciliation to the Statement of Activities - Modified Cash Basis:

Net Change in Fund Balances of Governmental Funds \$ 61,643

Amounts Reported for Governmental Activities in the Statement of Activities - Modified Cash Basis are Different Because:

Governmental funds report all capital outlays as expenditures while governmental activities report depreciation to allocate those costs over the lives of the assets.

Depreciation Expense (5,028)

Change in Net Position of Governmental Activities \$ 56,615

See Accompanying Notes

VILLAGE OF BELLFLOWER
STATEMENT OF NET POSITION - MODIFIED CASH BASIS
PROPRIETARY FUND
APRIL 30, 2022

	Enterprise Fund
	Water Fund
Assets	
<i>Current Assets</i>	
Cash and Cash Equivalents	\$ 182,675
Total Current Assets	182,675
<i>Noncurrent Assets</i>	
Capital Assets, Net of Accumulated Depreciation	
Land (Not Being Depreciated)	1,000
Other Capital Assets, Net	774,721
Total Noncurrent Assets	775,721
Total Assets	958,396
Liabilities	
<i>Current Liabilities</i>	
IEPA Loan L17-5463, Current Portion	11,202
Total Current Liabilities	11,202
<i>Noncurrent Liabilities</i>	
IEPA Loan L17-5463, Net of Current	184,771
Total Noncurrent Liabilities	184,771
Total Liabilities	195,973
Net Position	
Net Investment in Capital Assets	579,748
Unrestricted	182,675
Total Net Position	\$ 762,423

See Accompanying Notes

VILLAGE OF BELLFLOWER
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND
NET POSITION - MODIFIED CASH BASIS
PROPRIETARY FUND
FOR THE YEAR ENDED APRIL 30, 2022

	Enterprise Fund
	Water Fund
Operating Revenue	
User Fees	\$ 82,429
Total Operating Revenue	82,429
 Operating Expenses	
Wages	14,764
Payroll Taxes	1,312
Depreciation	25,223
Repairs and Maintenance	21,407
Utilities	4,282
Testing	2,390
Materials and Supplies	2,127
Total Operating Expenses	71,505
 Operating Income (Loss)	10,924
 Non-Operating Revenue (Expenses)	
Interest Income	153
Interest Expense	(3,350)
Total Non-Operating Revenue (Expenses)	(3,197)
 Change in Net Position	7,727
Net Position - Beginning of Year	754,696
Net Position - End of Year	\$ 762,423

See Accompanying Notes

**VILLAGE OF BELLFLOWER
STATEMENT OF CASH FLOWS - MODIFIED CASH BASIS
PROPRIETARY FUND
FOR THE YEAR ENDED APRIL 30, 2022**

	Enterprise Fund
	Water Fund
Cash Flows from Operating Activities	
Receipts from Customers	\$ 82,429
Payments to Suppliers of Good or Services	(31,518)
Payments to Employees for Services	(14,764)
Net Cash Provided by (Used in) Operating Activities	36,147
 Cash Flows from Capital and Related Financing Activities	
Principal Paid on Capital Debt	(11,020)
Interest Paid on Capital Debt	(3,350)
Net Cash Provided by (Used In) Capital and Related Financing Activities	(14,370)
 Cash Flows from Investing Activities	
Receipt of Interest	153
 Net Increase in Cash and Cash Equivalents	21,930
Cash and Cash Equivalents - Beginning of Year	160,745
Cash and Cash Equivalents - End of Year	\$ 182,675
 Reconciliation of Operating Income (Loss) to Net Cash Provided by (Used in) Operating Activities	
Operating Income (Loss)	\$ 10,924
Adjustments to Reconcile Operating Income to Net Cash Provided (Used in) Operating Activities:	
Depreciation Expense	25,223
Net Cash Provided by (Used in) Operating Activities	\$ 36,147

See Accompanying Notes

VILLAGE OF BELLFLOWER
NOTES TO BASIC FINANCIAL STATEMENTS
APRIL 30, 2022

NOTE 1 - Summary of Significant Accounting Policies

As discussed further later in this Note, these financial statements are presented on a modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America (GAAP) established by the Governmental Accounting Standards Board (GASB). These modified cash basis financial statements generally meet the presentation and disclosure requirements applicable to GAAP, in substance, but are limited to the elements presented in the financial statements and the constraints of the measurement and recognition criteria of the modified cash basis of accounting.

Financial Reporting Entity

The Village of Bellflower (the Village) is duly organized and existing under the provisions of the laws of the State of Illinois. The Village is governed by an elected Board consisting of six trustees. The Village's financial reporting entity is composed of a single primary government. In determining the financial reporting entity, the Village complies with the provisions of GASB Statement No. 61, *The Financial Reporting Entity*. Based on the operational and financial criteria of that statement, the Village does not have a component unit that should be reported as part of the reporting entity.

Basis of Presentation

Government-Wide Financial Statements

The Statement of Net Position – Modified Cash Basis and the Statement of Activities – Modified Cash Basis display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

Fund Financial Statements

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitutes its assets, liabilities, fund equity, revenues, and expenditures/expenses. Funds are organized into two major categories: governmental and proprietary. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the Village or meets the following criteria:

- Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental fund or proprietary fund are at least ten percent of the corresponding total for all funds of that category or type.
- Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental fund or proprietary fund are at least five percent of the corresponding total for all governmental and proprietary funds combined.

VILLAGE OF BELLFLOWER
NOTES TO BASIC FINANCIAL STATEMENTS
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The funds of the financial reporting entity are described below:

Governmental Funds

General Fund – The general fund is the primary operating fund of the Village and is always classified as a major fund. It is used to account for all activities except those legally or administratively required to be accounted for in other funds.

Special Revenue Funds – Special revenue funds are used to account for the proceeds of specific revenue sources that are either legally restricted to expenditures for specific purposes or designated to finance particular functions or activities of the Village. The reporting entity included the following special revenue funds that are reported as major funds:

<u>Fund</u>	<u>Brief Description</u>
Motor Fuel Tax Fund	Accounts for motor fuel tax provided by the State of Illinois and expenditures paid for transportation and highway repair and replacement.
Library Fund	Accounts for revenues received and expenditures related to the Village library.
Community Center Fund	Accounts for property taxes levied by the Bellflower Township and passed to the Village, rental income received for use of the community center, and expenditures paid for maintenance and upkeep of the community center.
Community Events Fund	Accounts for donations received and expenditures paid for special events hosted by the Village.

Proprietary Fund

Enterprise Funds – Enterprise funds are used to account for business-type activities provided to the general public. These activities are financed primarily by user charges and measurement of financial activity focuses on net income measurement similar to the private sector. The reporting entity includes the following enterprise fund that is reported as a major fund:

<u>Fund</u>	<u>Brief Description</u>
Water Fund	Accounts for revenues received and expenditures paid for operating the water system.

The library fund and community events fund do not meet the requirements of a major fund; however, management has elected to include them as major funds of the reporting entity.

VILLAGE OF BELLFLOWER
NOTES TO BASIC FINANCIAL STATEMENTS
APRIL 30, 2022

Measurement Focus and Basis of Accounting

Measurement focus is a term used to describe “how” transactions are recorded within the various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

Measurement Focus

In the government-wide Statement of Net Position – Modified Cash Basis and the Statement of Activities – Modified Cash Basis, both governmental activities and business-type activities are presented using the “economic resources” measurement focus, within the limitations of the modified cash basis of accounting, as defined below.

In the fund financial statements, the “current financial resources” measurement focus or the “economic resources” measurement focus, as applied to the modified cash basis of accounting, is used as defined below:

- All governmental funds utilize a “current financial resources” measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.
- The proprietary funds utilize an “economic resources” measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. All assets and liabilities (whether current or non-current, financial or non-financial) associated with their activities are reported. These funds’ equities are classified as net position.

Basis of Accounting

In the government-wide Statement of Net Position – Modified Cash Basis and Statement of Activities – Modified Cash Basis and the fund financial statements, activities and funds are presented using a modified cash basis of accounting. This basis recognizes assets, liabilities, net position/fund equity, revenues, and expenditures/expenses when they result from cash transactions with a provision for depreciation and recording of long-term debt in the government-wide financial statements and proprietary funds financial statements. This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United State of America.

As a result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) *are not recorded* in these financial statements.

VILLAGE OF BELLFLOWER
NOTES TO BASIC FINANCIAL STATEMENTS
APRIL 30, 2022

If the Village utilized the basis of accounting recognized as generally accepted in the United States of America, the fund financial statements for governmental funds would use the modified accrual basis of accounting. All government-wide financial statements and fund financial statements for proprietary funds would be presented on the accrual basis of accounting.

Cash and Cash Equivalents

For the purpose of these statements, cash and cash equivalents include all cash and highly liquid investments acquired with an original maturity date of three months or less.

Capital Assets

The Village’s modified cash basis of accounting reports capital assets resulting from cash transactions and reports depreciation where appropriate. The accounting treatment over property, plant, and equipment (capital assets) depends on whether the assets are used in governmental fund operations or proprietary fund operations and similar discretely presented component unit operations and whether they are reported in the government-wide or fund financial statements.

Government-Wide Financial Statements

In the government–wide financial statements, capital assets arising from cash transactions are accounted for as assets in the Statement of Net Position – Modified Cash Basis. All capital assets are valued at historical cost or estimated historical cost if actual is unavailable. Detailed capital asset records of the water fund acquired before May 1, 1997, have not been maintained. Infrastructure assets include roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, and lighting systems. The Village has elected to report only those infrastructure capital assets that were acquired or constructed since May 1, 2004.

Depreciation of all exhaustible capital assets arising from cash transactions is recorded as an allocated expense in the Statement of Activities – Modified Cash Basis, with accumulated depreciation reflected in the Statement of Net Position – Modified Cash Basis. Depreciation is provided over the assets’ estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives and capitalization threshold by type of asset is as follows:

	<u>Useful Life</u> <u>(Years)</u>	<u>Capitalization</u> <u>Threshold</u>
Buildings	20 – 40	\$ 50,000
Water System	20 – 40	\$ 50,000
Equipment and Vehicles	7 – 14	\$ 5,000

Fund Financial Statements

In the fund financial statements, capital assets arising from cash transactions acquired for use in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Capital assets acquired for use in proprietary fund operations are accounted for the same as government-wide financial statements.

VILLAGE OF BELLFLOWER
NOTES TO BASIC FINANCIAL STATEMENTS
APRIL 30, 2022

Long-Term Debt

All long-term debt to be repaid from governmental resources is reported as liabilities in the government-wide statements. All long-term debt to be repaid from business-type resources is reported as liabilities in the government-wide statements and fund financial statements.

Long-term debt arising from cash basis transactions of governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and payment of principal and interest reported as expenditures. The accounting for proprietary funds is the same in the fund financial statements as the treatment in the government-wide financial statements, which as the debt proceeds are reported as liabilities at the time of occurrence and payment of principal is reported as a reduction in debt outstanding and interest is reported as an expense.

Equity Classification

Government-Wide Statements

In the government-wide financial statements, equity is classified as net position and displayed in three components. When both restricted and unrestricted resources are available for use, it is the Village's policy to use restricted resources first and then unrestricted.

- Net Investment in Capital Assets - consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes or other debt that are attributable to the acquisition, construction, or improvement of those assets.
- Restricted Net Position - consists of net position with constraints placed on their use either by external groups, by laws of other higher authority governments, or by constitutional provisions. The Village at April 30, 2022 reported the total amount of \$73,771 as restricted in the following components:
 - \$46,173 restricted for unspent motor fuel tax. This amount can only be spent on street and highway improvements under state laws and procedures.
 - \$4,191 restricted for unspent insurance special tax levy. This amount can only be spent on liability insurance.
 - \$23,407 restricted for unspent American Rescue Plan Act (ARPA) funds. This amount can only be spent for purposes outlined by the grant.
- Unrestricted Net Position - consists of all other net position that does not meet the definition of restricted or net investment in capital assets.

VILLAGE OF BELLFLOWER
NOTES TO BASIC FINANCIAL STATEMENTS
APRIL 30, 2022

Fund Financial Statements

In the governmental fund financial statements, fund equity is classified as fund balance and displayed in five components in accordance with GASB Statement Number 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. The five components of fund balance are:

- Non-spendable - consists of fund balance amounts that cannot be spent either because they are not in spendable form or because of legal or contractual constraints require them to be maintained intact. At April 30, 2022, the Village did not report any amounts as nonspendable.
- Restricted - consists of fund balances with constraints placed on their use either by external groups, by laws of higher authority governments or by constitutional provisions, or enabling legislation. The Village at April 30, 2022 reported the total amount of \$73,771 as restricted in the following components:
 - General Fund - \$4,191 restricted for unspent insurance special tax levy. This amount can only be spent on liability insurance. \$23,407 restricted for unspent American Rescue Plan Act (ARPA) funds. This amount can only be spent for purposes outlined by the grant.
 - Motor Fuel Tax Fund - \$46,173 restricted for unspent motor fuel tax. This amount can only be spent on street and highway improvements under state laws and procedures.
- Committed - consists of fund balance amounts that are constrained for specific purposes that are internally imposed by formal action of the highest level of decision-making authority, the Village Trustees. These amounts are committed thru a resolution approved by the Village Trustees prior to year-end (actual amounts are determined after year-end). Any changes to the constraints imposed require amendment by the same type of Village Trustee resolution. At April 30, 2022, the Village did not report any amounts as committed.
- Assigned - consists of fund balance amounts that are intended to be used for specific purposes that are not considered restricted or committed. Fund balance may be assigned by financial management or official action of the Village Trustees and also includes all amounts in governmental funds, other than the general fund, that are not restricted or committed. Assignments may take place after the end of the reporting period. At April 30, 2022, the Village showed the community center fund and community events fund remaining fund balance as assigned.
- Unassigned - consists of residual positive fund balance within the general fund which has not been classified within the other above categories. Unassigned fund balance may also include negative balances for any governmental fund if expenditures exceed amounts restricted, committed or assigned for those specific purposes. At April 30, 2022, the Village reported the amount of \$110,089 as unassigned in the general fund.

The Village's flow of funds assumption prescribes that the funds with the highest level of constraint are expended first. If restricted or unrestricted funds are available for spending, the restricted funds are spent first unless there are legal documents or contracts that prohibit this (ex. grant agreements).

VILLAGE OF BELLFLOWER
NOTES TO BASIC FINANCIAL STATEMENTS
APRIL 30, 2022

Additionally, if different levels of unrestricted funds are available for spending, the Village considers committed funds to be expended first followed by assigned and then unassigned funds.

The Village does not maintain any rainy-day funds (amounts set aside for use in emergency situations or when a budgetary imbalance arises). The Village also does not utilize encumbrance accounting. Appropriations not spent at year-end lapse and may be acted upon as a supplemental appropriation, if required.

Program Revenues

In the Statement of Activities – Modified Cash Basis, revenues that are derived directly from each activity or from parties outside the Village’s taxpayers are reported as program revenues. Program revenues include the following:

Governmental Activities

Charges for Services:

Fines and Forfeitures	Fees paid by the public for violations of city ordinances.
Franchise Fees	Fees paid by the public for franchise fees.
Rent Income	Amounts remitted to the Village by entities and persons for use of the community center.

Operating Grants and Contributions:

Community Donations	Amounts remitted to the Village by entities and persons to help pay expenses related to the library, community center, and special events held by the Village.
Township Donations	Accounts for property taxes levied by the Bellflower Township and passed to the Village to pay expenses related to maintenance and upkeep of the community center.
Local CURE Support Program	Revenue received from the Illinois Department of Commerce & Economic Opportunity for necessary expenditures incurred due to the public health emergency with respect to COVID-19.
American Rescue Plan Act Funds	Revenue received from the Illinois Non-Entitlement Unit for providing municipal government services to Village residents.

Business -Type Activities

Charges for Services:

User Fees	Fees paid by the public for water services.
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VILLAGE OF BELLFLOWER
NOTES TO BASIC FINANCIAL STATEMENTS
APRIL 30, 2022

All other governmental revenues are reported as general. All taxes are classified as general revenue even if restricted for a specific purpose.

Operating and Non-Operating Revenues and Expenses of the Proprietary Funds

Operating revenues and expenses for the proprietary funds are those that result from providing services. It also includes all revenues and expenses not related to capital and related financing, non-capital financing, or investing activities.

Internal and Interfund Balances and Activities

In the process of aggregating the financial information for the government-wide Statement of Net Position – Modified Cash Basis and Statement of Activities – Modified Cash Basis, some amounts reported as interfund activity and balances in the fund financial statements have been eliminated or reclassified.

Fund Financial Statements

Interfund activity, if any, within and among the governmental fund categories is reported as follows in the fund financial statements:

- Interfund Loans - Amounts provided with a requirement for repayment are reported as interfund receivables and payables.
- Interfund Services - Sales or purchases of goods and services between funds are reported as revenues and expenditures/expenses.
- Interfund Reimbursements - Repayments from funds responsible for certain expenditures/expenses to the funds that initially paid for them are not reported as reimbursements but as adjustments to expenditures/expenses in the respective funds.
- Interfund Transfers - Flow of assets from one fund to another where repayment is not expected are reported as transfers in and out.

Government-Wide Financial Statements

Interfund activity and balances, if any, are eliminated or reclassified in the government-wide financial statements as follows:

- Internal Balances - Amounts reported in the fund financial statements as interfund receivables and payables are eliminated in the governmental and business-type activities columns of the Statement of Net Position – Modified Cash Basis, except for the net residual amounts due between governmental and business-type activities which are reported as Internal Balances.
- Internal Activities - Amounts reported as interfund transfers in the fund financial statements are eliminated in the government-wide Statement of Activities – Modified Cash Basis except for the net amount of transfers between governmental and business-type activities, which are reported as Transfers-Internal Activities. The effects of interfund services between funds, if any, are not eliminated in the Statement of Activities – Modified Cash Basis.

VILLAGE OF BELLFLOWER
NOTES TO BASIC FINANCIAL STATEMENTS
APRIL 30, 2022

Use of Estimates

The preparation of financial statements in conformity with the modified cash basis of accounting used by the Village requires management to make estimates and assumptions that affect certain reported amounts and disclosures (such as estimated useful lives in determining depreciation expense); accordingly, actual results could differ from those estimates.

Subsequent Events

The Village has evaluated subsequent events through October 20, 2022, the date on which the financial statements were available to be issued. The Village noted no subsequent events requiring recognition or disclosure in the financial statements.

NOTE 2 – Legal Budget

Legal budgets are prepared in the form of appropriations for Village funds using cash basis of accounting as outlined under Chapter 50, Section 330 of the Illinois Compiled Statutes. Unexpended appropriations lapse at the end of the fiscal year. Once a budget is approved, it can be amended at the function and fund level by approval of a majority of the members of the Board of Village Trustees after a public notice and hearing.

Appropriations transfers between budget line items may be presented to the Board at their regular meetings. Each transfer must have Board approval. Such transfers are made before the fact and are reflected in the official minutes of the Board. There were no transfers made after fiscal year-end, as dictated by law.

NOTE 3 – Property Taxes

The Village's property tax is levied each year on all taxable real property located in the Village on or before the last Tuesday in December. The Board of Village Trustees passed the 2020 tax levy at their October 2020 meeting. The Board of Village Trustees passed the 2021 tax levy at their December 2021 meeting. Property taxes attach as an enforceable lien on property as of January 1st and are payable in two installments on June 1st and September 1st. The Village receives significant distributions of tax receipts approximately one month after these due dates. Property taxes are recorded as revenue when they are received. Property tax receipts in these financial statements are from the 2020 tax levy.

NOTE 4 – Cash and Cash Equivalents

The Village's cash deposits consist of checking, certificate of deposits, and savings accounts. These deposits are stated at cost. The Village is authorized to invest excess funds in instruments outlined under Chapter 30, Section 235 of the Illinois Compiled Statutes. Such instructions include obligations of the U.S. Treasury, agencies, instrumentalities, commercial paper noted within the three highest classifications by at least two standard rating services, obligations of state and their political subdivision, saving accounts, credit union shares, and the Illinois Funds or such other officially recognized funds. The Village does not have a separate investment policy.

VILLAGE OF BELLFLOWER
NOTES TO BASIC FINANCIAL STATEMENTS
APRIL 30, 2022

Custodial Credit Risk – Bank Deposits

Custodial credit risk is the risk that in the event of a bank failure, the Village’s deposits may not be returned to it. The Village does not have an investment policy and thus does not have a written policy to address custodial credit risk. At April 30, 2022, none of the Village’s bank deposits totaling \$36,781, reconciled to a book balance of \$29,802, was subject to custodial credit risk since all deposits were insured by federal deposit insurance.

Credit Risk and Interest Rate Risk – External Investment Pool

Credit risk is the risk that the issuer will not fulfill its obligations. Interest rate risk is the risk that changes in interest rates will adversely affect the value of an investment or cash equivalent. At April 30, 2022, the Village held \$354,065 in the Illinois Funds Money Market Fund, an external investment pool. The fair value of the Village’s position in the fund is equal to the value of the Village’s fund shares. The portfolio is regulated by oversight of the Treasurer of the State of Illinois and private rating agencies. The portfolio has a AAAM rating from Standard and Poor’s. The assets of the fund are mainly invested in securities issued by the United States government or agencies related to the United States. Assets of the fund not invested in United States government securities are fully collateralized by pledged securities. The time to maturity of the investments in this external investment pool averages less than one year.

NOTE 5 – Capital Assets

Capital asset activity resulting from modified cash-basis transactions or events of the governmental activities for the fiscal year ended April 30, 2022 was as follows:

	<u>Balance at May 1, 2021</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance at April 30, 2022</u>
Capital Assets Not Being Depreciated:				
Land	\$ 1,000	\$ -	\$ -	\$ 1,000
Other Capital Assets:				
Buildings	104,406	-	-	104,406
Equipment and Vehicles	62,572	-	-	62,572
Total Depreciable Property	<u>166,978</u>	<u>-</u>	<u>-</u>	<u>166,978</u>
Less Accumulated Depreciation for:				
Buildings	13,540	2,360	-	15,900
Equipment and Vehicles	34,129	2,668	-	36,797
Total Accumulated Depreciation	<u>47,669</u>	<u>5,028</u>	<u>-</u>	<u>52,697</u>
Other Capital Assets, Net	<u>119,309</u>	<u>(5,028)</u>	<u>-</u>	<u>114,281</u>
Capital Assets, Net	<u>\$ 120,309</u>	<u>\$ (5,028)</u>	<u>\$ -</u>	<u>\$ 115,281</u>

Depreciation expense was charged to the transportation and highway function in the amount of \$2,668 and the culture and recreation function of \$2,360.

VILLAGE OF BELLFLOWER
NOTES TO BASIC FINANCIAL STATEMENTS
APRIL 30, 2022

Capital asset activity resulting from modified cash-basis transactions or events of the business – type activities for the fiscal year ended April 30, 2022 was as follows:

	Balance at <u>May 1, 2021</u>	<u>Additions</u>	<u>Deductions</u>	Balance at <u>April 30, 2022</u>
Capital Assets Not Being Depreciated:				
Land	\$ 1,000	\$ -	\$ -	\$ 1,000
Other Capital Assets:				
Buildings	2,500	-	-	2,500
Water System	1,104,222	-	-	1,104,222
Total Depreciable Property	<u>1,106,722</u>	<u>-</u>	<u>-</u>	<u>1,106,722</u>
Less Accumulated Depreciation for:				
Buildings	2,500	-	-	2,500
Water System	304,278	25,223	-	329,501
Total Accumulated Depreciation	<u>306,778</u>	<u>25,223</u>	<u>-</u>	<u>332,001</u>
Other Capital Assets, Net	<u>799,944</u>	<u>(25,223)</u>	<u>-</u>	<u>774,721</u>
Capital Assets, Net	<u>\$ 800,944</u>	<u>\$ (25,223)</u>	<u>\$ -</u>	<u>\$ 775,721</u>

Depreciation expense was charged to the water function in the amount of \$ 25,223.

NOTE 6 – Transfers

The following is a summary of interfund transfers made during the year ended April 30, 2022:

From the general fund to the library fund to cover fund deficit.	\$ 4,430
From the general fund to the community center fund to cover fund deficit.	\$ 3,224

NOTE 7 – Notes Payable

Illinois Environmental Protection Agency Loan L17-5463

During November of 2016, the Village passed Ordinance No. 16-04 authorizing \$473,000 in debt from Illinois Environmental Protection Agency (IEPA) to be used for rehabilitation of the existing 50,000-gallon elevated storage tank and construction of new water main. The agreement was amended March 13, 2018 with the total proceeds being \$458,362 with \$220,236 of that amount forgiven. The interest rate is 1.64%. Payments are due annually on June 20th and December 20th. The first payment was due June 20, 2018 and the last payment is due June 20, 2037. Interest expense for the note payable in the year ended April 30, 2022 was \$3,350 and is included in the water function on the Statement of Activities – Modified Cash Basis.

The following is a summary of the changes in long-term debt during the year ended April 30, 2022:

Type of Debt	Balance April 30, 2021	Additions	Reductions	Balance April 30, 2022	Amount Due Within One Year
<i>Business-Type Activities:</i>					
Notes Payable	206,993	-	11,020	195,973	11,202

VILLAGE OF BELLFLOWER
NOTES TO BASIC FINANCIAL STATEMENTS
APRIL 30, 2022

Debt Service Requirements to Maturity

The annual debt service requirements to maturity, including principal and interest, for long-term debt, as of April 30, 2022, are as follows:

<i>Year Ended April 30,</i>	<i>Notes Payable</i>	
	<u>Principal</u>	<u>Interest</u>
2023	\$ 11,202	\$ 3,168
2024	11,386	2,984
2025	11,574	2,796
2026	11,764	2,606
2027	11,958	2,412
2028 - 2032	62,809	9,040
2033 - 2037	68,154	3,696
2038	7,126	58
Total	<u>\$ 195,973</u>	<u>\$ 26,760</u>

NOTE 8 – Restricted Property Tax Activity

The Village had the following restricted property tax activity in the general fund during the year ended April 30, 2022:

	<u>Special Tax Levy</u>		
	<u>Police Protection</u>	<u>Audit</u>	<u>Unemployment Tax</u>
Beginning Restricted Balance	\$ -	\$ -	\$ -
Property Taxes Received	2,343	5,271	54
Expenditures Incurred	(2,343)	(5,271)	(54)
Ending Restricted Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

	<u>Special Tax Levy</u>		
	<u>Social Security</u>	<u>Tort Liability</u>	<u>Road & Bridge</u>
Beginning Restricted Balance	\$ -	\$ 2,326	\$ -
Property Taxes Received	1,269	13,179	2,733
Expenditures Incurred	(1,269)	(11,314)	(2,733)
Ending Restricted Balance	<u>\$ -</u>	<u>\$ 4,191</u>	<u>\$ -</u>

VILLAGE OF BELLFLOWER
NOTES TO BASIC FINANCIAL STATEMENTS
APRIL 30, 2022

NOTE 9 – Risk Management

The Village is exposed to the normal risks of loss similar to that of other small villages that operate a water utility. Protection from these risks of loss is provided through membership in the Illinois Municipal League Risk Management Association and the acquisition of insurance through it. During the year ended April 30, 2022, there were no significant reductions in coverage. Also, there have been no settlement amounts that have exceeded insurance coverage in the past three years.

NOTE 10 – Legal Debt Margin

The Village’s legal debt margin is 8.625% of the most recent available equalized assessed valuation (EAV) of the Village per 65 ILCS 5/8-5-1.

2022 EAV	\$ 3,488,720
Debt Legal (%)	8.625%
Debt Margin	<u>300,902</u>
Current Debt	-
Remaining Debt Margin	<u><u>\$ 300,902</u></u>

VILLAGE OF BELLFLOWER
SCHEDULE OF PROPERTY TAX LEVIES, RATES, EXTENSIONS, AND COLLECTIONS
FOR THE YEARS ENDED APRIL 30, 2022

Fiscal Year of Receipt	2023	2022	2021	2020	2019
Levy Year	2021	2020	2019	2018	2017
Assessed Valuations	<u>\$ 3,488,720</u>	<u>\$ 3,293,570</u>	<u>\$ 3,299,242</u>	<u>\$ 3,260,123</u>	<u>\$ 2,969,021</u>
Tax Levies					
General Corporate	\$ 10,868	\$ 10,550	\$ 9,609	\$ 9,609	\$ 9,609
Medicare	126	-	-	-	-
Police Protection	2,470	2,400	2,000	2,000	2,000
Audit	5,940	5,400	4,900	4,000	3,200
Unemployment Tax	59	55	55	55	50
Street Lighting	1,646	-	-	-	-
Social Security	539	1,300	1,590	1,590	1,500
Tort Liability	13,200	13,500	13,500	13,000	12,495
Total Tax Levies	<u>\$ 34,848</u>	<u>\$ 33,205</u>	<u>\$ 31,654</u>	<u>\$ 30,254</u>	<u>\$ 28,854</u>
Tax Rates					
General Corporate	0.31152	0.32032	0.29125	0.29474	0.32364
Medicare	0.00361	-	-	-	-
Police Protection	0.07080	0.07287	0.06062	0.06135	0.06736
Audit	0.17026	0.16396	0.14852	0.12269	0.10778
Unemployment Tax	0.00169	0.00167	0.00167	0.00169	0.00168
Street Lighting	0.04718	-	-	-	-
Social Security	0.01545	0.03947	0.04819	0.04877	0.05052
Tort Liability	0.37836	0.40989	0.40918	0.39876	0.42085
Total Tax Rates	<u>0.99887</u>	<u>1.00818</u>	<u>0.95943</u>	<u>0.92800</u>	<u>0.97183</u>
Tax Extensions					
General Corporate	\$ 10,868	\$ 10,550	\$ 9,609	\$ 9,609	\$ 9,609
Medicare	126	-	-	-	-
Police Protection	2,470	2,400	2,000	2,000	2,000
Audit	5,940	5,400	4,900	4,000	3,200
Unemployment Tax	59	55	55	55	50
Street Lighting	1,646	-	-	-	-
Social Security	539	1,300	1,590	1,590	1,500
Tort Liability	13,200	13,500	13,500	13,000	12,495
Total Tax Extensions	<u>\$ 34,848</u>	<u>\$ 33,205</u>	<u>\$ 31,654</u>	<u>\$ 30,254</u>	<u>\$ 28,854</u>
Tax Collections					
General Corporate		\$ 10,299	\$ 9,599	\$ 9,581	\$ 9,657
Police Protection		2,343	1,998	1,994	2,010
Audit		5,271	4,895	3,988	3,216
Unemployment Tax		54	55	55	50
Social Security		1,269	1,588	1,585	1,508
Tort Liability		13,179	13,486	12,961	12,558
Tax Extension Collected		<u>32,415</u>	<u>31,621</u>	<u>30,164</u>	<u>28,999</u>
Additions / Subtractions					
Township Road and Bridge		<u>2,733</u>	<u>2,743</u>	<u>2,708</u>	<u>2,471</u>
Total Tax Collections		<u>\$ 35,148</u>	<u>\$ 34,364</u>	<u>\$ 32,872</u>	<u>\$ 31,470</u>
Percentage of Extension Collected		<u>97.62%</u>	<u>99.90%</u>	<u>99.70%</u>	<u>100.50%</u>



STATE OF ILLINOIS
COMPTROLLER

SUSANA A. MENDOZA

DO NOT SEND THIS PAPER COPY - THIS IS YOUR COPY.

MAKE SURE YOU HAVE CLICKED THE SUBMIT BUTTON IN THE COMPTROLLER CONNECT PROGRAM. THIS WILL PROVIDE THE COMPTROLLER'S OFFICE WITH A COPY OF YOUR ANNUAL FINANCIAL REPORT.

FY 2022 Annual Financial Report
Multi-Purpose Long Form

CCIF Copy - 10/24/2022 9:03:50 AM

Unit Name : Bellflower Village

County : Mclean

Unit Code : 064/020/32

I attest that, to the best of my knowledge, this report represents a complete and accurate statement of the financial position, the Contact Information, the TIF status, the FEIN status, the Total Appropriations, and the Legal Debt Limitation of Bellflower Village as of the end of this fiscal year.

Written signature of government official
Allen Grussing, President

Please Sign : Allen D. Grussing

Date : 10-24-22

FILED
McLEAN COUNTY, ILLINOIS

OCT 25 2022

Kathy Michael
COUNTY CLERK

PLEASE RETAIN
COPY
PELLER & KUESTER CPAs LLP

Unit Code : 064/020/32

Please be sure to fill out this section accurately. The information you provide below is (1) our primary way of contacting your government, (2) the information we supply to external agencies, and (3) is the name and title we will list on our website. This section should NOT contain ANY of your Accounting Professional's information.

STEP 1: ENTER CONTACT INFORMATION

Is the following information correct and complete? Yes No

A. Contact Person (elected or appointed official responsible for filling out this form.)		B. Chief Executive Officer (Enter your name here ONLY if you are the elected or appointed official responsible for the EXECUTIVE ADMINISTRATION, i.e. mayor, supervisor, or chairman. Your name will be listed with this responsibility on our website.)		C. Chief Financial Officer (Enter your name here ONLY if you are the elected or appointed official responsible for MAINTAINING THE GOVERNMENT'S FINANCIAL RECORDS. Your name will be listed with this responsibility on our website.)	
Allen	Grussing	Allen	Grussing	Herbert	Youngblood
President		President		Clerk	
PO Box 244		PO Box 244		PO Box 244	
Bellflower		Bellflower		Bellflower	
IL 61724		IL 61724		IL 61724	
Phone: (309) 722-5004 Ext.		Phone: (309) 722-5004 Ext.		Phone: (309) 722-5004 Ext.	
Fax:		Fax:		Fax:	
E-Mail: vob.mayor@outlook.com		E-Mail: vob.mayor@outlook.com		E-Mail: vob.clerk@outlook.com	
D. Purchasing Agent (Enter the Purchasing Agent or if there is no Purchasing Agent, the name of the person responsible for oversight of all competitively bid contracts should be listed.)		E. FOIA Officer (Enter the FOIA Officer or if there is no FOIA Officer, the name of the person responsible for oversight of all FOIA requests should be listed.)		F. TIF Officer (Enter the TIF Officer or if there is no TIF Officer, the name of the person responsible for oversight of all TIF Districts should be listed.)	
Herbert	Youngblood	Herbert	Youngblood		
Clerk		Clerk			
PO Box 244		PO Box 244			
Bellflower		Bellflower			
IL 61724		IL 61724			
Phone: (309) 722-5004 Ext.		Phone: (309) 722-5004 Ext.		Phone:	
Fax:		Fax:		Fax:	
E-Mail: vob.clerk@outlook.com		E-Mail: vob.clerk@outlook.com		E-Mail:	

If the Chief Executive Officer and the Chief Financial Officer are the same person as the Contact Person, please check this box and skip to Step 2.

STEP 2: VERIFY FISCAL YEAR END

FY END DATE: 4/30/2022

If the fiscal year end date listed above is incorrect, follow the steps outlined in the Comptroller Connect application to provide your official documentation that confirms your fiscal year end date. Upon receipt and approval of this documentation, your fiscal year end date can be officially amended.

STEP 3: GASB 34, ACCOUNTING SYSTEM, DEBT, UTILITY, HOME RULE, TIF, AND PENSION / RETIREMENT BENEFITS

P1. Has your government commenced dissolution proceedings? Yes No **Dissolution Filing Date**

A. Has your government implemented GASB 34 in FY 2022 reporting or in previous reporting years? Yes No

B. Which type of accounting system does Bellflower Village use?

- Cash - with no assets (Cash Basis) Modified Accrual/Accrual
- Cash - with assets (Modified Cash Basis) Combination (Explain) _____

C. Does the government have bonded debt this reporting fiscal year? Yes No

If "Yes", indicate the type(s) of debt and complete the Statement of Indebtedness and Debt Limitations and Future Debt pages, located on page F7 and F8.

- G.O.Bonds Revenue Bonds Alternative Revenue Bonds

D. Does the government have debt, other than bonded debt this reporting fiscal year? Yes No

If "Yes", indicate the type(s) of debt and complete the Statement of Indebtedness and Debt Limitations and Future Debt pages, located on page F7 and F8.

- Contractual Commitments Other (Explain) _____

E. Does the government own or operate a public utility company? Yes No

If "Yes", indicate the type(s) of utilities and enter the expenditures in Code 271.

- Water/Sewer Electric/Gas/Transit 911 Telephone/Telecommunications Other _____

F. Is your government a home rule unit? Yes No

G. Does the government have a Tax Increment Finance (TIF) district? Yes No

H. Does the government have a pension funds or other retirement benefits this reporting fiscal year? Yes No

If Yes, indicate the type(s) of pension funds or other retirement benefits and complete the Pension Funds/Retirement Benefits section.

- Illinois Municipal Retirement Fund (IMRF) Police Pension Fire Pension Sheriff's Law Enforcement Personnel Plan (SLEP)
- Other Pension _____ Other Post Employment Benefits (OPEB)

STEP 4: POPULATION, EAV AND EMPLOYEES

What is the total population of Bellflower Village?^	346
What is the total EAV of Bellflower Village?	\$3,488,720
How many full time employees are paid?*	0
How many part time employees are paid?*	16
What is the total salary paid to all employees?	\$31,991

- ^ Or provide estimated population.
- * Do not include contractual employees.

STEPS 5 AND 6: COMPONENT UNITS AND APPROPRIATIONS

Provide the appropriation for the primary government listed in the first row of the table below.

In the remaining rows, provide the names of all component units along with their appropriations. Indicate if the component units are blended or discretely presented, its fiscal year end date and if the component unit was funded with governmental fund types or enterprise fund types. If the component units are already indicated, that data is based on forms submitted last year. If you have more component units than the rows provided below, please indicate them on an attachment.

If you need assistance with the terms indicated below, refer to the *Chart of Accounts and Definitions* and the *How to Fill Out An AFR* documents.

Name of Unit/Component FUNDS SHOULD NOT BE LISTED HERE*	Appropriation^	Type of Component Unit (Blended or Discretely Presented)	Fiscal Year End	Enterprise Fund Type or Governmental Fund Type
Bellflower Village	\$252,405		04/30	
Total Appropriations	\$252,405			

* Do not enter funds such as Joint Bridge, Permanent Road, Town Fund, Equipment, Water & Sewer, General Assistance, etc. These funds should be included in Step 8.

^ If the Primary Government or Component Unit does NOT budget or levy taxes, please enter the unit's TOTAL EXPENDITURES.

STEP 7: OTHER GOVERNMENTS

Indicate any payments Bellflower Village made to other governments for services or programs (include programs performed on a reimbursement, cost-sharing basis or federal payroll taxes).

Intergovernmental agreements - indicate how much was paid	\$14,446
Federal government payroll taxes	\$2,447
All other intergovernmental payments	\$17,376

STEP 8: FUND LISTING & ACCOUNT GROUPS

A. List all funds and how much was spent in FY 2022 for each fund. Also, indicate the Fund Type (Fund Types are at the top of each column beginning on page F1). If any fund names appear below, the data is based on forms submitted last year. Please make all necessary corrections. If you have more fund names than the rows provided below, please indicate them on an attachment.

Fund Name	Expenditure	Fund Type	FY End
Community Center Fund	\$19,217	Special Revenue Fund	04/30
Community Events Fund	\$4,016	Special Revenue Fund	04/30
General Fund	\$95,232	General Fund	04/30
Library Fund	\$4,430	Special Revenue Fund	04/30
Motor Fuel Tax Fund	\$12,281	Special Revenue Fund	04/30
Water Fund	\$74,855	Enterprise Fund	04/30
Total Expenditures	\$210,031		

B. Does Bellflower Village have assets or liabilities that should be recorded as a part of Account Groups? See Chart of Accounts and Definitions and the How to Fill Out An AFR documents for more information about Account Groups.

Yes No

Unit Name : Bellflower Village

Unit Code : 064/020/32

STEP 9: GOVERNMENTAL ENTITIES

List of governmental entities that are part of or related to the primary government. Exclude component units detailed in Steps 5 & 6. Most small governments do not have governmental entities.

Entity Name	Relationship

STEP 10: REPORTING

Check any state or local entity where financial reports are filed.

STATE AGENCIES	
___ - Board of Education	___ - Board of Higher Education
___ - DCEO	___ - Department of Insurance
OTHER STATE OR LOCAL OFFICES	
<u>X</u> - Illinois Comptroller	___ - Secretary of State
___ - General Assembly - House	___ - General Assembly - Senate
<u>X</u> - County Clerk	___ - Circuit Clerk
___ - Governor's Office	___ - Other - _____

ASSETS

Code	Enter All Amounts in Whole Numbers	Governmental Activity	Business-Like Activity	Fiduciary	Discretely Presented Component Units
Current Assets					
101t	Cash and Cash Equivalent	\$201,192	\$182,675	\$0	\$0
102t	Investments	\$0	\$0	\$0	\$0
115t	Receivables	\$0	\$0	\$0	\$0
109t	Inventories	\$0	\$0	\$0	\$0
112t	Other Assets (Explain)	\$0	\$0	\$0	\$0
Non-Current Assets					
116t	Capital Assets/Net of Accumulated Depreciation	\$115,281	\$775,721	\$0	\$0
117t	Other Capital Assets (Explain)	\$0	\$0	\$0	\$0
120t	Total Assets	\$316,473	\$958,396	\$0	\$0
150t	Deferred Outflow of Resources	\$0	\$0	\$0	\$0

Liabilities

Code	Enter All Amounts in Whole Numbers	Governmental Activity	Business-Like Activity	Fiduciary	Discretely Presented Component Units
Current Liabilities					
122t	All Payables	\$2,082	\$0	\$0	\$0
132t	Deferred Revenues	\$0	\$0	\$0	\$0
128t	Other Liabilities (Explain)	\$0	\$0	\$0	\$0
Non-Current/Long Term Liabilities					
129t	Due Within One Year	\$0	\$11,202	\$0	\$0
130t	Due Beyond One Year	\$0	\$184,771	\$0	\$0
131t	Other Non-Current/Long Term Liabilities (Explain)	\$0	\$0	\$0	\$0
135t	Total Liabilities	\$2,082	\$195,973	\$0	\$0
155t	Deferred Inflow of Resources	\$0	\$0	\$0	\$0

Net Position

Code	Enter All Amounts in Whole Numbers	Governmental Activity	Business-Like Activity	Fiduciary	Discretely Presented Component Units
143t	Investments in Capital Assets/Net of Related Debt	\$115,281	\$579,748	\$0	\$0
148t	Net Position - Restricted	\$73,771	\$0	\$0	\$0
149t	Net Position - Unrestricted	\$125,339	\$182,675	\$0	\$0
146t	Total Net Position	\$314,391	\$762,423	\$0	\$0

Code	Enter All Amounts in Whole Numbers	General	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Fiduciary	Discretely Presented Component Units
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Local Taxes

Report In Whole Numbers

201t	Property Tax	\$35,148	\$0	\$0	\$0	\$0	\$0	\$0	\$0
202t	Local Sales Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
203t	Utilities Tax	\$529	\$0	\$0	\$0	\$0	\$0	\$0	\$0
203a	Electric Utilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
203b	Water Utilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
203c	Communications Utilities	\$529	\$0	\$0	\$0	\$0	\$0	\$0	\$0
203d	Other Utilities (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
204t	Other Taxes (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Intergovernmental Receipts & Grants

211t	State Income Tax	\$50,713	\$0	\$0	\$0	\$0	\$0	\$0	\$0
212t	State Sales Tax	\$27,638	\$0	\$0	\$0	\$0	\$0	\$0	\$0
213t	State Motor Fuel Tax	\$0	\$22,052	\$0	\$0	\$0	\$0	\$0	\$0
214t	State Replacement Tax	\$2,204	\$0	\$0	\$0	\$0	\$0	\$0	\$0
205t	State Gaming Tax(es)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
215t	Other State Sources (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
215a	General Support	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
215b	Public Welfare	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
215c	Health and/or Hospitals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
215d	Streets and Highways	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
215e	Culture and Recreation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
215f	Housing/Comm. Development	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
215g	Water Supply System	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
215h	Electric/Gas Power System	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
215i	Mass Transit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
215j	Other (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
225t	Federal Sources	\$30,298	\$0	\$0	\$0	\$0	\$0	\$0	\$0
225a	General Support	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Code	Enter All Amounts in Whole Numbers	General	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Fiduciary	Discretely Presented Component Units
Intergovernmental Receipts & Grants									
225b	Public Welfare	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
225c	Health and/or Hospitals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
225d	Streets and Highways	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
225e	Culture and Recreation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
225f	Housing/Comm. Development	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
225g	Water Supply System	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
225h	Electric/Gas Power System	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
225i	Mass Transit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
225j	Other (Explain)	\$30,298	\$0	\$0	\$0	\$0	\$0	\$0	\$0
226t	Other Intergovernmental Sources (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Sources									
231t	Licenses and Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
233t	Fines and Forfeitures	\$2,472	\$0	\$0	\$0	\$0	\$0	\$0	\$0
234t	Charges for Services	\$2,785	\$5,580	\$0	\$0	\$82,429	\$0	\$0	\$0
234a	Water Utilities	\$0	\$0	\$0	\$0	\$82,429	\$0	\$0	\$0
234b	Gas Utilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
234c	Electric Utilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
234d	Transit Utilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
234e	Sewer Utilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
234f	Refuse and Disposal Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
234g	Parking	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
234h	Housing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
234i	Highway or Bridge Tolls	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
234j	Culture and Recreation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
234k	Other (Explain)	\$2,785	\$5,580	\$0	\$0	\$0	\$0	\$0	\$0
235t	Interest	\$140	\$31	\$0	\$0	\$153	\$0	\$0	\$0
236t	Miscellaneous (Explain)	\$1,094	\$16,135	\$0	\$0	\$0	\$0	\$0	\$0
240t	Total Receipts and Revenue	\$153,021	\$43,798	\$0	\$0	\$82,582	\$0	\$0	\$0

Code	Enter All Amounts in Whole Numbers	General	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Fiduciary	Discretely Presented Component Units
Report In Whole Numbers									
251t	General Government	\$40,463	\$0	\$0	\$0	\$0	\$0	\$0	\$0
251a	Financial Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
251b	General Administrative Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
251c	Central Administration	\$40,463	\$0	\$0	\$0	\$0	\$0	\$0	\$0
251d	Other (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
252t	Public Safety	\$14,446	\$0	\$0	\$0	\$0	\$0	\$0	\$0
252a	Police	\$14,446	\$0	\$0	\$0	\$0	\$0	\$0	\$0
252b	Fire	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
252c	Regulation - Building Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
252d	Other (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
253t	Corrections	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
254t	Judiciary and Legal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
255t	Transportation and Public Works	\$34,595	\$12,281	\$0	\$0	\$0	\$0	\$0	\$0
255a	Streets and Highways	\$34,595	\$12,281	\$0	\$0	\$0	\$0	\$0	\$0
255b	Airports	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
255c	Parking Meters	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
255d	Parking Facilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
255e	Other (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
256t	Social Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
256a	Welfare	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
256b	Health (Other than hospitals)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
256c	Hospital Operations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
256d	Cemeteries	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
256e	Other (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Code	Enter All Amounts in Whole Numbers	General	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Fiduciary	Discretely Presented Component Units
Report In Whole Numbers									
257t	Culture and Recreation	\$5,728	\$27,663	\$0	\$0	\$0	\$0	\$0	\$0
257a	Library	\$0	\$4,430	\$0	\$0	\$0	\$0	\$0	\$0
257b	Parks	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
257c	Other (Explain)	\$5,728	\$23,233	\$0	\$0	\$0	\$0	\$0	\$0
258t	Housing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
275t	Environment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
275a	Sewage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
275b	Solid Waste Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
275c	Other (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
259t	Debt	\$0	\$0	\$0	\$0	\$3,350	\$0	\$0	\$0
259a	Interest	\$0	\$0	\$0	\$0	\$3,350	\$0	\$0	\$0
259b	Principal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
271t	Public Utility Company	\$0	\$0	\$0	\$0	\$46,282	\$0	\$0	\$0
271a	Water	\$0	\$0	\$0	\$0	\$46,282	\$0	\$0	\$0
271b	Electric	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
271c	Transit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
271d	Other (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
272t	Depreciation	\$0	\$0	\$0	\$0	\$25,223	\$0	\$0	\$0
280t	Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
260t	Other Expenditures/Expenses (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
270t	Total Expenditures/Expense	\$95,232	\$39,944	\$0	\$0	\$74,855	\$0	\$0	\$0

Fund Balances and Other Financing Sources (Uses)

Code	Enter All Amounts in Whole Numbers	General	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Fiduciary	Discretely Presented Component Units
Report In Whole Numbers									
301t	Excess of receipts/revenues over (under) expenditures/expenses (240t-270t)	\$57,789	\$3,854	\$0	\$0	\$7,727	\$0	\$0	\$0
302t	Operating transfers in	\$0	\$7,654	\$0	\$0	\$0	\$0	\$0	\$0
303t	Operating transfers out	(\$7,654)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
304t	Bond proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
305t	Other long term debt (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
306t	Net increase (decrease) in fund balance (301t + 302t - 303t + 304t + 305t)	\$50,135	\$11,508	\$0	\$0	\$7,727	\$0	\$0	\$0
307t	Previous year fund balance	\$87,552	\$49,915	\$0	\$0	\$754,696	\$0	\$0	\$0
308t	Other (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
310t	Current Year Ending Fund Balance (306t + 307t + 308t)	\$137,687	\$61,423	\$0	\$0	\$762,423	\$0	\$0	\$0

Debt Instruments for All Funds	Code	Outstanding Beginning of Year	Code	Issued Current Fiscal Year	Code	Retired Current Fiscal Year	Code	Outstanding End of Year	Original Issue Amount	Final Maturity Date	Interest Rate Ranges-Lowest	Interest Rate Ranges-Highest
Report In Whole Numbers												
General Obligation Bonds	400	\$0	406	\$0	412	\$0	418	\$0	\$0			
Water	400a	\$0	406a	\$0	412a	\$0	418a	\$0	\$0		0.00%	0.00%
Electric	400b	\$0	406b	\$0	412b	\$0	418b	\$0	\$0		0.00%	0.00%
Transportation	400c	\$0	406c	\$0	412c	\$0	418c	\$0	\$0		0.00%	0.00%
Housing	400d	\$0	406d	\$0	412d	\$0	418d	\$0	\$0		0.00%	0.00%
Other (Explain)	400e	\$0	406e	\$0	412e	\$0	418e	\$0	\$0		0.00%	0.00%
Revenue Bonds	401	\$0	407	\$0	413	\$0	419	\$0	\$0			
Water	401a	\$0	407a	\$0	413a	\$0	419a	\$0	\$0		0.00%	0.00%
Electric	401b	\$0	407b	\$0	413b	\$0	419b	\$0	\$0		0.00%	0.00%
Transportation	401c	\$0	407c	\$0	413c	\$0	419c	\$0	\$0		0.00%	0.00%
Housing	401d	\$0	407d	\$0	413d	\$0	419d	\$0	\$0		0.00%	0.00%
Other (Explain)	401e	\$0	407e	\$0	413e	\$0	419e	\$0	\$0		0.00%	0.00%
Alternate Revenue Bonds	402	\$0	408	\$0	414	\$0	420	\$0	\$0		0.00%	0.00%
Contractual Commitments	403	\$206,993	409	\$0	415	\$11,020	421	\$195,973	\$238,126	06/20/2037	1.64%	1.64%
Other (Explain)	404	\$0	410	\$0	416	\$0	422	\$0	\$0		0.00%	0.00%
Total Debt	405	\$206,993	411	\$0	417	\$11,020	423	\$195,973				

Office of the Comptroller, Susana A. Mendoza
FY 2022 AFR
Multi-Purpose Form

Debt Limitations and Future Debt

I certify that Bellflower Village does not have Legal Debt Limitation

Based on Statute

Based on Other

Total Legal Debt Limitation: \$300,902

Total Debt Applicable to the limit: \$0

Legal Debt Margin: \$300,902

Legal Debt Margin (%): 100.00%

Future Debt Service Requirements for Bonded Debt listed above

Year Ending	Principal	Interest	Total
2023	\$0	\$0	\$0
2024	\$0	\$0	\$0
2025	\$0	\$0	\$0
2026	\$0	\$0	\$0
2027	\$0	\$0	\$0
2028-2032	\$0	\$0	\$0
2033-2037	\$0	\$0	\$0
2038-2042	\$0	\$0	\$0
TOTAL	\$ 0	\$ 0	\$ 0

Please provide a summary of the authorized debt limitations, including any statutory references.

The Village's legal debt margin is 8.625% of the most recent available equalized assessed valuation (EAV) of the Village per 65 ILCS 5/8-5-1.

Code	Enter All Amounts in Whole Numbers	IMRF			Police Pension			Fire Pension		
		Year 1	Year 2	Year 3	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
500	Actuarial Valuation Date (VD)									
500a	Reporting Date (RD)									
500b	Measurement Date (MD)									
501	Total Pension Liability (TPL)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
502	Plan Fiduciary Net Position (FNP)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
503	Net Pension Liability (NPL)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
504	Plan Fiduciary Net Position as a Percentage of Total Pension Liability	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
505	Net Pension Obligation/ Net OPEB Obligation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Enter All Amounts in Whole Numbers

Code		SLEP			Other Pension			OPEB (Net)		
		Year 1	Year 2	Year 3	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
500	Actuarial Valuation Date (VD)									
500a	Reporting Date (RD)									
500b	Measurement Date (MD)									
501	Total Pension Liability (TPL)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
502	Plan Fiduciary Net Position (FNP)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
503	Net Pension Liability (NPL)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
504	Plan Fiduciary Net Position as a Percentage of Total Pension Liability	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
505	Net Pension Obligation / Net OPEB Obligation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Code	Function	These are not funds	
		Construction	Land, Structures, and Equipment
601t	General Government	\$0	\$0
602t	Law Enforcement	\$0	\$0
603t	Corrections	\$0	\$0
604t	Fire	\$0	\$0
605t	Sewerage	\$0	\$0
606t	Sanitation and Wastewater	\$0	\$0
607t	Parks and Recreation	\$0	\$0
608t	Housing and Community Development	\$0	\$0
609t	Highways, Roads and Bridges	\$0	\$0
610t	Parking Facilities	\$0	\$0
611t	Welfare	\$0	\$0
612t	Hospital	\$0	\$0
613t	Water	\$0	\$0
614t	Nursing Homes	\$0	\$0
615t	Conservation and Natural Resources	\$0	\$0
616t	Libraries	\$0	\$0
617t	Other	\$0	\$0

*This page should only be filled out if you have spent funds for capital projects or development.

*The Capital Outlay page is requested by the U.S. Census Bureau and is considered optional by the State Comptroller.

*If you complete this page you WILL NOT have to complete the Survey of Government Finances from the U.S. Census Bureau.

*If you do NOT complete this page the U.S. Census Bureau will contact you for further information.

<u>Type</u>	<u>Explanation</u>
225j	General: Local CURE Support Program \$6,891; American Rescue Plan Act Funds \$23,407
234k	General: Franchise Fees \$2,785 Special Revenue: Rent Income \$5,580
236t	General: Community Donations \$1,094 Special Revenue: Community Donations \$6,232; Township Donations \$9,903
257c	General: Community Events \$5,728 Special Revenue: Community Center \$19,217; Community Events \$4,016
AuthDebtLimit	The Village's legal debt margin is 8.625% of the most recent available equalized assessed valuation (EAV) of the Village per 65 ILCS 5/8-5-1.
Gen	Since the Village's financial statements are on the modified cash basis of accounting, deferred outflow of resources and deferred inflow of resources is not required to be reported on the Statement of Net Position - Modified Cash Basis.

Office of the Comptroller, Susana A. Mendoza
FY 2022 AFR
Multi-Purpose Form

According to the Governmental Account Audit Act [50 ILCS 310], an Annual Audit submitted to the IL Office of the Comptroller shall be performed by a licensed public accountant, with a valid certificate as a public accountant under the Illinois Public Accounting Act [225 ILCS 450]. Please access the website of the Illinois General Assembly (www.ilga.gov/legislation/ilcs/ilcs.asp) to view these Acts. **If your government is required to submit an Annual Audit, please complete the following:**

Is the Licensed Certified Public Accountant performing your audit working as an individual licensed in Illinois, or are they working in association with a Public Accounting Firm or a Professional Service Corporation licensed in Illinois, or are they licensed in another state? Please use a checkmark to select one choice:

- Individual Licensed Certified Public Accountant Public Accounting Firm (IL License) Professional Service Corporation (IL License)
- Out-of-State (Individual / Public Accounting Firm / Professional Service Corporation)

Is the Licensed Certified Public Accountant performing your audit working as an individual licensed in Illinois, or are they working in association with a Public Accounting Firm or a Professional Service Corporation licensed in Illinois, or are they licensed in another state? Please use a checkmark to select one choice:

Enter the active 9-digit License#:	<u>066004435</u>	License Status:	<u>ACTIVE</u>
Business Name:	<u>FELLER & KUESTER CPAS LLP</u>		
Address:	<u>806 Parkland Ct</u>	Address 2:	_____
City:	<u>Champaign</u>	State:	<u>IL</u> ZIP: <u>61821</u>
Phone:	<u>217-351-3192</u>	Ext. _____	Fax: <u>217-351-4135</u> E-Mail: <u>neal@fellerkuester.com</u>
Last Name:	<u>Kuester</u>	First Name:	<u>Neal</u> Title: <u>Partner</u>
Phone:	<u>217-351-3192</u>	Ext. _____	E-Mail: <u>neal@fellerkuester.com</u>

Non-Critical

Deferred Outflow of Resources?

Deferred Inflow of Resources?

Office of the Comptroller, Susana A. Mendoza
FY 2022 AFR
Multi-Purpose Form

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS
ANNUAL TREASURER'S REPORT
FOR THE FISCAL YEAR ENDING APRIL 30, 2022**

<u>Fund</u>	<u>Beginning Balance</u>	<u>Revenues</u>	<u>Expenses</u>	<u>Transfers</u>	<u>Ending Balance</u>
General Fund	87,552	153,021	95,232	(7,654)	137,687
Motor Fuel Tax Fund	36,371	22,083	12,281	-	46,173
Library Fund	-	-	4,430	4,430	-
Community Center Fund	100	15,993	19,217	3,224	100
Community Events Fund	13,444	5,722	4,016	-	15,150
Water Fund	160,744	82,583	60,653	-	182,674
TOTAL FUNDS	298,211	279,402	195,829	-	381,784

REVENUES

County Property Taxes	35,148	American Rescue Plan Act Funds	23,407
State Cannabis Use Tax	552	Donations	7,326
State Income Tax	50,713	Fees	200
State Motor Fuel Tax	14,210	Fines	2,272
State Replacement Tax	2,204	Franchise Fees	2,785
State Sales Tax	13,553	Interest Income	326
State Telecommunications Tax	529	Rent Income	5,580
State Use Tax	13,532	State MFT Rebuild Illinois Grant	7,843
Local CURE Support Program	6,890	Township Community Center Taxes	9,903
		Water User Fees	82,429
TOTAL REVENUES	279,402		

EXPENDITURES

Compensation:

Wages under \$25,000: Skee Aldrich, Arlen Adnjelich, Teresa Drinkwater, Andrew Ellis, Allen Grussing, Janice Harden, Jay Jewell, Barton Lytel, Frances Miller, Merle Shelton, Myron Shelton, Steven Weiss, Chad Yeadon, Thomas Yeadon, Herbert Youngblood, Shane Zimmerman

Total Compensation **31,991**

Vendor Expense:

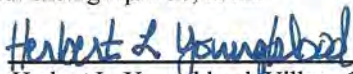
Ameren Illinois	13,827	Knight Environmental Services	3,156
American Patriot Pyro	2,860	Layne Christensen Co	13,950
Ancel Glink	3,991	Midstate Asphalt Repair	3,671
Corner FS	8,486	Mitchell's Trucking	6,385
Dennis Martin Excavating	3,800	Nicor Gas	8,526
Enger Brothers	9,606	Robert Althouse	4,581
Farnsworth Group	3,314	Schmidt's Welding	3,434
Feller & Kuester CPAs	5,550	Titan CC Lighting	3,798
Glad's Tree Service	6,750	Village of Downs	14,446
Illinois EPA	16,581	Water Products Co	3,681
IML Risk Management Assn	11,564	Other vendors ≤ \$2,500 each	11,881
Total Vendor Expense	163,838		

TOTAL EXPENDITURES **195,829**

Subscribed and sworn to this 21st day of October, 2022.


Allen D. Grussing, Village President

I, Herbert L. Youngblood, Village Clerk for the Village of Bellflower, McLean County, Illinois, do hereby certify that the above is a true copy of the Annual Treasurer's Report for the fiscal year ending April 30, 2022.


Herbert L. Youngblood, Village Clerk

FILED
McLEAN COUNTY, ILLINOIS

OCT 25 2022


Kathy Michael
COUNTY CLERK

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ANNUAL TREASURER'S REPORT
FOR THE FISCAL YEAR ENDING APRIL 30, 2022

CERTIFICATE OF PUBLICATION

STATE OF ILLINOIS)
)
COUNTY OF McLEAN)

I, Herbert L. Youngblood, Village Clerk for the Village of Bellflower, McLean County, Illinois, do hereby certify as follows:

1. That I am the duly appointed Village Clerk for the Village of Bellflower and, as such, I am the keeper of the papers, records, entries, and ordinances of said Village, and the corporate seal thereof.
2. That the attached and foregoing is a true and correct copy of the Annual Treasurer's Report for the fiscal year beginning May 1, 2021 and ending April 30, 2022.
3. That on October 22, 2022 said report was posted in the following three locations within our taxing district:
 - Bellflower Community Center External Bulletin Board
 - Bellflower Community Library
 - Bellflower Post Office
4. That under 65 ILCS 5/3.1-35-65 the publishing requirements have been satisfied.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the corporate seal of the Village of Bellflower on the 24th day of October 2022.



Herbert L. Youngblood
HERBERT L. YOUNGBLOOD
Village Clerk

FILED
McLEAN COUNTY, ILLINOIS

OCT 25 2022

Kathy Michael
COUNTY CLERK

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ORDINANCE NUMBER 2022-06

TAX LEVY ORDINANCE FOR FISCAL YEAR 2022-2023

Allen Grussing, Village President

Village Trustees
Skee Aldrich
Teresa Drinkwater
Andrew Ellis
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert Youngblood, Village Clerk

FILED
McLEAN COUNTY, ILLINOIS

OCT 25 2022

Kathy Michael
COUNTY CLERK

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on October 9, 2022

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2022-06
TAX LEVY ORDINANCE FOR FISCAL YEAR 2022-2023**

An ordinance levying taxes for all corporate purposes of the Village of Bellflower, McLean County, Illinois, for the fiscal year beginning May 1, 2022 and ending April 30, 2023.

WHEREAS, the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois, have heretofore regularly and legally passed Ordinance No. 2022-04 entitled "Appropriation Ordinance for 2022-2023," the annual appropriation ordinance for said Village for the fiscal year ending April 30, 2023, and which annual appropriation ordinance was legally and duly published as provided by law more than ten (10) days prior hereto, and which appropriation ordinance is by reference made a part of this ordinance,

BE IT ORDAINED by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois:

SECTION 1: That the amounts hereinafter set forth, so much thereof as may be authorized by law, and the same are hereby levied for the following specific purposes of the Village of Bellflower, McLean County, Illinois, for the fiscal year beginning May 1, 2022 and ending April 30, 2023.

SECTION 2: That the amount levied for each object or purpose is as shown beginning on the following page:

	2022-2023 APPROPRIATION	TO BE PAID BY SOURCES OTHER THAN TAXATION	TO BE PAID BY TAXATION
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GENERAL FUND

<i>Personnel Services</i>			
Wages-Officials	12,290.00	12,290.00	0.00
Wages-Hourly Employees	5,250.00	5,250.00	0.00
Wages-Salaried Employees	890.00	890.00	0.00
Payroll Fees	140.00	140.00	0.00
Payroll Taxes-Employer Medicare	280.00	0.00	280.00 ⑤
Payroll Taxes-Employer Social Security	1,214.00	0.00	1,214.00 ⑥
Payroll Taxes-State Unemployment	76.00	0.00	76.00 ⑧
<i>Total Personnel Services</i>	20,140.00	18,570.00	1,570.00
<i>Operations and Maintenance</i>			
Accounting and Audit Services	7,350.00	1,350.00	6,000.00 ③
Bank Service Charges	30.00	30.00	0.00
Donations Sent	210.00	210.00	0.00
Dues and Memberships	210.00	210.00	0.00
Equipment Rental	210.00	210.00	0.00
Events	17,510.00	17,510.00	0.00
Fireworks-July 4 th	3,990.00	3,990.00	0.00
Insurance	13,130.00	0.00	13,130.00 ②
Legal Fees	10,500.00	7,500.00	3,000.00 ①
Library Operations	2,630.00	2,630.00	0.00
Miscellaneous	210.00	210.00	0.00
Non-Employee Labor	1,050.00	1,050.00	0.00
Office Expense	3,360.00	3,360.00	0.00
Public Safety	27,200.00	24,584.00	2,616.00 ④
Repairs and Maintenance-Buildings	40,850.00	37,850.00	3,000.00 ①
Repairs and Maintenance-Equipment	6,090.00	4,090.00	2,000.00 ①
Repairs and Maintenance-Grounds	18,480.00	16,480.00	2,000.00 ①
Repairs and Maintenance-Streets (no MFT)	2,100.00	588.00	1,512.00 ①
Recycling	1,580.00	1,580.00	0.00
Taxes-Drainage District	90.00	90.00	0.00
Technology	3,650.00	3,650.00	0.00
Trash Disposal	580.00	580.00	0.00
Utilities-Electricity	12,230.00	10,486.00	1,744.00 ⑦
Utilities-Natural Gas	8,190.00	8,190.00	0.00
Utilities-Telephone	1,280.00	1,280.00	0.00
<i>Total Operations and Maintenance</i>	182,710.00	147,708.00	35,002.00
TOTAL GENERAL FUND	202,850.00	166,278.00	36,572.00

[continued on next page]

	2022-2023 APPROPRIATION	TO BE PAID BY SOURCES OTHER THAN TAXATION	TO BE PAID BY TAXATION
--	----------------------------	--	---------------------------

MOTOR FUEL TAX FUND

<i>Operations and Maintenance</i>			
Engineering Services	2,300.00	2,300.00	0.00
Repairs and Maintenance-Rebuild Illinois	17,550.00	17,550.00	0.00
Repairs and Maintenance-Streets	29,950.00	29,950.00	0.00
<i>Total Operations and Maintenance</i>	49,800.00	49,800.00	0.00
TOTAL MOTOR FUEL TAX FUND	49,800.00	49,800.00	0.00

WATER FUND

<i>Personnel Services</i>			
Wages-Hourly Employees	840.00	840.00	0.00
Wages-Salaried Employees	15,120.00	15,120.00	0.00
Payroll Fees	110.00	110.00	0.00
Payroll Taxes-Employer Medicare	233.00	233.00	0.00
Payroll Taxes-Employer Social Security	1,014.00	1,014.00	0.00
Payroll Taxes-State Unemployment	123.00	123.00	0.00
<i>Total Personnel Services</i>	17,440.00	17,440.00	0.00
<i>Operations and Maintenance</i>			
Bank Service Charges	30.00	30.00	0.00
Chemicals and Supplies	3,650.00	3,650.00	0.00
Engineering Services	3,150.00	3,150.00	0.00
IEPA Testing	2,630.00	2,630.00	0.00
JULIE Utility Locating	160.00	160.00	0.00
Loan Repayment-Interest	3,520.00	3,520.00	0.00
Loan Repayment-Principal	11,570.00	11,570.00	0.00
Office Expense	2,310.00	2,310.00	0.00
Repairs and Maintenance-Water System	26,250.00	26,250.00	0.00
Tax-Drainage District	10.00	10.00	0.00
Technology	1,370.00	1,370.00	0.00
Utilities-Electricity	3,260.00	3,260.00	0.00
Utilities-Natural Gas	2,100.00	2,100.00	0.00
Utilities-Telephone	500.00	500.00	0.00
<i>Total Operations and Maintenance</i>	60,510.00	60,510.00	0.00
TOTAL WATER FUND	77,950.00	77,950.00	0.00

GRAND TOTAL ALL FUNDS

	330,600.00	294,028.00	36,572.00
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RECAPITULATION

The following are total taxes to be levied:

GENERAL CORPORATE PURPOSES	\$11,512.00 ①
LIABILITY AND PROPERTY INSURANCE	13,130.00 ②
MUNICIPAL AUDIT	6,000.00 ③
POLICE PROTECTION	2,616.00 ④
MEDICARE	280.00 ⑤
SOCIAL SECURITY	1,214.00 ⑥
STREET LIGHTING	1,744.00 ⑦
UNEMPLOYMENT	76.00 ⑧
TOTAL TAX LEVY	\$36,572.00

SECTION 3: That the Village Clerk shall make and file with the McLean County Clerk a duly certified copy of this ordinance, and that the **\$36,572.00** levied under Section 2 of this ordinance is required by said Village of Bellflower as aforesaid to be extended upon the appropriate tax books for the fiscal year of said Village of Bellflower beginning May 1, 2022 and ending April 30, 2023.

SECTION 4: This it is hereby certified to the McLean County Clerk the several sums aforesaid, constituting said total amount of Thirty-Six Thousand Five Hundred Seventy-Two Dollars and No Cents (**\$36,572.00**), represent said total amount the Village of Bellflower requires to be raised by taxation for the current fiscal year of said Village.

SECTION 5: That if any section, subdivision, sentence, or clause of this ordinance is for any reason held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 6: That this ordinance shall be in full force and effect from and after its adoption, approval, and recording, according to law.

ADOPTED this 9th day of October 2022, pursuant to a roll call vote by the Board of Trustees of

the Village of Bellflower, McLean County, Illinois.

	YES	NO	ABSENT	PRESENT
Aldrich	X			
Drinkwater	X			
Ellis	X			
Lytel			X	
Weiss			X	
Zimmerman			X	
Grussing (to the extent that the President's vote may be needed)	X			
TOTAL	4	-0-	3	-0-

APPROVED this 9th day of October 2022.

Allen D. Grussing
 ALLEN D. GRUSSING
 President, Board of Trustees

ATTEST:

Herbert L. Youngblood
 HERBERT L. YOUNGBLOOD
 Village Clerk



FILED
 McLEAN COUNTY, ILLINOIS

OCT 25 2022

Kathy Michael
 COUNTY CLERK

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ORDINANCE NO. 2022-06
TAX LEVY ORDINANCE FOR FISCAL YEAR 2022-2023


TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE

STATE OF ILLINOIS)
) ss:
COUNTY OF MCLEAN)

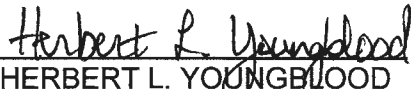
I, Allen D. Grussing, hereby certify that I am President of the Board of Trustees of the Village of Bellflower, McLean County, Illinois. As such presiding officer, I certify that the foregoing Ordinance No. 2022-06 entitled "Tax Levy Ordinance for Fiscal Year 2022-2023," and the tax so ordained, were adopted pursuant to, and in all respects in compliance with, the provisions of the "Truth in Taxation" law (35 ILCS 200/18-60 through 18-85).

The aggregate levy for the Village of Bellflower **did not** exceed a 5% increase over the prior year's extension. Therefore, a notice and a hearing were not necessary.

IN WITNESS WHEREOF, I have hereunto set my hand this 9th day of October 2022.


ALLEN D. GRUSSING
President, Board of Trustees

ATTEST:


HERBERT L. YOUNGBLOOD
Village Clerk



FILED
McLEAN COUNTY, ILLINOIS

OCT 25 2022


COUNTY CLERK

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2022-06
TAX LEVY ORDINANCE FOR FISCAL YEAR 2022-2023**

CERTIFICATION OF TAX LEVY

STATE OF ILLINOIS)
) ss:
COUNTY OF MCLEAN)

I, Herbert L. Youngblood, certify that I am the duly appointed Village Clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on October 9, 2022 the Corporate Authorities of such municipality adopted and approved the foregoing Ordinance No. 2022-06 entitled "Tax Levy Ordinance for Fiscal Year 2022-2023."

The pamphlet form of the ordinance was prepared on October 9, 2022.

A "Notice of Ordinance Publication" was posted, beginning October 10, 2022 and continuing for at least ten days thereafter, on the exterior bulletin board of the Bellflower Community Center, where the village office is located, and on bulletin boards located in the Bellflower Post Office and the Bellflower Community Library. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

DATED this 24TH day of October 2022.

Herbert L. Youngblood
HERBERT L. YOUNGBLOOD
Village Clerk



FILED
McLEAN COUNTY, ILLINOIS

OCT 25 2022

Kathy Michael
COUNTY CLERK

NOTICE OF ORDINANCE PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on October 9, 2022, the Corporate Authorities of such municipality passed and approved the following ordinance:

ORDINANCE NO. 2022-06
TAX LEVY ORDINANCE FOR FISCAL YEAR 2022-2023

which is now available for public inspection, upon request, at the village office. Please contact the village clerk at 309-722-5004 to schedule an appointment to review the ordinance.

This notice shall be posted, beginning October 10, 2022 and shall remain posted for at least 10 days thereafter, on the exterior bulletin board of the Bellflower Community Center, where the village office is located, and on bulletin boards located in the Bellflower Post Office and the Bellflower Community Library.

/s/ Herbert L. Youngblood, Village Clerk

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ORDINANCE NO. 2022-06
TAX LEVY ORDINANCE FOR FISCAL YEAR 2022-2023

CERTIFICATE OF FILING

STATE OF ILLINOIS)
) ss:
COUNTY OF MCLEAN)

I, Herbert L. Youngblood, do hereby certify that I am the duly appointed Village Clerk of the Village of Bellflower, McLean County, Illinois. As such Village Clerk, I am the keeper of the records and files of the President and the Board of Trustees of said village.

I further certify that the foregoing document is a true, correct, and complete copy of Ordinance No. 2022-06 entitled "Tax Levy Ordinance for Fiscal Year 2022-2023" which consists of the ordinance, a Truth in Taxation Certificate of Compliance, a Certification of Tax Levy, a Notice of Ordinance Publication, and this Certificate of Filing.

Said ordinance was adopted and approved by the President and Board of Trustees of the Village of Bellflower at a meeting on October 9, 2022 and a faithful record of said ordinance has been made in the record books of the village.

DATED this 24TH day of October 2022.

Herbert L. Youngblood
HERBERT L. YOUNGBLOOD
Village Clerk



FILING RECEIPT:

FILED
McLEAN COUNTY, ILLINOIS

OCT 25 2022

Kathy Michael
COUNTY CLERK

CERTIFICATION

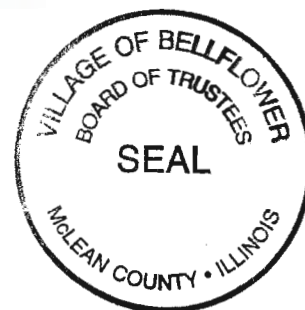
STATE OF ILLINOIS)
) ss.
McLEAN COUNTY)

I, Herbert L. Youngblood, do hereby certify that I am the duly qualified and appointed Clerk of the Village of Bellflower, McLean County, Illinois, and that as such Clerk I do have charge of and custody of the books and records of the Village of Bellflower, McLean County, Illinois.

I do hereby further certify that the foregoing is a full, true, and correct copy of Ordinance 2022-06 entitled "Tax Levy Ordinance for Fiscal Year 2022-2023," adopted and approved by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois on October 9, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand this 24TH day of October 2022.

Herbert L. Youngblood
Herbert L. Youngblood
Village Clerk



FILED
McLEAN COUNTY, ILLINOIS

OCT 25 2022

Kathryn Michael
COUNTY CLERK

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MINUTES
DECEMBER 11, 2022

CALL TO ORDER

President Allen Grussing called the meeting to order at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on December 9, 2022, at 3:30 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Andrew Ellis, Bart Lytel, Steve Weiss, and Shane Zimmerman

Absent: None

Seven of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – None

PUBLIC COMMENT

None.

CONSENT AGENDA

- Approve minutes of the regular meeting held on November 13, 2022
 - Approve expenditures during the period November 14, 2022 through December 11, 2022
- MOTION by Trustee Drinkwater to approve the foregoing consent agenda items. Seconded by Trustee Weiss. Voice vote: 6 yes; -0- no. Motion passed.

POLICE ACTIVITIES

President Grussing reported on options for police protection other than Downs.

- Farmer City – on 12/7/2022 he met with the mayor, city manager, and police chief who indicated they would review and respond.
- LeRoy – on 12/2/2022 he called the mayor who requested an email describing what we need. An email was sent on 12/7/2022 for their discussion and response.

UNFINISHED BUSINESS

a. Project Status Report

- Community Center
 1. A/C compressor pad on west side of gym – notified JCs Heating and no action yet.
 2. Repair furnace over gym concession stand – JCs Heating will be contacted to check the unit and to provide an estimate for an annual service contract for all village HVAC units.
- Equipment (plow blade replacement) – Trustee Ellis will check.
- Municipal Code
 1. Tree planting in village right-of-way is prohibited in Code chapter 5.18A.
 2. Zoning (Coffin property violations) – 11/9 sent certified mail which was returned unclaimed on 11/27. Also sent first class mail on 11/9 and the letter was not returned. Chief Dingler personally served Merle Coffin in Bellflower on 12/7/2022 at which time Mr. Coffin indicated they had closed on a house in Mansfield and would be moving all items off the Bellflower property.
- Surplus Property (201 W South St; formerly Cler) – no sale bids were received.

- Water System
 1. Lead service line inventory – grant proposal submitted on 11/30/2022; award decision will be announced in February 2023. President Grussing discussed recent conversations with 120Water about conducting the inventory. 120Water was a referral from Farnsworth. 120Water typically uses a third party for boots-on-the-ground legwork but might be able to do our inventory due to our small number of customers. President Grussing will see if a presentation could be scheduled for the January 2023 meeting.
 2. Tower maintenance plans – Chad Johnson of Veolia is reworking contract financials. Trustee Ellis reported the exterior tower legs appear stained from the October 17, 2022 interior cleaning which implies did not wash down the legs after the cleaning. President Grussing will invite Mr. Johnson to the January 2023 meeting.
- b. MFT Program FY22-23 – gravel delivered on 11/14/2022. Trustee Ellis will rent tractor to distribute rock where needed along rights-of-way.
- c. Credit Card Status – the Heartland Bank application requires Social Security number and date of birth for all individuals who will receive a card. Trustees Drinkwater and Ellis indicated they will provide the needed information.

NEW BUSINESS

- a. Board Meetings
 1. MOTION by Trustee Lytel to adopt Ordinance 2022-08 “An Ordinance Amending Chapter 2.04 “Board Meetings” of the Bellflower Municipal Code of 1975 (as amended)” (copy attached). Seconded by Trustee Drinkwater. Roll call vote: Yes-Trustees Aldrich, Drinkwater, Ellis, Lytel, Weiss, Zimmerman, and President Grussing. Vote summary: Yes (7), No (-0-), Absent (-0-). Motion passed.
 2. A copy of the 2023 schedule of regular meetings was distributed after the meeting (copy attached). In accordance with state law, the regular meeting schedule will remain posted for the entire 2023 year on the Bellflower Community Center exterior bulletin board, where the village meeting is held, and at the Bellflower Post Office and the Bellflower Community Library.
- b. FY2022-2023 Auditor – President Grussing reported on Feller & Kuester’s delays over multiple years in completing and providing our audit documentation for timely filing with the McLean County Clerk. A recent positive meeting was held with Striegel Knobloch & Company of Bloomington who has a larger staff to perform audits and estimates the FY2022-2023 audit at a comparable price to our current auditor’s estimate. MOTION by Trustee Lytel to appoint Striegel Knobloch & Company of Bloomington IL as village auditor for the 2022-2023 fiscal year (copy of executed proposal attached). Seconded by Trustee Ellis. Voice vote: 6 yes; -0- no. Motion passed.
- c. Community Center Cafeteria – MOTION by Trustee Drinkwater to purchase 10 additional white 6-foot rectangular dining tables. Seconded by Trustee Weiss. Voice vote: 6 yes; -0- no. Motion passed.
- d. Trent and Allison Butler called to complain about Lorrie Hobbs’ dog running loose, onto their property and irritating their dog. President Grussing will send a letter to Ms. Hobbs.
- e. Water Billing – President Grussing presented proposed changes to the water billing process (copy attached). The changes are necessitated by the recent death of Janice Harden, the village’s 30+ year water billing clerk, and the August 14, 2022 board approval to transition to an automated billing system. If the changes are approved at this meeting, they will be incorporated into an amended water service ordinance and submitted for board approval. Trustee Zimmerman requested addition of a \$30 annual swimming pool fee. MOTION by Trustee Lytel to approve the proposed changes and the swimming pool fee addition. Seconded by Trustee Aldrich. Voice vote: 6 yes; -0- no. Motion passed.

BOARD REPORTS

President Grussing

- At the Citizens Party caucus held on December 5, 2022, Trustees Ellis, Lytel, and Zimmerman were selected to stand for reelection at the April 4, 2023 general election.
- Hail Damage – Popejoy and Crown Exteriors are working on resolving estimate differences with the intent of presenting revised estimates for approval at the January 2023 board meeting.
- Water tower inspection – will discuss the balcony railing height finding, from the Veolia inspection, with Joe Mikulecky at Farnsworth.

Trustee Drinkwater

- Breakfast with Santa was held on 12/3/2022 with 68 attending and good feedback. The event was a fundraising project by the Blue Ridge High School class of 2026 who provided the pancakes and sausage. The village events account funded Christmas goodie stockings for each child.
- Christmas caroling for seniors and homebound persons is scheduled for 12/18/2022. The events expense should be minimal (supplies for cookie distribution at each stop and post-caroling hot chocolate for carolers).
- Trustees Lytel and Zimmerman expressed concern about the precedent established by allowing an external organization to fundraise on village premises with no facility rental fee. After discussion, the board consensus was to require future activities, which are to be sponsored as a village event, to be presented at a village board meeting as a new business agenda item and approved by the village board before the event can be confirmed.

Trustee Ellis – inquired about the need for a tailgate sand/salt spreader for use in icing conditions. He will get estimates.

Trustee Zimmerman – the Community Center automated external defibrillator needs new pads and battery. He will get estimates.

Trustee Weiss – asked about the bent basketball goal pole at Don Harden Field. The pole was damaged when the MFT gravel was delivered. Trustee Ellis will attempt to straighten the pole when he spreads the MFT gravel.

ADJOURN

President Grussing adjourned the meeting at 7:58 p.m. until a special meeting to be scheduled later in December 2022 to adopt an amended water service ordinance.

**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING NOTICE AND AGENDA
FOR
DECEMBER 11, 2022**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Sunday, December 11, 2022, at 6:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held on November 13, 2022
- Approve expenditures during the period November 14, 2022 through December 11, 2022

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Project Status Report updates
 - Community Center
 - 1) A/C compressor pad on west side of gym
 - 2) Repair furnace over gym concession stand
 - Equipment – plow blade replacement
 - Municipal Code
 - 1) Tree planting in right-of-way
 - 2) Zoning – Coffin property violations
 - Surplus Property (201 W South St) – open any bids
 - Water System
 - 1) Lead Service Line Inventory
 - 2) Tower maintenance plans
- b. MFT Program FY22-23 – gravel
- c. Credit Card status

NEW BUSINESS

- a. Ordinance 2022-08 “An Ordinance Amending Ch. 2.04 “Board Meetings” of the Bellflower Municipal Code of 1975 (as amended)”
- b. Select FY2022-2023 auditor
- c. Community Center cafeteria – purchase 5 tables
- d. Dog complaint received
- e. Water Billing – proposed changes plus hardware acquisition

BOARD REPORTS
ADJOURN

VILLAGE OF BELLFLOWER PROJECT STATUS REPORT

ACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
CC – exterior	Grussing	<ul style="list-style-type: none"> A/C compressor pad sinking (gym west side locker room door) – 11/13/22 JCs HVAC approved to disconnect/reconnect compressor Cafeteria lobby exterior doors – replace Downspouts - splash blocks/gutter extensions needed Playground picnic table – 11/13/22 Blue Ridge High School will build
CC – interior	Grussing	<ul style="list-style-type: none"> Basement – replace stairwell exterior “lean-to” slanted roof and install interior door over stairwell Men’s locker room floods 11/13/22 gym HVAC over concession stand needs repair
Depot	Grussing	<ul style="list-style-type: none"> Add chimney cap/replace mesh screens near roofline – 5/3/20 Repair deck boards – 8/8/21 lumber prices too high Fascia/Gutters – 11/13/22 Crown Exteriors approved to replace
Don Harden Field	Grussing	<ul style="list-style-type: none"> Concession Stand Upper west wall – replace rotten boards Picnic tables, worn – Blue Ridge High School will build; 11/1/22 ask for 6, including CC Water – 5/15/22 Enger reviewing repairs for fountain bubbler
Equipment	Ellis	<ul style="list-style-type: none"> Mower pulled by tractor – 9/12/21 Ellis has repair parts Plow Truck – 3/13/22 plow blade needs replacement
Library	Grussing	<ul style="list-style-type: none"> Replace trim around door/windows – 5/12/19 Install new back door – 8/9/20 Replace front posts/handrails – 8/9/20; 8/8/21 lumber prices too high Install bathroom high-rise toilet, grab bar, new sink/vanity – 8/9/20; 3/1/22 approved Enger Brother toilet install labor, village buy toilet
Municipal Code – digital version	Youngblood	<ul style="list-style-type: none"> 2/28/20 created PDF of 1975 “base” book; 9/13/20 applied updates back through 5/1/1999 minutes Ordinances missing from various years; code book needs complete revision; need a platform to publish so owners and residents can access
Municipal Code – property maintenance violations	Grussing	<ul style="list-style-type: none"> <u>Andjelic (102 N Vine)</u> – 6/17/22 sent notice <u>Bidner (Rt 54)</u> – 2/11/20 sent notice; 3/16/22 emailed Heidi Bell about Trent Butler’s interest in purchasing; 6/12/22 not selling; send notice <u>Brown (205 N Latcha St)</u> – 7/11/21 need construction plans and engineer structural report; 10/10/21 building permit will only be issued after plans approved and McLean County approves septic; Brown wants to install fiber optic but needs village agreement; 5/15/22 completed Farnsworth bracing requests, demo sign removed; 6/17 sent reassess invoice <u>Cash (709 E Kleinbeck St)</u> – 2/11/20 sent notice; 3/25/22 sent request to complete repairs; 3/29/22 will complete by 6/30/22; 6/12/22 no activity <u>Fischer (E Kleinbeck St)</u> – 3/25/22 sent notice; 4/11/22 will complete within 90 days; 6/12/22 no activity
Municipal Code – trees	Grussing	<ul style="list-style-type: none"> 11/13/22 verify or add prohibition to plant trees in right-of-way
Municipal Code – zoning violations	Grussing	<ul style="list-style-type: none"> 11/13/22 Coffin (101 W Melvin) – letter sent re vacant lot structures
Park – N Latcha St	Grussing	<ul style="list-style-type: none"> 10/10/21 research transforming the parcel into a village park; 1/9/22 Frank Tharp and Darwin Richmond will continue haying until further notice; 2/13/22 exploring grant and planning opportunities; 9/11/22 approved Dennis Martin drainage project
Personnel – review/revise all job descriptions	Youngblood	<ul style="list-style-type: none"> 7/12/20 added; board to review/revise all for FY21-22; add new description for water hydrant flushing/locates/notices/turn on-off and street drain cleaning
Streets – install signs and poles	Zimmerman	<ul style="list-style-type: none"> 9/8/19 added; 6/12/22 signs on hand, various sizes, research needs and requirements
Surplus Property – former Cler	Grussing	<ul style="list-style-type: none"> 9/11/22 property declared surplus; 11/13/22 no bids, extended sale date

VILLAGE OF BELLFLOWER PROJECT STATUS REPORT

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
Water – fire hydrants	Grussing	<ul style="list-style-type: none"> 3/13/22 need repainting based on flow rate at each hydrant; 4/10/22 iron/steel extension service lines must be rust/leak checked and replaced
Water – lead service lines	Grussing	<ul style="list-style-type: none"> 11/13/22 Federal EPA requires inventory by 4/2024; grant application submitted 11/30/22; village must replace any lead service lines identified
Water – municipal code	Grussing	<ul style="list-style-type: none"> 8/14/22 chapter 6 needs complete revision to bring up to date
Water – secondary well	Grussing	<ul style="list-style-type: none"> 12/12/21 incorporate replacement in future planning; 9/11/22 contacted McLean County about possible funding, no ARPA money; 11/13/22 Farnsworth presented arsenic abatement options
Water – tower maintenance	Grussing	<ul style="list-style-type: none"> 11/13/22 inspection/maintenance complete; 12/5/22 distributed findings report 11/13/22 Veolia preparing long-term maintenance proposal
Water – tower pump house storage and security	Grussing	<ul style="list-style-type: none"> 1/12/20 added 9/12/21 Pagel was to estimate and include bollards to protect gas line and generator; 1/9/22 no Pagel response, need other vendor
Water – Wickboldt business	Zimmerman	<ul style="list-style-type: none"> 7/12/20 added; business garden watering causes high usage 5/15/22 separate line for business, with meter and backflow preventer, must be installed by Enger at customer expense.
Wind Farm Income	Grussing	<ul style="list-style-type: none"> 2/27/22 first meeting to discuss possible usage

INACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF INACTIVE PROJECTS
CC – repaint cafeteria kitchen walls and storeroom, lobby, and bathrooms		<ul style="list-style-type: none"> Estimate needed
CC – gym ceiling paint flaking off		<ul style="list-style-type: none"> 11/8/20 added
Municipal Code – adopt International Property Maintenance Code	Youngblood	<ul style="list-style-type: none"> 4/5/20 added 7/12/20 table until 2021 update is released, then purchase and attorney will prepare ordinance to incorporate the IPMC into our municipal code
Municipal Code – vehicle violations	Grussing	<ul style="list-style-type: none"> 5/12/19 added 12/12/21 letter needed for Brian Thomas; 1/9/22 Troy Jamison unregistered vehicles on street
Park – Shorty Lykins		<ul style="list-style-type: none"> 7/14/19 new tree(s) needed; 8/10/20 received donation from Historical Society
Village Garage		<ul style="list-style-type: none"> 1/10/21 building needs to be replaced; include restrooms, heat, and water (NOTE: may have environmental hazard with a buried fuel tank)

**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**FINANCIAL REPORT ACKNOWLEDGMENT
FOR
DECEMBER 11, 2022**

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations as of 11/30/2022
- Illinois Funds Account Reconciliations as of 11/30/2022
- Invoices paid 11/2022 GF and WF
- Invoices paid 11/2022 MFT
- Invoices paid 12/1-11/2022 GF and WF
- Invoices paid 12/1-11/2022 MFT
- QuickBooks Account Register (Heartland Bank and IL Funds) as of 11/30/2022
- QuickBooks Expenditures 11/14/2022 – 12/11/2022
- QuickBooks Fund Reports as of 12/11/2022


ALLEN GRUSSING, PRESIDENT


SKEE ALDRICH, TRUSTEE


TERESA DRINKWATER, TRUSTEE


ANDREW ELLIS, TRUSTEE


BART LYTEL, TRUSTEE


STEVE WEISS, TRUSTEE


SHANE ZIMMERMAN, TRUSTEE

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

ORDINANCE NUMBER 2022-08

**AN ORDINANCE AMENDING CH. 2.04 "BOARD MEETINGS" OF THE
BELLFLOWER MUNICIPAL CODE OF 1975 (AS AMENDED)**

Allen Grussing, Village President

Village Trustees
Skee Aldrich
Teresa Drinkwater
Andrew Ellis
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert Youngblood, Village Clerk

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on December 11, 2022

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ORDINANCE NO. 2022-08
AN ORDINANCE AMENDING CH. 2.04 "BOARD MEETINGS" OF THE
BELLFLOWER MUNICIPAL CODE OF 1975 (AS AMENDED)

WHEREAS, the Illinois Municipal Code, 65 ILCS 5/1-2-1, provides that the corporate authorities of each municipality may pass all ordinances and make all rules and regulations proper or necessary to carry into effect the powers granted to municipalities; and

WHEREAS, the Bellflower Municipal Code of 1975 (as amended) (the "village code") contains all ordinances in effect for the Village of Bellflower; and

WHEREAS, the President and Board of Trustees of the Village of Bellflower (the "board") have determined that it is in the best interests of the village and its residents that the day and time for the regular meetings of the board be changed, and that meeting policies about quorum and voting be clarified within the village code.

NOW, THEREFORE, BE IT ORDAINED, by the President and Board of Trustees of the Village of Bellflower, as follows:

Section 1: Recitals. The recitals set forth above are hereby incorporated into and made a part of this ordinance as though set forth in this Section 1.

Section 2: Chapter 2.04 "Board Meetings" of the Bellflower Municipal Code of 1975 (as amended) is replaced in its entirety with the words and figures as shown in Exhibit A, and the replacement language is hereby adopted.

Section 3: All ordinances and resolutions, or parts thereof, in conflict with the provisions of this ordinance are, to the extent of such conflict, expressly repealed.

Section 4: The provisions of this ordinance are hereby declared to be severable, and if any part is declared invalid for any reason by a Court of competent jurisdiction, it shall not affect the remainder of the ordinance which shall continue in full force and effect.

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

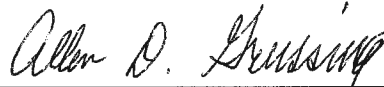
ORDINANCE NO. 2022-08
AN ORDINANCE AMENDING CH. 2.04 "BOARD MEETINGS" OF THE
BELLFLOWER MUNICIPAL CODE OF 1975 (AS AMENDED)

Section 5: Effective Date. This ordinance shall be in full force and effect 10 days following its adoption, approval, and publication, as provided by law.

ADOPTED this 11th day of December 2022, pursuant to a roll call vote by the Board of Trustees of the Village of Bellflower, McLean County, Illinois.

	YES	NO	ABSENT	PRESENT
Aldrich	X			
Drinkwater	X			
Ellis	X			
Lytel	X			
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)	X			
TOTAL	7			

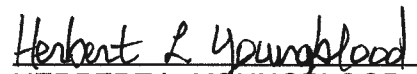
APPROVED this 11th day of December 2022.

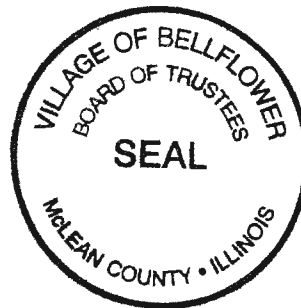


ALLEN D. GRUSSING
President, Board of Trustees

ATTEST:

[IMPRINT CORPORATE SEAL BELOW]


HERBERT L. YOUNGBLOOD
Village Clerk



VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ORDINANCE NO. 2022-08
AN ORDINANCE AMENDING CH. 2.04 "BOARD MEETINGS" OF THE
BELLFLOWER MUNICIPAL CODE OF 1975 (AS AMENDED)

EXHIBIT A

2.04 BOARD MEETINGS

- A. All meetings, meeting notices and notice posting requirements shall comply with the Illinois Open Meeting Act 5 ILCS 120/2.
- B. Regular Meetings. The Board of Trustees shall hold its regular meetings at the Bellflower Community Center on the second Wednesday of each month at 7:00 p.m. Any regular meeting falling upon a legal holiday shall be held on the next following day at the same hour and place.
- C. Special Meetings. The President or any three of the trustees may call special meetings of the board by written request or notice being filed with the Village Clerk at least 72 hours prior to the time specified for such meeting.

The Village Clerk shall give each board member at least 48 hours' written notice of the special meeting. The notice shall specify the meeting date, time, and purpose.

- D. Adjourned Meetings. Each meeting of the board shall convene at the time appointed for such meeting, as provided by ordinance. The Village Clerk shall thereupon immediately determine the presence of a quorum. If no quorum is present, the board shall not thereby stand adjourned, but the members present shall be competent to adjourn or recess the meeting by a majority vote specifying the new meeting date.
- E. Quorum. A quorum for the transaction of business shall consist of a majority of all the corporate authorities (the Village President and the Village Trustees) entitled by law to be elected.
- F. Voting.
 - 1. Ordinances. Most ordinances require a majority 'yes' vote by all board members, including the President (at least 4 'yes' votes).

Certain ordinances require a supermajority 'yes' vote by all board members, including the President. Examples include, but are not limited to, annexation agreements $\frac{2}{3}$ vote (5 'yes'), sale of real property $\frac{3}{4}$ vote (6 'yes'), street vacations $\frac{3}{4}$ vote, veto override $\frac{2}{3}$ vote, and waiving bids $\frac{2}{3}$ vote.

- 2. All Other Actions Excluding Ordinances. A majority 'yes' vote by all trustees present and voting (at least 4 trustees vote 'yes') shall be required to pass any motion or resolution that is not classified as an ordinance. However, the Village President may also vote when (1) there is a tie vote by the trustees (three trustees vote 'yes' and three trustees vote 'no') or (2) exactly three trustees vote 'yes' and there is no tie vote.

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ORDINANCE NO. 2022-08
AN ORDINANCE AMENDING CH. 2.04 "BOARD MEETINGS" OF THE
BELLFLOWER MUNICIPAL CODE OF 1975 (AS AMENDED)

CERTIFICATE OF PUBLICATION

STATE OF ILLINOIS)
) ss:
COUNTY OF McLEAN)

I, Herbert L. Youngblood, certify that I am the duly appointed Village Clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on December 11, 2022, the Corporate Authorities of such municipality adopted and approved the foregoing Ordinance No. 2022-08 entitled "An Ordinance Amending Ch. 2.04 "Board Meetings" of the Bellflower Municipal Code of 1975 (as amended)."

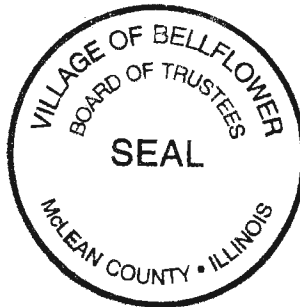
The pamphlet form of the ordinance was prepared on December 11, 2022.

A "Notice of Ordinance Publication" was posted, beginning December 12, 2022 and continuing for at least ten days thereafter, on the exterior bulletin board of the Bellflower Community Center, where the village office is located. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

DATED this 22nd day of December 2022.

Herbert L. Youngblood
HERBERT L. YOUNGBLOOD
Village Clerk

[IMPRINT CORPORATE SEAL BELOW]



**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2022-08
AN ORDINANCE AMENDING CH. 2.04 "BOARD MEETINGS" OF THE
BELLFLOWER MUNICIPAL CODE OF 1975 (AS AMENDED)**

NOTICE OF ORDINANCE PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on December 11, 2022, the Corporate Authorities of such municipality passed and approved the following ordinance:

**ORDINANCE NO. 2022-08
AN ORDINANCE AMENDING CH. 2.04 "BOARD MEETINGS" OF THE
BELLFLOWER MUNICIPAL CODE OF 1975 (AS AMENDED)**

which is now available for public inspection, upon request, at the village office. Please contact the village clerk at 309-722-5004 to schedule an appointment to review the ordinance.

This notice shall be posted, beginning December 12, 2022 and shall remain posted for at least 10 days thereafter on the exterior bulletin board of the Bellflower Community Center, where the village office is located.

/s/ Herbert L. Youngblood, Village Clerk

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**REGULAR MEETINGS OF THE BOARD OF TRUSTEES
2023 MEETING SCHEDULE**

**January 11
February 8
March 8
April 12
May 10
June 14
July 12
August 9
September 13
October 11
November 8
December 13**

All 2023 regular meetings of the Village of Bellflower Board of Trustees are scheduled to be held on the 2nd Wednesday of each month, at 7:00 p.m. in Town Hall, Bellflower Community Center, 104 West Center Street, Bellflower.

Meetings may be held in the Bellflower Community Center Cafeteria if circumstances dictate.



November 18, 2022

To the President, Board of Trustees, and Management
Village of Bellflower
PO Box 244
Bellflower, IL 61724

We are proposing the providing the following services to Village of Bellflower for the year ended April 30, 2023. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of Village of Bellflower as of and for the year ended April 30, 2023.

We will also report on supplementary information other than required supplementary information (RSI) that accompanies Village of Bellflower's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Budgetary Comparison Schedules for all major governmental funds
- 2) Notes to Supplementary Information

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

- 1) Schedule of Property Tax Levies, Rates, Extensions, and Collections

Audit Objective

The objectives of our audit will be to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Village of Bellflower's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements of Village of Bellflower in conformity with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America, based on information provided by you. We will also assist in the preparation of the Annual Financial Report with the Illinois Comptroller's Office and maintaining/updating the Village's depreciation schedule of capital assets.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

You are responsible for including all informative disclosures that are appropriate for the modified cash basis of accounting. Those disclosures will include (1) a description of the modified cash basis of accounting, including a summary of significant accounting policies, and how the modified cash basis of accounting differs from Generally Accepted Accounting Principles (GAAP); (2) informative disclosures similar to those required by GAAP; and (3) additional disclosures beyond those specifically required that may be necessary for the financial statements to achieve fair presentation.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with the modified cash basis of accounting; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with the modified cash basis of accounting; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Striegel Knobloch & Company, LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to any applicable regulator or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Striegel Knobloch & Company, LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. The aforementioned parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Robert M. McGlade will be the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We would expect to begin our audit on a mutually agreed upon date and to issue our reports when completed.

Our fee for services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$8,000. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of Village of Bellflower’s financial statements. Our report will be addressed to the President and Board of Trustees of Village of Bellflower. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor’s report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to present a proposal to the Village of Bellflower and believe this letter accurately summarizes the significant terms of our proposed engagement. If you have any questions, please let us know. If you agree with the terms of our proposed engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

Striegel Knobloch & Co L.L.C.

Striegel Knobloch & Company, LLC

RESPONSE:

This letter correctly sets forth the understanding of Village of Bellflower.

Governance signature: Allen D. Grossing

Title: VILLAGE PRESIDENT / MAYOR

Date: 12-13-2022

PROPOSED WATER BILLING CHANGES

WHAT	FROM	TO	EFFECTIVE
Billing Rate	\$40	\$50	5/1/2023
Water rates were last changed in 2016. The rate of inflation between 2016 and 2022 = 23.4% (\$120 in 2016 = \$148.08 in 2022). The purchasing power of water funds has decreased.			
Billing Frequency	Quarterly	Monthly	1/1/2023
Some customers have said that paying for 3-months of usage at one time is too expensive.			
Billing Cycle	Bill in arrears	Bill in advance	1/1/2023
Billing in arrears occurs when actual usage is measured to determine the bill amount. We have no meters. We bill a flat rate regardless of usage.			
Late Payment Fee	\$10 on 21 st day of billing month	\$25 if received after the 15 th	5/16/2023
Sets the late fee at the same level as disconnect and reconnect fees. The system will assess the fee based on any unpaid balance after the due date, which will now be the 15 th of each month.			
Billing Deposit	\$120	None	1/1/2023 refund as an account credit
No longer needed when billing in advance monthly. If a customer cancels service during a month, the revenue will already have been received.			
Water Tap Deposit	½ actual cost if village does the work	\$2,500; only village does the work; after install, the customer pays balance due or receives refund	1/1/2023
Only a village-approved contractor should make connections to a water main. The customer should be responsible for all costs. The deposit ensures the village will be reimbursed for doing the work.			
Inflation Adjustment	None	Review billing rate every March for possible May change	3/2024 first review
We should determine annually the change in inflation rate from last year. The goal is to at least keep our water rate in sync with inflation. If inflation does down, we do not change the rate.			

SWIMMING POOL FEE *None* *\$30 annually* *5/1/2023*

TRANSITIONING FROM "BILL IN ARREARS" TO "BILL IN ADVANCE"

January 1, 2023 – new billing system goes "live" with monthly bills as follows:

- 12/2022 – apply current billing deposits as account credits
- 1/1/2023 – \$80 (\$40 for January 2023 plus \$40 for October 2022) plus any prior balance and account credit
- 2/1/2023 – \$80 (\$40 for February 2023 plus \$40 for November 2022) plus any prior balance
- 3/1/2023 – \$80 (\$40 for March 2023 plus \$40 for December 2022) plus any prior balance
- 4/1/2023 – \$40 for April 2023 plus any prior balance
- 5/1/2023 – \$50 for May 2023 plus any prior balance
- A \$25 late fee will be assessed on any unpaid balance received after 5/15/2023.
- Any account with an unpaid balance after 5/25/2023 will be subject to disconnection.

VILLAGE OF BELLFLOWER, ILLINOIS
SPECIAL MEETING OF THE BOARD OF TRUSTEES

MINUTES
DECEMBER 26, 2022

CALL TO ORDER

President Allen Grussing called the special meeting of the Village of Bellflower Board of Trustees to order at 6:09 p.m. in the Bellflower Community Center Town Hall, 104 West Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on December 24, 2022 at 10:50 a.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Teresa Drinkwater, Bart Lytel, Steve Weiss, and Shane Zimmerman

Absent: Trustees Skee Aldrich and Andrew Ellis

Five of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – None

MEETING PURPOSE

Chapter 6 “Water Service” of the Bellflower Municipal Code of 1975 (as amended) contains some policies and procedures which are incomplete, unclear, outdated, and even conflicting within the same chapter.

Effective January 1, 2023, a new billing system will be implemented to produce water bills and track payments. System parameters must reflect current billing procedures such as billing cycle, rates, and fees.

A complete Chapter 6 amendment is needed to ensure 1) water service policies and procedures reflect current practices established by the village board, and 2) billing parameters are clearly defined so they can be applied in a billing system.

PUBLIC COMMENT

None.

NEW BUSINESS

President Grussing reviewed water billing process changes that were discussed and approved at the December 11, 2022 board meeting. As a result of those changes, Chapter 6 “Water Service” of the Bellflower Municipal Code of 1975 (as amended) must be revised. He also presented samples of the new January 1, 2023 water bill and accompanying letter (copies attached).

MOTION by Trustee Lytel to adopt Ordinance 2022-09 “An Ordinance Amending Chapter 6 “Water Service” of the Bellflower Municipal Code of 1975 (as amended)” (copy attached). Seconded by Trustee Weiss. Roll call vote: Yes-Trustees Drinkwater, Lytel, Weiss, Zimmerman, and President Grussing. Vote summary: Yes (5), No (-0-), Absent (2). Motion passed.

ADJOURN

President Grussing adjourned the meeting at 6:16 p.m. until the next regular meeting on Wednesday, January 11, 2023, at 7:00 p.m.

**VILLAGE OF BELLFLOWER, ILLINOIS
SPECIAL MEETING OF THE BOARD OF TRUSTEES**

**MEETING NOTICE AND AGENDA
FOR
DECEMBER 26, 2022**

A special meeting of the Village of Bellflower Board of Trustees will be held on Monday, December 26, 2022, 6:00 p.m., in Town Hall at the Bellflower Community Center, 104 West Center Street, Bellflower.

MEETING PURPOSE

Chapter 6 “Water Service” of the Bellflower Municipal Code of 1975 (as amended) contains some policies and procedures which are incomplete, unclear, outdated, and even conflicting within the same chapter.

Effective January 1, 2023, a new billing system will be implemented to produce water bills and track payments. System parameters must reflect current billing procedures such as billing cycle, rates, and fees.

A complete Chapter 6 amendment is needed to ensure 1) water service policies and procedures reflect current practices established by the village board, and 2) billing parameters are clearly defined so they can be applied in a billing system.

MEETING AGENDA

- Call to order
- Public comment
- Adopt Ordinance 2022-09 “An Ordinance Amending Chapter 6 ‘Water Service’ of the Bellflower Municipal Code of 1975 (as amended)”
- Adjourn

BILL DATE: 01/01/23

DATE DUE: 01/15/23

ACCOUNT: nn-nnnnn-nn

AMOUNT DUE: 160.00

NAME: JOHN DOE

SERVICE ADDRESS: 123 VILLAGE STREET

TO REDUCE THE IMPACT OF THIS BILLING TRANSITION, LATE PAYMENT FEES AND NON-PAYMENT DISCONNECTIONS WILL BE WAIVED UNTIL MAY 16, 2023.

Remit Payment to: BELLFLOWER WATER
PO BOX 122
BELLFLOWER, IL 61724-0122

Phone: 309-929-9059

INCLUDE THIS SECTION WHEN SUBMITTING YOUR PAYMENT BY MAIL OR DROP BOX

Pay Online - villageofbellflower.govtportal.com
Pay by Phone - (309) 822-4533

SERVICE ADDRESS: 123 VILLAGE STREET

SERVICE PERIOD: 10/01/2022 - 01/31/2023

ACCOUNT: nn-nnnnn-nn

Description of Charges		
	WATER WTR	160.00

Previous Balance 0.00

Current Charges 160.00

Amount Due 160.00

Amount Due If Late 185.00

Date Due 01/15/23

Late on 05/16/23

Billing Questions: 309-929-9059

~~Thank you for your business~~

BELLFLOWER WATER
PO BOX 122
BELLFLOWER, IL 61724-0122

JOHN DOE
PO BOX xxx
BELLFLOWER IL 61724

UTILITY BILL ENCLOSED

January 3, 2023

To all Village of Bellflower Water Customers:

Janice Harden, Village of Bellflower water billing clerk for over thirty years, passed away on November 27, 2022, after a long and valiant battle with cancer. On behalf of the Village of Bellflower Board of Trustees, may I express our sympathies to Janice's husband Jeff and her family, and acknowledge our grateful appreciation for Janice's dedicated service to the village.

Enclosed you will find your January 2023 Village of Bellflower water bill, which includes the following changes approved by the village board:

- BILLING SYSTEM – a new system will be used for billing and payment tracking. The bill format will differ from the previous bill and will offer new payment options.
- BILLING CYCLE – the billing cycle will change *from* quarterly billing in arrears [the prior 3 months at \$120] to monthly billing in advance [\$40 for the current month]. As a result of this change, the January 2023 bill includes a \$120 charge for October, November, and December 2022 *plus* a \$40 charge for January 2023. To reduce the impact of this billing cycle change, partial payments will be accepted, and late payment fees and non-payment disconnections will be waived until May 16, 2023.
- BILLING DEPOSITS – will no longer be required. If your account had a water billing deposit, the deposit has been refunded in the form of an account credit on the January 2023 bill.
- BILLING FEE – the monthly billing fee for January, February, March, and April 2023 will be \$40. Effective with the May 2023 bill, the monthly billing fee will be increased to \$50. Why? Water rates were last updated in 2016. Since that time, the costs to operate the water system have increased making it necessary to increase water rates at this time.
- LATE PAYMENT FEE – will increase *from* \$10 to \$25 effective May 16, 2023.
- DISCONNECTIONS – beginning June 1, 2023, any account with a previous balance not paid by the date due will be subject to disconnection.

Please note the following:

- CHECK/MONEY ORDER PAYMENTS – please make payments payable to “Bellflower Water.”
- PAYMENTS BY MAIL – please send mail payments to the following new address:
Bellflower Water • PO Box 122 • Bellflower, IL 61724-0122
- CREDIT/DEBIT CARD PAYMENTS – will now be accepted. Use either the online website link or the pay by phone telephone number shown on your bill. A 3% convenience fee will be added to your payment by the card processor. The village will not receive any part of the convenience fee.
- BILL DELIVERY – you may elect to receive your bill by email rather than US mail. To enroll, please email vob.water@outlook.com and include your name, the account number shown on your bill, and the email address to be enrolled. *Please note* the email sender will appear as noreply@govtportal.com and may initially go into your spam or junk folder. To view your bill, click on the email link. Then you will have the option, but not be required, to pay online.
- MAIL/DROP BOX PAYMENT – to ensure your payment is credited correctly, please return the top section of your bill and write your account number in the check/money order memo field.
- CONTACT PHONE – please provide your preferred contact telephone number so we may contact you if there is an issue with your account or your water service. Either write in the phone number on the return portion of your bill or email vob.water@outlook.com and include your account number and phone number.

Change is never easy. Thanks, in advance, for your patience as we make this transition. If you have any questions, please contact me at (309) 929-9059.

Allen Grussing, Mayor
Village of Bellflower

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ORDINANCE NUMBER 2022-09

AN ORDINANCE AMENDING CHAPTER 6 "WATER SERVICE" OF THE
BELLFLOWER MUNICIPAL CODE OF 1975 (AS AMENDED)

Allen Grussing, Village President

Village Trustees
Skee Aldrich
Teresa Drinkwater
Andrew Ellis
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert Youngblood, Village Clerk

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on December 26, 2022

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

ORDINANCE NUMBER 2022-09

**AN ORDINANCE AMENDING CHAPTER 6 “WATER SERVICE” OF THE
BELLFLOWER MUNICIPAL CODE OF 1975 (AS AMENDED)**

WHEREAS, the Illinois Municipal Code, 65 ILCS 5/1-2-1, provides that the corporate authorities of each municipality may pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities, with such fines or penalties as may be deemed proper; and

WHEREAS, the Bellflower Municipal Code of 1975 (as amended) contains all ordinances in effect for the Village of Bellflower; and

WHEREAS, a review of Chapter 6 “Water Service” reveals policies which are incomplete, unclear, outdated, and even conflicting within the same chapter; and

WHEREAS, Chapter 6 “Water Service” amendments are necessary to ensure policies are complete, clear, up to date, and compatible within the same chapter.

NOW, THEREFORE, BE IT ORDAINED, by the President and Board of Trustees of the Village of Bellflower, as follows:

Section 1: The recitals set forth above are hereby incorporated into and made a part of this Ordinance as though set forth in this Section 1.

Section 2: Chapter 6 of the Bellflower Municipal Code of 1975, as amended, is hereby repealed in its entirety.

Section 3: A new Chapter 6 “Water Service” of the Bellflower Municipal Code of 1975 (as amended), is hereby adopted in words and figures as shown in Exhibit A, and the replacement language is hereby adopted.

Section 4: All ordinances and resolutions, or parts thereof, in conflict with the provisions of this ordinance are, to the extent of such conflict, expressly repealed.

Section 5: The provisions of this ordinance are hereby declared to be severable, and if any part is declared invalid for any reason by a Court of competent jurisdiction, it shall not affect the remainder of the ordinance which shall continue in full force and effect.

Section 6: Effective Date. This ordinance shall be in full force and effect 10 days following its adoption, approval, and publication, as provided by law.

ADOPTED this 26th day of December 2022, pursuant to a roll call vote by the Board of Trustees of the Village of Bellflower, McLean County, Illinois.

	YES	NO	ABSENT	PRESENT
Aldrich			X	
Drinkwater	X			
Ellis			X	
Lytel	X			
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)	X			
TOTAL	5		2	

APPROVED this 26th day of December 2022.

Allen D. Grussing
 ALLEN D. GRUSSING
 President, Board of Trustees

ATTEST:

[IMPRINT CORPORATE SEAL BELOW]

Herbert L. Youngblood
 HERBERT L. YOUNGBLOOD
 Village Clerk

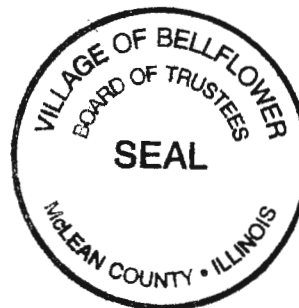


EXHIBIT A

CHAPTER 6 – WATER SERVICE

The Village of Bellflower operates a public water system supplying drinking water to residents and businesses located within the corporate limits of the village.

Two exceptions to the location requirement exist for residences located outside and immediately adjoining the corporate limits of the village:

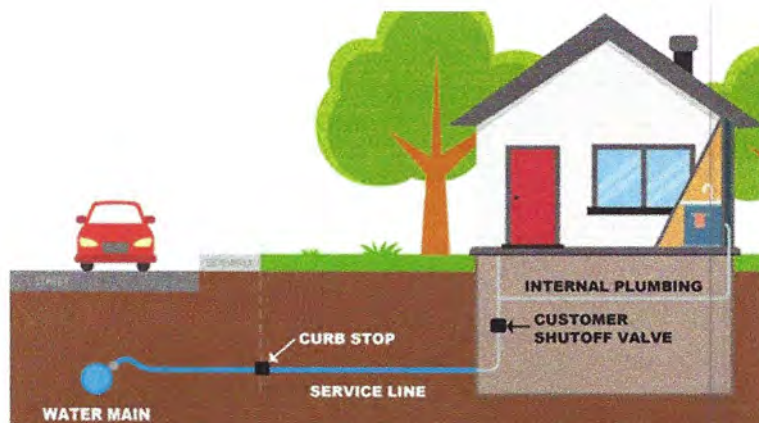
- 1) 503 N State St (PIN 32-21-401-005), and
- 2) 510 W Center St (PIN 32-28-101-001).

Water system income is derived solely from charges for water usage and fees billed to customers. The water system is not included in the village tax levy.

6.01 Definitions

Whenever used in this chapter, the following words or terms shall have the meanings ascribed to them in this section.

- CURB STOP – village-owned water service shutoff valve, usually located in the piping near the curb (between the water main and the customer premises), used to start or stop the flow of water from the main water line.
- CUSTOMER – the person(s) contracting for water service from the village to the premises owned or rented by the water user.
- CUSTOMER SHUTOFF VALVE – an easily accessible valve which allows a customer to turn off water to the premises in case of an emergency.
- OWNER – the person(s) whose name(s) appears on the property title to the premises served by the village water system.
- SERVICE LINE – customer-owned water piping that runs between the curb stop and customer premises.
- USER – see “Customer”
- VILLAGE – the Village of Bellflower, McLean County, Illinois
- WATER MAIN – village-owned primary water distribution pipe that supplies water to smaller pipes on the way to homes and businesses.
- WATER TAP – process of connecting the village water main to the curb stop.



6.02 Application for Service

Any person desiring water service from the village water system to any premises within the corporate limits of the village shall make written application to the water billing clerk on a form to be furnished by the water billing clerk and signed by the property owner and resident, if different from property owner.

Any applicant who is delinquent on any water charges due to the village, including water usage and fees, regardless of which premises the delinquency occurred, shall not receive approval for water service without payment in full of such delinquent amounts.

- A. Where a water connection already exists to the premises: The water billing clerk will notify the water superintendent or his designee to turn on water service to the premises.
- B. Where a water connection does not exist to the premises:
 - 1. If a water main exists at the front of the premises, a water tap will be required. See "Water Taps" in section 6.03 of this chapter.
 - 2. If a water main does not exist at the front of the premises, a water main extension must be requested. See "Extension of Water Mains" in section 6.06 of this chapter.

6.03 Water Taps

An application to install water service, at a location where a water main exists without a connection to a customer's premises, requires a water tap. A water tap establishes a connection between the water main and the curb stop shutoff valve. The customer service line is the pipe between the curb stop and the customer building.

Only village-approved contractors may work on the village water main(s) under the supervision and review of the water superintendent or his designee. As a result, the village will pay the water tap costs of the village-approved contractor and materials, and the applicant shall reimburse the village for all those costs.

- A. An application for service requiring a water tap must be submitted at least 1 month before the tap is needed. The 1-month lead time allows the village water department to schedule a village-approved contractor to perform the tap. The water superintendent or his designee will try to coordinate the work schedule so the applicant's contractor can connect the service line from the curb stop to the applicant's building at the same time.
- B. The application shall state the property owner's name and contact information, the resident's name and contact information (if different from the property owner), the physical address of the property, and the McLean County property identification number (PIN) assigned to the parcel.
- C. Costs To Owner:
 - 1. The applicant is responsible for all costs related to connections and taps, including contractor labor and materials.

2. Before the tap is ordered, the applicant will be responsible for paying a \$2,500.00 water tap deposit. The water tap deposit will be applied against the total water tap cost paid by the village. The applicant will receive a refund for any excess water tap deposit or will be billed for any balance due.
- D. Supervision and Inspection: The water superintendent or his designee shall supervise and inspect all connections and taps. Inspections shall occur before covering any connections and taps. No additional fee will be assessed to the applicant for work supervision and inspection.
 - E. Location: Location of taps, other connections to village water mains, "curb stops," "stopcocks," "corporation cocks," "service cocks," "shutoff boxes" and all other equipment shall be located as designated by the water superintendent or his designee.
 - F. Specifications: A village-approved contractor shall make connections with village water mains using materials and fixtures designated by, and in the sizes or other specifications, as required by the village water superintendent or his designee. No soldered or sweat fittings nor lead pipes shall be permitted underground.

6.04 Water Meters.

Water usage is billed at a flat rate regardless of water usage, and meters are not used.

6.05 Service Pipes and Equipment.

- A. Location of Service Pipes: Along streets where water mains are laid, service pipes will not be allowed to run across lots, that is, from one lot to another, but must be taken from its main in front of the premises or front point in the street adjacent to the same.
- B. Pipe Specifications: Water service pipes from the curb stop to the building or other facility for which the water service connection is made shall be constructed according to the specifications designated by the water superintendent or his designee.
- C. Repair of Pipes: Repairs to all water main connections, which use iron or enameled iron service pipe, shall include replacing the iron or enameled iron service pipe from the water main to the curb stop with pipe in compliance with subsection B of this section.
- D. Customer Shutoff Valve: All water service lines to buildings or other facilities shall include an easily accessible customer shutoff valve which allows a water customer to turn off water to the premises in case of an emergency. The customer shutoff valve is typically located at a point where the water service line enters the building. The water customer is responsible for any installation and maintenance costs of the customer shutoff valve.
- E. Protection of Pipes and Equipment: Water customers must keep their service pipes and all fixtures connected thereto in good repair and protected from frost at their own expense, and must prevent all unnecessary waste, or upon notice to the

customer, water service turn-off will occur. For the purposes of this subsection, service pipes shall mean that portion of the service pipes used by the water customer which lies outside of the curb stop.

6.06 Extension of Water Mains

An application to install water service at a location where a water main does not exist will require a water main extension which expands the infrastructure of the water system. Water main extension requests require review and approval by the water superintendent, the village board, and the Illinois Environmental Protection Agency (IEPA).

No water main extension will be permitted or approved if, in the opinion of the water superintendent and the village board, the system does not have the necessary capacity to serve the proposed extension.

If a water main extension is approved, the applicant shall be responsible for all water main extension costs.

Only village-approved contractors may work on village water system main distribution pipes. The water superintendent or his designee will inspect and review the progress of all approved projects.

- A. An application for water service requiring a water main extension must be submitted at least 1 year before service is desired. Project review, planning, design, approval, and construction necessitate a long lead time. Parties involved include the water superintendent, village board, village engineer, village attorney, and contractors. The village will execute a contract to extend the water main once the village and IEPA approve the plan.
- B. The application shall state the property owner's name and contact information, the physical address of the property, the McLean County property identification number (PIN) assigned to the parcel, why the extension is needed, and the expected benefits to be derived from the extension.
- C. Costs: All costs associated with a water main extension are the responsibility of the property developer or property owner. A project plan documenting all estimated costs for planning, designing, reviewing, and installing the extension, plus estimated costs to install any required water taps off the extension, must be agreed to by the applicant and approved by the village engineer and the village board. The applicant shall pay all such project costs according to a payment schedule defined in the project plan.
- D. Supervision and Inspection: The water superintendent or his designee shall supervise and inspect all work. All work shall remain exposed until inspected by the water superintendent or his designee.
- E. Location: Location of pipes, connections, and all related boxes and other equipment shall be designated by the village engineer.
- F. Specifications: All project specifications shall comply with the village engineer's plan.

G. The village shall retain ownership of the water main extension.

6.07 Water Rates

CHARGE	AMOUNT	NOTES
Water Usage – Flat Rate Single Unit	\$40.00	Through 4/30/2023
	\$50.00	Effective 5/1/2023
Water Usage – Flat Rate Multi-Unit	\$40.00 x number of units	Through 4/30/2023
	\$50.00 x number of units	Effective 5/1/2023
Swimming Pool Fee	\$30.00	Annually on May 1 for customers with swimming pools
Late Fee	\$25.00	Effective 5/16/2023, for accounts not paid by the monthly date due
Water Turn-Off Fee	\$25.00	
Water Turn-On Fee	\$25.00	For delinquent accounts, service restoration will only occur after paying all delinquent charges / fees
Returned Check/Money Order	\$25.00 plus all fees charged by our bank	

Annual Rate Review.

Effective January 1, 2024, water rates shall be subject to an annual March review. Items to be reviewed include the year-to-year change in the rate of inflation based on the "Consumer Price Index All Urban Consumers (CPI-U)" as well as Water Fund income and expenses over the past twelve months. Any adjustment will be effective with the May 1 bill following the review.

6.08 Service and Equipment Costs; Delinquencies

A. Billing and Payment Details; Late Fees; Shut Off of Water.

1. **Owner to be Billed:** Water bills shall be sent to the property owner of record for each water account, whether the property is owner-occupied, rented, or leased. The property owner shall be responsible for ensuring timely payment and shall be liable for all late and/or delinquent penalties referenced in this chapter.
2. **Method of Bill Delivery:** Bills will be sent by US mail unless a customer provides an email address, in which case the bill will be sent by email.
3. **Billing Cycle:** Monthly water bills shall be issued on the 1st day of each month for water to be used during that month.
4. **Due Date:** The amount due shall be payable no later than the 15th day of the month billed.
5. **Late Payment:** Payments received by mail on the next business day after the 15th day of the month billed shall be considered on time. All other payments received after the 15th day of the month billed shall be considered late. Late payment accounts shall be assessed a \$25.00 late fee and shall receive a late notice.

6. Delinquent Accounts. Bills issued with a previous balance shall be considered delinquent unless a payment arrangement has been approved by the water billing clerk. If a delinquent bill is not paid by the date due, the water service may be disconnected without further notice.
7. Nonpayment Connection Fees: When the water service has been disconnected for nonpayment, the water service will only be reconnected after all delinquent amounts are paid, including late fees, plus a \$25.00 disconnection fee and a \$25.00 reconnection fee.
8. Receipt of Bill or Notice: Failure to receive a water bill or late notice shall not be an excuse for nonpayment of the delinquent amount due.
9. Extension of Credit: Village officials and employees are prohibited from extending credit to any water customer.
10. Accepted Forms of Payment:
 - a. Check / Money Order payable to "Bellflower Water" – include a notation of the water account number or service address to which the payment applies.
 - b. Credit / Debit Card – subject to a convenience fee assessed by the card processor.
 - c. Cash – include a notation of the water account number or service address to which the payment applies. *NOTE:* the customer accepts all risks related to loss of cash funds.
11. Delivery of Payment:
 - a. Mail – address to "Bellflower Water, PO Box 122, Bellflower, IL 61724-0122"
 - b. Payment Drop Box – deposit in the water payment box located at the corner of West Center and School streets
 - c. Online or by Phone – the card processor will provide payment details to the water billing clerk.
12. Posting of Payments:
 - a. Payments will be posted as of the date received by the water billing clerk.
 - b. A payment received on the 16th will be considered as received on the 15th.
 - c. A date written on a check or money order shall not be used to determine if a payment has been received by the due date.
 - d. Payments will be posted to the account balance without regard to any customer notation on or submitted with the form of payment.

B. Delinquent Payments; Lien Provisions:

1. Costs are a Lien: In the event charges for water service become delinquent and are not paid in accordance with the provisions of this chapter, any delinquent charge for water service to any premises served by the village water system shall constitute a lien upon the premises to which such water services were supplied.
2. Notice of Lien: In order to establish a lien upon the premises, as aforesaid, the village clerk shall send to the owner of record, as referenced by the owner's property identification number (PIN), of the real estate served by the village water system: a) a copy of each late notice sent by the water billing clerk to the person(s) delinquent in paying the charges or rates, or other notice sufficient to inform the owner of record, as referenced by the owner's PIN, that the charges or rates have become delinquent; and b) a notice that unpaid charges or rates may create a lien on the real estate served by the village water system.
3. Statement of Lien Claim: After sending the required notices, as previously mentioned, the village clerk is hereby authorized and directed to cause sworn statements showing such delinquencies to be filed in the McLean County

Recorder's Office, thereby establishing as a matter of record as to such real estate the delinquency of the payment for water services. The village attorney may also sign and file said statement at the direction of the village clerk. Such statement shall contain the legal description of the premises served, the amount of the delinquent bill, and a notice that the village claims a lien for this amount, as well as for all charges for water service after the period covered by the bill. The filing of such statement shall be deemed notice for the payment of such charges and for water service and penalties for late payment. The village clerk shall send a copy of the notice of the lien to the owner of record of the real estate, as referenced by the owner's PIN.

4. Release of Lien: Upon payment of the costs and expenses by the owner or persons interested in such property, and upon payment of the recording fee paid by the village to the McLean County Recorder's Office to record the notice of lien, the lien shall be released by the village, in writing, which release shall be forwarded to the owner or occupant against whose name the lien was filed, and who shall be responsible for bearing the recording fee to record the release of the lien.
- C. Equipment Costs: Any equipment relating to the water service provided by the village water system shall be billed to the customer. Failure to pay any charges shall result in the actions described in section 6.08(B)(1) of this chapter.
- D. Foreclosure of Lien: The lien for water usage and other charges for water service, unpaid for, established by law against the premises and real estate upon or for which water furnished by the village is used or supplied, shall be enforced and foreclosed as provided for under the Illinois laws for foreclosure of such liens.

6.09 **Discontinuance of Service; Reconnections**

- A. Authority of Village to Discontinue Service: The village reserves the right to discontinue service for any one or more of the following reasons or conditions:
1. Unauthorized use of or tampering with any curb stop or other property of the village water department.
 2. Nonpayment for service rendered to the customer.
 3. The existence of any piping cross connection with any other source of supplier apparatus may endanger the quality of the village's water supply.
 4. Refusal of reasonable access to the premises for the purpose of inspecting, diagnosing, or repairing a problem reported by the customer.
 5. Failure to repair any defect or leak in a customer service pipe within five days after discovery and notification to the customer.
- B. Request for Discontinuance by Customer; Reconnections:

Any person desiring to discontinue the use of village water shall give notice thereof to the water billing clerk and specify if the request is temporary or permanent.

1. Temporary Disconnection
 - a. The water billing clerk shall notify the water superintendent or his designee to turn off the water.

- b. The water billing clerk shall credit the customer for water usage prorated from the turn-off date to the end of the month.
 - c. Upon customer request, such water supply may again be turned on after the customer pays any water account balance plus \$25.00 for the cost of turning the supply off and an additional \$25.00 for turning the water supply back on. Then the water billing clerk shall notify the water superintendent or his designee to turn on the water.
2. Permanent Disconnection
- a. The water billing clerk shall notify the water superintendent or his designee to turn off the water.
 - b. The water billing clerk shall prepare a final bill for water usage, prorated from the disconnection date to the end of the month, which also includes any delinquent amounts. The customer either will receive a bill for any remaining balance or will receive a refund for any overpayment.

6.10 Unauthorized Use of Water; Costs and Consequences

In any instance where unauthorized use of or tampering with a curb stop or other property of the water department is discovered, the customer shall pay the village for any expense necessitated to correct or repair any damage resulting from such unauthorized use of or tampering with any curb stop or other property of the village water department. Restoration or reconnection of the water service shall occur only after payment of all fees and delinquent water charges.

6.11 Authority to Shut Off Water

In case of fire, or in making emergency repairs, or constructing new works, the village reserves the right to shut off the water supply at once without notice and keep it shut off so long as it may be necessary.

6.12 Cross Connection Control

- A. All plumbing installed within the village water system shall comply with the Illinois Plumbing Code, 77 IL Adm. Code 890. If, in accordance with the Illinois Plumbing Code or in the judgement of the water superintendent or his designee, an approved backflow prevention device is necessary for the safety of the public water supply system, the water superintendent or his designee will give notice to the water customer to install such an approved device at a location and in a manner in accordance with the Illinois Plumbing Code and all applicable local regulations, and shall have inspections and test made of such approve devices upon installation and as required by the Illinois Plumbing Code and local regulations.
- B. No person, firm or corporation shall establish or permit to be established or maintain or permit to be maintained any connection whereby a private, auxiliary or emergency water supply other than the regular public water supply of the village water system enter the supply or distribution system of said municipality, unless such private, auxiliary or emergency water supply and the method of connection and use of such supply shall have been approved by the water superintendent or his designee, the village board, and the Illinois Environmental Protection Agency.

- C. It shall be the duty of the water superintendent or his designee to cause surveys and investigations to be made of industrial and other properties served by the public water supply to determine whether actual or potential hazards to the public water supply may exist. Such surveys and investigations shall be made a matter of public record and shall be repeated at least every two years, or as often as the water superintendent or his designee shall deem necessary. Records of such surveys shall be maintained and available for review for a period of at least five years.
- D. The village water superintendent or his designee shall have the right to enter at any reasonable time any property served by a connection to the public water supply or distribution system of the village water system for the purpose of verifying the presence or absence of cross-connections, and that he shall have the right to enter at any reasonable time any property served by a connection to the public water supply or distribution system of the village water system for the purpose of verifying information submitted by the customer regarding the required cross-connection control inspection. On demand, the owner, lessees or occupants of any property so served shall furnish to the water superintendent or his designee any information which he may request regarding the piping system or systems, or water use on such property. The refusal of such information, when demanded, shall, within the discretion of the water superintendent or his designee, be deemed evidence of the presence of improper connections as provided in this ordinance.
- E. The water superintendent or his designee is hereby authorized and directed to discontinue, after reasonable notice to the occupant thereof, the water service to any property wherein any connection in violation of the provisions of this ordinance is known to exist, and to take such other precautionary measures as he may deem necessary to eliminate any danger of contamination of the public water supply distribution mains. Water service restoration to such property shall not occur until such conditions are eliminated or corrected in compliance with the provisions of this ordinance, and until a \$25.00 disconnection fee plus a \$25.00 reconnection fee is paid to the village. Immediate disconnection with verbal notice can occur when the water superintendent or his designee receives assurance that imminent danger of harmful contamination of the public water supply system exists. Such action shall require follow-up written notification of the cause of disconnection. Immediate disconnection without notice to any party can be performed to prevent actual or anticipated contamination or pollution of the public water supply, provided that, in the reasonable opinion of the water superintendent or his designee or the Illinois Environmental Protection Agency, such action is required to prevent actual or potential contamination or pollution of the public water supply. Neither the village, the water superintendent or his designee, or its agents or assigns shall be liable to any customer for any injury, damages or lost revenues which may result from termination of said customer's water supply in accordance with the terms of this ordinance, whether said termination was with or without notice.
- F. The customer responsible for back-siphoned material or contamination through backflow, if contamination of the potable water supply system occurs through an illegal cross-connection or an improperly installed, maintained, or repaired device, or a device which has been bypassed, must bear the cost of clean-up of the potable water supply system.

6.13 Prohibited Acts and Conditions

- A. Unauthorized Water Service Turn-On/Turn-Off: No person shall, without authority granted by the water superintendent or his designee, turn on or turn off the water supply to any premises from which such supply was previously shut off for any cause.
- B. Supplying Water to Others: No water customer shall supply other persons or families with village water, or suffer them to take water from his service pipes, except for temporary use or for drinking upon the premises where furnished.
- C. Swimming Pools: Water customers are allowed to fill a personal swimming pool located on their property and shall be charged an annual fee. No person or agency, including the Bellflower Fire Protection District, without authority granted by the mayor on behalf of the village board, shall use village water to fill a swimming pool.
- D. Wasting Water: Hydrants, taps, hoses, water closets, urinals, baths, and all other fixtures consuming village water must not run when not in use, under penalty of having the water shut off with notice.
- E. Use of Hydrants: All fire hydrants or "fire plugs" are public hydrants. No person other than a village employee, village official, member of the Bellflower Fire Protection District (when conducting official business, such as training exercises, cleaning of equipment, or responding to a fire or other emergency), or member of any other area fire department or other appropriate emergency response official (when responding in an emergency), shall open any village fire hydrant or attempt to draw any water from same.
- F. Damaging Water Facilities: No person shall, without authority granted by the water superintendent or his designee, mark, deface, injure, tamper with, or destroy any of the village water system equipment, including but not limited to, fire hydrants, curb stop, pipes, or valves, or shall work or operate them, or attempt to do so.

6.14 Emergency Situations

- A. Water Conservation. Whenever, in the judgment of the mayor, drought or other public exigency may require it, he shall have the right and authority, by public proclamation posted in at least three conspicuous places in the village where same may be easily seen and read, to limit in respect of time and quantity the use of village water, and during such time, may wholly suspend and prohibit the use of village water for public or private fountains, sprinkling, or any purpose except for immediate domestic use until such exigency has passed. The notice must also be posted on any village website.
- B. Boil Orders. A boil order may be issued by the mayor whenever the water superintendent or his designee advises that water system maintenance or repairs may have caused contamination to the water distribution system.
 - 1. Notifications shall be posted throughout the community, on the Bellflower Village Group on Facebook (not owned or maintained by the village), and on any village website.

2. The McLean County Health Department must immediately be notified of the boil order and notified again after the boil order has been lifted.
3. The boil order will be in effect until the Illinois EPA conducts tests on appropriate water samples and lifts the order.

6.15 Entry Powers

The water superintendent or his designee shall, at all reasonable hours in the daytime, have the right to enter upon any premises for the purpose of maintenance to village water system pipes, fixtures or equipment, or for examining the purity, use, or flow of water.

6.16 Records Kept

It shall be the duty of the water billing clerk, in addition to other required duties, to maintain a list of all water accounts, to include customer information, service address, and details regarding all charges and fees billed and payments received.

6.17 Powers of Village Officers Limited

All powers herein granted to or conferred upon the various village employees and officials shall at all times be subject to the approval of the village board, and nothing herein contained shall be construed as divesting the village board of any right or privilege which it may have or enjoy by virtue of any Illinois law or the ordinances of the village, but the powers are herein granted for purposes of convenience, both to the customers of village water and the village.

6.18 Liability for Service; Penalty

- A. Water service to any premises served by the village water system shall be furnished to such premises by the village only upon the condition that the owner of the premises, occupant of the premises, and user of the water service shall all be jointly and severally liable for payment to the village.
- B. The rules, regulations and water usage herein mentioned shall be considered a part of the contract of every person supplied with water through the village water system. Every person, by taking water therefrom, shall be held and considered as expressing his assent to be bound thereby, and for a violation of any of the provisions of this chapter, the water may be cut off from the premises where furnished to the person so offending. The penalty provided in this subsection shall be in addition to any other penalty as described under "Penalties" in section 1.06 of this code.

CERTIFICATE OF PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed and qualified Village Clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on December 26, 2022, the corporate authorities of the Village of Bellflower adopted and approved Ordinance No. 2022-09, entitled:

AN ORDINANCE AMENDING CHAPTER 6 "WATER SERVICE" OF THE BELLFLOWER MUNICIPAL CODE OF 1975 (AS AMENDED)

which provided by its terms that it should be published in accordance with law.

The pamphlet form of Ordinance No. 2022-09 was published on December 26, 2022. Beginning on December 27, 2022, and continuing for at least ten days thereafter, a "Notice of Ordinance Publication" was posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located, and at the Bellflower Post Office and Bellflower Community Library. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

Dated at Bellflower, Illinois, this 6TH day of January 2023.

Herbert L. Youngblood
Herbert L. Youngblood
Village Clerk

[IMPRINT CORPORATE SEAL BELOW]



NOTICE OF ORDINANCE PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed and qualified Village Clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on December 26, 2022, the corporate authorities of the Village of Bellflower adopted and approved Ordinance No. 2022-09, entitled:

**AN ORDINANCE AMENDING CHAPTER 6 “WATER SERVICE” OF THE
BELLFLOWER MUNICIPAL CODE OF 1975 (AS AMENDED)**

which is now available for public inspection, upon request, at the village office. Please contact the Village Clerk at 309-722-5004 to schedule an appointment to review the ordinance.

This notice shall be posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located, and at the Bellflower Post Office and Bellflower Community Library beginning on December 27, 2022 and continuing for at least ten days thereafter.

/s/ Herbert L. Youngblood, Village Clerk

POST BEGINNING 12/27/2022

POST ENDING 1/5/2023