

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MINUTES
JANUARY 11, 2023

CALL TO ORDER

President Allen Grussing called the meeting to order at 7:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on January 9, 2023, at 4:15 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Andrew Ellis, Bart Lytel, Steve Weiss, and Shane Zimmerman

Absent: None

Seven of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – None

PUBLIC COMMENT

None.

CONSENT AGENDA

- Approve minutes of the regular meeting held on December 11, 2022
- Approve minutes of the special meeting held on December 26, 2022
- Approve expenditures during the period of December 12, 2022 through January 11, 2023

MOTION by Trustee Lytel to approve the foregoing consent agenda items. Seconded by Trustee Aldrich. Voice vote: 6 yes; -0- no. Motion passed.

POLICE ACTIVITIES

President Grussing reported he has heard nothing further from Farmer City or LeRoy regarding options for police protection.

UNFINISHED BUSINESS

a. Project Status Report

- Equipment
 1. Outdoor picnic tables – At the November 13, 2022 meeting, Trustee Ellis reported Scott Tongate of the Blue Ridge High School Industrial Technology department confirmed they would be willing to construct picnic tables for the Community Center and Don Harden Field if the village supplies all materials. Trustee Ellis confirmed at this meeting the materials are estimated to cost \$137.25 per table. MOTION by Trustee Aldrich to approve purchasing the required materials estimated at \$137.25 per table. Seconded by Trustee Drinkwater. Voice vote: 6 yes; -0- no. Motion passed.
 2. Plow blade replacement – Trustee Ellis will investigate.
 3. Tailgate salt/sand spreader – MOTION by Trustee Drinkwater to approve up to \$2,500 for a new spreader from Clauss Specialties in Cissna Park, plus salt up to \$500. Seconded by Trustee Weiss. Voice vote: 6 yes; -0- no. Motion passed.

- Municipal Code
 1. Zoning (Coffin property violations) – On 1/11/2023, village attorney Mahrt mailed a letter to the Coffins with a 1/31/2023 deadline to cure the violations or a case would be filed in Circuit Court. On 1/19/2023, Chief Dingler served a copy of the attorney letter on Merle Coffin.
- Surplus Property (201 W South St; formerly Cler) – no sale bids were received. President Grussing stated a “For Sale” sign would be ordered to post at the property.
- Water System
 1. Lead service line inventory – President Grussing reported the state rejected our grant request submitted on 11/30/2022. He will review the IML Grant Finder to see if other funding opportunities might be available. Liz Johns of 120Water, a vendor Farnsworth identified to perform/coordinate the inventory process, was scheduled to attend this meeting to discuss their process, but she was not present.
 2. Tower maintenance plans – President Grussing will invite Chad Johnson of Veolia to the February meeting to discuss contract financials and review the October 17, 2022 cleaning where the exterior tower legs appear to have been stained when the legs were not washed down after the cleaning.
- b. MFT Program FY22-23
 - Trustee Ellis rented a tractor from LeRoy True Value Hardware and spread gravel delivered on 11/14/2022 where needed along rights-of-way.
 - The in-ground basketball hoop at Don Harden Field was damaged when gravel was delivered and needs complete replacement.
- c. Credit Card Status – Heartland Bank credit cards have been received and will be distributed to each cardholder when they sign the village Receipt for Issuance.

NEW BUSINESS

- a. Approvals
 1. Community Center Cafeteria Table Cart – MOTION by Trustee Zimmerman to approve a Menards \$280 estimate for a PDG 8-foot Gray Folding Banquet Table Card (copy attached). Seconded by Trustee Weiss. Voice vote: 6 yes; -0- no. Motion passed.
 2. Community Center AED pads and battery – MOTION by Trustee Ellis to approve a Vital Education and Supply \$465.46 estimate for defibrillator pads and battery (copy attached). Seconded by Trustee Lytel. Voice vote: 6 yes; -0- no. Motion passed.
 3. Hail Damage Estimates – President Grussing presented a comparison of estimates from the insurance adjuster and vendors (copy attached).
 - MOTION by Trustee Drinkwater to approve Popejoy estimates for Community Center Lean-To Roof \$4,914, Siding \$18,978, and Garage Siding \$4,520; Depot Siding \$9,346; and Water Tower Pump House Roof \$1,031. Seconded by Trustee Lytel. Voice vote: 6 yes; -0- no. Motion passed.
 - MOTION by Trustee Drinkwater to approve Bacon & Van Buskirk estimate for Community Center window and screens \$1,300. Seconded by Trustee Weiss. Voice vote: 6 yes; -0- no. Motion passed.
- b. Emergency Siren – Trustee Ellis reported during a recent area-wide tornado event the emergency siren did not operate. Yeagle Electric replaced a blown breaker. Due to the age of the equipment, an evaluation should be performed to determine maintenance/replacement options, and a company in Bloomington can perform the service for about \$150. MOTION by Trustee Aldrich to approve conducting an evaluation. Seconded by Trustee Drinkwater. Voice vote: 6 yes; -0- no. Motion passed.
- c. Community Center Rentals – President Grussing presented a strawman for proposed changes in the rental rates and policies (copy attached). The proposal will be discussed at a future meeting.

- d. Website – President Grussing presented a summary of estimated costs to implement a village website, including establishing a domain, creating the website, and implementing domain-based emails (copy attached). Trustee Lytel suggested this be reviewed at the next meeting.

BOARD REPORTS

President Grussing

- Water Billing – the new billing system was implemented and produced the January 1, 2023 bills.
- Hillary Stanifer, Blue Ridge Superintendent, requested use of the Community Center in April (date to be determined) to conduct a Blue Ridge Connect meeting. The board concurred.

Trustee Lytel – Mike Cox asked about serving alcohol and allowing gaming at the Lions Café. President Grussing stated Bellflower is a dry municipality, and this can only be changed by a board-approved referendum approved by voters at a regularly scheduled election. Additionally, the state will not allow gaming to be held in any facility where alcohol is not permitted.

ADJOURN

President Grussing adjourned the meeting at 8:20 p.m. until the next scheduled meeting on February 8, 2023.

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
JANUARY 11, 2023

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, January 11, 2023, at 7:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held on December 11, 2022
- Approve minutes of the special meeting held on December 26, 2022
- Approve expenditures during the period December 12, 2022 through January 11, 2023

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Project Status Report updates
 - Equipment
 - 1) Plow blade replacement
 - 2) Tailgate salt/sand spreader
 - Municipal Code
 - 1) Zoning – Coffin property violations
 - Surplus Property (201 W South St) – open any bids
 - Water System
 - 1) Lead Service Line Inventory
 - 2) Tower maintenance plans
- b. MFT Program FY22-23 – gravel
- c. Credit Card status

NEW BUSINESS

- a. Approvals
 - Community Center – cart for new cafeteria tables
 - Community Center – AED pads and battery
 - Hail damage estimates
- b. Discuss emergency siren issues
- c. Community Center
 - Rental rates effective 5/1/2023
 - Rental policies
- d. Website

BOARD REPORTS

ADJOURN

VILLAGE OF BELLFLOWER PROJECT STATUS REPORT

ACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
CC – exterior	Grussing	<ul style="list-style-type: none"> A/C compressor pad sinking (gym west side locker room door) – 11/13/22 JCs HVAC approved to disconnect/reconnect compressor Cafeteria lobby exterior doors – replace Downspouts - splash blocks/gutter extensions needed Playground picnic table – 11/13/22 Blue Ridge High School will build
CC – interior	Grussing	<ul style="list-style-type: none"> Basement – replace stairwell exterior “lean-to” slanted roof and install interior door over stairwell Men’s locker room floods 11/13/22 gym HVAC over concession stand needs repair
Depot	Grussing	<ul style="list-style-type: none"> Add chimney cap/replace mesh screens near roofline – 5/3/20 Repair deck boards – 8/8/21 lumber prices too high Fascia/Gutters – 11/13/22 Crown Exteriors approved to replace
Don Harden Field	Grussing	<ul style="list-style-type: none"> Concession Stand Upper west wall – replace rotten boards Picnic tables, worn – Blue Ridge High School will build; 11/1/22 ask for 6, including CC Water – 5/15/22 Enger reviewing repairs for fountain bubbler
Equipment	Ellis	<ul style="list-style-type: none"> Mower pulled by tractor – 9/12/21 Ellis has repair parts Plow Truck – 3/13/22 plow blade needs replacement
Library	Grussing	<ul style="list-style-type: none"> Replace trim around door/windows – 5/12/19 Install new back door – 8/9/20 Replace front posts/handrails – 8/9/20; 8/8/21 lumber prices too high Install bathroom high-rise toilet, grab bar, new sink/vanity – 8/9/20; 3/1/22 approved Enger Brother toilet install labor, village buy toilet
Municipal Code – digital version	Youngblood	<ul style="list-style-type: none"> 2/28/20 created PDF of 1975 “base” book; 9/13/20 applied updates back through 5/1/1999 minutes Ordinances missing from various years; code book needs complete revision; need a platform to publish so owners and residents can access
Municipal Code – property maintenance violations	Grussing	<ul style="list-style-type: none"> <u>Andjelic (102 N Vine)</u> – 6/17/22 sent notice <u>Bidner (Rt 54)</u> – 2/11/20 sent notice; 3/16/22 emailed Heidi Bell about Trent Butler’s interest in purchasing; 6/12/22 not selling; send notice <u>Brown (205 N Latcha St)</u> – 7/11/21 need construction plans and engineer structural report; 10/10/21 building permit will only be issued after plans approved and McLean County approves septic; Brown wants to install fiber optic but needs village agreement; 5/15/22 completed Farnsworth bracing requests, demo sign removed; 6/17 sent reassess invoice <u>Cash (709 E Kleinbeck St)</u> – 2/11/20 sent notice; 3/25/22 sent request to complete repairs; 3/29/22 will complete by 6/30/22; 6/12/22 no activity <u>Fischer (E Kleinbeck St)</u> – 3/25/22 sent notice; 4/11/22 will complete within 90 days; 6/12/22 no activity
Municipal Code – zoning violations	Grussing	<ul style="list-style-type: none"> 11/13/22 Coffin (101 W Melvin) – letter sent re vacant lot structures
Park – N Latcha St	Grussing	<ul style="list-style-type: none"> 10/10/21 research transforming the parcel into a village park; 1/9/22 Frank Tharp and Darwin Richmond will continue haying until further notice; 2/13/22 exploring grant and planning opportunities; 9/11/22 approved Dennis Martin drainage project
Personnel – review/revise all job descriptions	Youngblood	<ul style="list-style-type: none"> 7/12/20 added; board to review/revise all for FY21-22; add new description for water hydrant flushing/locates/notices/turn on-off and street drain cleaning
Streets – install signs and poles	Zimmerman	<ul style="list-style-type: none"> 9/8/19 added; 6/12/22 signs on hand, various sizes, research needs and requirements
Surplus Property – former Cler	Grussing	<ul style="list-style-type: none"> 9/11/22 property declared surplus; 11/13/22 no bids, extended sale date

VILLAGE OF BELLFLOWER PROJECT STATUS REPORT

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
Water – fire hydrants	Grussing	<ul style="list-style-type: none"> 3/13/22 need repainting based on flow rate at each hydrant; 4/10/22 iron/steel extension service lines must be rust/leak checked and replaced
Water – lead service lines	Grussing	<ul style="list-style-type: none"> 11/13/22 Federal EPA requires inventory by 4/2024; grant application submitted 11/30/22 but denied 12/21/11; village must replace any lead service lines identified
Water – secondary well	Grussing	<ul style="list-style-type: none"> 12/12/21 incorporate replacement in future planning; 9/11/22 contacted McLean County about possible funding, no ARPA money; 11/13/22 Farnsworth presented arsenic abatement options
Water – tower maintenance	Grussing	<ul style="list-style-type: none"> 11/13/22 inspection/maintenance complete; 12/5/22 distributed findings report 11/13/22 Veolia preparing long-term maintenance proposal
Water – tower pump house storage and security	Grussing	<ul style="list-style-type: none"> 1/12/20 added 9/12/21 Pagel was to estimate and include bollards to protect gas line and generator; 1/9/22 no Pagel response, need other vendor
Water – Wickboldt business	Zimmerman	<ul style="list-style-type: none"> 7/12/20 added; business garden watering causes high usage 5/15/22 separate line for business, with meter and backflow preventer, must be installed by Enger at customer expense.
Wind Farm Income	Grussing	<ul style="list-style-type: none"> 2/27/22 first meeting to discuss possible usage

INACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF INACTIVE PROJECTS
CC – repaint cafeteria kitchen walls and storeroom, lobby, and bathrooms		<ul style="list-style-type: none"> Estimate needed
CC – gym ceiling paint flaking off		<ul style="list-style-type: none"> 11/8/20 added
Municipal Code – adopt International Property Maintenance Code	Youngblood	<ul style="list-style-type: none"> 4/5/20 added 7/12/20 table until 2021 update is released, then purchase and attorney will prepare ordinance to incorporate the IPMC into our municipal code
Municipal Code – vehicle violations	Grussing	<ul style="list-style-type: none"> 5/12/19 added 12/12/21 letter needed for Brian Thomas; 1/9/22 Troy Jamison unregistered vehicles on street
Park – Shorty Lykins		<ul style="list-style-type: none"> 7/14/19 new tree(s) needed; 8/10/20 received donation from Historical Society
Village Garage		<ul style="list-style-type: none"> 1/10/21 building needs to be replaced; include restrooms, heat, and water (NOTE: may have environmental hazard with a buried fuel tank)

**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**


**FINANCIAL REPORT ACKNOWLEDGMENT
FOR
JANUARY 11, 2023**

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations as of 12/31/2022
- Illinois Funds Account Reconciliations of 12/31/2022
- Invoices paid 12/2022 GF and WF
- Invoices paid 12/2022 MFT
- Invoices paid 1/1-11/2023 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) as of 12/31/2022
- QuickBooks Expenditures 12/12/2022 – 1/11/2023
- QuickBooks Fund Reports as of 1/11/2023

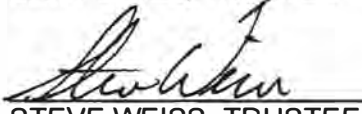

ALLEN GRUSSING, PRESIDENT


SKEE ALDRICH, TRUSTEE


TERESA DRINKWATER, TRUSTEE


ANDREW ELLIS, TRUSTEE


BART LYTEL, TRUSTEE

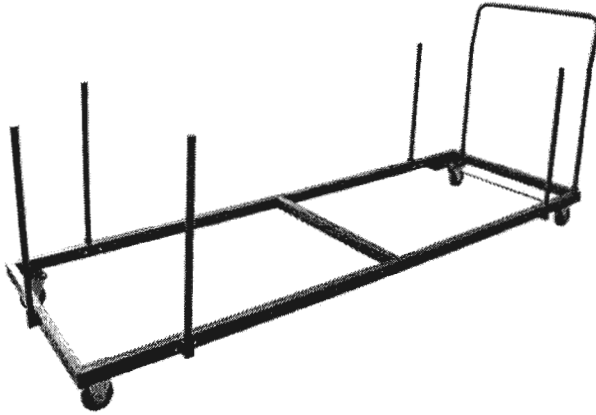

STEVE WEISS, TRUSTEE



SHANE ZIMMERMAN, TRUSTEE

PDG® 8' Gray Folding Banquet Table Cart


Model Number: 704TC | Menards® SKU: 4803789

\$279⁹⁹
each





Ship To Store - Free!
Available for Special Order at
CHAMPAIGN
Get it as soon as 01/23/2023



Delivery
Available

Description & Documents

Save time, space, and workload with PDG®'s commercial-grade 8' folding banquet table cart. With an impressive capacity of 800 pounds, this table cart will simplify setting up, tearing down, and transporting your PDG® tables to and from your event. This cart allows for convenient storage of up to 12 tables in a compact space. This PDG® cart will provide years of service to your school, church, hotel, convention center, training center, or meeting facility and extend the life of your table inventory.

Features

- Stores up to (12) 8' folding banquet tables
- Powder-coated 14-gauge welded steel frame
- Includes 4" casters (2 swivel locking, 2 swivel)
- Tables sold separately

Brand Name: PDG



Specifications

Assembly Details	Some Assembly Required	Manufacturer Warranty	1 year
Maximum Weight Capacity	800 pound	Product Type	Table & Chair Carts
Weight	72-1/2 pound	Shipping Dimensions	97.00 H x 32.68 W x 3.74 D
Shipping Weight	72.5 lbs	Return Policy	Special Order Merchandise (view Return Policy)

To see our special offers and sales please enter your email address today to get immediate access!

We value your privacy and trust at Menards. We will not distribute your information to any other company. View our [Privacy Policy](#). This site is protected by reCAPTCHA and the Google [Privacy Policy](#) and [Terms of Service](#) apply.

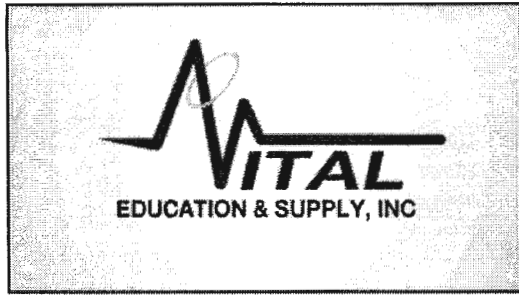
Email Address

ZIP Code

✉ email@address.

Sign Up





Vital Education and Supply
 2703 W. Clark Road, #5
 Champaign, IL 61822 US
 217-359-0101
 vitedshipping@vital-education.com
 vital-education.com

ADDRESS

Village of Bellflower
 Village of Bellflower
 Bellflower Village Office
 PO Box 244
 Bellflower, IL 61724

SHIP TO

Village of Bellflower
 Village of Bellflower
 Bellflower Village Office
 PO Box 244
 Bellflower, IL 61724

Estimate Q23-0003

DATE 01/03/2023

EXPIRATION DATE 02/03/2023

REPRESENTATIVE

Cynthia

ACTIVITY	QTY	RATE	AMOUNT
Defib PADS:Lifeline VIEW AED Adult Pads DT - VIEW AED Electrodes for Adult - one set - DDP-2001	2	72.98	145.96T
Defib PADS:Lifeline VIEW AED Ped Pads DT - VIEW Electrodes for Peds - one set DDP- 2002	1	123.50	123.50T
Batteries:DEFIBTECH/ LIFELINE VIEW Battery The Defibtech Lithium Battery Pack is the replacement disposable lithium manganese dioxide battery made exclusively for your Defibtech Lifeline VIEW/ECG/PRO AED. This battery has a 4-year life in rescue ready mode, with a full 4-year manufacturer's warranty. This battery features a capacity of up to 125 shocks, or 8 hours of continuous operation.	1	220.00	220.00T

Quotes are valid 30 days from the date of estimate unless otherwise noted. State sales tax will be added unless a tax-exempt certificated is provided at the time of billing. Shipping is not included unless otherwise noted. Please call for a shipping quote. Shipping is approximately 3-4 weeks unless otherwise noted.

SUBTOTAL	489.46
DISCOUNT	-24.00
TAX	0.00

TOTAL \$465.46

Hail Insurance Estimates

	Insurance Adjuster Estimate	Popejoy Estimate	Crown Exteriors Estimate	Bacon Van Buskirk Window Estimate	JayCees AC Estimate
Community Center					
Lean-To Roof	\$5,835.01	\$4,914.00 ✓	\$6,496.42	---	---
Siding	\$15,812.75	\$18,978.00 ✓	\$15,812.75	---	---
Gutters & Downspouts X	\$2,751.98	\$14,208.00	---	---	---
Gym Roof Rake Trim X		\$15,180.00	---	---	---
1 Window / 13 Screens	\$1,437.07	---	\$2,629.99	\$1,300.00 ✓	---
AC Units X JCs	\$1,315.00	---	---	---	\$1,315.00
Security Light X Bob Althouse	\$91.12	---	---	---	---
Garage (Siding on North and West sides)	\$4,520.00	\$4,520.00 ✓	\$4,651.67	---	---
	<u>\$31,762.93</u>	<u>\$57,800.00</u>	<u>\$29,590.83</u>	<u>\$1,300.00</u>	<u>\$1,315.00</u>
Depot					
Siding	\$9,346.00	\$9,346.00 ✓	\$10,322.51	---	---
Window Screen	\$62.27	---	---	---	---
AC Unit	\$115.03	---	---	---	---
	<u>\$9,523.30</u>	<u>\$9,346.00</u>	<u>\$10,322.51</u>		
Pump House Roof	\$1,174.74	\$1,031.00 ✓	\$2,859.10		

**VILLAGE OF BELLFLOWER
BELLFLOWER COMMUNITY CENTER RENTALS**

EFFECTIVE 5/1/2018:

RATES

	IN TOWNSHIP 3 HOURS	OUT OF TOWNSHIP 3 HOURS	EACH ADDITIONAL HOUR	DAILY 8½ - 9 HOURS
Gym	\$60	\$75	\$25	\$200
Cafeteria / Kitchen	\$70	\$80	\$20	\$175
Classroom	\$30	\$40	\$10	\$80

Weekend Event: 1 day \$325
2 days \$700

Any assistance supplied by a Village of Bellflower employee will be charged at \$20/hr.

PROPOSED CHANGES EFFECTIVE 5/1/2023:

RATES

	IN TOWNSHIP 4 HOURS	OUT OF TOWNSHIP 4 HOURS	EACH ADDITIONAL HOUR	DAILY 8½ - 9 HOURS
Gym	\$70	\$80	\$25	\$200
Cafeteria / Kitchen	\$80	\$90	\$25	\$175
Classroom	\$30	\$40	\$10	\$80

Weekend Event: 1 day \$325
2 days \$700

Any assistance supplied by a Village of Bellflower employee will be charged at \$20/hr.

RENTAL POLICIES

GROUP	IS A RENTAL FEE REQUIRED?	
	FUNDRAISER	NON-FUNDRAISER
Village sponsored event	No	No
Funeral/Memorial Service	N/A	Yes
Individual sponsored event	Yes	Yes
Organization (local) sponsored event BTHS Alumni, Historical Society, Legion, Lions	Yes	Yes
Organization (non-local) sponsored event	Yes	Yes
Blue Ridge school sponsored event (non-sports)	Yes	No
Blue Ridge non-school sponsored event	Yes	Yes

Note: all rental fee requirements are subject to review by the village board.

Blue Ridge (Sports)

**VILLAGE OF BELLFLOWER
WEBSITE COSTS SUMMARY**

WHAT	ONE-TIME	1 ST YEAR	2 ND YEAR	3 RD YEAR	4 TH YEAR	5 TH YEAR
DOMAIN						
Registration		185.00	0.00	0.00	0.00	0.00
Protection		100.00	0.00	0.00	0.00	0.00
WEBSITE						
Setup	399.00					
Support		605.00	605.00	605.00	605.00	605.00

1st year costs are stated as of 2023. Future year costs are estimated, but not guaranteed.

DOMAIN

Registrar – GoDaddy <https://www.godaddy.com>

www.villageofbellflower.org

www.villageofbellflower.com (redirects to .com)

Costs are paid upfront and cover a 5-year period.

Domain-based email can be added for \$8.99/mo/user (1st yr); \$15.99/mo/user (after 1st yr)

WEBSITE

Municipal Impact – <https://www.municipalimpact.com>

Support - \$660 when paid monthly; \$605 when paid annually (1 month free).

Reference sites

<https://maroaillinois.gov>

<https://mclean-il.com>

<https://minier.com>

<https://villageofharristown.com>

<https://villageofrossville.org>

Features: turnkey, mobile-friendly, easy editing, community alerts, post documents, link to our online payment site, follows ADA accessibility design guidelines, weather/FAQs/water conservation/monthly water-related article, secure hosting, future updates, unlimited support, no contract/cancellation fees, 30-day no-risk money-back guarantee

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MINUTES
FEBRUARY 8, 2023

CALL TO ORDER

President Allen Grussing called the meeting to order at 7:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on February 6, 2023, at 2:30 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Andrew Ellis, Bart Lytel, Steve Weiss, and Shane Zimmerman

Absent: None

Seven of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – Jeff Freden, Luke Hensley, Jay Jewell, Liz Johns of 120Water, and Chad Johnson of Veolia

PUBLIC COMMENT

- Jeff Freden – spoke in support of allowing sports practices in the gym; he has done this in the past and never caused any damage or left trash. Trustee Drinkwater asked how one rental could be denied to a renter who stated their rental purpose as a sports practice, and then allow a rental to a renter who stated their rental purpose as a birthday party but they allowed baseball throwing. Jay Jewell commented that the community building should be open to any renter.

CONSENT AGENDA

- Approve minutes of the regular meeting held on January 11, 2023
- Approve expenditures during the period of January 12, 2023 through February 8, 2023

MOTION by Trustee Lytel to approve the foregoing consent agenda items. Seconded by Trustee Drinkwater. Voice vote: 6 yes; -0- no. Motion passed.

POLICE ACTIVITIES

- President Grussing reported he has heard nothing further from Farmer City or LeRoy regarding options for police protection.
- Trustee Zimmerman reported on a conversation with Chief Dingle who indicated he is currently training a new officer and plans to hire a second officer soon. One of the new officers will have primary responsibility for Bellflower and Arrowsmith. Chief Dingle currently has 2 active Bellflower cases.

UNFINISHED BUSINESS

a. Project Status Report

- Depot gutters – Crown Exteriors has not responded to notification that their replacement estimate was approved on 11/13/2022. Popejoy has been asked for an estimate.
- Equipment
 1. Plow blade replacement – Trustee Ellis will investigate.
 2. Tailgate salt/sand spreader – Trustee Ellis has received the spreader and salt and will work on installation.

- Municipal Code
 1. Zoning (Coffin property violations) – Camper has been removed; storage pod still there.
- Surplus Property (201 W South St; formerly Cler) – no sale bids were received.
- Water System
 1. Lead service line inventory –Liz Johns of 120Water discussed their process and costs to identify and perform/coordinate the inventory process.
 2. Tower maintenance plans – Chad Johnson of Veolia discussed the timeline, work that would be performed, and associated costs if the village signs a contract with Veolia to manage the village’s water tower.
- b. Repairs from 9/18/2022 wind/hail storm damage – Derrick Roy, Popejoy estimator, left the company. President Grussing will meet with the new estimator next week to review repair plans.
- c. Emergency siren maintenance evaluation – Trustee Ellis is awaiting a return call from the Bloomington company that will perform the assessment.
- d. Community Center rentals – MOTION by Trustee Ellis to 1) approve new rental rates effective 5/1/2023 (copy attached); 2) establish a policy to charge rental fees for any event sponsored by any individual or any organization, except for village-sponsored events and Blue Ridge school district non-fundraising administrative events; and 3) allow gym usage for sports practices. Renters continue to be responsible for personal liability insurance and additional rental fees being charged for excessive cleanup and facility damage. If additional damage/cleanup fees are not paid, the renter will be prohibited from future rentals. Seconded by Trustee Drinkwater. Voice vote: 5 yes; 1 no. Motion passed.

NEW BUSINESS

- a. Approvals
 1. Website – MOTION by Trustee Weiss to approve implementing a village website, including 1) acquiring 2 domains through GoDaddy at \$285 (5-year registration and protection); and 2) securing a turnkey website through Municipal Impact at \$399 (setup) and \$605 (use/support for 1st year). The clerk will have responsibility for content management reviewed and approved by the mayor. A copy of estimate recommendations is attached. Seconded by Trustee Zimmerman. Roll call vote: Yes-Trustees Aldrich, Lytel, Weiss, and Zimmerman. No-Trustees Drinkwater and Ellis. Vote summary: Yes (4), No (2). Motion passed.
 2. QuickBooks Online – Village accounting and payroll has been processed by the village clerk using a personal QuickBooks Desktop subscription which expires in April. MOTION by Trustee Ellis for the village to assume ongoing costs using a QuickBooks Online discounted subscription offered through our auditor Striegel Knobloch. A copy of the recommendation is attached. Seconded by Trustee Zimmerman. Roll call vote: Yes-Trustee Aldrich, Drinkwater, Ellis, Lytel, Weiss, and Zimmerman. Vote summary: Yes (6), No (-0-). Motion passed.
 3. Water Hydrants – President Grussing reported recent discussions he and Trustee Zimmerman had regard the need for 1) a new fire hydrant at IL 54 and West South Street, and 2) a new flushing hydrant at the end of the South State Street water main. Estimates will be requested.
- b. Insurance
 - Metal Roofs-President Grussing responded to a question asked at a previous meeting as to whether our policy covered metal roofs. It does. As a result of asking the question to IML RMA, it was determined that the Depot still showed as having a composition roof. The policy will be changed to reflect a metal roof.
 - Building Valuations – IML RMA suggested the village review building valuations. For example, the Community Center is valued at \$3.26 million with replacement coverage, which means any insurance proceeds due to a disaster would have to be used to build a new like-kind building, instead of a functional replacement valuation designed to build a structure more suited to

current/future needs. A copy of the presentation is attached. Question-do insurance proceeds include demolition expenses?

- c. Kitchen Fire Suppression System – at last year’s inspection, the Getz technician suggested annual rather than semi-annual inspections, and President Grussing agreed. Recently Getz sent a letter advising annual inspections violate insurance regulations for commercial kitchens. MOTION by Trustee Zimmerman to return to semi-annual inspections. Seconded by Trustee Ellis. Voice vote: 6 yes; -0- no. Motion passed.

BOARD REPORTS

President Grussing

- Blue Ridge Connect scheduled for 4/19
- Received 2 building permit requests

Trustee Drinkwater

- Cafeteria light bulb not working
- Easter egg hunt coming up

Trustee Ellis

- Blue Ridge beginning work on building the first 2 of 6 picnic tables
- Contact Double Y for spring mower service

Trustee Zimmerman

- Purchased and installed new AED pads and battery
- Street sign project will restart in spring
- Steven Sprau is conducting open burning on his property for material not from his property

Trustee Weiss

- Inquired about road weight limits. He plans to construct a new garage later this year and was concerned about concrete trucks. Trustee Zimmerman said truck weight during the summer should be no problem. Trustee Ellis cautioned that water line locations must not be beneath the garage, driveway, or alley.

Clerk Youngblood – subsequent to this meeting, the village’s 2023 tax year Certificate of Status of Exempt Property (copies attached) was filed with the McLean County Supervisor of Assessments on February 9, 2023.

ADJOURN

President Grussing adjourned the meeting at 10:23 p.m. until the next scheduled meeting on March 8, 2023.

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
FEBRUARY 8, 2023

The next regular meeting of the Village of Bellflower Board of Trustees will be held on Wednesday, February 8, 2023, at 7:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held on January 11, 2023
- Approve expenditures during the period January 12, 2023 through February 8, 2023

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Project Status Report updates
 - Depot gutters
 - Equipment
 - 1) Plow blade replacement
 - 2) Tailgate salt/sand spreader
 - Municipal Code
 - 1) Zoning – Coffin property violations
 - Surplus Property (201 W South St) – open any bids
 - Water System
 - 1) Lead service line inventory
 - 2) Tower maintenance plans
- b. Repairs from 9/18/2022 wind/hail storm damage
- c. Emergency siren maintenance evaluation
- d. Community Center Rentals
 - Rates effective 5/1/2023
 - Policy-rent to be charged for any fundraising activity
 - Policy-gym use for sports practices

NEW BUSINESS

- a. Approvals
 - Subscription-Website and Email
 - Subscription-QuickBooks Online
 - Water-new hydrant at IL54/W South St
 - Water-new flushing hydrant at end of S State St line
- b. Insurance
 - Metal roof coverage
 - Building valuations
- c. Kitchen fire suppression system

BOARD REPORTS

ADJOURN

VILLAGE OF BELLFLOWER PROJECT STATUS REPORT

ACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
CC – exterior	Grussing	<ul style="list-style-type: none"> A/C compressor pad sinking (gym west side locker room door) – 11/13/22 JCs HVAC approved to disconnect/reconnect compressor Cafeteria lobby exterior doors – replace Downspouts - splash blocks/gutter extensions needed Playground picnic table – 11/13/22 Blue Ridge High School will build
CC – interior	Grussing	<ul style="list-style-type: none"> Basement – replace stairwell exterior “lean-to” slanted roof and install interior door over stairwell Men’s locker room floods 11/13/22 gym HVAC over concession stand needs repair
Depot	Grussing	<ul style="list-style-type: none"> Add chimney cap/replace mesh screens near roofline – 5/3/20 Repair deck boards – 8/8/21 lumber prices too high Fascia/Gutters – 11/13/22 Crown Exteriors approved to replace
Don Harden Field	Grussing	<ul style="list-style-type: none"> Concession Stand Upper west wall – replace rotten boards Picnic tables, worn – Blue Ridge High School will build; 11/1/22 ask for 6, including CC Water – 5/15/22 Enger reviewing repairs for fountain bubbler
Equipment	Ellis	<ul style="list-style-type: none"> Mower pulled by tractor – 9/12/21 Ellis has repair parts Plow Truck – 3/13/22 plow blade needs replacement Tailgate sale/sand spreader – purchase approved 1/11/23
Library	Grussing	<ul style="list-style-type: none"> Replace trim around door/windows – 5/12/19 Install new back door – 8/9/20 Replace front posts/handrails – 8/9/20; 8/8/21 lumber prices too high Install bathroom high-rise toilet, grab bar, new sink/vanity – 8/9/20; 3/1/22 approved Enger Brother toilet install labor, village buy toilet
Municipal Code – digital version	Youngblood	<ul style="list-style-type: none"> 2/28/20 created PDF of 1975 “base” book; 9/13/20 applied updates back through 5/1/1999 minutes Ordinances missing from various years; code book needs complete revision; need a platform to publish so owners and residents can access
Municipal Code – property maintenance violations	Grussing	<ul style="list-style-type: none"> <u>Andjelic (102 N Vine)</u> – 6/17/22 sent notice <u>Bidner (Rt 54)</u> – 2/11/20 sent notice; 3/16/22 emailed Heidi Bell about Trent Butler’s interest in purchasing; 6/12/22 not selling; send notice <u>Brown (205 N Latcha St)</u> – 7/11/21 need construction plans and engineer structural report; 10/10/21 building permit will only be issued after plans approved and McLean County approves septic; Brown wants to install fiber optic but needs village agreement; 5/15/22 completed Farnsworth bracing requests, demo sign removed; 6/17 sent reassess invoice <u>Cash (709 E Kleinbeck St)</u> – 2/11/20 sent notice; 3/25/22 sent request to complete repairs; 3/29/22 will complete by 6/30/22; 6/12/22 no activity <u>Fischer (E Kleinbeck St)</u> – 3/25/22 sent notice; 4/11/22 will complete within 90 days; 6/12/22 no activity
Municipal Code – zoning violations	Grussing	<ul style="list-style-type: none"> 11/13/22 Coffin (101 W Melvin) – letter sent re vacant lot structures; 2/1/23 camper gone, storage container remains
Park – N Latcha St	Grussing	<ul style="list-style-type: none"> 10/10/21 research transforming the parcel into a village park; 1/9/22 Frank Tharp and Darwin Richmond will continue haying until further notice; 2/13/22 exploring grant and planning opportunities; 9/11/22 approved Dennis Martin drainage project
Personnel – review/revise all job descriptions	Youngblood	<ul style="list-style-type: none"> 7/12/20 added; board to review/revise all for FY21-22; add new description for water hydrant flushing/locates/notices/turn on-off and street drain cleaning
Streets – install signs and poles	Zimmerman	<ul style="list-style-type: none"> 9/8/19 added; 6/12/22 signs on hand, various sizes, research needs and requirements

VILLAGE OF BELLFLOWER PROJECT STATUS REPORT

DESCRIPTION	ASSIGNED	STATUS OF ACTIVE PROJECTS
Surplus Property – former Cler	Grussing	<ul style="list-style-type: none"> 9/11/22 property declared surplus; 11/13/22 no bids, extended sale date
Water – fire hydrants	Grussing	<ul style="list-style-type: none"> 3/13/22 need repainting based on flow rate at each hydrant; 4/10/22 iron/steel extension service lines must be rust/leak checked and replaced
Water – lead service lines	Grussing	<ul style="list-style-type: none"> 11/13/22 Federal EPA requires inventory by 4/2024; grant application submitted 11/30/22 but denied 12/21/11; village must replace any lead service lines identified
Water – secondary well	Grussing	<ul style="list-style-type: none"> 12/12/21 incorporate replacement in future planning; 9/11/22 contacted McLean County about possible funding, no ARPA money; 11/13/22 Farnsworth presented arsenic abatement options
Water – tower maintenance	Grussing	<ul style="list-style-type: none"> 11/13/22 inspection/maintenance complete; 12/5/22 distributed findings report 11/13/22 Veolia preparing long-term maintenance proposal
Water – tower pump house storage and security	Grussing	<ul style="list-style-type: none"> 1/12/20 added 9/12/21 Pagel was to estimate and include bollards to protect gas line and generator; 1/9/22 no Pagel response, need other vendor
Water – Wickboldt business	Zimmerman	<ul style="list-style-type: none"> 7/12/20 added; business garden watering causes high usage 5/15/22 separate line for business, with meter and backflow preventer, must be installed by Enger at customer expense.
Wind Farm Income	Grussing	<ul style="list-style-type: none"> 2/27/22 first meeting to discuss possible usage

INACTIVE PROJECTS

DESCRIPTION	ASSIGNED	STATUS OF INACTIVE PROJECTS
CC – repaint cafeteria kitchen walls and storeroom, lobby, and bathrooms		<ul style="list-style-type: none"> Estimate needed
CC – gym ceiling paint flaking off		<ul style="list-style-type: none"> 11/8/20 added
Municipal Code – adopt International Property Maintenance Code	Youngblood	<ul style="list-style-type: none"> 4/5/20 added 7/12/20 table until 2021 update is released, then purchase and attorney will prepare ordinance to incorporate the IPMC into our municipal code
Municipal Code – vehicle violations	Grussing	<ul style="list-style-type: none"> 5/12/19 added 12/12/21 letter needed for Brian Thomas; 1/9/22 Troy Jamison unregistered vehicles on street
Park – Shorty Lykins		<ul style="list-style-type: none"> 7/14/19 new tree(s) needed; 8/10/20 received donation from Historical Society
Village Garage		<ul style="list-style-type: none"> 1/10/21 building needs to be replaced; include restrooms, heat, and water (NOTE: may have environmental hazard with a buried fuel tank)

**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**

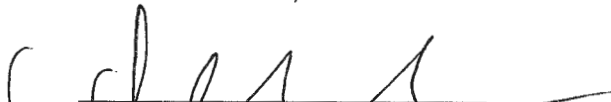
**FINANCIAL REPORT ACKNOWLEDGMENT
FOR
FEBRUARY 8, 2023**

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations as of 1/31/2023
- Illinois Funds Account Reconciliations of 1/31/2023
- Invoices paid 1/2023 GF and WF
- Invoices paid 1/2023 MFT
- Invoices paid 2/1-8/2023 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) as of 1/31/2023
- QuickBooks Expenditures 1/12/2023 – 2/8/2023
- QuickBooks Fund Reports as of 2/8/2023

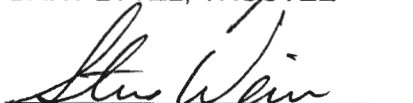

ALLEN GRUSSING, PRESIDENT

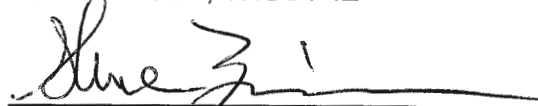

SKEE ALDRICH, TRUSTEE


TERESA DRINKWATER, TRUSTEE


ANDREW ELLIS, TRUSTEE


BART LYTEL, TRUSTEE


STEVE WEISS, TRUSTEE


SHANE ZIMMERMAN, TRUSTEE



120Water™

Village of Bellflower, IL

Proposed plan for LCRR compliance

Foundation
for achieving
LCRR
compliance



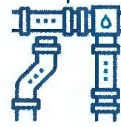
Service Line Inventory
Location-based



School & Childcare
Facility Sampling



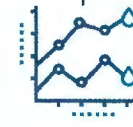
24-Hour Notice
Triggered Communication



Replacement
Sampling & Filters



"Find & Fix" Provision
Retest & Remediate



Action & Trigger Level
15 ppb vs 10 ppb

Key Dates

April 15, 2023

Prelim Inventory Due
electronically to IL EPA

April 15, 2024

LCRR Compliance Date

Prior to October 16, 2024

EPA Finalizing Lead and
Copper Rule Improvements
(LCRI)

Service Line Inventory

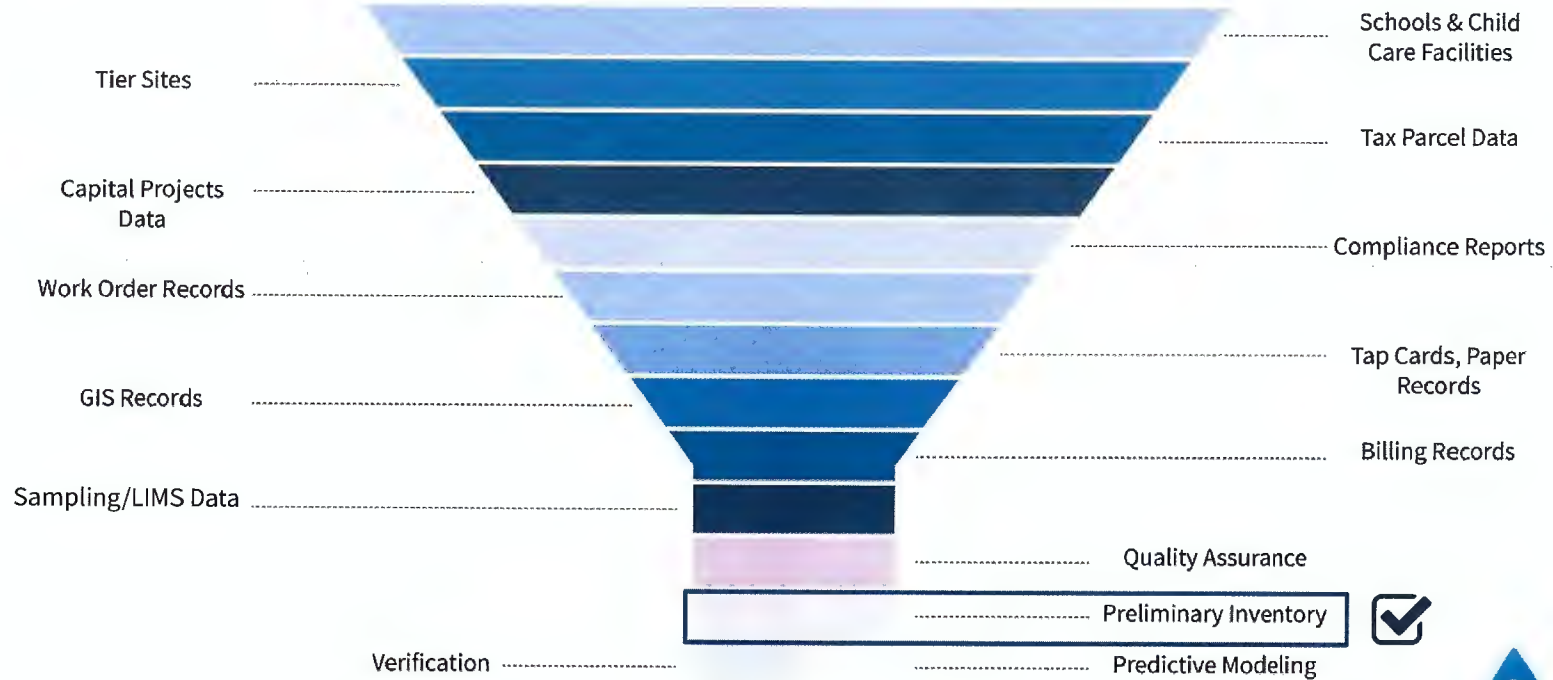
“Public Water Systems must develop a preliminary inventory of both **public and private** side service lines within 3 years of final rule publication, and use this preliminary inventory to **create a replacement plan** for known or possible lead service lines.”



Preliminary Inventory Development

Develop

Create your inventory, regardless of starting place



How it Works



Today

Disparate silos and lack of integration

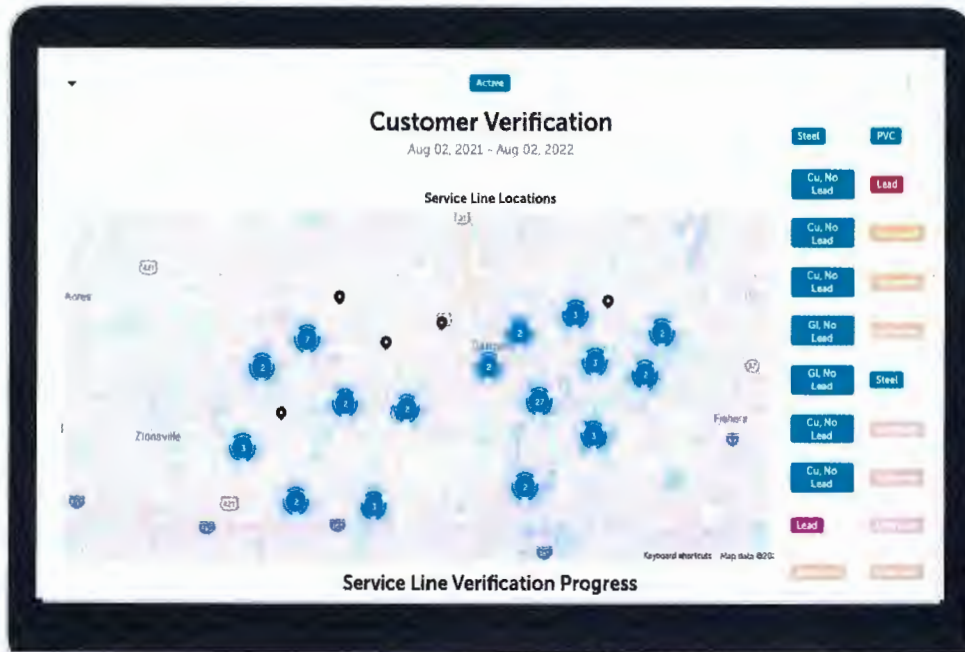
Tomorrow

Holistic integrated system

Verification Workflow Management

Verify

Track every step of the verification process



Service Line: **In Service** Edit Details Delete

Verified Status: **Verified Lead** Verified Date: **07/07/2021**

Public Line		Fittings	Private Line	
Material	Verification	Lead Fittings	Material	Verification
Cu, No Lead	Records	---	Lead	Visual - Swab
Installed Date	Verified By	Verification	Installed Date	Verified By
03/04/1993	Roger M.	---	---	Tony R.
Verification Date	Removal Date	Verified By	Verification Date	Removal Date
05/12/2021	---	---	07/07/2021	---
Diameter (in)	Depth (in)	Verification Date	Diameter (in)	Depth (in)
---	---	---	---	---

Our Professional Services team will help ensure that no detail is overlooked

PROFESSIONAL
SERVICES



Private-side Verification

Verify your *customer owned* inventory efficiently

Lead check swabs | Customer survey postcards

- Easy to use with clear instructions
- Customers digitally submit results in minutes
- Data is automatically imported into the software



Verify

Using Lead Check Swabs

Your local water utility is working hard to identify possible lead sources and we need your help!

These swabs are a quick and easy way to identify lead in your home's plumbing. As a participant in this assessment you were provided 2 swabs to apply to two locations in your home:

1. The Service Line
2. Interior plumbing with solder

REMEMBER: 1 Swab per location - DO NOT rub on more than one (1) location

Watch our video to learn how to find these! Visit 120water.com/leadcheck or scan the QR code.



FOLLOW THESE THREE SIMPLE STEPS TO LOOK FOR

STEP 1: If available, use sandpaper to scrub the metal surface you want to test. Wipe the surface.

STEP 2: Crush the swab on the A and B marks (See Figure 1). Turn the swab tip side down and several times (See Figure 2). Then gently squeeze until a yellow liquid comes to the

STEP 3: Gently squeeze the tube while lightly rubbing the surface you are testing (See Figure 3) for 50 seconds. Swabs must be used within two minutes.

No Lead: If the tip remains PINK, verify your negative results by squeezing a drop onto the test container's pane. (See Picture 1)

Lead Pipe: The tip will turn PINK or RED if lead is present. (See Picture 2)

Sold Solder: If you are testing leaded solder, the tip may turn PINK or RED first, and then PURPLE. This is caused by the presence of tin.



EXAMPLES: Image 1 depicts a lead-free cast-iron bronze elbow. Image 2 depicts a leaded lead of brass confirmed expected results for both plumbing components.

PLEASE KEEP IN MIND:

- Swabs cannot be used to test water but you can use them on toys or ceramics if you do not have solder to test.
- Use one swab per surface and do not rub an individual swab on more than one metal

The letter contained in this kit will provide you with instructions and a link to report your findings.

Survey:

Street Address, Apt # (if applicable), City, State, and Zip Code where sample will be collected:

Customer Name: _____

Primary Phone: _____

Email Address: _____

LCR Participation:

- Yes, I would like to participate in the Lead and Copper Program.
- No, Please take me off the list at this time.

Structure Type (Check one)

- Single Family Home
- Multi Family Home (i.e. Duplex, Apartment building)
- Other Buildings. Explain below: _____

Year of Construction (Check one)

- If exact year is known, enter: _____
- After 1988
- July 1986 - December 1988
- January 1983 - June 1986
- Before 1983
- Unknown

Plumbing (Check all that apply)

- Lead pipe
- Copper pipe without Lead Solder
- Copper pipe with Lead Solder
- Galvanized pipe
- Plastic pipe
- Original Plumbing has not been replaced
- Other. Explain below: _____

In-home Water Treatment Device (Check all that apply)

- None
- Water Softener
- Reverse Osmosis
- Whole house filter
- Filter at sink faucet
- Other. Explain below: _____



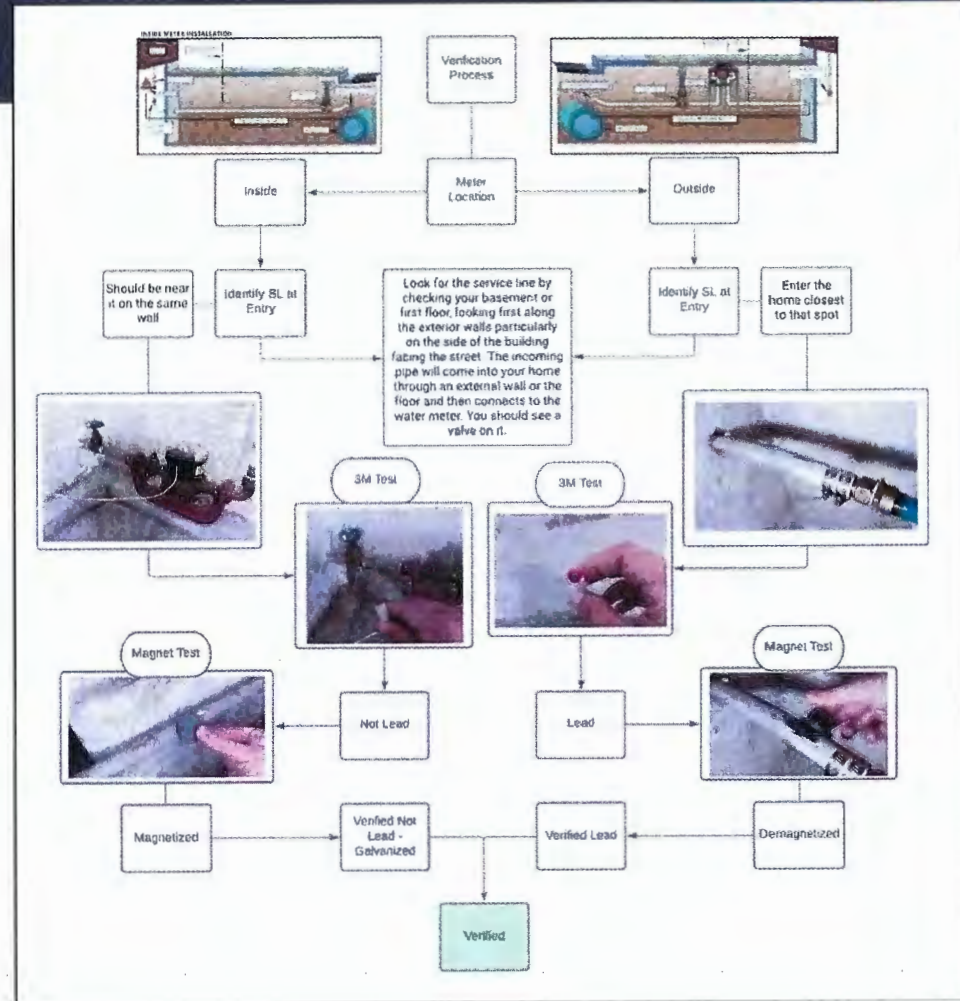
Verification Process

Verify

Lead Check Swabs



Private Line	
Material	Verification
Lead	Visual - Swab
Installed Date	Verified By
--	Tony R.
Verification Date	Removal Date
07/07/2021	--
Diameter (in)	Depth (in)
--	--



Customer Engagement Strategy

Develop

Planned, Proactive, Positive

Automated and triggered communications

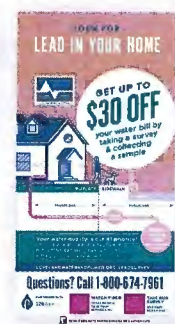
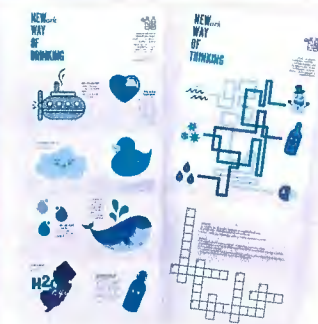
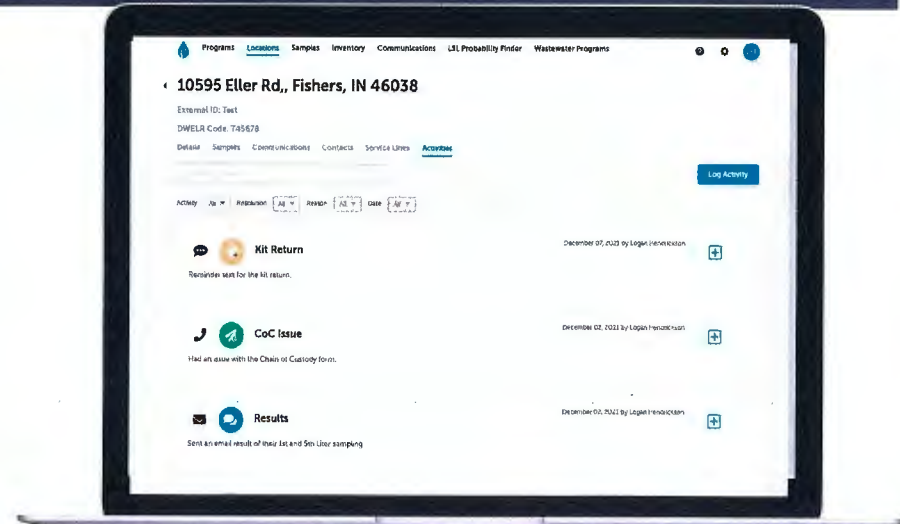
- Automatically generate and send templated notices anytime and anywhere they are needed.
- Engage with one location or the entire distribution system with a few clicks.

End-to-end activity tracking

- See history of all communications and activities with customers by location.

Custom postcards and surveys

- Provide an engaging and positive brand experience.



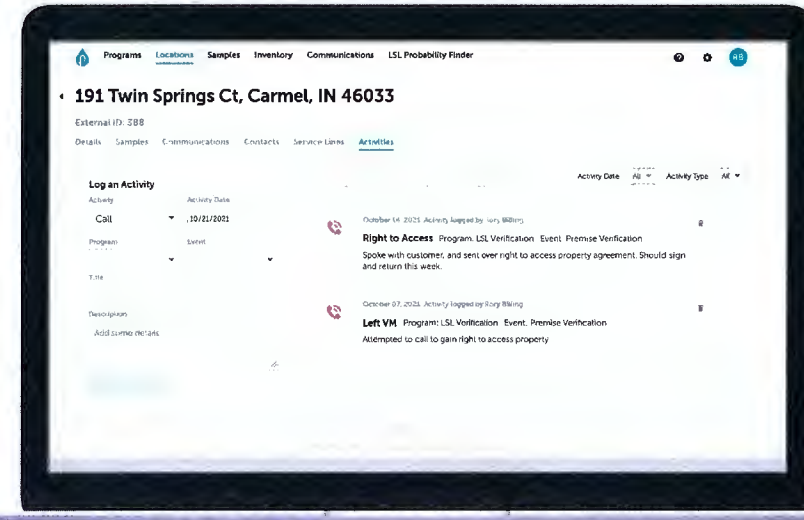
Public-side Verification

Verify your *utility owned* inventory efficiently

- Simple software to use in the field
- Upload photos and notes
- Maintain real-time records and monitor activities for every location

Public Line

Material	Verification
Cu, No Lead	Visual - Excavation
Installed Date	Verified By
06/23/1988	Paul B.
Verification Date	Removal Date
--	--
Diameter (in)	Depth (in)
--	--



What is 120Water?



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“

120Water is dedicated to empowering water professionals with tools to protect public health and ease the burden of new regulation, which is why we are the NRWA's only listed preferred partner for LCRR”

*— Co-founder and CEO of
120Water Megan Glover*



How we help you save



Comply

Comply with regulations requiring lead service line inventories.



Prioritize

Prioritize and manage lead service line replacement work.



Cut Costs

Reduce cost and eliminate unnecessary digs.

In house comparison for City of Altamont:

JUST FOR SENDING SURVEYS:

- 5 hrs to design
- 8 hours to process addresses
- 8 hours to stuff & prep to send
- 3-7 full days (8 hours each) of manual data entry for 1,100 surveys

WITH 120Water

- Quick design/ KO meeting > 1 hr

Who do we already work with?

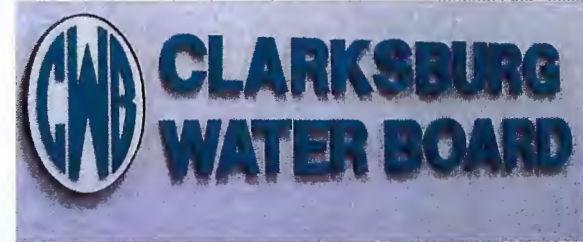
With over 50 partnerships in Illinois such as the Village of Lombard, Chicago Public Schools and American Water – IL, 120Water has a history of helping remove lead from the state's drinking water and achieve compliance success. We'd love for your system to be our next partner in getting the lead out.

Newest IL Additions to the 120Water LSLI Program:

- City of Altamont
- Village of Mackinaw
- Village of Metamora
- EJ Water Co-Op (22 systems they own & operate)
- Georgetown



Village of Ridgewood

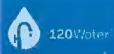


DEPARTMENT OF WATER MANAGEMENT
CITY OF CHICAGO



Just a few of
the
communities
we serve





THE PROBLEM

Revisions to the Lead and Copper Rule require water systems to conduct and maintain location-based LSL inventories as well as develop LSL plan replacement goals. Identifying LSLs is a multi-billion dollar issue – many systems don't have accurate records of where LSLs (both public and private) are located, and insufficient tools to conduct thorough inventories.

THE SOLUTION

We deliver an outcome...

Bring confidence to your program and avoid expensive digs based on unreliable data. Strategically use what you know about LSLs today to prioritize and track inventory work, centralize all key data, and visualize LSLs. Seamlessly tie in your service line inventory with 120Water's program management functions to execute replacement programs in one central system.

compliance.



VILLAGE OF BELLFLOWER
BELLFLOWER COMMUNITY CENTER RENTALS

CURRENT RATES EFFECTIVE SINCE 5/1/2018:

RATES

	IN TOWNSHIP 3 HOURS	OUT OF TOWNSHIP 3 HOURS	EACH ADDITIONAL HOUR	DAILY 8½ - 9 HOURS
Gym	\$60	\$75	\$25	\$200
Cafeteria / Kitchen	\$70	\$80	\$20	\$175
Classroom	\$30	\$40	\$10	\$80

Weekend Event: 1 day \$325
 2 days \$700

Any assistance supplied by a Village of Bellflower employee will be charged at \$20/hr.

PROPOSED CHANGES EFFECTIVE 5/1/2023:

RATES

	3 HOURS		EACH ADDITIONAL HOUR	DAILY (9 HOURS)	
	IN TOWNSHIP	OUT OF TOWNSHIP		IN TOWNSHIP	OUT OF TOWNSHIP
Gym	\$80	\$100	\$25	\$200	\$250
Cafeteria / Kitchen	\$80	\$100	\$25	\$200	\$250
Classroom	\$40	\$50	\$10	\$80	\$100

Entire Building (Not Overnight):

	In Township	Out of Township
1 day	\$450	\$600
2 days	\$850	\$1,200

Any assistance supplied by a Village of Bellflower employee will be charged at \$20/hr.

RENTAL POLICIES

GROUP	IS A RENTAL FEE REQUIRED?	
	FUNDRAISER	NON-FUNDRAISER
Village sponsored event	No	No
Funeral/Memorial Service	N/A	Yes
Individual sponsored event	Yes	Yes
Organization (local) sponsored event BTHS Alumni, Historical Society, Legion, Lions	Yes	Yes
Organization (non-local) sponsored event	Yes	Yes
Blue Ridge Administrative Event	Yes	No
Blue Ridge Non-Administrative Event	Yes	Yes
Any Sports Event or Practice	Yes	Yes

Note: All rental fee requirements are subject to review/approval by the village board.

WEBSITE

Current Situation

- The village has no website.
- Residents frequently post Facebook comments about the lack of available information concerning village meeting dates, names of officials, board actions taken, and ordinances (recently “chicken” conversation has resurfaced).
- The village has no way of providing timely notice to residents of current issues such as a water boil order, upcoming events, or other information.
- The village attorney supports village websites; he does not recommend posting on any social media.
- Current email addresses are xx@outlook.com and do not point to a village domain name.

Proposal Summary

ACQUIRE DOMAIN-required to implement a website and domain-based email addresses

- Registrar – GoDaddy <https://www.godaddy.com>
- Names – www.villageofbellflower.org and www.villageofbellflower.com (which redirects to .org)
- Costs – registration \$185 and protection \$100 (paid upfront; covers a 5-year period)

IMPLEMENT WEBSITE

- Service – Municipal Impact – <https://www.municipalimpact.com>
- Costs – setup \$399 (one time); use/support \$605 annually (11 months; 1 month free)
- Features – turnkey, mobile-friendly, easy editing, community alerts, post documents, link to our online payment site, follows ADA accessibility design guidelines, weather/FAQs/water conservation/monthly water-related article, secure hosting, future updates, unlimited support, no contract/cancellation fees, 30-day no-risk money-back guarantee
- Village clerk will provide content updates.

IMPLEMENT DOMAIN-BASED EMAIL

- xx@villageofbellflower.org (mayor, clerk, treasurer, water, library)
- Each address can have aliases (mayor could have aliases such as info@ or zoning@)
- Costs – \$8.99/mo/user (1st yr); \$15.99/mo/user (after 1st yr)

Cost Summary

- Domain Acquisition \$285 (FY22-23 GF budgeted \$300)
- Website \$1,004 (FY22-23 GF budgeted \$1,000)
- Domain-Based Email for 5 users
 - First Year \$540 (FY22-23 budgeted GF \$1,500 and WF \$150)
 - After first year \$960

Recommendation

Approve:

- Acquiring a domain
- Implementing a turnkey website
- Implementing domain-based emails

QUICKBOOKS

Current Situation

- The village clerk uses a personal Intuit QuickBooks (QB) Desktop Pro subscription, installed on his PC, for village accounting and payroll. He does not charge the software costs to the village. The subscription expires at the beginning of April 2023. He would like the village to acquire and pay for a new QB subscription.
- Intuit does not allow transferring his personal subscription to a new customer.
- The software world is moving from locally installed software to cloud-based software. As a result, Intuit has discontinued the Desktop Pro version (that he uses) for new customers, and now only offers one desktop version which is more expensive.
- Intuit offers online versions of QB for both accounting and payroll. Being cloud-based, no files are stored on a local PC.

Recommendation

- Acquire a QB Online with Payroll subscription.
- A moderate amount of conversion activity will be required, primarily for payroll.

Cost Discount Available

- Intuit offers QB Online preferred pricing discounts to QB ProAdvisor accountants. Our new auditor, Striegel Knobloch (SKCO), is an Intuit QB ProAdvisor accountant.
- SKCO will offer the village a 30% discount off Intuit retail pricing for the Online product.
- SKCO is only offering access to QB Online.

Cost Comparison

- Desktop Pro – what I paid in April 2022; this product is no longer available to new customers; at some point, the product may be discontinued.
- Desktop Premier Plus – the only QB desktop product available to new customers.
- Online No Discount – retail price.
- Online 30% Discount – discount price offered by SKCO.

	Desktop Pro	Desktop Premier Plus	Online No Discount	Online 30% Discount
Accounting	\$531.25 Billed annually	\$799 Billed annually	\$1,020 \$85 monthly	\$714 \$59.50 monthly
Payroll	\$371.86 Billed annually	\$600 Billed annually	\$540 \$45 monthly	\$378 \$31.50 monthly
TOTAL	\$903.11 Billed annually	\$1,399 Billed annually	\$1,560 \$130 monthly	\$1,092 \$91 monthly
Fee per employee check/direct deposit	\$5 + sales tax Billed monthly	\$5 Billed monthly	\$5 Billed monthly	\$4.25 Billed monthly

Action Needed

- Approve obtaining a village subscription to QB Online Plus and Payroll Core through Striegel Knobloch, with costs to be billed to the clerk's village credit card.
- Budget – the FY22-23 accounting/audit budget was fully used by the audit. However, the GF has a contingency budget of \$9,690. The subscription for February through April would cost approximately \$300 which would be covered by the contingency budget.

Insurance Coverage Status on Village Buildings

Question on Coverage of Metal Roofs

We are covered. However, no one ever updated the insurance policy when the Depot was changed from shingle roof to metal roof, so it still showed the Depot as having a shingle roof. They have updated it to show metal roof so that we're covered. This did change the "RC" value to \$230,373 and the approximate annual premium to \$553.

I wanted to confirm that RC was Replacement Cost (which it was) and also asked how our other buildings were classified. RMA provided the following definitions and status of our buildings.

Definitions

RC = Replacement Cost – highest value – replacement with a new like-kind building
RC Value is established by the RMA's building evaluation system.

ACV = Actual Cash Value – lower value – it is the RC less wear, tear, and depreciation – typically given to buildings that would not necessarily need to be replaced in the case of a loss
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FR = Functional Replacement – estimated cost established by the village board to build a replacement building that would meet requirements for a new "town hall". FR is typically assigned to a building that would need to be replaced, but with a more functional structure, not a like-kind structure. The FR value should be between RC and ACV. (Comment from RMA is that this is typically used for old schools or banks that have been repurposed as a village hall. In case of a loss, the building would need to be replaced, but it could be a more functional structure to build and would better serve the town's needs than replacing it with the original school or bank building.)

What is the Current Coverage Status of Our Buildings?

Community Center	RC: \$3,262,393	Approximate 2024 Annual Premium: \$7,830
	ACV: \$1,141,838	Approximate 2024 Annual Premium: \$2,740
	FR: TBD	
Depot	RC: \$230,373	Approximate 2024 Annual Premium: \$553
	ACV: \$80,630	Approximate 2024 Annual Premium: \$194
	FR: TBD	
Library	RC: \$161,292	Approximate 2024 Annual Premium: \$387
	ACV: \$62,904	Approximate 2024 Annual Premium: \$151
	FR: TBD	

If we changed the status of the Community Center to Functional Replacement and used an estimated cost of \$2M to build a new structure, the approximate annual insurance premium would be \$4,800.

Supervisor of Assessments
Government Center
P.O. Box 2400
Bloomington, Illinois 61702-2400



01/20/2023

VILLAGE OF BELLFLOWER

PO BOX 244
BELLFLOWER IL 61724-0244

The Certificate of Status of Exempt Property for tax year 2023 is shown below. Please return this form to our office by **February 24, 2023**. Failure to return this form may result in re-assessment of this property for 2023. If there are any questions please call our office.

EXEMPT PARCEL NUMBERS:

32-21-380-007

32-21-452-001

32-21-460-010

32-28-128-001

32-28-130-001

LEGEND:

32-21-380-007 Don Harden Field
32-21-452-001 Vacant Lot-N Latcha St
32-21-460-010 Library/Water Works/Depot
32-28-128-001 Community Center
32-28-130-001 Triangular lot behind Community Center

RECEIVED

FEB 09 2023

SUPERVISOR OF
ASSESSMENTS

In accordance with 35 ILCS 200/15-10 Statutes, we submit herewith this statement of status. As title holder and/or owner of the beneficial interest of the parcel described below, we hereby declare that as of January 1, 2023, there has been no change in the ownership or use of said parcel since the time it was granted exemption except as noted.

Nature of change in use, if any (list parcel number and description of change).

Alisa D. Gussing, Mayor
Signature of Owner

2-8-2023
Date Signed

Supervisor of Assessments
Government Center
P.O. Box 2400
Bloomington, Illinois 61702-2400



01/20/2023

VILLAGE OF BELLFLOWER
PO BOX 244

BELLFLOWER IL 61724

The Certificate of Status of Exempt Property for tax year 2023 is shown below. Please return this form to our office by **February 24, 2023**. Failure to return this form may result in re-assessment of this property for 2023. If there are any questions please call our office.

EXEMPT PARCEL NUMBERS:
32-28-132-006

LEGEND:

32-28-132-006 Vacant Lot-W South St

RECEIVED

FEB 09 2023

SUPERVISOR OF
ASSESSMENTS

In accordance with 35 ILCS 200/15-10 Statutes, we submit herewith this statement of status. As title holder and/or owner of the beneficial interest of the parcel described below, we hereby declare that as of January 1, 2023, there has been no change in the ownership or use of said parcel since the time it was granted exemption except as noted.

Nature of change in use, if any (list parcel number and description of change).

Allen D. Gussing, Mayor
Signature of Owner

2-8-2023
Date Signed

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MINUTES
MARCH 8, 2023

CALL TO ORDER

President Allen Grussing called the meeting to order at 7:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on March 6, 2023, at 11:45 a.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Andrew Ellis, Bart Lytel, Steve Weiss, and Shane Zimmerman

Absent: None

Seven of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – Mark Gordon, Luke Hensley, and Chris Zimmerman

PUBLIC COMMENT

a. Surface Drainage Issues

- Chris Zimmerman and Mark Gordon both discussed the drainage tiles running in front of their houses, where they connect with other tiles to move water toward the Lotus Drainage District tiles, and where blockages may be preventing proper drainage which causes basement flooding.
- Trustee Ellis stated basement flooding in the village has existed as long as he can remember.
- President Grussing mentioned that village drainage tile maintenance has historically been the responsibility of homeowners. Butch Sprau, and his father before him, periodically used Schoonover Sewer Service in Champaign to clean out the tile along N Prairie St and W Center St, and some homeowners have assisted with the cost. Most recently Butch used Gulliford Septic and Sewer in Champaign to clean out the tile from his house south to W Center St and then east along W Center St. A village-wide problem is that there are no maps/diagrams showing exactly where all village tiles are located and how they are interconnected.
- President Grussing has contacted Lotus Drainage District requesting a meeting to understand their role in village drainage given village property tax bills contain a line-item tax for the district.
- Mark Gordon spoke with a friend, Dave Shafer, who is a civil engineer in Heyworth. Mr. Shafer recommended we join the Illinois Rural Water Association to possibly obtain consulting advice.

b. Luke Hensley offered to help remove the damaged basketball goal at Don Harden Field. Luke also asked about repairing or replacing the basketball goal behind the Community Center.

CONSENT AGENDA

a. Approve minutes of the regular meeting held on February 8, 2023

b. Approve expenditures during the period of February 9, 2023 through March 8, 2023

MOTION by Trustee Drinkwater to approve the foregoing consent agenda items. Seconded by Trustee Aldrich. Voice vote: 6 yes; -0- no. Motion passed.

POLICE ACTIVITIES

President Grussing reported he has heard nothing further from Farmer City or LeRoy regarding options for police protection.

UNFINISHED BUSINESS

- a. Municipal Code Violation Letters
 - 1) Dogs – L Hobbs
 - 2) Open Burning – S Sprau
 - 3) Property Maintenance – Bidner, Kuester-Coy; final notice to Andjelich, Fischer
 - 4) Zoning – Coffin, now COMPLETE
- b. Repairs and Maintenance
 - 1) Buildings – 9/18/2022 wind/hail storm damage
 - President Grussing signed the Popejoy estimate
 - 2) Equipment – emergency siren inspection assessment, now COMPLETE
 - Trustee Ellis reported the inspection revealed no major issues. The grounding wires were not all tied together, but that can be fixed in the future. The siren motor requires 24 amps, which previously tripped because the breaker was 20 amps, but Yeagle changed the breaker to 30 amps and no further tripping.
 - 3) Equipment – replace plow blade
 - Trustee Ellis will review prior to the fall. Trustee Zimmerman suggested using a fiberglass product rather than metal.
 - 4) Equipment – install salt/sand spreader installed, now COMPLETE
- c. Surface Drainage
 - 1) N Latcha Park – Dennis Martin reports all materials in and work will begin in the spring.
 - 2) Lotus Drainage District – see Public Comment section.
 - 3) Rob Brown’s offer to clean culverts and tiles
 - The board confirmed that work on any village project should only be performed by technicians that are licensed/bonded/insured/experienced in the type of work required for the project. Accordingly, the board is not able to accept Mr. Brown’s offer.

NEW BUSINESS

- a. Approvals
 - 1) Cleanup Day
 - Dumpster – MOTION by Trustee Weiss to provide two 30-yard roll-off dumpsters, each with a 12,000 lb. limit, from Knight Services at a total cost of \$1,300 (\$650 each). Seconded by Trustee Lytel. Voice vote: 6 yes; -0- no. Motion passed.
 - Lunch – MOTION by Trustee Drinkwater to ask Marcia Shelton if she would prepare and serve lunch, as she did last year, with expenses to be reimbursed by the village. Seconded by Trustee Zimmerman. Voice vote: 6 yes; -0- no. Motion passed.
 - 2) Depot Gutter Replacement
 - Crown Exteriors’ estimate was approved on November 13, 2022. As of February 8, 2023, Crown had not responded and no contract had been signed with Crown, so President Grussing requested an estimate from Popejoy.
 - MOTION by Trustee Lytel to 1) revoke the November 13, 2022 approval of Crown Exteriors’ Depot gutter replacement estimate, and 2) accept the Popejoy Depot gutter replacement estimate of \$1,820 plus any additional fascia board replacement costs. Seconded by Trustee Ellis. Voice vote: 6 yes; -0- no. Motion passed.
 - 3) Don Harden Field – MOTION by Trustee Aldrich to 1) proceed with replacing the damaged basketball goal and concrete footing at Don Harden Field for approximately \$1,000 and 2) notify Harold Mitchell that he will be responsible for reimbursing the village for all costs since his truck damaged the property. Seconded by Trustee Drinkwater. Voice vote: 6 yes; -0- no. Motion passed.
 - 4) Surplus Property Sale – no bids were submitted to purchase 201 W South St.

5) Water System

- New Hydrants – MOTION by Trustee Lytel to include in the FY23-24 Water Fund budget the Enger Brothers \$19,200 estimate for 2 new hydrants (1 flushing; 1 regular) and corporate shut-off valve. Seconded by Trustee Weiss. Voice vote: 6 yes; -0- no. Motion passed.
- Lead Service Line Inventory – a second grant funding opportunity has opened. Trustee Zimmerman asked if by accepting inventory grant funding we would be excluded from service line grant funding. President Grussing will confirm. MOTION by Trustee Drinkwater to 1) accept the \$7,813.25 120Water proposal to conduct the lead service line inventory, and 2) pursue the second grant funding opportunity only if that would not preclude the village from seeking grant funding for service line replacements. Seconded by Trustee Zimmerman. Voice vote: 6 yes; -0- no. Motion passed.
- Long-term Tower Maintenance – the board felt the Veolia proposal was too expensive and could not be incorporated into our long-term budget. MOTION by Trustee Lytel to 1) reject the Veolia proposal and 2) annually add money to the Water Fund reserve to accommodate future tower maintenance needs. Seconded by Trustee Drinkwater. Roll call vote: Yes-Trustees Aldrich, Drinkwater, Ellis, Lytel, Weiss, and Zimmerman. No-None. Vote summary: Yes (6), No (-0-). Motion passed.

b. Discussion

- 1) Insurance – President Grussing discussed 1) content valuations and the need to update, and 2) IML RMA confirmed damage demo/cleanup is included within the base policy.
- 2) Payroll – President Grussing discussed the conversion from QuickBooks Desktop to QuickBooks Online. From an accounting standpoint, the online version will suffice. From a payroll standpoint, the village physical address of 104 W Center St is not recognized by Intuit, and therefore will prevent direct deposits and Intuit auto filing/payment of tax liabilities. ADP indicates they can process our direct deposits and auto file/pay our tax liabilities. MOTION by Trustee Weiss to outsource the payroll process to ADP if they can indeed overcome the QuickBooks Online Payroll issues. Seconded by Trustee Lytel. Voice vote: 6 yes; -0- no. Motion passed.
- 3) HVAC – President Grussing reported on JC’s HVAC review of all village-owned HVAC units, except for the library, along with estimated replacement costs (copy attached). He plans to discuss with the township possible cost sharing for Community Center equipment. The board suggested developing a replacement priority list to include in future budgets. MOTION by Trustee Lytel to accept JC’s estimate to replace the heat and air conditioning units 1) in the cafeteria with a Carrier unit for \$9,500 and 2) above the gym concession stand with a Carrier unit for \$7,600. Seconded by Trustee Ellis. Roll call vote: Yes-Trustees Aldrich, Drinkwater, Ellis, Lytel, Weiss, and Zimmerman. No-None. Vote summary: Yes (6), No (-0-). Motion passed.
- 4) Community Center
 - President Grussing presented a job description for the building manager and a rental checklist to be used before/after each rental (copies attached). MOTION by Trustee Drinkwater to approve the building manager job description and rental checklist. Seconded by Trustee Aldrich. Voice vote: 6 yes; -0- no. Motion passed.
 - Rentals
 - Garage Sales – the board confirmed garage sale are permitted with the standard rental agreement submitted by one individual along with the rental fee which must be calculated to include set up and take down as well as the sales period
 - Newman Center – the 3-day rental rate is currently \$900. Utility costs for electricity, natural gas, and garbage dumpster rental have risen significantly. MOTION by Trustee Weiss to set \$1,200 as the Newman Center 3-day rental rate for each rental occurring starting with the 2023-2024 school year. Seconded by Trustee Lytel. Voice vote: 6 yes; -0- no. Motion passed.

BOARD REPORTS

President Grussing

- July 4th fireworks confirmation received from American Patriot Pyro Inc.
- Bollards are needed to protect the 1) flushing hydrant in the Feed Mill alley and 2) generator at the water tower pump house. Trustee Ellis committed to installing in the spring when equipment is rented for other purposes.
- Cafeteria kitchen fire suppression system will be inspected semi-annually.
- New cafeteria tables and table cart have been received.
- Bob Althouse installed lights above the gym exterior locker room doors. Because the lights are dusk-to-dawn, the on/off switches were disabled and covered with a blank plate.
- Show Bus public transportation service offerings was discussed. The board indicated a \$100 donation should be processed for check approval at the April board meeting.
- RingCentral rejected as a potential vendor for central municipality phone service.

Trustee Drinkwater

- Easter egg hunt prizes will include a \$2 bill.
- Community Center Rentals
 - Casey Freden has rented the gym for a fund-raising yoga class. The board confirmed that rental complies with the Community Center rental policy and fee.
 - Stephanie Zimmerman has a new design business and has inquired about the possibility of sponsoring village events, e.g., The Village of Bellflower Easter Egg Hunt sponsored by Steph's Signs and Designs. The board rejected the idea of any outside organization or individual sponsoring a village-sanctioned event.

Trustee Ellis

- Spring mower service complete.
- Would like to seek approval at the April board meeting for a new basketball goal and concrete footing to be installed outside behind the gym.

Trustee Zimmerman – verified the Community Center EXIT signs with emergency lights are operational. Two sets of stand-alone emergency lights located in the cafeteria and gym no longer function and can be removed.

Trustee Lytel – a zoning violation letter needs to be sent to Brian Thomas. The property contains unlicensed and unregistered vehicles and resembles a junk car lot.

Trustee Aldrich – received the July 4th fireworks rider application.

ADJOURN

President Grussing adjourned the meeting at 9:35 p.m. until the next scheduled meeting on April 12, 2023.

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
MARCH 8, 2023

The next regular meeting of the Village of Bellflower Board of Trustees will be held on Wednesday, March 8, 2023, at 7:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held on February 8, 2023
- Approve expenditures during the period February 9, 2023 through March 8, 2023

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Municipal Code Violations
 - 1) Dogs – L Hobbs
 - 2) Open Burning – S Sprau
 - 3) Property Maintenance – final notice (Andjelich; Fischer); letters (Bidner; Kuester-Coy)
 - 4) Zoning – Coffin
- b. Repairs and Maintenance
 - 1) Buildings – 9/18/2022 wind/hail storm damage
 - 2) Equipment – emergency siren inspection assessment
 - 3) Equipment – replace plow blade
 - 4) Equipment – install salt/sand spreader
- c. Surface Drainage
 - 1) N Latcha Park – Dennis Martin status
 - 2) Lotus Drainage District
 - 3) Rob Brown offer to clean culverts and tiles

NEW BUSINESS

- a. Approvals
 - 1) Cleanup Day – provide dumpster(s) and lunch
 - 2) Depot – Popejoy estimate for gutter replacement
 - 3) Don Harden Field – replace damaged basketball goal
 - 4) Surplus Property Sale – open bids, if any, for 201 W South St
 - 5) Water System – Enger Brothers estimate for 2 new hydrants (1 flushing; 1 regular)
 - 6) Water System – 120Water proposal to conduct lead service line inventory
 - 7) Water System – Veolia proposal for long-term water tower maintenance
- b. Discussion
 - 1) Insurance – content valuations
 - 2) Payroll
 - 3) HVAC estimates
 - 4) Community Center – building manager job description and rental checklist
 - 5) Community Center Rentals – garage sales; Newman Center

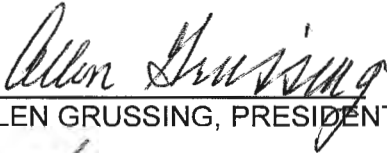
BOARD REPORTS
ADJOURN

**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**FINANCIAL REPORT ACKNOWLEDGMENT
FOR
MARCH 8, 2022**

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations as of 2/28/2023
- Illinois Funds Account Reconciliations as of 2/28/2023
- Invoices paid 2/2023
- Invoices paid 3/1-8/2023
- QuickBooks Account Register (Heartland Bank and IL Funds) as of 2/28/2023
- QuickBooks Expenditures 2/9/2023 – 3/8/2023
- QuickBooks Fund Reports as of 3/8/2023




ALLEN GRUSSING, PRESIDENT



SKEE ALDRICH, TRUSTEE



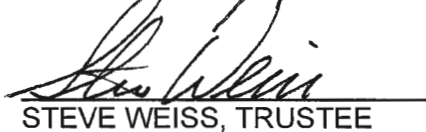
TERESA DRINKWATER, TRUSTEE



ANDREW ELLIS, TRUSTEE



BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE



SHANE ZIMMERMAN, TRUSTEE

Depot Gutter Estimates

Crown Services **\$5,810.34**

- Remove and dispose old gutters and downspouts
- Replace rotten fascia boards
- Install custom bent aluminum fascia wrap
- Install 5" aluminum gutters
- Install standard 2" x 3" downspouts

Popejoy **\$1,820.00**

- Remove and dispose old gutters and downspouts
- Install 6" aluminum gutters
- Install 3" x 4" downspouts
- Replace fascia boards as needed at an additional cost of \$6.44 per linear foot

Insurance Coverage Status on Village Buildings

Question on Coverage of Metal Roofs

We are covered. However, no one ever updated the insurance policy when the Depot was changed from shingle roof to metal roof, so it still showed the Depot as having a shingle roof. They have updated it to show metal roof so that we're covered. This did change the "RC" value to \$230,373 and the approximate annual premium to \$553.

I wanted to confirm that RC was Replacement Cost (which it was) and also asked how our other buildings were classified. RMA provided the following definitions and status of our buildings.

Definitions

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What is the Current Coverage Status of Our Buildings?

Community Center	RC:	\$3,262,393	Approximate 2024 Annual Premium: \$7,830
	ACV:	\$1,141,838	Approximate 2024 Annual Premium: \$2,740
	FR:	TBD	
	Contents:	\$20,000	
Depot	RC:	\$230,373	Approximate 2024 Annual Premium: \$553
	ACV:	\$80,630	Approximate 2024 Annual Premium: \$194
	FR:	TBD	
	Contents:	\$10,000	
Library	RC:	\$161,292	Approximate 2024 Annual Premium: \$387
	ACV:	\$62,904	Approximate 2024 Annual Premium: \$151
	FR:	TBD	
	Contents:	\$25,000	

EXAMPLE: If we changed the status of the Community Center to Functional Replacement and used an estimated cost of \$2M to build a new structure, the approximate annual insurance premium would be \$4,800.

Met with Library Board on 2/16/23 to discuss the need for an updated contents value. They will work on it.

Got confirmation from IML RMA that they pay for demo/cleanup. We do not have to include it in our numbers.

VILLAGE OF BELLFLOWER
PAYROLL

2/2023 covered from QuickBooks Desktop Payroll to QuickBooks Online Payroll

Issues:

Cannot connect bank account for direct deposits and automated tax filings/payments; 104 W Center St not recognized by USPS

All payroll must be printed on checks; no direct deposits

Paychecks print on check stock different than A/P checks; extra cost

Must manually file all tax returns and pay all tax liabilities

Annual payroll not allowed (mayor/trustees); least frequent is monthly

All employees must be set to be paid monthly

We are billed \$4.25/month for all employees, whether paid or not (Chad Thomas does not work in winter, receives no check, we will still be billed \$4.25/month)

17 employees (mayor, 6 trustees, clerk, treasurer, water clerk, CC scheduler, 2 CC maintenance, 1 outdoor maintenance, 3 water)

17 employees x \$4.25 x 12 = \$867

QBO Payroll access = \$31.50 x 12 = \$378

QBO Payroll total cost = \$1,245 + time required to manually process tax returns/liabilities

ADP proposal:

Pay 17 employees monthly \$70 x 12 = \$840

All employees paid monthly

Pay date is 10th of the month; pay period is last month

Hourly timesheets due by the 3rd; if received after the 3rd they won't be paid until next month

Checks are generated on the 4th of the month for signature at monthly board meeting

Direct deposits allowed; eliminates paper checks, signing, and mailing

ADP prepares and files all tax reports and pays all tax liabilities

Generate/Deliver W-2s \$180

Total estimated annual cost \$1,020

HVAC Estimate Summary

JC's came out on February 17 and evaluated all furnace and air-conditioning units at the Community Center and Depot. The library furnace still needs to be looked at. Following is a summary of the findings. They provided a proposal for each of the individual "projects".

The units in the band room, kindergarten/first grade room, fourth grade room, and office are newer than the others and appear to be in good condition at this time.

Unit Above Gym Concession Stand **\$4,250.00**

Heat exchanger is probably the problem given the symptoms.
Recommend replacing the furnace with a 95% Carrier horizontal furnace.
Option to add a new Carrier 13 seer AC would be a total of \$7,600.00.
We could be eligible for a \$150.00 Nicor rebate.

Relevel AC unit on west side of gym **\$ 950.00**

Remove freon, disconnect the unit, relevel the pad with village rock, reconnect the unit, check for leaks, put into vacuum, check the unit to make sure it's working correctly. If AC replaced with furnace above this would not be needed.

Replace 2 AC units and coils on north side of gym **\$ 7,900.00**

Option to add a new 95% Carrier furnace on both sides of the gym with a secondary drain pan would be a total of \$7,900 per system or \$15,800 for both units. Note that the drain pan on the furnace on the west side above the stage was "gurgling" and would not fire up due to probable clogged drain line.

Duct work for village office **\$600.00**

This would run a duct into the conference room and file room and put a register to better control air flow in second grade room. Will also ask them to provide an estimate to add AC in the office and second grade room.

Replace cafeteria heat and AC unit **\$ 8,500.00**

The unit in the cafeteria is old and inefficient. It could be replaced with a new package system (heat and AC).

Replace Depot heat and AC unit (2.5 ton AC / 80,000 heat unit) **\$ 5,575.00**

Similar to the cafeteria, this unit is old (approximately 47 years old) and inefficient. It could be replaced with a new package system (heat and AC).

Given that 3 of the furnace / AC units in the gym have issues and should be replaced, I also asked for a price to replace all 4 furnace / AC units in the gym so that everything would be new. Cost to do all 4 systems would be \$31,000.

**VILLAGE OF BELLFLOWER COMMUNITY CENTER
RENTAL RATES AND POLICIES**

RATES (Effective 5/1/2023)

	3 HOURS		EACH ADDITIONAL HOUR	DAILY (9 HOURS)	
	IN TOWNSHIP	OUT OF TOWNSHIP		IN TOWNSHIP	OUT OF TOWNSHIP
Gym	\$80	\$100	\$25	\$200	\$250
Cafeteria / Kitchen	\$80	\$100	\$25	\$200	\$250
Classroom	\$40	\$50	\$10	\$80	\$100

Entire Building (Not Overnight):

	In Township	Out of Township
1 day	\$450	\$600
2 days	\$850	\$1,200

Any assistance supplied by a Village of Bellflower employee will be charged at \$20/hr.

RENTAL POLICIES (Effective 2/8/2023)

GROUP	IS A RENTAL FEE REQUIRED?	
	FUNDRAISER	NON-FUNDRAISER
Village sponsored event	No	No
Funeral/Memorial Service	N/A	Yes
Individual sponsored event	Yes	Yes
Organization (local) sponsored event (i.e., BTHS Alumni, Historical Society, Legion, Lions)	Yes	Yes
Organization (non-local) sponsored event	Yes	Yes
Blue Ridge Administrative Event	Yes	No
Blue Ridge Non-Administrative Event	Yes	Yes
Any Sports Event or Practice	Yes	Yes

Notes: All rentals require a completed Community Center Rental Agreement prior to the rental.
 Rental is not confirmed until quoted rental fee has been paid in full.
 Renters must understand they are responsible for damages. If repairs are not paid for, the individual or group who rented will not be allowed to rent in the future.
 All rental fee requirements are subject to review/approval by the village board.

(Approved 2/8/2023)

Bellflower Community Center Rental Agreement

Rental of Facilities

The Bellflower Community Center facilities are available for rent in accordance with rules, regulations and rental rates established for their use. These rules include:

- Completion of the Facility Rental Request below.
- Washing and putting away all cooking equipment, utensils, dishes, dish cloths, and towels that are used.
- No leaning of tables or chairs against the walls.
- No use of tape of any kind on ceiling or walls in the cafeteria.
- No use of balls or other toys, games, or equipment in the cafeteria that may cause damage.
- Leaving the facilities in as good of condition as they were upon rental.
- No use of tobacco, narcotics and other substances, firearms, alcohol or gambling.
- Payment of quoted rental fees in full at least 3 days prior to the opening of the facility on the date(s) of use. (NOTE: Rental is not confirmed until quoted rental fees have been paid in full.)
- Payment of any additional fees within 7 days after the event.

The individual signing the Facility Rental Request agrees to pay for any additional service fees or damage to the building or facilities during the time of rental. If fees and/or cost of damages are not paid, the individual / group will not be permitted to rent in the future.

The individual or group renting the Community Center facilities is responsible for providing liability insurance coverage. The Village of Bellflower does not provide liability insurance during facility rentals.

Rental requests are administered by the Bellflower Community Center Building Manager. Requests will be approved or rejected after full consideration of availability of facilities.

Facility Rental Request

Complete the Facility Rental Request below and return to the Bellflower Community Center Building Manager with payment in full at least 3 days prior to the rental date(s). **Checks should be made payable to Village of Bellflower.**

Name of Group: _____

Name of Individual Making Reservation: _____

Address: _____

Phone: _____ Email: _____

Date(s) Requested: _____ Hours Requested: Time In: _____ Time Out: _____

Check needed areas: _____ Cafeteria / Kitchen _____ Gymnasium _____ Classroom
_____ Entire Building _____ Additional Assistance (setup, cleanup, etc.)

Number of Adults: _____ Number of Children: _____

Specific details of planned activities: _____

Signature of Individual or Group Representative: _____

Fee: \$ _____ Date Paid: _____ (Form Revised 02/27/2023)

VILLAGE OF BELLFLOWER

JOB DESCRIPTION

JOB TITLE	Community Center Building Manager
CLASSIFICATION	<input type="checkbox"/> Full Time <input checked="" type="checkbox"/> Salaried <input checked="" type="checkbox"/> Part Time <input type="checkbox"/> Hourly
COMPENSATION	\$50.00 per month + \$10.00 per rental opening/closing Paid monthly from Rental Log due to the Village Treasurer at the end of each month
SUPERVISOR	Mayor
EFFECTIVE	May 1, 2023 through April 30, 2024
DUTIES	<ul style="list-style-type: none"> • Reservations <ol style="list-style-type: none"> 1. Quote a rental price based on current rate schedule. 2. Confirm intended use complies with village rental policies. 3. Receive completed Community Center Rental Agreements and payments. 4. Confirm rental details on Rental Agreement conform to village rental policies. 5. Place requested space "On Hold" on calendar until the full quoted rental fee has been received. Confirm space on calendar when full quoted rental fee has been received. 6. Forward the rental center payments and details of the rental to the Village Treasurer to be deposited. 7. Communicate rental details to the Community Center Superintendent(s) at least 3 days prior to each rental including dates/times of rental, area(s) being rented, # of adults and children attending, planned activities, and any special requirements for the rental. • Opening / Closing <ol style="list-style-type: none"> 1. Within 30 minutes of the planned start time of the rental, open the Community Center area reserved and complete the <i>Before Rental Checklist</i>. 2. Within 30 minutes after the planned end time of the rental, confirm the rental is over and complete the <i>After Rental Checklist</i>. 3. If the rental has run past the planned end time, document the actual end time and calculate the additional rental amount owed. 4. If cleaning or other additional work will be required, calculate the amount of time and additional fees to be charged and communicate to Village Treasurer to prepare invoice to the renter. 5. Document any damages made to the building or facilities and report them to the Mayor to gather repair estimates. • Other Responsibilities <ol style="list-style-type: none"> 1. Maintain a file of completed Rental Agreements. Forward the file to the Village Clerk to be stored in the village office. 2. Maintain a Rental Log. 3. Send a copy of the Rental Log to the Village Clerk one week prior to the monthly village board meeting. 4. Send a copy of the Rental Log to the Village Treasurer no later than one week after the end of each month.
JOB REQUIREMENTS	<ul style="list-style-type: none"> • Must possess a valid Illinois driver's license • Must complete and return all pre-employment paperwork • Must participate in annual Village personnel training program

ACCEPTED AND AGREED TO:

DATE

FRANCI MILLER, EMPLOYEE

ALLEN GRUSSING, MAYOR

Bellflower Community Center Rental Checklist

The Bellflower Community Center Rental Checklist is to be completed by the Community Center Building Manager 30 minutes prior to opening the building for a rental and within 30 minutes after the planned end time of a rental.

Name of Group (if applicable): _____

Name of Individual Making Reservation: _____

Phone: _____ Email: _____

Before Rental Checklist

Planned Rental Start Time	
Before Rental Checklist Time	
Area(s) Rented	<input type="checkbox"/> Cafeteria / Kitchen <input type="checkbox"/> Entire Building <input type="checkbox"/> Gym <input type="checkbox"/> Classroom (# <input type="text"/>)
Lights Turned On	
Thermostat Adjusted	
Area/Restrooms Clean & Stocked	
Tables/Chairs Setup	
Completed By:	

After Rental Checklist

		Damages / Other Comments
Planned Rental End Time		
Actual Rental End Time		
After Rental Checklist Time		
Area Clean / Garbage in Tote	Y N	
Kitchen Equipment Cleaned and Put Away (if applicable)	Y N	
Additional Cleaning Required	Y N	
Thermostat Reset		
Lights Turned Off		
Doors Locked		
Completed By:		

Additional Fee(s): \$ _____

Date Bill Sent: _____

Sent By: _____

Date Paid: _____

Received By: _____

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MINUTES
APRIL 12, 2023

CALL TO ORDER

President Allen Grussing called the meeting to order at 7:07 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on April 10, 2023, at 3:30 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Andrew Ellis, and Steve Weiss

Absent: Trustees Teresa Drinkwater, Bart Lytel and Shane Zimmerman

Four of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – None

PUBLIC COMMENT

None.

CONSENT AGENDA

a. Approve minutes of the regular meeting held on March 8, 2023

b. Approve expenditures during the period of March 9, 2023 through April 12, 2023

MOTION by Trustee Weiss to approve the foregoing consent agenda items. Seconded by Trustee Aldrich. Voice vote: 4 yes, with the president voting; -0- no. Motion passed.

POLICE ACTIVITIES

No traffic fines were received for the month of March. The board expressed general dissatisfaction with the lack of police presence in the village and with no traffic fine activity.

UNFINISHED BUSINESS

a. Municipal Code Violation Letters

1) Property Maintenance – Andjelich: COMPLETE; Bidner: still has lots of metal and weeds; Kuester-Coy: no action; Fischer: no action.

b. Repairs and Maintenance

1) Buildings – 9/18/2022 wind/hail storm damage: no action.

2) Equipment – HVAC replaced above Community Center gym concession stand; COMPLETE.

3) Water System – new hydrants on S State St and W South St: Enger Brothers needs to excavate to determine pipe sizes. The excavation cost will be \$1,500. A preliminary project estimate of \$19,200 was approved on 3/8/2023, but the estimate did not include excavation costs if the hole must be closed while parts are on order.

c. Surface Drainage

1) Lotus Drainage District – President Grussing reported that he met on March 20 with the drainage district board. Their comments: property taxes only fund maintenance on drainage tiles 24-inches or larger at the “end” of the line, they have no responsibility for any tiles located within the village. Discussion: In 2014, the board approved paying for “½ of the cost of cleanup not to exceed \$250, this will include village property only (village easement), and the village will only approve partial assistance for 2 claims a year.” Unclear if this assistance was to help cover the

cost to flush tiles or install a cleanout standpipe. The tile along Hinshaw Street, and possibly other lines, has no standpipe to permit tile cleanout. A new policy needs to be established.

NEW BUSINESS

a. Approvals

- 1) Resolution R2023-01 “A Resolution Opposing the Proposition to Expand the Funding Base of the Central Illinois Regional Airport Authority to Include McLean County and the Village of Bellflower” (copy attached) – MOTION by Trustee Ellis to approve the resolution. Seconded by Trustee Weiss. Roll call vote: Yes-Trustees Aldrich, Ellis, Weiss, and President Grussing. No-None. Absent-Trustees Drinkwater, Lytel and Zimmerman. Vote summary: Yes (4), No (-0-), Absent (3). Motion passed.
- 2) Community Center – MOTION by Trustee Ellis to replace the basketball goal behind the gym. Seconded by Trustee Weiss. Voice vote: 4 yes, with the president voting; -0- no. Motion passed.
- 3) Show Bus – MOTION by Trustee Ellis to make a \$100 donation. Seconded by Trustee Aldrich. Voice vote: 4 yes, with the president voting; -0- no. Motion passed.
- 4) Water System – MOTION by Trustee Aldrich to amend the March 8, 2023 approval of 120Water’s proposal to conduct the lead service line inventory by changing the approved cost to be \$14,813.25 (\$7,813.25 first year plus \$7,000 second year). Seconded by Trustee Weiss. Voice vote: 4 yes, with the president voting; -0- no. Motion passed.
- 5) Surplus Property Sale – no bids were submitted to purchase 201 W South St.

b. Discussion

- 1) Loaves of Love – President Grussing reported on his request for the bi-monthly Saturday morning food distribution to be moved from the Community Center entrance due to increased rental activity. Future events will be held at Bellflower United Methodist Church.
- 2) Shared Equipment – President Grussing reported the Village of Downs has equipment (e.g., a mini-excavator, dump truck, hydrovac trailer, and spray patch equipment) that can be used by other municipalities after executing an inter-governmental agreement. MOTION by Trustee Ellis to move forward with preparation of an inter-governmental agreement to allow the Village of Bellflower to use Village of Downs equipment. Seconded by Trustee Weiss. Voice vote: 4 yes, with the president voting; -0- no. Motion passed.
- 3) MFT street maintenance FY23-24 – a preliminary Farnsworth plan was discussed. Trustee Ellis suggested requesting 40 tons of gravel rather than 10 tons. The plan will be revised for approval in May.
- 4) Water System – reminder that the monthly rate increases from \$40 to \$50 on May 1. Also, a \$25 late fee and nonpayment shutoffs become effective on May 16.
- 5) Website – content development has started and all updates should be completed for final presentation at the May board meeting.

BOARD REPORTS

President Grussing

- Community Center indoor walkers were notified that walking sessions will end for the season on April 14.
- The library board valued the contents for insurance purposes at \$99,715.
- The village’s GATA status currently shows as “not in good standing” because the federal and state systems interface is not working correctly.
- Wind Turbines – status of siting agreement income is not defined.
- Budget – FY23-24 planning is underway. Suggestions welcome.

- Bloomington/Normal Reclamation District – beginning to work with rural McLean County communities on wastewater treatment projects. May schedule a meeting with the director to understand future options.
- Blue Ridge Soccer – looking for sponsorship support; board expressed no interest.
- Fall basketball at Community Center – determine if any interest at \$5/head. Board was concerned about who would collect money and deny entry to anyone not paying. Consensus was no interest.
- Stamps – price increases to 66-cents in July; will buy 10 rolls of Forever stamps before the increase.
- Drone practice – Illini Multicopter from Farmer City has rented the gym on 3 weekends to practice flying mini-drones in preparation for tournaments.
- Recapped the McLean County mayors meeting on March 30. Big issue is the planned expansion of the Bloomington-Normal Airport Authority taxing district to include all of McLean County.

Trustee Ellis

- Blue Ridge High School Industrial Technology continues building picnic tables that were approved on January 11.

Clerk Youngblood

- The tax year 2022, to be paid in 2023, Tax Computation Report was filed in the McLean County Clerk's Office on March 27, 2023 (copy attached).

ADJOURN

President Grussing adjourned the meeting at 8:31 p.m. until the next scheduled meeting on May 10, 2023.

**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING NOTICE AND AGENDA
FOR
APRIL 12, 2023**

The next regular meeting of the Village of Bellflower Board of Trustees will be held on Wednesday, April 12, 2023, at 7:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held on March 8, 2023
- Approve expenditures during the period March 9, 2023 through April 12, 2023

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Municipal Code Violations
 - 1) Property Maintenance – Andjelich; Bidner; Fischer; Kuester-Coy
- b. Repairs and Maintenance
 - 1) Buildings – 9/18/2022 wind/hail storm damage
 - 2) Equipment – replace HVAC above Community Center gym concession stand
 - 3) Water System – new hydrants on S State St and W South St
- c. Surface Drainage
 - 1) Lotus Drainage District – meeting update

NEW BUSINESS

- a. Approvals
 - 1) R2023-01 – oppose Bloomington/Normal airport funding expansion
 - 2) Community Center – replace basketball goal behind the gym
 - 3) Show Bus - \$100 donation
 - 4) Water System – adjust 120Water proposal to conduct lead service line inventory
 - 5) Loaves of Love – move distribution location
 - 6) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Discussion
 - 1) Downs equipment available for shared use
 - 2) MFT street maintenance FY23-24
 - 3) Water System – May 1 rate change; May 16 late fees and nonpayment shutoffs
 - 4) Website

BOARD REPORTS

ADJOURN

**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**FINANCIAL REPORT ACKNOWLEDGMENT
FOR
APRIL 12, 2023**

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations as of 3/31/2023
- Illinois Funds Account Reconciliations as of 3/31/2023
- Invoices paid 3/2023
- Invoices paid 4/1-12/2023
- QuickBooks Account Register (Heartland Bank and IL Funds) as of 3/31/2023
- QuickBooks Expenditures 3/9/2023 – 4/12/2023
- QuickBooks Fund Reports as of 4/12/2023



ALLEN GRUSSING, PRESIDENT



SKEE ALDRICH, TRUSTEE

TERESA DRINKWATER, TRUSTEE



ANDREW ELLIS, TRUSTEE

BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE

SHANE ZIMMERMAN, TRUSTEE

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

RESOLUTION NUMBER R2023-01

A RESOLUTION OPPOSING THE PROPOSITION TO EXPAND THE FUNDING BASE
OF THE CENTRAL ILLINOIS REGIONAL AIRPORT AUTHORITY
TO INCLUDE McLEAN COUNTY AND THE VILLAGE OF BELLFLOWER

Allen Grussing, Village President

Village Trustees

Skee Aldrich
Teresa Drinkwater
Andrew Ellis
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert Youngblood, Village Clerk

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on April 12, 2023

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

RESOLUTION NO. R2023-01

**A RESOLUTION OPPOSING THE PROPOSITION TO EXPAND THE FUNDING BASE
OF THE CENTRAL ILLINOIS REGIONAL AIRPORT AUTHORITY
TO INCLUDE McLEAN COUNTY AND THE VILLAGE OF BELLFLOWER**

WHEREAS, the Village of Bellflower, McLean County, an Illinois municipal corporation (“Village”), is authorized by the Illinois Municipal Code (65 ILCS 5/1 *et seq.*) and the municipal laws of the State of Illinois to enact and adopt certain legislation, including legislation to protect and promote the health and safety of the Village, its residents, and owners of property situated in the Village and its corporate limits; and

WHEREAS, the Central Illinois Regional Airport (“CIRA”) is owned and operated by the Bloomington-Normal Airport Authority. The Bloomington-Normal Airport Authority (“Airport Authority”) was created in 1964 under the Illinois Airport Authorities Act, and the Airport Authority operates as an independent municipality with a seven-member Board of Commissioners; and

WHEREAS, currently only owners of property situated within the corporate limits of the City of Bloomington (“Bloomington”) and the Town of Normal (“Normal”) are charged an additional amount on their property tax bill to help raise revenue to support operations at CIRA; and

WHEREAS, in recent months, the Airport Authority has been exploring various ways to increase its revenue and otherwise allocate certain operating expenses to a broader population, including but not limited to expanding its tax base to include all McLean County property owners; and

WHEREAS, many of the patrons who use the services of CIRA reside outside of McLean County. Yet the Airport Authority wants to impose the increased cost of operating CIRA on all McLean County property owners to increase revenue by a means other than increasing the Passenger Facilities Charge currently charged to riders on commercial aviation flights operating through CIRA; and

WHEREAS, for the Airport Authority to expand its tax base to include all McLean County property owners, the Illinois legislature and the Governor of the State of Illinois would have to endorse and sign a bill allowing for the expansion of the Airport Authority's tax base to include all property owners in McLean County; and

WHEREAS, the President and the Board of Trustees of the Village have considered the proposition of the Airport Authority to expand its tax base through requests to State legislators to support the passage of legislation to expand the tax base of the Airport Authority, thereby resulting in an increase in the amount of property taxes assessed on properties located in McLean County and outside of the corporate limits of Bloomington and Normal; and

WHEREAS, the corporate authorities of the Village believe it is contrary to the interests of its constituents for legislators in the State of Illinois and the Governor of Illinois to allow the Airport Authority to expand its tax base to include properties located outside of the corporate limits of Bloomington and Normal.

NOW, THEREFORE, BE IT ORDAINED by the President and Trustees of the Village of Bellflower, McLean County, Illinois, as follows:

Section 1: That the preambles hereto are true and correct and are incorporated herein by reference as if fully set forth at this point.

Section 2: That the Village by and through its President and Board of Trustees adopts this Resolution for the purpose of apprising all legislators in the State of Illinois and Governor Pritzker of its opposition to the adoption of any legislation that would allow the expansion of the tax base of the Airport Authority to include any real property outside of the corporate limits of Bloomington and Normal, Illinois.

Section 3: That the Village by and through its President and Board of Trustees adopts this Resolution for the further purpose of expressing its opposition to any legislation that increases the property tax owed by property owners residing in McLean County and outside of

the corporate limits of Bloomington and Normal for the purpose of providing additional revenue for CIRA.

Section 4: That the Village by and through its President and Board of Trustees adopts this Resolution for the further purpose of encouraging its constituents to contact their local State representatives to express their opposition to the passage of any legislation in the State of Illinois to expand the tax base of the Airport Authority beyond the authority granted in 1964 to the Airport Authority by the Illinois Airport Authorities Act.

Section 5: That this Resolution shall be effective upon its passage and signing.

ADOPTED this 12th day of April 2023, pursuant to a roll call vote by the Board of Trustees of the Village of Bellflower, McLean County, Illinois.

	YES	NO	ABSENT	PRESENT
Aldrich	X			
Drinkwater			X	
Ellis	X			
Lytel			X	
Weiss	X			
Zimmerman			X	
Grussing (to the extent that the President's vote may be needed)	X			
TOTAL	4		3	

APPROVED this 12th day of April 2023.

Allen D. Grussing
 ALLEN D. GRUSSING
 President, Board of Trustees

ATTEST:

Herbert L. Youngblood
 HERBERT L. YOUNGBLOOD
 Village Clerk

[IMPRINT CORPORATE SEAL BELOW]



Tax Computation Report McLean County

Taxing District 116 - BELLFLOWER VILLAGE

Equalization Factor 1.0000

Property Type	Total EAV	Rate Setting EAV
Farm	27,906	27,906
Residential	2,837,655	2,837,655
Commercial	693,768	693,768
Industrial	0	0
Mineral	0	0
State Railroad	90,731	90,731
Local Railroad	0	0
County Total	3,650,060	3,650,060
Total + Overlap	3,650,060	3,650,060

Other Values	
EZ Value Abated	0
EZ Tax Abated	\$0.00
New Property	709
TIF Increment	0
Truth in Taxation	
Filed Under Truth in Tax?	Yes

Road and Bridge Transfer

Road District	Fund	Amount Extended
053 - BELLFLOWER TOWNSHIP F	007	\$3,011.30
Total		\$3,011.30

Fund/Name	Levy Request	Adjusted Levy	Maximum Rate	Calc'ed Rate	Actual Rate	Certified Rate	Total Extension	Total Extension w/Overlaps
001 GENERAL CORPORATE	11,512	11,512	0.33000	0.315392	0.31539	0.31539	\$11,511.92	\$11,511.92
005 MEDICARE	280	280	0.00000	0.007671	0.00767	0.00767	\$279.96	\$279.96
007 ROAD AND BRIDGE	0	0	0.00000	0.000000	0.00000	0.00000	\$0.00	\$0.00
014 POLICE PROTECTION	2,616	2,616	0.07500	0.071670	0.07167	0.07167	\$2,616.00	\$2,616.00
027 AUDIT	6,000	6,000	0.00000	0.164381	0.16438	0.16438	\$5,999.97	\$5,999.97
035 TORT JUDGMENTS, LIABILITY INSURANCE	13,130	13,130	0.00000	0.359720	0.35972	0.35972	\$13,130.00	\$13,130.00
041 STREET LIGHTING	1,744	1,744	0.05000	0.047780	0.04778	0.04778	\$1,744.00	\$1,744.00
047 SOCIAL SECURITY	1,214	1,214	0.00000	0.033260	0.03326	0.03326	\$1,214.01	\$1,214.01
060 UNEMPLOYMENT TAX	76	76	0.00000	0.002082	0.00208	0.00208	\$75.92	\$75.92
Truth in Taxation Totals	36,572	36,572					\$36,571.78	\$36,571.78
Totals	36,572	36,572	1.001956	1.00195	1.00195	1.00195	\$36,571.78	\$36,571.78

I agree with the above figures

Allen D. Gussing

Signature

BELLFLOWER VILLAGE

Taxing Body

3/17/2023 emailed

Title: Village President / Mayor

E-Mail Address: vob.mayor@bellflower.com

Phone Number: 309-929-9059

Fax Number: -

FILED
McLEAN COUNTY, ILLINOIS
MAR 27 2023

Kathy Michael
COUNTY CLERK

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MINUTES
MAY 10, 2023

CALL TO ORDER

President Allen Grussing called the meeting to order at 7:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on May 8, 2023, at 4:30 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Andrew Ellis, Bart Lytel, Steve Weiss, and Shane Zimmerman

Absent: None

Seven of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – Luke Hensley

ADMINISTER OATH OF OFFICE TO NEWLY-ELECTED VILLAGE OFFICIALS

President Grussing administered the Oath of Office (copy attached) to village officials elected at the April 4, 2023 general election: Trustees Andrew Ellis, Bart Lytel, and Shane Zimmerman.

PUBLIC COMMENT

Luke Hensley was interested in plans to replace the outdoor basketball goal behind the Community Center. The item is on tonight's agenda.

CONSENT AGENDA

a. Approve minutes of the regular meeting held on April 12, 2023

b. Approve expenditures during the period of April 13, 2023 through May 10, 2023

MOTION by Trustee Weiss to approve the foregoing consent agenda items. Seconded by Trustee Aldrich. Voice vote: 6 yes; -0- no. Motion passed.

POLICE ACTIVITIES

Trustee Zimmerman – Chief Dingler reported three new part-time employees would be performing office work which would free up the chief and a new officer to resume patrol duty.

President Grussing – no response from Farmer City or LeRoy regarding alternate policing. Heard back from Lt. Jon Albee in the McLean County Sheriff's Office regarding county patrols. He asked about service expectations for follow-up discussions with his management. July 4th parade coverage was also discussed.

UNFINISHED BUSINESS

a. Municipal Code Violations

1) Property Maintenance – Fischer: attorney sent letter; Steidinger: Grussing sent letter.

b. Repairs and Maintenance

1) Buildings – 9/18/2022 wind/hail storm damage: Community Center broken window and screens COMPLETE; In progress-Community Center siding replacement; To be scheduled-siding

replacement at Community Center garage and Depot, and roofs on Community Center lean-to and Water Tower pump house.

- 2) Equipment – HVAC replaced in the Community Center cafeteria; COMPLETE.
- 3) Grounds – MOTION by Trustee Drinkwater to replace two outdoor basketball goals (Don Harden Field and behind Community Center) at a total cost of no more than \$2,000 (including goals, post hole digger rental, and concrete). Seconded by Trustee Lytel. Voice vote: 6 yes; -0- no. Motion passed.
- 4) Water System
 - a) New hydrants on S State St and W South St: Enger Brothers refining project costs.
 - b) Lead Service Line Inventory – grant application under review.
- c. Surface Drainage – no response from Dennis Martin regarding North Latch project.
- d. Airport Tax Base Expansion – President Grussing attended a hearing at the State Capitol on April 26. The Senate has already approved the expansion, and it now seems inevitable that the House will concur. The McLean County Mayor’s Association would like members to provide funding for potential legal action. The board was not interested in becoming a party to legal action.

NEW BUSINESS

a. Approvals

- 1) Ordinance 2023-01 “An Ordinance Establishing the Salary Schedule to be used during the Fiscal Year beginning May 1, 2023 and ending April 30, 2024” (copy attached). MOTION by Trustee Ellis to approve the ordinance. Seconded by Trustee Drinkwater. Roll call vote: Yes-Trustees Aldrich, Drinkwater, Ellis, Lytel, Weiss, and Zimmerman. No-None. Absent-None. Vote summary: Yes (6), No (-0-), Absent (-0-). Motion passed.
- 2) Resolution R2023-02 “A Resolution for Maintenance Under the Illinois Highway Code for Fiscal Year 2023-2024” (copy attached). MOTION by Trustee Aldrich to approve the resolution. Seconded by Trustee Ellis. Roll call vote: Yes-Trustees Aldrich, Drinkwater, Ellis, Lytel, Weiss, and Zimmerman. No-None. Absent-None. Vote summary: Yes (6), No (-0-), Absent (-0-). Motion passed.
- 3) Resolution R2023-03 “A Resolution Appointing/Reappointing Members of the Zoning Board of Appeals” (copy attached). MOTION by Trustee Aldrich to approve the resolution. Seconded by Trustee Zimmerman. Roll call vote: Yes-Trustees Aldrich, Drinkwater, Ellis, Lytel, Weiss, and Zimmerman. No-None. Absent-None. Vote summary: Yes (6), No (-0-), Absent (-0-). Motion passed.
- 4) Flagpole Ropes and Hooks – President Grussing will order new ropes and hooks for flagpoles at Don Harden Field and the Community Center.
- 5) Website – President Grussing reported the village website is ready for release. MOTION by Trustee Lytel to announce the new website to residents and property owners. Seconded by Trustee Weiss. Voice vote: 6 yes; -0- no. Motion passed.
- 6) Surplus Property Sale – no bids were submitted to purchase 201 W South St.

b. Discussion

- 1) Budget FY2023-2024 – A preliminary budget document was distributed with the board reports for this meeting. Board members were asked to review and provide updates. The final budget will be presented for approval at the June board meeting along with the appropriation ordinance.
- 2) Water Billing – reminder that a \$25 late fee and nonpayment shutoffs become effective May 16. Swimming pool fees will be charged on the June bill.
- 3) Library Report – the annual report for FY2022-2023 was distributed.

BOARD REPORTS

President Grussing

- Wind Farm Income – has not heard back from Invenergy regarding payment timing.
- Creating a poster-sized copy of the Zoning Map to incorporate parcel updates.

- North Latcha parcel – Neither Darwin Builta nor Frank Tharp plan to continue haying the parcel. Received suggestion to contact Chase Zimmerman.
- Liquor sales in the village – contacted the village attorney and the county clerk’s office for information about past elections when a referendum might have been voted on to either make the village wet or dry. Village minutes from the late 1940s show liquor permits were issued. It may be necessary to “draw a line in the sand” and have a new referendum that will establish the status.

Trustee Drinkwater – residents should not burn yard waste if it endangers someone else’s property.

Trustee Ellis

- Chad Thomas requested repair supplies for the village mower.
- Chad Thomas requested rock for his street right-of-way.

Trustee Zimmerman – Steven Sprau continues to burn on his property.

Trustee Lytel – Letter needs to be sent to Brian Thomas regarding excessive automobiles and trucks on his property.

Trustee Weiss – wondering about the status of wind farm income.

ADJOURN

President Grussing adjourned the meeting at 8:12 p.m. until the next scheduled meeting on June 14, 2023.

VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING NOTICE AND AGENDA
FOR
MAY 10, 2023

The next regular meeting of the Village of Bellflower Board of Trustees will be held on Wednesday, May 10, 2023, at 7:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

CALL TO ORDER

- Administer Oath of Office to newly elected village officials

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held on April 12, 2023
- Approve expenditures during the period April 13, 2023 through May 10, 2023

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Municipal Code Violations
 - 1) Property Maintenance – Fischer; Steidinger
- b. Repairs and Maintenance
 - 1) Buildings – 9/18/2022 wind/hail storm damage
 - 2) Equipment – replace HVAC in Community Center cafeteria
 - 3) Grounds – basketball goal behind Community Center gym
 - 4) Water System
 - a. New hydrants on S State St and W South St
 - b. Lead service line inventory
- c. Surface Drainage
- d. Airport Expansion

NEW BUSINESS

- a. Approvals
 - 1) Ordinance 2023-01 – Salary Schedule FY2023-2024
 - 2) Resolution R2023-02 – MFT Maintenance Program FY2023-2024
 - 3) Resolution R2023-03 – ZBA Appointments/Reappointments
 - 4) Flagpole Ropes and Hooks
 - 5) Website – announce to residents and property owners
 - 6) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Discussion
 - 1) Budget FY2023-2024
 - 2) Water Billing – late fees, disconnections, swimming pools

BOARD REPORTS



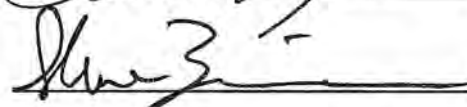
ADJOURN

**VILLAGE OF BELLFLOWER
McLEAN COUNTY • ILLINOIS**

OATH OF OFFICE

STATE OF ILLINOIS)
)
COUNTY OF McLEAN)

I, [NAME], having been elected on April 4, 2023 to the office of Trustee in the Village of Bellflower, McLean County, Illinois, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of said office to the best of my ability.

<u>NAME</u>	<u>TITLE</u>	<u>TERM ENDS</u>	<u>SIGNATURE</u>
ANDREW ELLIS	TRUSTEE	4/30/2027	
BARTON J. LYTEL	TRUSTEE	4/30/2027	
SHANE ZIMMERMAN	TRUSTEE	4/30/2027	

Signed and sworn to (or affirmed) before me on May 10, 2023.

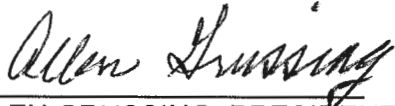

ALLEN D. GRUSSING
MAYOR

**VILLAGE OF BELLFLOWER, ILLINOIS
REGULAR MEETING OF THE BOARD OF TRUSTEES**

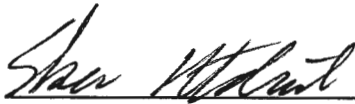
**FINANCIAL REPORT ACKNOWLEDGMENT
FOR
MAY 10, 2023**

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations as of 4/30/2023
- Illinois Funds Account Reconciliations of 4/30/2023
- Invoices paid 4/2023 GF and WF
- Invoices paid 5/1-10/2023 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) as of 4/30/2023
- QuickBooks Expenditures 4/13/2023 – 5/10/2023
- QuickBooks FY22-23 Balance Sheet (Unaudited)
- QuickBooks FY22-23 Fund Reports (Unaudited)



ALLEN GRUSSING, PRESIDENT



SKEE ALDRICH, TRUSTEE



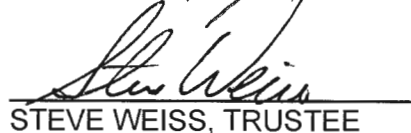
TERESA DRINKWATER, TRUSTEE



ANDREW ELLIS, TRUSTEE



BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE



SHANE ZIMMERMAN, TRUSTEE

VILLAGE OF BELLFLOWER
MCLEAN COUNTY, ILLINOIS

ORDINANCE NUMBER 2023-01

AN ORDINANCE ESTABLISHING THE SALARY SCHEDULE
TO BE USED DURING THE FISCAL YEAR
BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2024

Allen D. Grussing, Village President

Village Trustees

Skee Aldrich
Teresa Drinkwater
Andrew Ellis
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert L. Youngblood, Village Clerk

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on May 10, 2023

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

ORDINANCE NO. 2023-01

**AN ORDINANCE ESTABLISHING THE SALARY SCHEDULE
TO BE USED DURING THE FISCAL YEAR
BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2024**

WHEREAS, pursuant to the Illinois Municipal Code (65 ILCS 5/3.1-50) and the Bellflower Municipal Code Sections 2.03 and 3.07(H), the Village of Bellflower is empowered to establish salaries for all village officials and village employees; and,

WHEREAS, it is necessary that the Village Board approve compensation levels to be used during the fiscal year 2023-2024 for all village officials and village employees, and,

WHEREAS, the compensation levels approved herein will be incorporated into the fiscal year 2023-2024 Appropriations Budget to be approved by the Village Board of the Village of Bellflower no later than June 30, 2023 (65 ILCS 5/8-2-9).

NOW, THEREFORE, be it ordained by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois, that the attached Salary Schedule is approved for use during the fiscal year beginning May 1, 2023 and ending April 30, 2024.

This ordinance shall be in full force and effect upon its adoption, approval, and publication, as provided by law.

ADOPTED this 10th day of May 2023 by a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
Aldrich	X			
Drinkwater	X			
Ellis	X			
Lytel	X			
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)				
TOTAL	6			

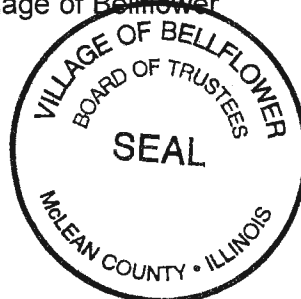
APPROVED this 10th day of May 2023.

Allen D. Grussing

Allen D. Grussing, President
Village of Bellflower

ATTEST:

Herbert L. Youngblood
Herbert L. Youngblood, Village Clerk



**VILLAGE OF BELLFLOWER
FISCAL YEAR MAY 1, 2023 THROUGH APRIL 30, 2024
SALARY SCHEDULE**

CATEGORY	POSITION	INCUMBENT	SALARY
Officials	President / Mayor	Grussing, Allen	\$200.00 monthly
	Trustee (6 positions)	Aldrich, Skee Drinkwater, Teresa Ellis, Andrew Lytel, Bart Weiss, Steve Zimmerman, Shane	\$75.00 monthly (each Trustee)
	Clerk*	Youngblood, Herb	\$325.00 monthly
Salaried Employees	Community Center Scheduling	Miller, Franci	\$50.00 monthly + \$10.00 per opening
	Water Superintendent	Yeadon, Chad	\$500.00 monthly
	Water Assistant Superintendent	Yeadon, Mitch	\$400.00 monthly
Hourly Employees	Maintenance – Grounds	Thomas, Chad	\$15.00 hourly (each employee)
	Maintenance – Community Center	Jewell, Jay Shelton, Merle	
	Maintenance – Plow Driver	As Needed	
	Water Hydrant Flushing	Shelton, Myron	
CATEGORY	DESCRIPTION	FROM	RATE
Equipment Rental	Snow Blower	Shelton, Merle	\$35.00 per hour used

*Clerk – Effective May 1, 2020, the Village Treasurer position was discontinued, and all Treasurer-related duties were transferred to the Village Clerk. The Clerk's salary of \$325.00 per month represents \$125.00 for clerical duties plus \$200.00 for financial duties.

NOTE: Village of Bellflower fully complies with the Illinois hourly worker minimum wage requirement schedule (820 ILCS 105/4) as shown below:

DATE	ILLINOIS	BELLFLOWER
1/1/23	\$13	\$14 as of 1/1/23 \$15 as of 5/1/23
1/1/24	\$14	\$15
1/1/25	\$15	\$15

CERTIFICATE OF PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

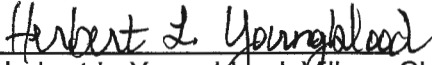
I further certify that on May 10, 2023, the Corporate Authorities of such municipality passed and approved Ordinance No. 2023-01, entitled:

**AN ORDINANCE ESTABLISHING THE SALARY SCHEDULE
TO BE USED DURING THE FISCAL YEAR
BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2024**

which provided by its terms that it should be published in accordance with law.

The pamphlet form of Ordinance No. 2023-01 was published on May 10, 2023. Beginning on May 11, 2023, and continuing for at least ten days thereafter, a "Notice of Ordinance Publication" was posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located, and on the village website. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

Dated at Bellflower, Illinois, this 22ND day of May 2023.


Herbert L. Youngblood, Village Clerk

NOTICE OF ORDINANCE PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on May 10, 2023, the Corporate Authorities of such municipality passed and approved Ordinance No. 2023-01, entitled:

**AN ORDINANCE ESTABLISHING THE SALARY SCHEDULE
TO BE USED DURING THE FISCAL YEAR
BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2024**

which is now available for public inspection, upon request, at the village office. Please contact the village clerk at 309-722-5004 to schedule an appointment to review the ordinance.

This notice shall be posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located, and on the village website beginning May 11, 2023 and continuing for at least ten days thereafter.

/s/ Herbert L. Youngblood, Village Clerk



District	County	Resolution Number	Resolution Type	Section Number
5	McLean	R2023-02	Original	23-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees of the Village of Bellflower of McLean County, Illinois that there is hereby appropriated the sum of Seventeen thousand, and 00/100 Dollars (\$17,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 05/01/23 to 04/30/24.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Bellflower shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Herbert Youngblood Village Clerk in and for said Village of Bellflower in the State of Illinois, and keeper of the records and files thereof, as

provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

President and Board of Trustees of Village of Bellflower at a meeting held on 05/10/2023.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 10th day of May, 2023.

(SEAL, if required by the LPA)



Clerk Signature & Date

Herbert L. Youngblood 5/10/2023

APPROVED

Regional Engineer Signature & Date
Department of Transportation

[Signature box for Regional Engineer]



Submittal Type

Estimate of Maintenance Costs

District Estimate of Cost for

Local Public Agency	County	Section Number	Beginning	Ending
Village of Bellflower	McLean	23-00000-00-GM	05/01/23	04/30/24

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
1) Replace Street Signs	IIA	No	Signs	EACH	20	\$300.00	\$6,000.00	\$6,000.00
2) Aggregate for Roadways, Alleys, Shoulders, and Drives	IIA	No	Aggregate Surface Course, Type B (Furnish and Place)	TON	40	\$42.00	\$1,680.00	\$1,680.00
3) Spray Patch Bituminous Streets	IIA	No	Bituminous Materials Spray Patch	TON	2.5	\$2,345.00	\$5,862.50	
			Spray Patch Aggregate	TON	25	\$45.00	\$1,125.00	\$6,987.50
Total Operation Cost								\$14,667.50

Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor				
Local Public Agency Equipment				
Materials/Contracts(Non Bid Items)	\$10,746.22	\$3,921.28		\$14,667.50
Materials/Deliver & Install/Materials Quotations (Bid Items)				
Formal Contract (Bid Items)				
Maintenance Total	\$10,746.22	\$3,921.28		\$14,667.50

Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering	\$916.72			\$916.72
Engineering Inspection				
Material Testing				
Advertising				
Bridge Inspection Engineering				
Maintenance Engineering Total	\$916.72			\$916.72
Total Estimated Maintenance	\$11,662.94	\$3,921.28		\$15,584.22

Remarks

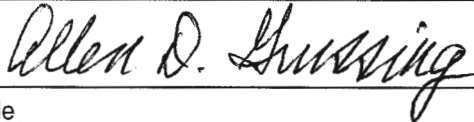
Estimate of Maintenance Costs

Submittal Type Original

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
Village of Bellflower	McLean	23-00000-00-GM	05/01/23	04/30/24

SUBMITTED

Local Public Agency Official Signature & Date

	5/10/2023
---	-----------

Title

Allen D. Grussing, Village President

APPROVED

County Engineer/Superintendent of Highways Signature & Date

--

Regional Engineer Signature & Date
Department of Transportation

--



Local Public Agency	County	Section Number
Village of Bellflower	McLean	23-00000-00-GM

The services to be performed by the consulting engineer, pertaining to the various items of work included in the estimated cost of the maintenance operations (BLR 14222), shall consist of the following:

PRELIMINARY ENGINEERING shall include:

Investigation of the condition of the streets or highways for determination (in consultation with the local highway authority) of the maintenance operations to be included in the maintenance program; preparation of the maintenance resolution (BLR 14220 for municipalities and counties), maintenance estimate of cost and, if applicable, proposal; attendance at meetings of the governing body as may reasonably be required; attendance at public letting; preparation of the contract, quotations, and/or acceptance (BLR 12330) form. Also, preparation of the maintenance expenditure statement which must be submitted to IDOT within 3 months of the end of the maintenance period.

ENGINEERING INSPECTION shall include:

Furnishing the engineering field inspection, including preparation of payment estimate for contract, material proposal and/or deliver and install proposal and/or checking material invoices of those maintenance operations requiring engineering field inspection. For operations requiring material testing ensure the testing is completed by a qualified firm.

For furnishing preliminary engineering, the engineer will be paid a base fee PLUS a negotiated fee percentage. Only one base fee can be charged per maintenance period. For furnishing engineering inspection, the engineer will be paid a negotiated fee percentage. The negotiated preliminary engineering fee percentage for each maintenance group shown in the "Schedule of Fees" shall be applied to the total estimated costs of that group. The negotiated fee for engineering inspection for each maintenance group shall be applied to the total final cost of that group for the times which required engineering inspections. In no case shall this be construed to include supervision of the contractor operations.

SCHEDULE OF FEES

Total of all Maintenance Operations:

<= \$20,000 Base Fee > \$20,000 Base Fee = \$1,250.00

PLUS					
Maintenance Engineering Category	Preliminary Engineering		Engineering Inspection		Operation(s) to be Inspected
	Maximum Fee %	Negotiated Fee %	Maximum Fee %	Negotiated Fee %	
I	NA	NA	NA	NA	NA
IIA	2%	2%	1%		
IIB	3%		3%		
III	4%		4%		
IV	5%		6%		

The LPA certifies that the selection of the ENGINEER was performed in accordance with the Local Government Professional Service Selection Act 50 (ILCS 510/1-510/8) and procedures outlined in Chapter 5 of the DEPARTMENT's Bureau of Local Roads and Streets Manual.

BY:

Local Public Agency Signature & Date

Allen D. Grussing 5/10/2023

Title

Allen D. Grussing, Village President

BY:

Consulting Engineer Signature & Date

[Signature Box]

Title

[Title Box]

P.E. Seal & Date

[Seal & Date Box]

Approved:

Regional Engineer, IDOT Signature & Date

[Signature Box]

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

RESOLUTION NUMBER R2023-03

A RESOLUTION APPOINTING/REAPPOINTING
MEMBERS OF THE ZONING BOARD OF APPEALS

Allen Grussing, Village President

Village Trustees
Skee Aldrich
Teresa Drinkwater
Andrew Ellis
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert Youngblood, Village Clerk

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on May 10, 2023

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

RESOLUTION NO. R2023-03

**A RESOLUTION APPOINTING/REAPPOINTING
MEMBERS OF THE ZONING BOARD OF APPEALS**

WHEREAS, the Village of Bellflower is an Illinois Municipal Corporation organized and operating pursuant to Article 7 of the Illinois Constitution of 1970 and the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, Nick Drinkwater and Jay Jewell have served as members of the Zoning Board of Appeals with terms of office that expired on April 30, 2023; and

WHEREAS, Jeff Harden is serving as a member of the Zoning Board of Appeals with a term expiring on April 30, 2027 and Mr. Harden has announced plans to move to Gibson City, IL; and

WHEREAS, the Zoning Board of Appeals should be composed of village residents who are not employed by the village and who reside throughout the community so as to not concentrate a membership group within the same neighborhood; and

WHEREAS, the Village President, in accordance with the provisions of the Bellflower Municipal Code §21.17.B.2.a, has the responsibility to appoint members to the Zoning Board of Appeals, with the advice and consent of the Village Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Bellflower, McLean County, Illinois, gives its consent as follows:

Section 1. Janet Zimmerman is hereby appointed to the Zoning Board of Appeals to fill Jeff Harden's position that will expire on April 30, 2027, or until a successor shall have been qualified and appointed; and

Section 2. Gary Sedberry is hereby appointed to the Zoning Board of Appeals for a five-year term to expire on April 30, 2028, or until a successor shall have been qualified and appointed; and

Section 3. Nick Drinkwater is hereby reappointed to the Zoning Board of Appeals for a five-year term to expire on April 30, 2028, or until a successor shall have been qualified and appointed; and

Section 4. This Resolution shall be effective upon adoption and approval.

ADOPTED by the Board of Trustees of the Village of Bellflower this 10th day of May 2023,

pursuant to a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
Aldrich	X			
Drinkwater	X			
Ellis	X			
Lytel	X			
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)				
TOTAL	6			

APPROVED this 10th day of May 2023.

Allen D. Grussing

Allen D. Grussing
Village President

ATTEST:

Herbert L. Youngblood
Herbert L. Youngblood
Village Clerk



Bellflower Community Library

Annual Report

May 2022 through April 2023

Programs and Accomplishments of the Board:

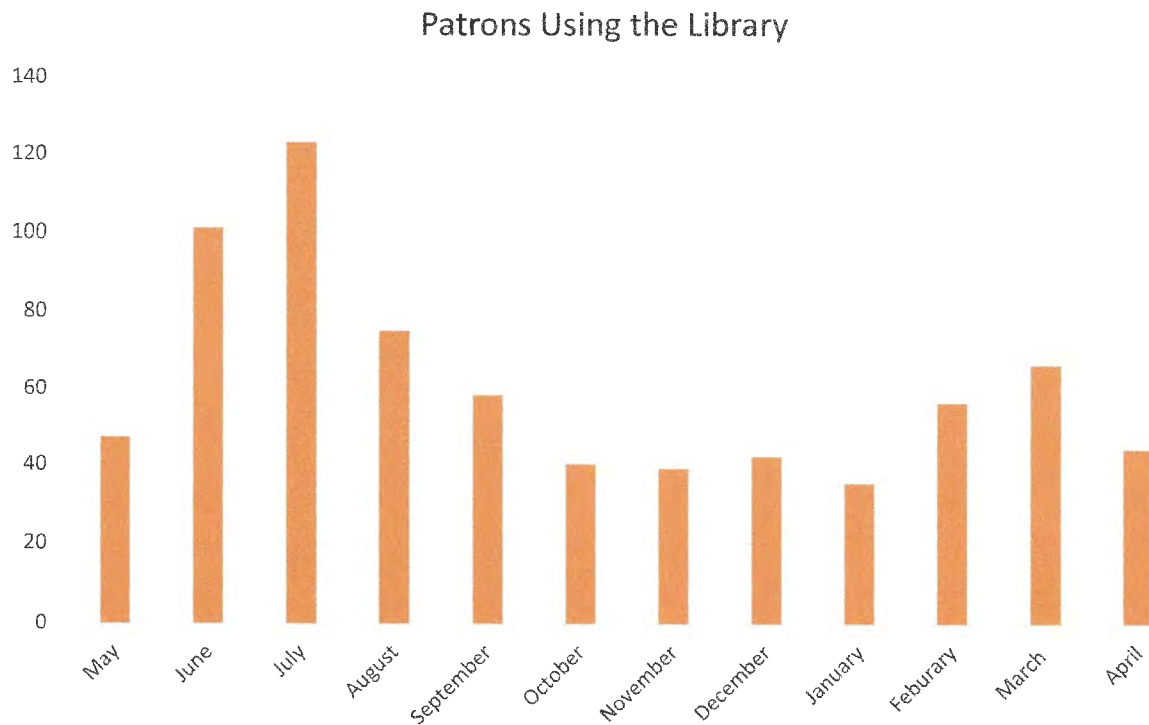
1. Offered a summer reading program through the month of July, which included a program given by the Fire Department.
2. Added 322 new and donated books.
3. Continued to work on organizing the shelves to keep the library attractive and user friendly.
4. Sent Barnes & Noble gift cards to our volunteers in appreciation for their service to the library.
5. We submitted a library contents estimate list to the Village Board for insurance purposes.

Immediate Goals:

1. We are working on plans for a kid's summer program to be held in July.
2. The library will host an open house on July 4th.
3. Due to the tragic death of a long-time board member Karla Ruch, we will be actively pursuing candidates for another board member.

Number of Patrons Using Library May 2022 through April 2023

<u>month</u>	<u>number of patrons</u>	
May	47	
June	101	
July	123	30 of these were during July 4th open house
August	75	
September	58	
October	40	
November	39	closed Wednesday afternoon before Thanksgiving
December	42	
January	35	
Feburary	56	
March	66	
April	44	



Budget:

We thank the Village Board for their support. We respectfully ask for your consideration in granting us the \$2,500 we have received in the past for our operating expenses.

Summary:

Our board still continues to work well together and are like-minded in wanting to continue to serve the community by offering a great library experience!

Debbie Hensley – Chairman

Cc: Kathy Springer

Maria Aldrich

Village Board members

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MINUTES
JUNE 14, 2023

CALL TO ORDER

President Allen Grussing called the meeting to order at 7:00 p.m. in the Bellflower Community Center Cafeteria, 104 West Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on June 12, 2023, at 1:15 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Andrew Ellis, Bart Lytel, Steve Weiss, and Shane Zimmerman

Absent: Teresa Drinkwater

Six of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – None

PUBLIC COMMENT

None.

CONSENT AGENDA

- a. Approve minutes of the regular meeting held on May 10, 2023
- b. Approve expenditures during the period of May 11, 2023 through June 14, 2023

MOTION by Trustee Aldrich to approve the foregoing consent agenda items. Seconded by Trustee Lytel. Voice vote: 5 yes; -0- no. Motion passed.

POLICE ACTIVITIES

President Grussing – no response from Farmer City or LeRoy regarding alternate policing. Spoke with county deputies who were in town; they will be in town more often after prior discussions with the McLean County Sheriff's Office. Also spoke with Chief Dingler about lack of communication, presence in the village, and lack of traffic fines.

UNFINISHED BUSINESS

- a. Municipal Code Violations
 - 1) Property Maintenance – Fischer: village attorney filing case in Circuit Court; Steidinger: no response to Grussing letter.
- b. Repairs and Maintenance
 - 1) Buildings – 9/18/2022 wind/hail storm damage: COMPLETE-Community Center siding replacement, including garage; Scheduled week of June 19-roofs on Community Center lean-to structure and water tower pump house; To be scheduled after July 4-siding replacement at Depot once special order materials are received.
 - 2) Grounds – At the May 10 board meeting, approval was granted to replace two outdoor basketball goals (Don Harden Field and behind Community Center) at a total cost of no more than \$2,000. Because the price for one was over \$1,600, President Grussing and Trustee Ellis agreed to replace only the Don Harden Field basketball goal. Harold Mitchell of Mitchell's Trucking will reimburse one-half of the cost due to his truck damaging the original basketball goal at Don Harden Field.

- 3) Water System
 - a) New hydrants on S State St and W South St: waiting on Enger Brothers.
 - b) Lead Service Line Inventory – state grant application denied because village median income is above the state threshold. President Grussing will execute the 120Water contract.
- c. Surface Drainage – The North Latcha St project is underway; grass seeding will occur in the Fall when it is cooler. President Grussing approved a change to extend the driveway culvert at Todd Bedford’s building on Marquis St to support the driveway as it existed before this project began. Trustee Zimmerman suggested that double culverts should be used in the ditches to the south and east of Trustee Lytel’s house to accommodate greater water flow. MOTION by Trustee Aldrich to adjust the project budget to no more than \$30,000 total. Seconded by Trustee Zimmerman. Voice vote: 4 yes; -0- no. Trustee Lytel did not vote. Motion passed.
- d. Airport Tax Base Expansion – President Grussing reported that opponents successfully achieved an amendment which requires the McLean County Board to appoint all airport board members, of which 2 will be from Bloomington, 2 from Normal, and 3 from rural McLean County. The House approved the amendment, but the Senate will not vote until the next legislative session.

NEW BUSINESS

- a. Approvals
 - 1) Resolution R2023-04 “A Resolution Adopting a Budget for Fiscal Year 2023-2024” (copy attached). MOTION by Trustee Zimmerman to approve the resolution subject to the North Latcha St drainage project increase approved above under Unfinished Business (c). Seconded by Trustee Ellis. Roll call vote: Yes-Trustees Aldrich, Ellis, Lytel, Weiss, and Zimmerman. No-None. Absent-Trustee Drinkwater. Vote summary: Yes (5), No (-0-), Absent (1). Motion passed.
 - 2) Ordinance 2023-02 “Appropriation Ordinance for 2023-2024” (copy attached). MOTION by Trustee Aldrich to approve the ordinance subject to the budget adjustment approved above under New Business (a)(1). Seconded by Trustee Weiss. Roll call vote: Yes-Trustees Aldrich, Ellis, Lytel, Weiss, and Zimmerman. No-None. Absent-Trustee Drinkwater. Vote summary: Yes (5), No (-0-), Absent (1). Motion passed. [Note subsequent to the meeting: Ordinance 2023-02 was filed in the McLean County Clerk’s Office on July 7, 2023.]
 - 3) Resolution R2023-05 “A Resolution to Open a New Account at the Illinois Funds” (copy attached). MOTION by Trustee Lytel to approve the resolution. Seconded by Trustee Ellis. Roll call vote: Yes-Trustees Aldrich, Ellis, Lytel, Weiss, and Zimmerman. No-None. Absent-Trustee Drinkwater. Vote summary: Yes (5), No (-0-), Absent (1). Motion passed.
 - 4) Resolution R2023-06 “A Resolution Authorizing a Credit Limit Increase to the Heartland Bank and Trust Company Credit Card Account” (copy attached). MOTION by Trustee Ellis to approve the resolution. Seconded by Trustee Aldrich. Roll call vote: Yes-Trustees Aldrich, Ellis, Lytel, Weiss, and Zimmerman. No-None. Absent-Trustee Drinkwater. Vote summary: Yes (5), No (-0-), Absent (1). Motion passed.
 - 5) Purchase and install additional culverts for N Latcha surface drainage project – approved above under Unfinished Business (c).
 - 6) MOTION by Trustee Ellis to purchase three water service curb box locks and padlocks. Seconded by Trustee Weiss. Voice vote: 5 yes; -0- no. Motion passed.
 - 7) MOTION by Trustee Zimmerman to purchase workday paint supplies for picnic tables and bleachers at Don Harden Field. Seconded by Trustee Lytel. Voice vote: 5 yes; -0- no. Motion passed.
 - 8) Repairs to Library front entrance – will get estimates.
 - 9) Repairs to Depot steps and platform boards – will get estimates. MOTION by Trustee Lytel to approve replacing the steps for not more than \$750. Seconded by Trustee Ellis. Voice vote: 5 yes; -0- no. Motion passed.
 - 10) Install BTHS friezes in Community Center – Janet Zimmerman requested any installation expense should be offset from Arnita Zimmerman memorial donations. The board concurred.

11) MOTION by Trustee Ellis to appoint Sally Weiss to the Library board. Seconded by Trustee Zimmerman. Voice vote: 4 yes; -0- no. Trustee Weiss did not vote. Motion passed.

12) Surplus Property Sale – no bids were submitted to purchase 201 W South St.

b. Discussion

1) Water rates for local churches – The board expressed no interest in changing the water rate structure.

2) July 4th Plans – basically the same as last year per Trustee Drinkwater.

BOARD REPORTS

President Grussing

- North Latcha parcel – Chase Zimmerman will bail hay on the parcel.
- Dead tree behind Catholic Church – Steven Sprau removed the tree after Ameren cut limbs near the power line. Cody Shelton will grind the stump.
- Flagpole ropes/hooks are in to replace at the Community Center and Don Harden Field.
- A poster-sized copy of the Zoning Map has been created, framed, and placed in the village office.
- “For Sale” sign received and placed on the W South St lot. “Boil Order” signs received.
- Bleachers – Trustee Ellis will evaluate the safety of the set with an all-wood support structure.
- Broken drainage tile on David Wickboldt property – David confirms he fixed a 10-inch break. The hole was backfilled but has settled. He will top off the dirt.

Trustee Lytel – Restated that a letter needs to be sent to Brian Thomas regarding excessive cars, trailers, and junk on his property.

Trustee Aldrich – asked if we can obtain any website statistics regarding village website access and use.

Trustee Zimmerman

- Suggested landscaping the North Latcha St park with natural trees, plants, and grasses. Grand Prairie Friends in Urbana might be a resource.
- Is an intergovernmental agreement needed for bulk village water to be used by Bellflower Fire Protection District (BFPD)?
- Remarked that BFPD and Bellflower Township have separate projects to complete a state mandated decennial efficiency study. Does this apply to the village also?

Trustee Ellis – due to excess heat, would Marion Shelton, Bellflower Township Highway Commissioner, chip some of the village streets?

Clerk Youngblood – received IDOT-approved FY22-23 Maintenance Expenditure Statement (copy attached) detailing MFT expenses during the last fiscal year.

ADJOURN

President Grussing adjourned the meeting at 8:50 p.m. until the next scheduled meeting on July 12, 2023.

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
JUNE 14, 2023**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, June 14, 2023, 7:00 p.m., Bellflower Community Center Cafeteria, 104 W Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held May 10, 2023
- Approve expenditures during the period May 11, 2023 through June 14, 2023

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Municipal Code Violations
 - 1) Property Maintenance – Fischer; Steidinger
- b. Repairs and Maintenance
 - 1) Buildings – 9/18/2022 wind/hail storm damage
 - 2) Grounds – exterior basketball goals at Don Harden Field and Community Center
 - 3) Water System
 - a. New hydrants on S State St and W South St
 - b. Lead service line inventory
- c. Surface Drainage
- d. Airport Expansion

NEW BUSINESS

- a. Approvals
 - 1) Resolution R2023-04 – FY2023-2024 Budget
 - 2) Ordinance 2023-02 – FY2023-2024 Appropriation Ordinance
 - 3) Resolution R2023-05 – Open new Illinois Funds account for Wind Farm income
 - 4) Resolution R2023-06 – Increase Heartland Bank credit card credit limit
 - 5) Purchase and install additional culverts for N Latcha surface drainage project
 - 6) Purchase three water service curb box locks and padlocks
 - 7) Purchase workday paint supplies for picnic tables and bleachers
 - 8) Repairs to Library front entrance
 - 9) Repairs to Depot steps and platform boards
 - 10) Install BTHS friezes in Community Center
 - 11) Appoint Sally Weiss to Library board
 - 12) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Discussion
 - 1) Water rates for local churches
 - 2) July 4th plans

BOARD REPORTS
ADJOURN

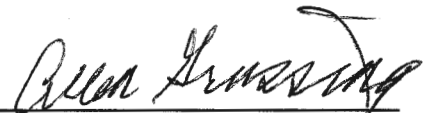
VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES

FINANCIAL REPORT ACKNOWLEDGMENT
FOR
JUNE 14, 2023

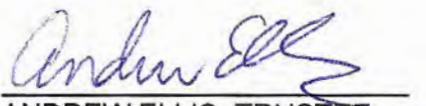
I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 5/31/2023
- Illinois Funds Account Reconciliations – 5/31/2023
- Invoices paid 5/2023 GF and WF
- Invoices paid 6/1-14/2023 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 5/31/2023
- QuickBooks Balance Sheet – 6/14/2023
- QuickBooks Expenditures 5/11/2023 – 6/14/2023
- QuickBooks Fund Reports 5/1/2023 – 6/14/2023

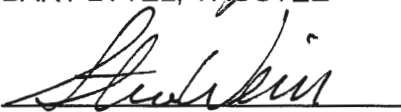

ALLEN GRUSSING, PRESIDENT

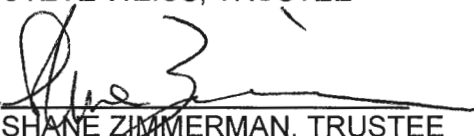

SKEE ALDRICH, TRUSTEE

TERESA DRINKWATER, TRUSTEE


ANDREW ELLIS, TRUSTEE


BART LYTEL, TRUSTEE


STEVE WEISS, TRUSTEE


SHANE ZIMMERMAN, TRUSTEE

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

RESOLUTION NUMBER R2023-04

A RESOLUTION ADOPTING A BUDGET FOR FISCAL YEAR 2023-2024

Allen Grussing, Village President

Village Trustees

Skee Aldrich
Teresa Drinkwater
Andrew Ellis
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert Youngblood, Village Clerk

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on June 14, 2023

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**RESOLUTION NO. R2023-04
A RESOLUTION ADOPTING A BUDGET FOR FISCAL YEAR 2023-2024**

WHEREAS, the Village of Bellflower is an Illinois Municipal Corporation organized and operating pursuant to Article 7 of the Illinois Constitution of 1970 and the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, within the first quarter of each fiscal year the corporate authorities of the Village are required to adopt an annual appropriation ordinance which identifies all sums of money deemed necessary to defray all necessary expenses and liabilities of the Village (65 ILCS 5/8-2-9); and

WHEREAS, an operating budget is necessary to develop detailed revenues and expenditures which can be summarized into an appropriation ordinance.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois, that the Budgets attached as Exhibit A are approved for use during the fiscal year beginning May 1, 2023 and ending April 30, 2024. This Resolution shall be effective upon adoption and approval.

ADOPTED by the Board of Trustees of the Village of Bellflower this 14th day of June 2023, pursuant to a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
Aldrich	X			
Drinkwater			X	
Ellis	X			
Lytel	X			
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)				
TOTAL	5		1	

APPROVED this 14th day of June 2023.

Allen D. Grussing

Allen D. Grussing
Village President

ATTEST:

Herbert L. Youngblood

Herbert L. Youngblood
Village Clerk



EXHIBIT A
BUDGET FY23-24
[3 Pages Follow]

Village of Bellflower

Budget FY23-24

May 2023 - April 2024

	GENERAL FUND	MOTOR FUEL TAX FUND	WATER FUND	TOTAL
Income				
4100 Taxes Received				\$0.00
4110 County Property Tax	36,550.00			\$36,550.00
4130 State Income Tax	50,000.00			\$50,000.00
4140 State Motor Fuel Tax		12,000.00		\$12,000.00
4150 State Replacement Tax	2,500.00			\$2,500.00
4162 State Sales Tax	13,000.00			\$13,000.00
4163 State Use Tax	13,500.00			\$13,500.00
4170 State Telecom Tax	650.00			\$650.00
4180 State Cannabis Use Tax	550.00			\$550.00
Total 4100 Taxes Received	116,750.00	12,000.00		\$128,750.00
4300 Water Bill Receipts			99,000.00	\$99,000.00
4400 Other Revenue				\$0.00
4410 Donations Received	12,500.00			\$12,500.00
4418 Fees Received			500.00	\$500.00
4420 Fines Received	2,000.00			\$2,000.00
4430 Rental Income	6,100.00			\$6,100.00
4450 Township Community Center Taxes	10,800.00			\$10,800.00
4455 Wind Farm Income	68,000.00			\$68,000.00
4480 Franchise Fees	3,500.00			\$3,500.00
4490 Reimbursements	9,500.00			\$9,500.00
Total 4400 Other Revenue	112,400.00		500.00	\$112,900.00
4600 Interest Earned	4,500.00	600.00	4,000.00	\$9,100.00
Total Income	\$233,650.00	\$12,600.00	\$103,500.00	\$349,750.00
GROSS PROFIT	\$233,650.00	\$12,600.00	\$103,500.00	\$349,750.00
Expenses				
6100 Bank Service Charges	25.00		25.00	\$50.00
6200 Engineering Services				\$0.00
6210 Streets	10,000.00	920.00		\$10,920.00
6220 Water System			10,000.00	\$10,000.00
Total 6200 Engineering Services	10,000.00	920.00	10,000.00	\$20,920.00
6300 Events				\$0.00
6310 Christmas	250.00			\$250.00
6320 Easter	250.00			\$250.00
6340 July 4	9,000.00			\$9,000.00
6350 Thanksgiving	2,600.00			\$2,600.00
6360 Village Work Day	1,600.00			\$1,600.00
Total 6300 Events	13,700.00			\$13,700.00
6400 Insurance Expense	12,500.00			\$12,500.00
6500 Office Expense	1,500.00		1,500.00	\$3,000.00
6600 Other Expense				\$0.00
6610 Donations Sent	200.00			\$200.00
6620 Property Tax	675.00		20.00	\$695.00

	GENERAL FUND	MOTOR FUEL TAX FUND	WATER FUND	TOTAL
6630 Library Operations	2,500.00			\$2,500.00
6640 Non-Employee Labor	500.00			\$500.00
6650 Miscellaneous	100.00			\$100.00
6660 Equipment Rental	200.00			\$200.00
Total 6600 Other Expense	4,175.00		20.00	\$4,195.00
6700 Payroll Expenses				\$0.00
6710 Wages-Hourly	7,200.00		750.00	\$7,950.00
6720 Wages-Officials	13,800.00			\$13,800.00
6730 Wages-Salaried	900.00		12,000.00	\$12,900.00
6760 Payroll Fees	1,000.00		300.00	\$1,300.00
6770 Payroll Taxes	1,800.00		1,100.00	\$2,900.00
Total 6700 Payroll Expenses	24,700.00		14,150.00	\$38,850.00
6900 Professional Fees				\$0.00
6910 Accounting and Audit	8,850.00			\$8,850.00
6920 Dues and Memberships	250.00			\$250.00
6930 Legal	5,000.00		1,000.00	\$6,000.00
Total 6900 Professional Fees	14,100.00		1,000.00	\$15,100.00
6970 Public Safety				\$0.00
6974 Police	19,000.00			\$19,000.00
6978 Security Cameras	1,350.00			\$1,350.00
Total 6970 Public Safety	20,350.00			\$20,350.00
7000 Repairs and Maintenance				\$0.00
7010 Buildings	30,000.00			\$30,000.00
7020 Equipment	8,000.00			\$8,000.00
7030 Grounds	37,500.00			\$37,500.00
7040 Streets	2,100.00	12,158.72		\$14,258.72
7041 Streets-MFT Rebuild IL Expense		3,921.28		\$3,921.28
7050 Water System			35,000.00	\$35,000.00
7060 Insurance Repairs	39,500.00		1,200.00	\$40,700.00
Total 7000 Repairs and Maintenance	117,100.00	16,080.00	36,200.00	\$169,380.00
7200 Technology				\$0.00
7210 Internet	550.00			\$550.00
7220 Software	1,400.00		650.00	\$2,050.00
7221 Hardware	3,600.00		1,200.00	\$4,800.00
7230 Website	650.00			\$650.00
Total 7200 Technology	6,200.00		1,850.00	\$8,050.00
7400 Utilities				\$0.00
7510 Trash Disposal	850.00			\$850.00
7530 JULIE			100.00	\$100.00
7552 Electricity	16,000.00		4,500.00	\$20,500.00
7556 Natural Gas	7,500.00		1,800.00	\$9,300.00
7560 Telephone	500.00			\$500.00
Total 7400 Utilities	24,850.00		6,400.00	\$31,250.00
7600 Water Quality				\$0.00
7610 Chemicals and Supplies			3,500.00	\$3,500.00
7620 IEPA Testing			4,500.00	\$4,500.00
Total 7600 Water Quality			8,000.00	\$8,000.00
7850 Debt Service				\$0.00
7870 Loan-Interest			3,000.00	\$3,000.00

	GENERAL FUND	MOTOR FUEL TAX FUND	WATER FUND	TOTAL
7880 Loan-Principal			11,400.00	\$11,400.00
Total 7850 Debt Service			14,400.00	\$14,400.00
7999 Contingency	19,870.00		6,865.00	\$26,735.00
Total Expenses	\$269,070.00	\$17,000.00	\$100,410.00	\$386,480.00
NET OPERATING INCOME	\$ -35,420.00	\$ -4,400.00	\$3,090.00	\$ -36,730.00
NET INCOME	\$ -35,420.00	\$ -4,400.00	\$3,090.00	\$ -36,730.00

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ORDINANCE NUMBER 2023-02

APPROPRIATION ORDINANCE FOR 2023-2024

Allen Grussing, Village President

Village Trustees
Skee Aldrich
Teresa Drinkwater
Andrew Ellis
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert Youngblood, Village Clerk

FILED
McLEAN COUNTY, ILLINOIS

JUL 07 2023

Kathy Michael
COUNTY CLERK

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on June 14, 2023

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2023-02
APPROPRIATION ORDINANCE FOR 2023-2024**

An ordinance appropriating for all corporate purposes of the Village of Bellflower, McLean County, Illinois, for the fiscal year beginning May 1, 2023, and ending April 30, 2024.

BE IT ORDAINED by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois:

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of the municipality, be and the same are hereby appropriated for the corporate purposes of the Village of Bellflower, McLean County, Illinois, as hereinafter specified for the fiscal year beginning May 1, 2023 and ending April 30, 2024.

SECTION 2: That the appropriation herein made for any purpose shall be regarded as the maximum amounts to be expended under the respective appropriation accounts and shall not be construed as a commitment, agreement, obligation or liability of the Village of Bellflower, and such appropriation being subject to further approval as to expenditure thereof by the Village Board.

SECTION 3: That the amount appropriated for each object and purpose shall be as follows:

PART I: ESTIMATED REVENUE

FISCAL YEAR MAY 1, 2023 THROUGH APRIL 30, 2024

ACCOUNT ID	ACCOUNT DESCRIPTION	ESTIMATED REVENUE	FUND TOTAL
GENERAL FUND			
4450-GF	Income-Community Center Township Tax	10,800.00	
4410-GF	Income-Donations	12,500.00	
4600-GF	Income-Interest Earned	4,500.00	
4420-GF	Income-Police Fines	2,000.00	
4490-GF	Income-Reimbursements	9,500.00	
4430-GF	Income-Rentals	6,100.00	
4480-GF	Income-Utility Franchise Fees	3,500.00	
4455-GF	Income-Wind Farm	68,000.00	
4110-GF	Taxes-County Property	36,550.00	
4180-GF	Taxes-State Cannabis Use	550.00	
4130-GF	Taxes-State Income	50,000.00	
4150-GF	Taxes-State Replacement	2,500.00	
4162-GF	Taxes-State Sales	13,000.00	
4170-GF	Taxes-State Telecom	650.00	
4163-GF	Taxes-State Use	13,500.00	
TOTAL GENERAL FUND			233,650.00
MOTOR FUEL TAX FUND			
4600-MFT	Income-Interest	600.00	
4140-MFT	Taxes-Motor Fuel	12,000.00	
TOTAL MOTOR FUEL TAX FUND			12,600.00
WATER FUND			
4418-WF	Income-Fees	500.00	
4600-WF	Income-Interest	4,000.00	
4300-WF	Income-Water Usage	99,000.00	
TOTAL WATER FUND			103,500.00
TOTAL ESTIMATED REVENUE			<u>349,750.00</u>

PART II: ESTIMATED EXPENDITURES

FISCAL YEAR MAY 1, 2023 THROUGH APRIL 30, 2024

ACCOUNT ID	ACCOUNT DESCRIPTION	APPROPRIATION	CATEGORY TOTALS	FUND TOTALS
GENERAL FUND				
<u>Administration</u>				
6710-GF	Wages-Hourly Employees	7,900.00		
6720-GF	Wages-Officials	13,800.00		
6730-GF	Wages-Salaried Employees	1,000.00		
6760-GF	Payroll Fees	1,100.00		
6770-GF	Payroll Taxes-Employer FICA and SUTA	2,000.00		
	Total Administration		25,800.00	
<u>Operations</u>				
6910-GF	Accounting and Audit Services	9,700.00		
6100-GF	Bank Service Charges	30.00		
6610-GF	Donations Sent	200.00		
6920-GF	Dues and Memberships	250.00		
6210-GF	Engineering-Streets (non-MFT)	11,000.00		
6660-GF	Equipment Rental	250.00		
6310-GF	Events-Christmas	300.00		
6320-GF	Events-Easter	300.00		
6340-GF	Events-July 4	9,900.00		
6350-GF	Events-Thanksgiving	2,900.00		
6360-GF	Events-Village Work Day	1,800.00		
6400-GF	Insurance	13,750.00		
6930-GF	Legal Fees	5,500.00		
6630-GF	Library Operations	2,500.00		
6650-GF	Miscellaneous	100.00		
6640-GF	Non-Employee Labor	550.00		
6500-GF	Office Expense	1,650.00		
6974-GF	Public Safety-Police	21,000.00		
6978-GF	Public Safety-Security Cameras	1,900.00		
7010-GF	Repairs and Maintenance-Buildings	33,000.00		
7020-GF	Repairs and Maintenance-Equipment	8,800.00		
7030-GF	Repairs and Maintenance-Grounds	41,250.00		
7060-GF	Repairs and Maintenance-Insurance	39,500.00		
7040-GF	Repairs and Maintenance-Streets	2,310.00		
6620-GF	Tax-Drainage District	680.00		
7210-GF	Technology-Internet	600.00		
7220-GF	Technology-Software	1,540.00		
7221-GF	Technology-Hardware	3,960.00		
7230-GF	Technology-Website	700.00		
7510-GF	Trash Disposal	950.00		
7552-GF	Utilities-Electricity	17,600.00		
7556-GF	Utilities-Natural Gas	8,300.00		
7560-GF	Utilities-Telephone	500.00		
	Total Operations		243,270.00	
TOTAL GENERAL FUND				269,070.00

[CONTINUED ON NEXT PAGE]

ACCOUNT ID	ACCOUNT DESCRIPTION	APPROPRIATION	CATEGORY TOTALS	FUND TOTALS
MOTOR FUEL TAX FUND				
<u>Operations</u>				
6210-MFT	Engineering Services	920.00		
7041-MFT	Repairs and Maintenance-Rebuild Illinois	3,921.28		
7040-MFT	Repairs and Maintenance-Streets	12,158.72		
	Total Operations		17,000.00	
TOTAL MOTOR FUEL TAX FUND				17,000.00
WATER FUND				
<u>Administration</u>				
6710-WF	Wages-Hourly Employees	830.00		
6730-WF	Wages-Salaried Employees	12,000.00		
6760-WF	Payroll Fees	330.00		
6770-WF	Payroll Taxes-Employer FICA and SUTA	1,200.00		
	Total Administration		14,360.00	
<u>Operations</u>				
6100-WF	Bank Service Charges	30.00		
7610-WF	Chemicals and Supplies	4,000.00		
6220-WF	Engineering Services	11,000.00		
7620-WF	IEPA Testing	5,000.00		
7530-WF	JULIE Utility Locating	150.00		
6930-WF	Legal Fees	1,100.00		
7870-WF	Loan Repayment-Interest	3,000.00		
7880-WF	Loan Repayment-Principal	11,400.00		
6500-WF	Office Expense	1,650.00		
7060-WF	Repairs and Maintenance-Insurance	1,200.00		
7050-WF	Repairs and Maintenance-Water System	38,500.00		
6620-WF	Tax-Drainage District	20.00		
7220-WF	Technology-Software	700.00		
7221-WF	Technology-Hardware	1,300.00		
7552-WF	Utilities-Electricity	5,000.00		
7556-WF	Utilities-Natural Gas	2,000.00		
	Total Operations		86,050.00	
TOTAL WATER FUND				100,410.00
TOTAL ESTIMATED EXPENDITURES				386,480.00

PART III: FINANCIAL SUMMARY

FISCAL YEAR MAY 1, 2023 THROUGH APRIL 30, 2024

<u>DESCRIPTION</u>	<u>GENERAL FUND</u>	<u>MOTOR FUEL TAX FUND</u>	<u>WATER FUND</u>	<u>TOTAL FUNDS</u>
CASH ON HAND MAY 1, 2023 (nearest \$100)				
Heartland Bank-Checking	49,100.00		56,500.00	105,600.00
Heartland Bank-Motor Fuel Tax Fund		3,300.00		3,300.00
Illinois Funds-General Fund	201,600.00			201,600.00
Illinois Funds-Motor Fuel Tax Fund		22,500.00		22,500.00
Illinois Funds-Water Fund			145,400.00	145,400.00
CASH ON HAND				
MAY 1, 2023	250,700.00	25,800.00	201,900.00	478,400.00
PLUS ESTIMATED REVENUE	233,650.00	12,600.00	103,500.00	349,750.00
EQUALS ESTIMATED FUNDS AVAILABLE	484,350.00	38,400.00	305,400.00	828,150.00
LESS ESTIMATED EXPENDITURES	(269,070.00)	(17,000.00)	(100,410.00)	(386,480.00)
EQUALS ESTIMATED CASH ON HAND				
APRIL 30, 2024	215,280.00	21,400.00	204,990.00	441,670.00

SECTION 4: That all unexpended balances of any item or items of any general appropriation made by this Ordinance may be expended in making up any deficiency in any item or items in the same general appropriation made by this Ordinance.

SECTION 5: That if any section, subdivision, or sentence of this Ordinance shall for any reason be held invalid or unconstitutional, such decision shall not affect the validity of the remaining portion of this Ordinance.

SECTION 6: That a certified copy of this Ordinance shall be filed with the McLean County Clerk within 30 days after adoption.

SECTION 7: That this Ordinance shall be in full force and effect after its passage, approval, and publication, as provided by law.

ADOPTED this 14th day of June 2023, pursuant to a roll call vote by the Board of Trustees of the Village of Bellflower, McLean County, Illinois:

	YES	NO	ABSENT	PRESENT
Aldrich	X			
Drinkwater			X	
Ellis	X			
Lytel	X			
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)				
TOTAL	5		1	

APPROVED this 14th day of June 2023.

Allen D. Grussing
 ALLEN D. GRUSSING
 President, Board of Trustees

ATTEST:

Herbert L. Youngblood
 HERBERT L. YOUNGBLOOD
 Village Clerk



VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ORDINANCE NO. 2023-02
APPROPRIATION ORDINANCE FOR 2023-2024

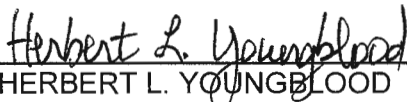
CERTIFICATE OF FILING

The undersigned duly appointed and qualified Village Clerk of the Village of Bellflower, McLean County, Illinois, does hereby certify that attached hereto is a true and correct copy of Ordinance No. 2023-02, the Appropriation Ordinance of said village for the fiscal year beginning May 1, 2023, and ending April 30, 2024, as adopted and approved on June 14, 2023.

Further, the undersigned duly elected and qualified Trustee of the Village of Bellflower, McLean County, Illinois, does hereby certify that the estimate of revenues, by source, anticipated to be received by the Village of Bellflower, McLean County, Illinois, as set forth in said Ordinance as "Estimated Revenues" is a true statement of said revenues.

This certification is made and filed pursuant to the requirement of Public Act 88-455 (35 ILCS 200/18-50) and on behalf of the Village of Bellflower, McLean County, Illinois. This certification must be filed with the McLean County Clerk within 30 days after the adoption of the Ordinance.

DATED this 14th day of June 2023.


HERBERT L. YOUNGBLOOD
Village Clerk


SHANE ZIMMERMAN
Trustee

FILING RECEIPT:

FILED
McLEAN COUNTY, ILLINOIS

JUL 07 2023


KATHY MICHAEL
COUNTY CLERK

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ORDINANCE NO. 2023-02
APPROPRIATION ORDINANCE FOR 2023-2024

CERTIFICATE OF PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed and qualified Village Clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on June 14, 2023, the corporate authorities of the Village of Bellflower passed and approved Ordinance No. 2023-02, entitled:

APPROPRIATION ORDINANCE FOR 2023-2024

which provided by its terms that it should be published in accordance with the law.

The pamphlet form of Ordinance No. 2023-02 was published on June 14, 2023. Beginning on June 15, 2023, and continuing for at least ten days thereafter, a "Notice of Ordinance Publication" was posted at the following locations: 1) the exterior bulletin board of the Bellflower Community Center, where the village office is located; 2) the Bellflower Post Office; 3) the Bellflower Community Library; and 4) the village website. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

Dated at Bellflower, Illinois, this 29TH day of JUNE 2023.

Herbert L. Youngblood
Herbert L. Youngblood, Village Clerk

FILED
McLEAN COUNTY, ILLINOIS

JUL 07 2023

Kathy Michael
COUNTY CLERK

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2023-02
APPROPRIATION ORDINANCE FOR 2023-2024**

NOTICE OF ORDINANCE PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed and qualified Village Clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on June 14, 2023, the corporate authorities of the Village of Bellflower adopted and approved Ordinance No. 2023-02, entitled:

APPROPRIATION ORDINANCE FOR 2023-2024

which is now available for public inspection, upon request, at the village office. Please contact the Village Clerk at 309-722-5004 to schedule an appointment to review the ordinance.

This notice shall be posted at the following locations: 1) the exterior bulletin board of the Bellflower Community Center, where the village office is located; 2) the Bellflower Post Office; 3) the Bellflower Community Library; and 4) the village website. The posting shall begin on June 15, 2023 and continue for at least ten days thereafter.

/s/ Herbert L. Youngblood, Village Clerk

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

RESOLUTION NUMBER R2023-05

**A RESOLUTION TO OPEN A NEW ACCOUNT
AT THE ILLINOIS FUNDS**

Allen Grussing, Village President

Village Trustees

Skee Aldrich
Teresa Drinkwater
Andrew Ellis
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert Youngblood, Village Clerk

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on June 14, 2023

**VILLAGE OF BELLFLOWER
RESOLUTION NO. R2023-05**

**A RESOLUTION TO OPEN A NEW ACCOUNT
AT THE ILLINOIS FUNDS**

WHEREAS, the Village of Bellflower, McLean County, State of Illinois (the "Village") is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code; and

WHEREAS, The Illinois Funds serves as an approved depository for Village funds; and

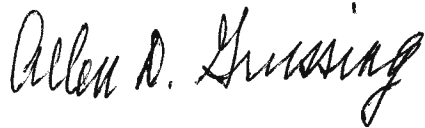
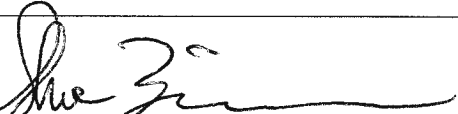
WHEREAS, financial institutions require that the Village President and Trustees (the "Village Board") adopt a resolution to open a new account and designate those persons who are authorized signatories on the new account; and

WHEREAS, the Village Board now desires to open a new account at The Illinois Funds to hold income received as a result of the Sapphire Sky Wind Farm siting agreement executed on December 13, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Bellflower, McLean County, Illinois, as follows:

Section 1: New Account. Allen D. Grussing, Village President, shall be authorized to open a new Village of Bellflower account at the Illinois Funds subtitled "Wind Farm Income." The account shall be linked to Heartland Bank and Trust General Fund account #xxxxxx6542.

Section 2: Authorized Signatories. The following individuals shall be authorized to access the new "Wind Farm Income" account with the authority as shown:

NAME and TITLE	AUTHORITY	SIGNATURE
Allen D. Grussing Village President	Principal Signer Trader who can: Direct Investments, Make Changes, Receive information, and Access online	
Shane Zimmerman Village Trustee	Trader who can: Receive information, and, Access online	

Section 3: Effective Date. This Resolution shall be effective upon its adoption and approval.

ADOPTED by the Village of Bellflower Board of Trustees this 14th day of June 2023,

pursuant to a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
Aldrich	X			
Drinkwater			X	
Ellis	X			
Lytel	X			
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)				
TOTAL	5		1	

APPROVED this 14th day of June 2023.

Allen D. Grussing

ALLEN D. GRUSSING
Village President

ATTEST:

Herbert L. Youngblood

HERBERT L. YOUNGBLOOD
Village Clerk



VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

RESOLUTION NUMBER R2023-06

A RESOLUTION AUTHORIZING A CREDIT LIMIT INCREASE
TO THE HEARTLAND BANK AND TRUST COMPANY CREDIT CARD ACCOUNT

Allen Grussing, Village President

Village Trustees

Skee Aldrich
Teresa Drinkwater
Andrew Ellis
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert Youngblood, Village Clerk

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on June 14, 2023

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**RESOLUTION NO. R2023-06
A RESOLUTION AUTHORIZING A CREDIT LIMIT INCREASE
TO THE HEARTLAND BANK AND TRUST COMPANY CREDIT CARD ACCOUNT**

WHEREAS, the Village of Bellflower (the "village") is an Illinois Municipal Corporation organized and operating pursuant to Article 7 of the Illinois Constitution of 1970 and the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, the village maintains a credit card account at Heartland Bank and Trust Company with the maximum credit limit for individual credit cards set at \$1,500.00; and

WHEREAS, recent credit card purchases reveal the need to have one credit card with a higher credit limit to facilitate approved purchases greater than \$1,500.00.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois:

1. That the Village of Bellflower credit card account maintained at Heartland Bank and Trust Company of Bloomington, IL shall be updated as follows:
 - a. The credit line for Allen D. Grussing's credit card ending -2582 shall be increased from \$1,500.00 to \$4,000.00.
 - b. The credit line for the master credit card account ending -2541 shall be increased from \$9,500.00 to \$12,000.00.
2. That this resolution shall be effective upon adoption and approval.

ADOPTED this 14th day of June 2023, pursuant to a roll call vote by the Board of Trustees of the Village of Bellflower, McLean County, Illinois.

	YES	NO	ABSENT	PRESENT
Aldrich	X			
Drinkwater			X	
Ellis	X			
Lytel	X			
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)				
TOTAL	5		1	

APPROVED this 14th day of June 2023.

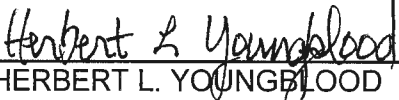

 ALLEN D. GRUSSING
 President, Board of Trustees

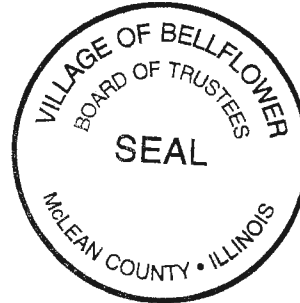
VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

RESOLUTION NO. R2023-06
A RESOLUTION AUTHORIZING A CREDIT LIMIT INCREASE
TO THE HEARTLAND BANK AND TRUST COMPANY CREDIT CARD ACCOUNT

ATTEST:

[IMPRINT CORPORATE SEAL BELOW]


HERBERT L. YOUNGBLOOD
Village Clerk





Local Public Agency General Maintenance

Maintenance Expenditure Statement

Submittal Type

District Estimate of Cost for

Local Public Agency	County	Section Number	Beginning	Ending
Village of Bellflower	McLean	22-00000-00-GM	05/01/22	04/30/23

Maintenance Items

Maintenance Operation	Maint Eng Category	LPA Labor	LPA Equipment Rental	Materials/Contracts (Non Bid)	Materials/Deliver & Install, Request for Quotations (Bid Items)	Formal Contract (Bid Items)	Total Operation Cost	Operation Engineering Inspection Fee
Repair Alley Surface	IIA		\$293.00	\$1,316.49			\$1,609.49	
Tree Trimming	IIA				\$10,025.00		\$10,025.00	
Spray Patch Bituminous Streets	IIA				\$6,642.25		\$6,642.25	
Seal Coat Bituminous Streets	IIA				\$18,855.00		\$18,855.00	
Total Cost							\$37,131.74	

Maintenance Engineering Cost Summary

	Costs
Preliminary Engineering Fee	\$2,112.88
Engineering Inspection Fee	
Material Testing Costs	
Advertising Costs	
Bridge Inspection Costs	
Maintenance Engineering Total	\$2,112.88

	Maintenance	Maint. Engineering
Total Maintenance Program Costs	\$37,131.74	\$2,112.88
Contributions, Refunds, Paid with Other Funds		
Total Motor Fuel Tax / Rebuild Illinois (RBI) Portion	\$37,131.74	\$2,112.88
Motor Fuel Tax Portion	\$21,196.14	\$2,112.88
Motor Fuel Tax Authorized	\$27,208.40	\$2,112.88
Surplus/Deficit	\$6,012.26	\$0.00
Rebuild Illinois Portion	\$15,935.60	
Rebuild Illinois Authorized	\$15,935.60	
Surplus/Deficit	\$0.00	
The difference between, "Total Motor Fuel Tax / Rebuild Illinois (RBI) Portion," "Motor Fuel Tax Portion," and "Rebuild Illinois Portion" must equal zero (0).	\$0.00	\$0.00

Remarks

I hereby certify that the maintenance operations shown above were completed in accordance with Illinois State Statues and Bureau of Local Roads Streets Manual, for the work during the maintenance period stated above, and that receipted bills are on file and available for review.

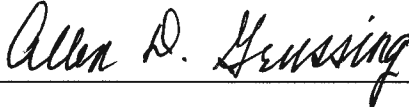
Maintenance Expenditure Statement

Submittal Type Original

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
Village of Bellflower	McLean	22-00000-00-GM	05/01/22	04/30/23

SUBMITTED

Local Public Agency Official Signature & Date

	5/10/2023
---	-----------

Title

Allen D. Grussing, Village President

County Engineer/Superintendent of Highways Signature & Date

--

APPROVED

Regional Engineer Signature & Date

Department of Transportation

 060623

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MINUTES
JULY 12, 2023

CALL TO ORDER

President Allen Grussing called the meeting to order at 7:00 p.m. in the Village Office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on July 10, 2023, at 3:45 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Andrew Ellis, Steve Weiss, and Shane Zimmerman

Absent: Trustee Bart Lytel

Six of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – None

PUBLIC COMMENT

None.

CONSENT AGENDA

a. Approve minutes of the regular meeting held on June 14, 2023

b. Approve expenditures during the period of June 15, 2023 through July 12, 2023

MOTION by Trustee Ellis to approve the foregoing consent agenda items. Seconded by Trustee Aldrich.

Voice vote: 5 yes; -0- no. Motion passed.

POLICE ACTIVITIES

President Grussing – Chief Dingler reported on traffic tickets issued. His count is greater than the fees received from the McLean County Circuit Court due to warning tickets (no revenue). Will check on why the village receives no money from tickets written by the McLean County Sheriff's department.

UNFINISHED BUSINESS

a. Repairs and Maintenance

1) Buildings

a) 9/18/2022 wind/hail storm damage: scheduled to start week of July 17-roofs on Community Center lean-to structure and water tower pump house; siding replacement at Depot.

b) Depot – John Scott replaced the entrance steps and selectively replaced worn-out decking boards; will stain.

c) Library – John Scott will repair the front entrance handrails, steps, and deck boards as needed, and will install a deck railing.

2) Grounds

a) Don Harden Field Basketball Goal – Trustee Ellis reported replacement should be completed within the next few weeks. A JULIE request has been submitted.

b) Don Harden Field All-Wood Bleacher Structure – Trustee Ellis stated the support structure is okay for now. He recommended an annual inspection in Spring prior to summer activities.

- c) Don Harden Field Concession Stand – Trustee Zimmerman recommended conducting an inspection of the roof bracing.
 - d) Don Harden Field Restrooms – Trustee Drinkwater recommended replacing the doors.
 - e) Don Harden Field Outfield Fence – Trustee Ellis reported that Chad Thomas complained that the fence is falling and should be removed. 9/11/2022 minutes: “The board suggested the outfield fencing at Don Harden Field could be removed and recycled, but only if the removal includes all fencing, posts, and concrete that the posts are set in. Trustee Weiss will follow-up with Phil Lawrence.” 10/9/2022 minutes: “Lions Club will not recycle the fencing and the concrete supports.”
- 3) Water System
- a) New hydrants on S State St and W South St: possibly within the next few weeks.
 - b) Lead Service Line Inventory – President Grussing executed the 120Water contract. Initial data has been loaded in the database.
- b. Surface Drainage – The North Latcha St project is essentially complete. Grass seeding will occur in the Fall when it is cooler. A copy of the final project map is attached.
- c. Village Workday Recap
- Billing – we requested 2-30 yd dumpsters @ \$650 each. In place of 1-30 yd, Knight furnished 1-20 yd and 1-10 yd at the same price. However, the invoice billed separately for each dumpster at different prices. We will pay only the amount we were promised.
 - Weight – the dumpsters have a weight and height limit. We exceeded the height limit and Knight would not pick up the dumpster until the Lions Club redistributed some of the contents. Knight cautioned not to use a front-end loader to tamp down the contents, as this could cause the dumpster base to be destroyed.
- d. July 4th Recap
- Received “thank you” note from Linda Trimble.
 - Trustee Drinkwater will revise some activities for next year.
 - Entertainment was hard to hear in some areas of the park.
 - Concession stand sold out completely.
 - Trustee Zimmerman suggested increasing the fireworks budget for next year.

NEW BUSINESS

- a. Approvals
- 1) Surplus Property Sale – no bids were submitted to purchase 201 W South St. The board suggested placing additional “For Sale →” signs at the corners of S State St/W South St and IL 54/W South St.
- b. A special board meeting was scheduled for Tuesday, July 25, 2023 at 6:00 p.m. in the Village Office to discuss a new village water well with Roger Noe of the Illinois Rural Water Association.

BOARD REPORTS

President Grussing

- Water Billing
 - Auto-Pay – 35 customers
 - Online Payments (not auto-pay) – May: 26 online, 6 phone; June: 17 online, 6 phone.
 - As of 7/12/2023, \$3,922 owed by 51 accounts, 1 potential nonpayment disconnection
- Trees – dead tree between the Catholic church and Nick Dearman property has now been removed and the stump ground. No further tree activities are planned for FY23-24.
- Website Statistics – responding to Trustee Aldrich 6/14/2023 meeting question:
 - Subscribers – Total (91), Email (81), Text (83)

- Google Analytics (average between 6/15 and 7/9):
 - Page Views 841
 - Users 254
 - Page Views per User 3.31
- Decennial Efficiency Study – responding to Trustee Zimmerman 6/14/2023 meeting question: effective in 2022, this state mandate requires each unit of local government that may levy any tax (except municipalities and counties) to form a committee to study local efficiencies, including an analysis of whether to consolidate with another unit of local government, municipality, or county and create a report with recommendations regarding efficiencies, increased accountability, and consolidation. Locally, the law only applies to BFPD and the Township.
- Bulk Water Agreement with BFPD – responding to Trustee Zimmerman 6/14/2023 meeting question: will check with village attorney.
- Chips – responding to Trustee Ellis 6/14/2023 meeting questions: Township Highway Commissioner Marion Shelton chipped some streets at a cost of \$550. Trustee Ellis remarked E Melvin St needs another chipping. Invenergy will be contacted about funding chips for E Melvin St due to Invenergy trucks weighing at Alliance Grain.
- Streets around Alliance Grain – will contact general manager J. B. Daughenbaugh to discuss road repairs needed on 1) E Kleinbeck St in front of Tom Meier’s residence, 2) E Melvin St between N State St and Alliance Grain, and 3) N Main St between IL 54 and E Melvin St.
- Village zoning map sent to McLean County, and it has been incorporated into the county GIS.
- One picnic table should be moved from Don Harden Field to the Community Center playground area for use by parents while their children are at the playground.
- Insurance Coverage Updates – Community Center to functional replacement at \$2M and \$50K contents; Library contents to \$100K; Village Garage to functional replacement at \$250K, Pump Houses to \$70K (tower) and \$50K (elevator) with no contents; Water Tower to \$1.5M

Trustee Drinkwater

- Forwarded to President Grussing a VA website link which may contain possible grant opportunities.
- Missing street signs caused some confusion with July 4th 5K Fun Run/Walk directions.

Trustee Zimmerman – the United States will celebrate its 250th anniversary in 2026. Suggested we consider enhancing our 2026 July 4th celebration.

Trustee Weiss – Michelle Rumple, a former village clerk well known in the community, is seriously ill.

Clerk Youngblood [activities occurring after the meeting]

- Received IDOT-approved FY23-24 Resolution for Maintenance, Estimate of Maintenance Costs, and Maintenance Engineering Fees (copy attached) detailing street-related projects which may be paid using MFT funds.
- Filed Ordinance 2023-02 “Appropriation Ordinance for 2023-2024” in the McLean County Clerk’s Office on July 7, 2023 (copy attached).

ADJOURN

President Grussing adjourned the meeting at 8:40 p.m.

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
JULY 12, 2023**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, July 12, 2023, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held June 14, 2023
- Approve expenditures during the period June 15, 2023 through July 12, 2023

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Repairs and Maintenance
 - 1) Buildings
 - a. 9/18/2022 wind/hail storm damage
 - b. Depot – steps and platform boards
 - c. Library – front entrance
 - 2) Grounds
 - a. Install basketball goal at Don Harden Field
 - b. Evaluate safety of the all-wood bleacher support structure
 - 3) Water System
 - a. New hydrants on S State St and W South St
 - b. Lead service line inventory
- b. Surface Drainage
- c. Village Workday Recap
- d. July 4th Recap

NEW BUSINESS

- a. Approvals
 - 1) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Schedule special meeting to meet Roger Noe, IL Rural Water Association, and discuss new well

BOARD REPORTS

ADJOURN

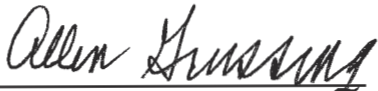
VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES

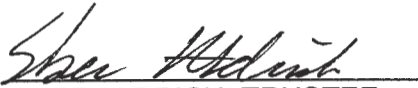
FINANCIAL REPORT ACKNOWLEDGMENT
FOR
JULY 12, 2023

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 6/30/2023
- Illinois Funds Account Reconciliations – 6/30/2023
- Invoices paid 6/2023 GF and WF
- Invoices paid 7/1-12/2023 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 6/30/2023
- QuickBooks Balance Sheet – 7/12/2023
- QuickBooks Expenditures 6/15/2023 – 7/12/2023
- QuickBooks Fund Reports 5/1/2023 – 7/12/2023



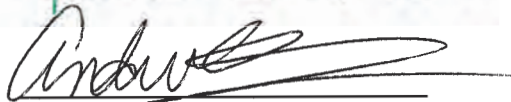
ALLEN GRUSSING, PRESIDENT



SKEE ALDRICH, TRUSTEE

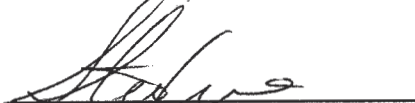


TERESA DRINKWATER, TRUSTEE



ANDREW ELLIS, TRUSTEE

BART LYTEL, TRUSTEE

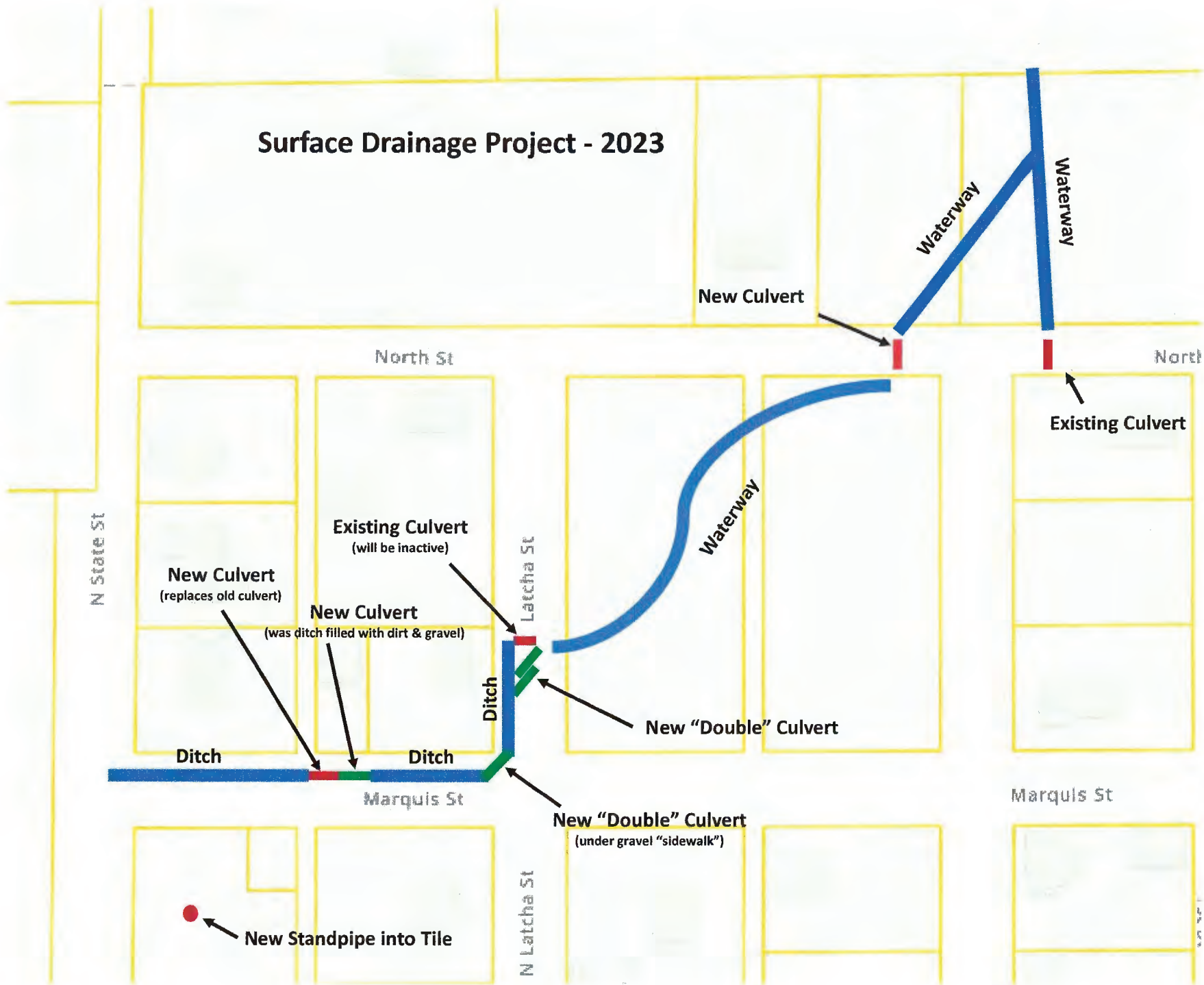


STEVE WEISS, TRUSTEE



SHANE ZIMMERMAN, TRUSTEE

Surface Drainage Project - 2023



clerk



Illinois Department of Transportation

Resolution for Maintenance Under the Illinois Highway Code

District	County	Resolution Number	Resolution Type	Section Number
5	McLean	R2023-02	Original	23-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees of the Village of Bellflower Illinois that there is hereby appropriated the sum of Seventeen thousand, and 00/100 Dollars (\$17,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 05/01/23 to 04/30/24.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Bellflower shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

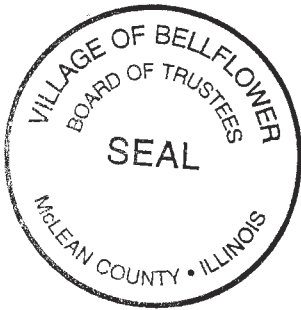
BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Herbert Youngblood Village Clerk in and for said Village of Bellflower in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

President and Board of Trustees of Village of Bellflower at a meeting held on 05/10/2023.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 10th day of May, 2023.

(SEAL, if required by the LPA)



Clerk Signature & Date

<u>Herbert L Youngblood</u>	<u>5/10/2023</u>
-----------------------------	------------------

APPROVED

Regional Engineer Signature & Date
Department of Transportation

<u>[Signature]</u> <u>070623</u>



Submittal Type

Estimate of Maintenance Costs

District Estimate of Cost for

Local Public Agency	County	Section Number	Beginning	Ending
Village of Bellflower	McLean	23-00000-00-GM	05/01/23	04/30/24

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
1) Replace Street Signs	IIA	No	Signs	EACH	20	\$300.00	\$6,000.00	\$6,000.00
2) Aggregate for Roadways, Alleys, Shoulders, and Drives	IIA	No	Aggregate Surface Course, Type B (Furnish and Place)	TON	40	\$42.00	\$1,680.00	\$1,680.00
3) Spray Patch Bituminous Streets	IIA	No	Bituminous Materials Spray Patch	TON	2.5	\$2,345.00	\$5,862.50	
			Spray Patch Aggregate	TON	25	\$45.00	\$1,125.00	\$6,987.50
Total Operation Cost								\$14,667.50

Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor				
Local Public Agency Equipment				
Materials/Contracts(Non Bid Items)	\$10,746.22	\$3,921.28		\$14,667.50
Materials/Deliver & Install/Materials Quotations (Bid Items)				
Formal Contract (Bid Items)				
Maintenance Total	\$10,746.22	\$3,921.28		\$14,667.50

Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering	\$916.72			\$916.72
Engineering Inspection				
Material Testing				
Advertising				
Bridge Inspection Engineering				
Maintenance Engineering Total	\$916.72			\$916.72
Total Estimated Maintenance	\$11,662.94	\$3,921.28		\$15,584.22

Remarks

Estimate of Maintenance Costs

Submittal Type

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
Village of Bellflower	McLean	23-00000-00-GM	05/01/23	04/30/24

SUBMITTED

Local Public Agency Official Signature & Date

Allen D. Grussing 5/10/2023

Title

Allen D. Grussing, Village President

County Engineer/Superintendent of Highways Signature & Date

APPROVED

Regional Engineer Signature & Date

Department of Transportation

Fred A. James 070623



Local Public Agency	County	Section Number
Village of Bellflower	McLean	23-00000-00-GM

The services to be performed by the consulting engineer, pertaining to the various items of work included in the estimated cost of the maintenance operations (BLR 14222), shall consist of the following:

PRELIMINARY ENGINEERING shall include:

Investigation of the condition of the streets or highways for determination (in consultation with the local highway authority) of the maintenance operations to be included in the maintenance program; preparation of the maintenance resolution (BLR 14220 for municipalities and counties), maintenance estimate of cost and, if applicable, proposal; attendance at meetings of the governing body as may reasonably be required; attendance at public letting; preparation of the contract, quotations, and/or acceptance (BLR 12330) form. Also, preparation of the maintenance expenditure statement which must be submitted to IDOT within 3 months of the end of the maintenance period.

ENGINEERING INSPECTION shall include:

Furnishing the engineering field inspection, including preparation of payment estimate for contract, material proposal and/or deliver and install proposal and/or checking material invoices of those maintenance operations requiring engineering field inspection. For operations requiring material testing ensure the testing is completed by a qualified firm.

For furnishing preliminary engineering, the engineer will be paid a base fee PLUS a negotiated fee percentage. Only one base fee can be charged per maintenance period. For furnishing engineering inspection, the engineer will be paid a negotiated fee percentage. The negotiated preliminary engineering fee percentage for each maintenance group shown in the "Schedule of Fees" shall be applied to the total estimated costs of that group. The negotiated fee for engineering inspection for each maintenance group shall be applied to the total final cost of that group for the times which required engineering inspections. In no case shall this be construed to include supervision of the contractor operations.

SCHEDULE OF FEES

Total of all Maintenance Operations:

≤ \$20,000 Base Fee \$916.72 > \$20,000 Base Fee = \$1,250.00

Maintenance Engineering Category	Preliminary Engineering		Engineering Inspection		Operation(s) to be Inspected
	Maximum Fee %	Negotiated Fee %	Maximum Fee %	Negotiated Fee %	
I	NA	NA	NA	NA	NA
IIA	2%	2%	1%		
IIB	3%		3%		
III	4%		4%		
IV	5%		6%		

The LPA certifies that the selection of the ENGINEER was performed in accordance with the Local Government Professional Service Selection Act 50 (ILCS 510/1-510/8) and procedures outlined in Chapter 5 of the DEPARTMENT's Bureau of Local Roads and Streets Manual.

BY:

Local Public Agency Signature & Date

Allen D. Grussing 5/10/2023

Title

Allen D. Grussing, Village President

BY:

Consulting Engineer Signature & Date

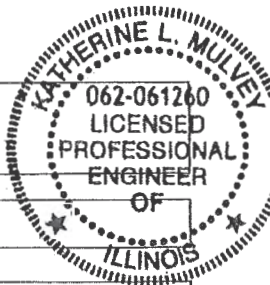
Katherine L. Mulvey

Title

Engineering Manager

P.E. Seal & Date

6/29/2023



Approved:

Regional Engineer, IDOT Signature & Date

James O. James 070623

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ORDINANCE NUMBER 2023-02

APPROPRIATION ORDINANCE FOR 2023-2024

Allen Grussing, Village President

Village Trustees
Skee Aldrich
Teresa Drinkwater
Andrew Ellis
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert Youngblood, Village Clerk

FILED
McLEAN COUNTY, ILLINOIS

JUL 07 2023

Kathy Michael
COUNTY CLERK

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on June 14, 2023

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2023-02
APPROPRIATION ORDINANCE FOR 2023-2024**

An ordinance appropriating for all corporate purposes of the Village of Bellflower, McLean County, Illinois, for the fiscal year beginning May 1, 2023, and ending April 30, 2024.

BE IT ORDAINED by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois:

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of the municipality, be and the same are hereby appropriated for the corporate purposes of the Village of Bellflower, McLean County, Illinois, as hereinafter specified for the fiscal year beginning May 1, 2023 and ending April 30, 2024.

SECTION 2: That the appropriation herein made for any purpose shall be regarded as the maximum amounts to be expended under the respective appropriation accounts and shall not be construed as a commitment, agreement, obligation or liability of the Village of Bellflower, and such appropriation being subject to further approval as to expenditure thereof by the Village Board.

SECTION 3: That the amount appropriated for each object and purpose shall be as follows:

PART I: ESTIMATED REVENUE

FISCAL YEAR MAY 1, 2023 THROUGH APRIL 30, 2024

ACCOUNT ID	ACCOUNT DESCRIPTION	ESTIMATED REVENUE	FUND TOTAL
GENERAL FUND			
4450-GF	Income-Community Center Township Tax	10,800.00	
4410-GF	Income-Donations	12,500.00	
4600-GF	Income-Interest Earned	4,500.00	
4420-GF	Income-Police Fines	2,000.00	
4490-GF	Income-Reimbursements	9,500.00	
4430-GF	Income-Rentals	6,100.00	
4480-GF	Income-Utility Franchise Fees	3,500.00	
4455-GF	Income-Wind Farm	68,000.00	
4110-GF	Taxes-County Property	36,550.00	
4180-GF	Taxes-State Cannabis Use	550.00	
4130-GF	Taxes-State Income	50,000.00	
4150-GF	Taxes-State Replacement	2,500.00	
4162-GF	Taxes-State Sales	13,000.00	
4170-GF	Taxes-State Telecom	650.00	
4163-GF	Taxes-State Use	13,500.00	
	TOTAL GENERAL FUND		233,650.00
MOTOR FUEL TAX FUND			
4600-MFT	Income-Interest	600.00	
4140-MFT	Taxes-Motor Fuel	12,000.00	
	TOTAL MOTOR FUEL TAX FUND		12,600.00
WATER FUND			
4418-WF	Income-Fees	500.00	
4600-WF	Income-Interest	4,000.00	
4300-WF	Income-Water Usage	99,000.00	
	TOTAL WATER FUND		103,500.00
	TOTAL ESTIMATED REVENUE		<u>349,750.00</u>

PART II: ESTIMATED EXPENDITURES

FISCAL YEAR MAY 1, 2023 THROUGH APRIL 30, 2024

ACCOUNT ID	ACCOUNT DESCRIPTION	APPROPRIATION	CATEGORY TOTALS	FUND TOTALS
GENERAL FUND				
<u>Administration</u>				
6710-GF	Wages-Hourly Employees	7,900.00		
6720-GF	Wages-Officials	13,800.00		
6730-GF	Wages-Salaried Employees	1,000.00		
6760-GF	Payroll Fees	1,100.00		
6770-GF	Payroll Taxes-Employer FICA and SUTA	2,000.00		
	Total Administration		25,800.00	
<u>Operations</u>				
6910-GF	Accounting and Audit Services	9,700.00		
6100-GF	Bank Service Charges	30.00		
6610-GF	Donations Sent	200.00		
6920-GF	Dues and Memberships	250.00		
6210-GF	Engineering-Streets (non-MFT)	11,000.00		
6660-GF	Equipment Rental	250.00		
6310-GF	Events-Christmas	300.00		
6320-GF	Events-Easter	300.00		
6340-GF	Events-July 4	9,900.00		
6350-GF	Events-Thanksgiving	2,900.00		
6360-GF	Events-Village Work Day	1,800.00		
6400-GF	Insurance	13,750.00		
6930-GF	Legal Fees	5,500.00		
6630-GF	Library Operations	2,500.00		
6650-GF	Miscellaneous	100.00		
6640-GF	Non-Employee Labor	550.00		
6500-GF	Office Expense	1,650.00		
6974-GF	Public Safety-Police	21,000.00		
6978-GF	Public Safety-Security Cameras	1,900.00		
7010-GF	Repairs and Maintenance-Buildings	33,000.00		
7020-GF	Repairs and Maintenance-Equipment	8,800.00		
7030-GF	Repairs and Maintenance-Grounds	41,250.00		
7060-GF	Repairs and Maintenance-Insurance	39,500.00		
7040-GF	Repairs and Maintenance-Streets	2,310.00		
6620-GF	Tax-Drainage District	680.00		
7210-GF	Technology-Internet	600.00		
7220-GF	Technology-Software	1,540.00		
7221-GF	Technology-Hardware	3,960.00		
7230-GF	Technology-Website	700.00		
7510-GF	Trash Disposal	950.00		
7552-GF	Utilities-Electricity	17,600.00		
7556-GF	Utilities-Natural Gas	8,300.00		
7560-GF	Utilities-Telephone	500.00		
	Total Operations		243,270.00	
TOTAL GENERAL FUND				269,070.00

[CONTINUED ON NEXT PAGE]

ACCOUNT ID	ACCOUNT DESCRIPTION	APPROPRIATION	CATEGORY TOTALS	FUND TOTALS
MOTOR FUEL TAX FUND				
<u>Operations</u>				
6210-MFT	Engineering Services	920.00		
7041-MFT	Repairs and Maintenance-Rebuild Illinois	3,921.28		
7040-MFT	Repairs and Maintenance-Streets	12,158.72		
	Total Operations		17,000.00	
TOTAL MOTOR FUEL TAX FUND				17,000.00
WATER FUND				
<u>Administration</u>				
6710-WF	Wages-Hourly Employees	830.00		
6730-WF	Wages-Salaried Employees	12,000.00		
6760-WF	Payroll Fees	330.00		
6770-WF	Payroll Taxes-Employer FICA and SUTA	1,200.00		
	Total Administration		14,360.00	
<u>Operations</u>				
6100-WF	Bank Service Charges	30.00		
7610-WF	Chemicals and Supplies	4,000.00		
6220-WF	Engineering Services	11,000.00		
7620-WF	IEPA Testing	5,000.00		
7530-WF	JULIE Utility Locating	150.00		
6930-WF	Legal Fees	1,100.00		
7870-WF	Loan Repayment-Interest	3,000.00		
7880-WF	Loan Repayment-Principal	11,400.00		
6500-WF	Office Expense	1,650.00		
7060-WF	Repairs and Maintenance-Insurance	1,200.00		
7050-WF	Repairs and Maintenance-Water System	38,500.00		
6620-WF	Tax-Drainage District	20.00		
7220-WF	Technology-Software	700.00		
7221-WF	Technology-Hardware	1,300.00		
7552-WF	Utilities-Electricity	5,000.00		
7556-WF	Utilities-Natural Gas	2,000.00		
	Total Operations		86,050.00	
TOTAL WATER FUND				100,410.00
TOTAL ESTIMATED EXPENDITURES				386,480.00

PART III: FINANCIAL SUMMARY

FISCAL YEAR MAY 1, 2023 THROUGH APRIL 30, 2024

<u>DESCRIPTION</u>	<u>GENERAL FUND</u>	<u>MOTOR FUEL TAX FUND</u>	<u>WATER FUND</u>	<u>TOTAL FUNDS</u>
<u>CASH ON HAND MAY 1, 2023 (nearest \$100)</u>				
Heartland Bank-Checking	49,100.00		56,500.00	105,600.00
Heartland Bank-Motor Fuel Tax Fund		3,300.00		3,300.00
Illinois Funds-General Fund	201,600.00			201,600.00
Illinois Funds-Motor Fuel Tax Fund		22,500.00		22,500.00
Illinois Funds-Water Fund			145,400.00	145,400.00
CASH ON HAND				
MAY 1, 2023	250,700.00	25,800.00	201,900.00	478,400.00
PLUS ESTIMATED REVENUE	233,650.00	12,600.00	103,500.00	349,750.00
EQUALS ESTIMATED FUNDS AVAILABLE	484,350.00	38,400.00	305,400.00	828,150.00
LESS ESTIMATED EXPENDITURES	(269,070.00)	(17,000.00)	(100,410.00)	(386,480.00)
EQUALS ESTIMATED CASH ON HAND				
APRIL 30, 2024	215,280.00	21,400.00	204,990.00	441,670.00

SECTION 4: That all unexpended balances of any item or items of any general appropriation made by this Ordinance may be expended in making up any deficiency in any item or items in the same general appropriation made by this Ordinance.

SECTION 5: That if any section, subdivision, or sentence of this Ordinance shall for any reason be held invalid or unconstitutional, such decision shall not affect the validity of the remaining portion of this Ordinance.

SECTION 6: That a certified copy of this Ordinance shall be filed with the McLean County Clerk within 30 days after adoption.

SECTION 7: That this Ordinance shall be in full force and effect after its passage, approval, and publication, as provided by law.

ADOPTED this 14th day of June 2023, pursuant to a roll call vote by the Board of Trustees of the Village of Bellflower, McLean County, Illinois:

	YES	NO	ABSENT	PRESENT
Aldrich	X			
Drinkwater			X	
Ellis	X			
Lytel	X			
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)				
TOTAL	5		1	

APPROVED this 14th day of June 2023.

Allen D. Grussing
 ALLEN D. GRUSSING
 President, Board of Trustees

ATTEST:

Herbert L. Youngblood
 HERBERT L. YOUNGBLOOD
 Village Clerk



VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ORDINANCE NO. 2023-02
APPROPRIATION ORDINANCE FOR 2023-2024

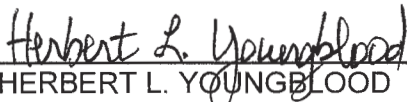
CERTIFICATE OF FILING

The undersigned duly appointed and qualified Village Clerk of the Village of Bellflower, McLean County, Illinois, does hereby certify that attached hereto is a true and correct copy of Ordinance No. 2023-02, the Appropriation Ordinance of said village for the fiscal year beginning May 1, 2023, and ending April 30, 2024, as adopted and approved on June 14, 2023.

Further, the undersigned duly elected and qualified Trustee of the Village of Bellflower, McLean County, Illinois, does hereby certify that the estimate of revenues, by source, anticipated to be received by the Village of Bellflower, McLean County, Illinois, as set forth in said Ordinance as "Estimated Revenues" is a true statement of said revenues.

This certification is made and filed pursuant to the requirement of Public Act 88-455 (35 ILCS 200/18-50) and on behalf of the Village of Bellflower, McLean County, Illinois. This certification must be filed with the McLean County Clerk within 30 days after the adoption of the Ordinance.

DATED this 14th day of June 2023.


HERBERT L. YOUNGBLOOD
Village Clerk


SHANE ZIMMERMAN
Trustee

FILING RECEIPT:

FILED
McLEAN COUNTY, ILLINOIS

JUL 07 2023


KATHY MICHAEL
COUNTY CLERK

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ORDINANCE NO. 2023-02
APPROPRIATION ORDINANCE FOR 2023-2024

CERTIFICATE OF PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed and qualified Village Clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on June 14, 2023, the corporate authorities of the Village of Bellflower passed and approved Ordinance No. 2023-02, entitled:

APPROPRIATION ORDINANCE FOR 2023-2024

which provided by its terms that it should be published in accordance with the law.

The pamphlet form of Ordinance No. 2023-02 was published on June 14, 2023. Beginning on June 15, 2023, and continuing for at least ten days thereafter, a "Notice of Ordinance Publication" was posted at the following locations: 1) the exterior bulletin board of the Bellflower Community Center, where the village office is located; 2) the Bellflower Post Office; 3) the Bellflower Community Library; and 4) the village website. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

Dated at Bellflower, Illinois, this 29TH day of JUNE 2023.

Herbert L. Youngblood
Herbert L. Youngblood, Village Clerk

FILED
McLEAN COUNTY, ILLINOIS

JUL 07 2023

Kathy Michael
COUNTY CLERK

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2023-02
APPROPRIATION ORDINANCE FOR 2023-2024**

NOTICE OF ORDINANCE PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed and qualified Village Clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on June 14, 2023, the corporate authorities of the Village of Bellflower adopted and approved Ordinance No. 2023-02, entitled:

APPROPRIATION ORDINANCE FOR 2023-2024

which is now available for public inspection, upon request, at the village office. Please contact the Village Clerk at 309-722-5004 to schedule an appointment to review the ordinance.

This notice shall be posted at the following locations: 1) the exterior bulletin board of the Bellflower Community Center, where the village office is located; 2) the Bellflower Post Office; 3) the Bellflower Community Library; and 4) the village website. The posting shall begin on June 15, 2023 and continue for at least ten days thereafter.

/s/ Herbert L. Youngblood, Village Clerk

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MINUTES – SPECIAL MEETING
JULY 25, 2023

CALL TO ORDER

President Allen Grussing called the special meeting to order at 6:00 p.m. in the Village Office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on July 21, 2023, at 11:30 a.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Andrew Ellis, Bart Lytel, Steve Weiss, and Shane Zimmerman

Absent: None

Seven of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – Roger Noe, Illinois Rural Water Association (IRWA)

PUBLIC COMMENT

None.

MEETING PURPOSE

Discuss the possibility of the need for a new village water well.

CURRENT SITUATION

The village water system consists of two water wells: the main well located at 206 N Latcha St which is identified as “well-4” by the Illinois Environmental Protection Agency (IEPA), and a backup well located at the Alliance Grain elevator lot which is identified as “well-3” by the IEPA. At some point in the past, well-3 was classified at IEPA as an “emergency” well, to be used only in cases of urgent need. The exact emergency classification date and reason are unknown. The result, though, is the village does not have a backup well that is approved for full-time use (1) should well-4 fail, or (2) to be used together with well-4 to automatically cycle between water sources.

DISCUSSION

Roger Noe

- Presented an overview of the IRWA and membership benefits. Annual membership is approximately \$300. IRWA does not provide engineering but provides technical assistance and consulting services for water and wastewater systems. IRWA connects members to people, companies, and agencies that can solve issues.
- Reviewed IEPA test results for well-3
 - Full well analysis is conducted every 3 years.
 - Well-3 arsenic levels appeared lower than the maximum allowed in years when the well had been used around the testing period and higher when the well had not been used regularly.
 - Consider stress testing well-3. Perform chemical analysis of the well; run well-3 for 1 full week discharging the resulting water onto the ground; perform a second chemical analysis of the well.

- If the stress test reveals no contaminant violations, petition the IEPA to remove the “emergency” classification and consider well-3 as an approved backup well.
- If the stress test reveals significant contaminant violations, begin a project to replace well-3 with a new well.
- In 2019, Illinois Administrative Code Title 35 Part 604 Subpart C was made effective, which requires a source water protection plan be developed for each community water supply that treats surface or groundwater as a primary or emergency supply of water. For supplies servicing less than or equal to 2,999 persons, the deadline for plan submission and approval is July 26, 2024. Plans must be updated and submitted for re-approval no less frequently than every five years. IRWA can assist with this requirement.
- Illinois requires a cross-connection survey to be distributed to all water customers every two years. Results must be maintained for five years in case of IEPA inspection. Information is available on the IRWA website.

Board consensus – stress test well-3 to determine if the well can be used full-time before initiating a replacement well project. President Grussing will follow-up with Mitch Yeadon to schedule a stress test.

ADJOURN

President Grussing adjourned the meeting at 7:06 p.m.

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
SPECIAL MEETING NOTICE AND AGENDA
JULY 25, 2023

A special meeting of the Village of Bellflower Board of Trustees will be held Tuesday, July 25, 2023, 6:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

MEETING PURPOSE

Discuss new village water well with Roger Noe of the Illinois Rural Water Association.

CALL TO ORDER

PUBLIC COMMENT

DISCUSSION

ADJOURN

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MINUTES
AUGUST 9, 2023

CALL TO ORDER

President Allen Grussing called the meeting to order at 7:00 p.m. in the Village Office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on August 7, 2023, at 3:30 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Bart Lytel, Steve Weiss, and Shane Zimmerman

Absent: Trustee Andrew Ellis

Six of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – None

PUBLIC COMMENT

None.

CONSENT AGENDA

- a. Approve minutes of the regular meeting held on July 12, 2023
- b. Approve minutes of the special meeting held on July 25, 2023
- c. Approve expenditures during the period of July 13, 2023 through August 9, 2023

MOTION by Trustee Drinkwater to approve the foregoing consent agenda items. Seconded by Trustee Weiss. Voice vote: 5 yes; -0- no. Motion passed.

POLICE ACTIVITIES

No report.

UNFINISHED BUSINESS

- a. Repairs and Maintenance
 - 1) Buildings
 - a) 9/18/2022 wind/hail storm damage: no activity.
 - b) Depot Platform Board Staining – no activity by John Scott due to weather.
 - c) Don Harden Field Concession Stand Roof Bracing – need review and estimate to repair.
 - d) Don Harden Field Outfield Fence – Trustees Zimmerman and Aldrich will review.
 - e) Don Harden Field Restroom Doors – will ask John Scott for replacement estimate.
 - f) Library Front Handrails, Steps, and Deck – no activity by John Scott.
 - 2) Grounds
 - a) Don Harden Field Basketball Goal – installation nearly complete. Ready to invoice Harold Mitchell for one-half the cost because of his truck damaging the prior equipment.

NEW BUSINESS

- a. Approvals
 - 1) Surplus Property Sale – no bids were submitted to purchase 201 W South St.
- b. Water

- 1) Membership in Illinois Rural Water Association (IRWA) – MOTION by Trustee Aldrich to approve joining the IRWA for \$295.68. Seconded by Trustee Drinkwater. Voice vote: 5 yes; -0- no. Motion passed.
 - 2) Cross Connection Survey – In 1996, the Illinois Environmental Protection Agency (IEPA) enacted a requirement to distribute a water cross connection survey to all water customers every two years and keep all responses on file for IEPA review. Mitch Yeadon reports that one survey was distributed when the rule was first enacted, but no responses were received and no further surveys have been distributed. Board questions: could the survey be conducted online; could the survey be combined with the lead service line survey; could IRWA assist?
 - 3) Source Water Protection Plan – IEPA requires a plan to be submitted by 2024. MOTION by Trustee Drinkwater to request IRWA assistance in fulfilling the Cross Connection Survey and Source Water Protection Plan IEPA requirements. Seconded by Trustee Zimmerman. Voice vote: 5 yes; -0- no. Motion passed.
 - 4) Swimming Pool Annual Water Fee
 - a) What sized pool is the fee assessed on – a subjective decision; in general, no kiddie pools.
 - b) Is the fee assessed where water was hauled in for the initial yearly fill – yes; village water is used to top off any pool, and pool water usage is subject to a fee.
- c. Streets
- 1) Signs – President Grussing will have an inventory for review by next meeting.
- d. Garbage along Railroad Right-of-Way – President Grussing reported discussions with Trustee Zimmerman about the unsightly garbage pile. He contacted Kevin Donahue, CN Railway manager of U.S. state and local affairs, who replied that a crew will be dispatched to clean up the area. President Grussing requested they install a sign indicating their right-of-way is not to be used for dumping, but it is unclear if they will install the sign.
- e. Mandatory Building Codes – Effective 1/1/2025, a statewide building code will go into effect as required by the Capital Development Board Act (20 ILCS 3105). The village attorney confirms this new requirement will apply to the village, because the village has no building codes. How will this be enforced, as the village has no building inspector or code enforcement officer?

BOARD REPORTS

President Grussing

- July 4th Fireworks – Distributed a fireworks cost summary for years 2014 through 2023 (copy attached). MOTION by Trustee Lytel to budget \$5,000 for the 2024 July 4th fireworks show. Seconded by Trustee Drinkwater. Voice vote: 5 yes; -0- no. Motion passed.
- Street Maintenance
 - Marion Shelton, Bellflower Township Highway Commissioner, chipped streets on a few of the very hot days.
 - Contacted Invenergy about E Melvin road maintenance needed due to Invenergy trucks weighing gravel at Alliance Grain. Invenergy transferred all road issues resulting from wind farm construction to McLean County. Contacted Jerry Stokes, County Engineer, and he agreed to furnish two truckloads of chips at no cost to the village.
 - Contacted J.B. Daughenbaugh, Alliance Grain General Manager. They plan to install and connect a culvert on their property along E Kleinbeck St and gravel over the culvert, so trucks can drive without needing to travel on E Kleinbeck. J.B. is also amenable to providing an annual donation for maintenance of E Melvin (in front of Alliance Grain) and N Main streets (leading to Alliance Grain from State Highway 54).
- Sound System – Merle Shelton advises the village does have a sound system, but not powerful enough to power the speakers used on July 4th. The equipment is mixed in with Merle's personal items. Merle will sort out what belongs to the village, and will review his personal equipment for items which may possibly be donated to the village.

- Insurance Coverage – Distributed a cost comparison summary (copy attached) of building valuation changes made for 2024.
- Website Statistics – since the 7/12/2023 board meeting, there have been 524 views by 146 users.
- Illinois Basketball Coaches Museum – Contacted by phone about conducting a free public event at the Community Center which presents state/local basketball history with speakers and memorabilia. The board suggested either late October/November or March to not clash with field work. Events could possibly sell popcorn and soda. Waiting on more details by email.
- Lions Club Restaurant – possibly opening again on 9/5/2023.

Trustee Drinkwater – Blue Ridge band theme for the upcoming school year will be dragons. Dragon images will appear on blue shirts, not Bellflower green, since blue is the school color.

Trustee Zimmerman – IRWA offers a service to GPS-locate all water shut-offs. This information about each water customer could be stored along with data obtained during the lead service line inventory, thus creating a database of information about our water customers. The cost should be budgeted for next fiscal year.

Trustee Lytel – We need an ordinance to regulate golf carts and required safety equipment accessories.

Trustee Weiss – The Village of Elliott just received \$1-1/2M for a new water tower. Don't know any details.

ADJOURN

President Grussing adjourned the meeting at 8:18 p.m.

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
AUGUST 9, 2023**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, August 9, 2023, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held July 12, 2023
- Approve minutes of the special meeting held July 25, 2023
- Approve expenditures during the period July 13, 2023 through August 9, 2023

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Repairs and Maintenance
 - 1) Buildings
 - a. 9/18/2022 wind/hail storm damage
 - b. Depot – platform board staining
 - c. DHF Concession Stand – roof bracing
 - d. DHF Outfield Fence
 - e. DHF Restroom Doors – replace
 - f. Library – front entrance
 - 2) Grounds
 - a. Install basketball goal at Don Harden Field

NEW BUSINESS

- a. Approvals
 - 1) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Water
 - 1) Membership in IL Rural Water Association
 - 2) Cross Connection Survey
 - 3) Source Water Protection Plan
 - 4) Swimming Pools
 - a. Fee – what size to assess annual pool fee
 - b. Fee for people who have water hauled in for initial fill
- c. Streets
 - 1) Signs
- d. Garbage along Railroad
- e. Mandatory Building Codes

BOARD REPORTS
ADJOURN

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

BOARD OF TRUSTEES

**FINANCIAL REPORT ACKNOWLEDGMENT
FOR
AUGUST 9, 2023**

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 7/31/2023
- Illinois Funds Account Reconciliations – 7/31/2023
- Invoices paid 7/2023 GF and WF
- Invoices paid 8/1-10/2023 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 7/31/2023
- QuickBooks Balance Sheet – 8/9/2023
- QuickBooks Expenditures 7/13/2023 – 8/9/2023
- QuickBooks Fund Reports 5/1/2023 – 8/9/2023

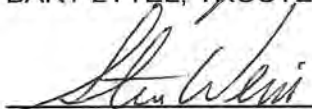

ALLEN GRUSSING, PRESIDENT


SKEE ALDRICH, TRUSTEE


TERESA DRINKWATER, TRUSTEE

ANDREW ELLIS, TRUSTEE


BART LYTEL, TRUSTEE


STEVE WEISS, TRUSTEE


SHANE ZIMMERMAN, TRUSTEE

Bellflower Fireworks Summary
(2014 - 2023)

Year	Amount Spent by Village	Bucket Donations for Fireworks	Comments
2014	\$2,200.00	Not Available	
2015	\$2,308.00	Not Available	
2016	\$2,500.00	Not Available	
2017	NO FIREWORKS		Fireworks provider was closed
2018	\$3,600.00	Not Available	Special fireworks for BFPD 70th
2019	\$2,700.00	Not Available	
2020	NO FIREWORKS		COVID
2021	\$2,859.54	\$1,094.13	
2022	\$3,703.00	\$1,302.48	+\$942.40 from Events for 150th
2023	\$3,716.94	\$1,187.46	+\$250.00 for rain reschedule

Insurance Cost Comparison

Description	CURRENT						NEW (With Changes)						Change
	Building Value	Value Type	Contents Value	Value Type	Total Value	Estimated Annual Cost	Building Value	Value Type	Contents Value	Value Type	Total Value	Estimated Annual Cost	
COMMUNITY CENTER	\$3,262,393	RC	\$20,000	RC	\$3,282,393	\$7,877.74	\$2,000,000	RC	\$50,000	RC	\$2,050,000	\$4,920.00	-\$2,957.74
DEPOT MUSEUM	\$230,373	RC	\$10,000	RC	\$240,373	\$576.90	\$230,373	RC	\$10,000	RC	\$240,373	\$576.90	\$0.00
LIBRARY	\$161,292	RC	\$25,000	ACV	\$186,292	\$447.10	\$161,292	RC	\$100,000	RC	\$261,292	\$627.10	\$180.00
BALL PARK													
LIGHTS - (6) (\$2,500EA)	\$15,000	RC	\$0		\$15,000	\$36.00	\$15,000	RC	\$0		\$15,000	\$36.00	\$0.00
BTHS MEMORIAL MONUMENT	\$12,000	FR	\$0		\$12,000	\$28.80	\$15,000	FR	\$0		\$15,000	\$36.00	\$7.20
MISC ITEMS (Bleachers, etc.)	\$55,000	RC	\$0		\$55,000	\$132.00	\$55,000	RC	\$0		\$55,000	\$132.00	\$0.00
PICNIC TABLES - (23) (\$600EA)	\$9,600	RC	\$0		\$9,600	\$23.04	\$13,800	RC	\$0		\$13,800	\$33.12	\$10.08
RESTAURANT/CONCESSION	\$48,929	RC	\$5,000	RC	\$53,929	\$129.43	\$48,929	RC	\$5,000	RC	\$53,929	\$129.43	\$0.00
RESTROOMS	\$31,753	RC	\$0		\$31,753	\$76.21	\$31,753	RC	\$0		\$31,753	\$76.21	\$0.00
SHELTER HOUSE (Pavilion)	\$74,870	RC	\$0		\$74,870	\$179.69	\$74,870	RC	\$0		\$74,870	\$179.69	\$0.00
AUTO STORAGE - #1 (Bus Barn)	\$90,029	RC	\$0		\$90,029	\$216.07	\$42,580	ACV	\$0		\$42,580	\$102.19	-\$113.88
AUTO STORAGE - #2 (CC Garage)	\$30,721	RC	\$0		\$30,721	\$73.73	\$30,721	RC	\$0		\$30,721	\$73.73	\$0.00
PUMP HOUSE - #1 (Water Tower)	\$15,000	RC	\$10,000	RC	\$25,000	\$60.00	\$70,000	RC	\$0		\$70,000	\$168.00	\$108.00
PUMP HOUSE - #2 (Elevator)	\$15,000	RC	\$5,000	RC	\$20,000	\$48.00	\$50,000	RC	\$0		\$50,000	\$120.00	\$72.00
WATER TOWER	\$199,000	RC	\$0		\$199,000	\$477.60	\$1,500,000	RC	\$0		\$1,500,000	\$3,600.00	\$3,122.40
						\$10,382.30						\$10,810.36	\$428.06

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MINUTES
SEPTEMBER 13, 2023

CALL TO ORDER

President Allen Grussing called the meeting to order at 7:00 p.m. in the Village Office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on September 11, 2023, at 2:30 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Teresa Drinkwater, Andrew Ellis, Steve Weiss, and Shane Zimmerman

Absent: Trustees Skee Aldrich and Bart Lytel

Five of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – Paul Luther

PUBLIC COMMENT

Paul Luther discussed property maintenance issues at 110 N Vine St which is directly north of the Luther house, including a large brush pile. Trustee Zimmerman stated the village has, in similar past situations, mowed and filed a lien for \$75 per hour with a 2-hour minimum.

CONSENT AGENDA

a. Approve minutes of the regular meeting held on August 9, 2023.

b. Approve expenditures during the period of August 10, 2023 through September 13, 2023.

MOTION by Trustee Drinkwater to approve the foregoing consent agenda items. Seconded by Trustee Weiss. Voice vote: 4 yes; -0- no. Motion passed.

POLICE ACTIVITIES

Chief Dingler reports he has filled all open staffing and training is complete. He is scheduled to attend the October board meeting.

UNFINISHED BUSINESS

a. Repairs and Maintenance

1) Buildings

a) 9/18/2022 wind/hail storm damage – the Community Center lean-to roof and the Water Tower pump house roof are complete. Depot siding replacement remains unfinished.

b) Depot Platform Board Staining – John Scott advises the original estimate did not include staining all boards. He will provide an estimate for this work.

c) Don Harden Field Concession Stand Roof Bracing – Popejoy will estimate replacing the roof beam and all siding.

d) Don Harden Field Restroom Doors – will ask Popejoy and Copper Creek for replacement estimates.

e) Library Front Handrails, Steps, and Deck – John Scott will estimate.

2) Grounds

a) Don Harden Field Basketball Goal – replacement COMPLETE.

- b) Don Harden Field Outfield Fence – Trustees Zimmerman and Aldrich examined the fence posts which are secured in the ground with stays and could be removed with few problems. They suggest leaving a corner post to define the outfield boundary. Trustee Drinkwater was notified by Farmer City Baseball Corporation (FCBC) that they might use the field next year and might put up a snow fence as a boundary marker.
 - i. President Grussing will contact FCBC to remind them to submit their usage plans for board approval.
 - ii. Trustee Zimmerman suggested removing the all-wood bleacher.
 - iii. The Coca-Cola drink cooler should be checked for cooling.
- b. Streets
 - 1) Signs – President Grussing is still working on completing the street sign inventory. Trustee Zimmerman will assist with an inventory of on-hand hardware. Trustee Zimmerman also stated the county may install STOP and YIELD signs. Question: in using MFT fund for street signs, are there any specific MFT sign requirements?
 - 2) Golf Cart Ordinance – In response to Trustee Lytel’s request at last month’s board meeting, President Grussing presented a comparison of area golf cart ordinances from neighboring villages (copy attached). Trustee Drinkwater stated that an ordinance is not needed in our village to address a minimal issue. MOTION by Trustee Zimmerman to not pursue creating a golf cart ordinance at the present time. Seconded by Trustee Drinkwater. Voice vote: 4 yes; -0- no. Motion passed.
 - 3) Maintenance
 - a) Spray Patch – COMPLETE. The map provided by Farnsworth was worthless. Bellflower Township Highway Commissioner Marion Shelton and President Grussing drove around and marked up a map that was used instead.
 - b) Roads around Alliance Grain elevators – Farnsworth estimates seal coating for a total of 5 blocks would be \$15,000. Alliance Grain recently contributed \$2,000. Alliance Grain is developing a plan to address drainage and truck traffic on E Kleinbeck north of the bins.
- c. Water – President Grussing will contact the Illinois Rural Water Association and investigate GIS identification of water shutoff valves, conducting the Cross Connection Survey, and developing the Source Water Protection Plan.

NEW BUSINESS

- a. Approvals
 - 1) Surplus Property Sale – no bids were submitted to purchase 201 W South St.
 - 2) Building Permit (Dan/Deb Basham, 209 W Melvin St) – On June 26, 2023, a building permit was submitted to construct a manufactured carport in front of their garage facing W Melvin St. President Grussing denied the request on September 13 as the request violates Bellflower Municipal Code §21.03.F.2 [accessory buildings/structures can only be erected in a rear yard] and §21.03.01.C.3 [new buildings/additions must keep same street setback as surrounding buildings].
- b. Water
 - 1) Myron Shelton will no longer perform fire hydrant flushing. Trustee Ellis suggested his father might be willing to serve in that position.
- c. Streets
 - 1) Truck routes – MOTION by Trustee Ellis to remove E Marquis St from the list of village-designated truck routes. Seconded by Trustee Weiss. Voice vote: 4 yes; -0- no. Motion passed.
- d. Code Violations
 - a) Dan and Deb Basham (209 W Melvin St) – The sidewalk in front of the house along W Melvin St was removed without obtaining village permission, which violates BMC §5.03 [no damage except as may be authorized by the village]. MOTION by Trustee Drinkwater to notify the property owner that the sidewalk must be replaced at their sole expense within one year or September 13, 2024. Failure to cure the violation within the specified timeframe will

result in referral to the village attorney. Seconded by Trustee Ellis. Voice vote: 4 yes; -0- no. Motion passed.

- 1) Matt Bennett (110 N Vine St)
 - a) Reference prior discussion under Public Comment.
 - b) Water service was disconnected in May after ongoing non-payment and the appearance of a vacant property. Follow-up communications have continued regarding filing a lien for unpaid water, but the property owner has not contacted the village and the notices have not been returned by the post office.
 - c) MOTION by Trustee Ellis to contact the village attorney regarding 1) contacting the mortgage company about the lack of property maintenance, and 2) filing a lien for any future mowing or maintenance issues provided by the village. Seconded by Trustee Drinkwater. Voice vote: 4 yes; -0- no. Motion passed.
- e. Committees – President Grussing briefly discussed implementing trustee committees to perform review, oversight, and recommendations for village matters. He asked trustees to share any specific interests by next meeting.

BOARD REPORTS

President Grussing

- Grounds Maintenance – the village should discontinue using Roundup for weed control due to potential health issues that may result from using the product. Trustee Ellis will discuss use of non-toxic solutions with Chad Thomas.
- Illinois Basketball Coaches Museum – requested more information about a possible public presentation.
- Drone Program – contacted by Michelle Meier about using the gym for drone race programs which would be open to the public.

Trustee Drinkwater – the Blue Ridge High School sophomore class will again use the Breakfast with Santa event as a fundraiser. The board restated that a rental fee would be required as approved at the February 8, 2023 board meeting.

Trustee Ellis

- Trees
 - Don Harden Field – tree on west side of the driveway to the village garage, opposite to the pavilion, needs to be removed.
 - Anderson property (201 W Melvin St) – trees on the south and east sides that overhang streets need to be trimmed or risk damage by the snowplow.
 - Luther property (108 N Vine St) - tree in front needs trimming before winter; tree on the south needs limb trimming.
- Heard complaints about Wes Schield's dog running loose.
- Will be sending trucks for annual maintenance.
- Would like to replace the pickup truck.

Trustee Zimmerman

- Code violation letter needs to be issued for the vehicles on the Brian Thomas property (410 N Latcha St).
- Mowing needed at school apartments (N Prairie/W Kleinbeck) and Carl Brown property (501 N State St)

ADJOURN

President Grussing adjourned the meeting at 8:50 p.m.

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
SEPTEMBER 13, 2023**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, September 13, 2023, 7:00 p.m., in the Village Office at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held August 9, 2023
- Approve expenditures during the period August 10, 2023 through September 13, 2023

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Repairs and Maintenance
 - 1) Buildings
 - a. 9/18/2022 wind/hail storm damage – CC lean-to roof
 - b. Depot – platform board staining
 - c. DHF Concession Stand – roof bracing
 - d. DHF Restroom Doors – replace
 - e. Library – front entrance
 - 2) Grounds
 - a. DHF basketball goal
 - b. DHF outfield fence
- b. Streets
 - 1) Signs
 - 2) Golf cart ordinance
 - 3) Maintenance
 - a. Spray patch
 - b. Roads around grain elevator
- c. Water
 - 1) GIS for shutoff valves
 - 2) Cross Connection Survey
 - 3) Source Water Protection Plan

NEW BUSINESS

- a. Approvals
 - 1) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Water
 - 1) Hydrant flushing
- c. Streets
 - 1) Truck routes
- d. Code Violations
 - 1) Dan and Deb Basham (209 W Melvin St)
 - 2) Matt Bennett (110 N Vine St)
- e. Committees

BOARD REPORTS
ADJOURN

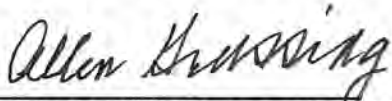
VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES

FINANCIAL REPORT ACKNOWLEDGMENT
FOR
SEPTEMBER 13, 2023

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 8/31/2023
- Illinois Funds Account Reconciliations – 8/31/2023
- Invoices paid 8/2023 GF and WF
- Invoices paid 9/1-13/2023 GF and WF
- Invoices paid 9/1-13/2023 MFT
- QuickBooks Account Register (Heartland Bank and IL Funds) – 8/31/2023
- QuickBooks Balance Sheet – 9/13/2023
- QuickBooks Expenditures 8/10/2023 – 9/13/2023
- QuickBooks Fund Reports 5/1/2023 – 9/13/2023



ALLEN GRUSSING, PRESIDENT

SKEE ALDRICH, TRUSTEE

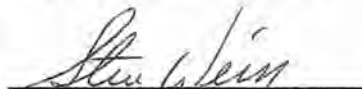


TERESA DRINKWATER, TRUSTEE



ANDREW ELLIS, TRUSTEE

BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE



SHANE ZIMMERMAN, TRUSTEE

Golf Cart Ordinance Comparison

	Gibson City	Farmer City	LeRoy
Proof of liability insurance	x	x	x
Golf cart certified and inspected by a designated representative of the city	x	x	x
Display city decal on the vehicle	Rear	Anywhere	Rear
Driver must have a current, valid Illinois driver's license	x	x	x
Horn	x	x	x
Brakes and brake light	x	x	x
Turn signals	x	x	x
Steering wheel apparatus	x	x	x
Tires	x	x	x
Rearview mirror	x	x	x
State approved Slow Moving Vehicle emblem on the rear of the vehicle	x	x	x
Headlight that emits a white light visible from a distance of 500 feet	x	x	x
Tail lamp that emits a red light visible from at least 100 feet	x	x	x
Obey all traffic laws of the State of Illinois	x	x	x
Operated only on city streets, except where prohibited	x	x	x
Operator age requirement	21	18	21
May not be operated on state highways and county roads except at crossings	x		x
Maximum speed limit of 20 mph	x	x	
Not operated on sidewalks or parks except where authorized by village officials for special events	x		
Can only carry as many people as there are seats	x	x	
Must stop and yield right-of-way to traffic approaching from behind	x	x	x
Must have an elevated flag attached	x		x
Seat belts must be installed and worn by the driver and all passengers	x		x
Permit required	x	x	x
Permit fee - full year	\$35/yr	\$50/yr	\$100
Permit fee - temporary (March 5 - September 30)	N/A	\$25/yr	N/A
Handicap parking allowed if handicap tag is visible for at least one person in the golf cart	x	x	x
Any additional requirements which may be amended by ILCS CH. 625, Act 5, §§ 11-1426.1	x	x	
Operating times		Sunrise to Sunset	

Golf Cart Ordinance Comparison

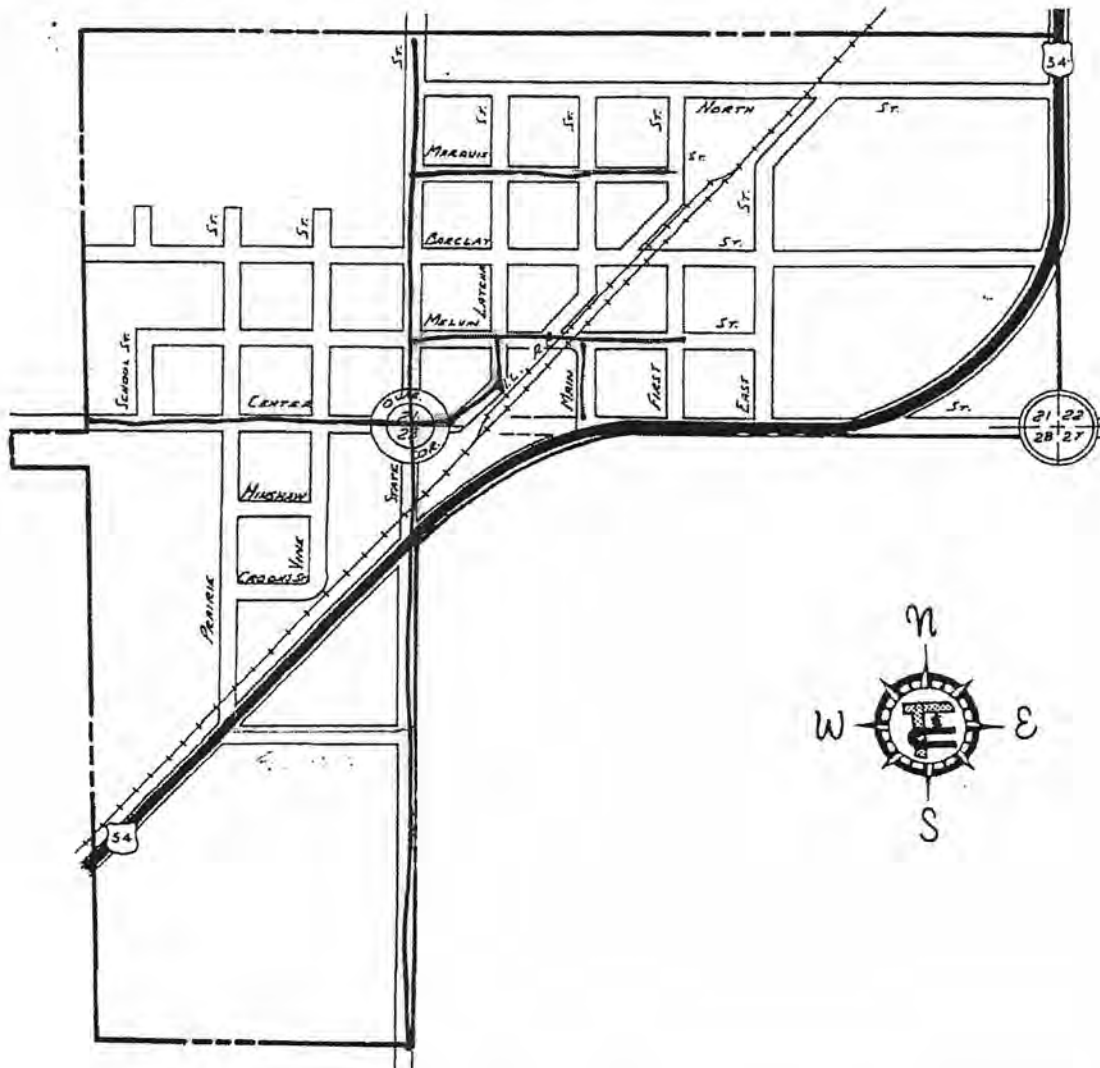
	Gibson City	Farmer City	LeRoy
Fine for failure to abide by the rules	\$100 per offense		
Failure to comply with any code requirements within the valid permit year:			
Fine - 1st offense		\$50	
Fine - 2nd offense		\$100 and 30-day suspension	
Fine - 3rd offense		\$200 and 1-year suspension	
If caught driving golfcart while permit is suspended		Loss of permit for 1 year	
Operating a golf cart on a city street without a permit			
First offense			\$100
Second offense			\$150
Third and subsequent offenses			\$200
Fine for violation of any part of the Golf Cart Ordinance	\$250	\$500	
ATVs allowed on city streets	No	?	Yes

BELFLOWER MUNICIPAL CODE

SCHEDULE E – THRU TRUCK ROUTES

In accordance with Section 41.30, the following streets and ways are designated thru truck routes within the Village of Bellflower:

1. State Street from the town limits on the south to the town limits on the north.
2. Center Street from the west edge of the town east to Latcha Street, including the southwesterly extension of Latcha Street paralleling the railroad, where it connects with Center Street.
3. Main Street from Route 54 (East Center Street) north to the northerly right-of-way line of Melvin Street.
4. Marquis Street from the west right-of-way line of State Street east to the east right-of-way line of First Street.
5. Latcha Street from Center Street north to the northerly right-of-way line of Melvin Street.
6. Melvin Street from State Street to First Street.
7. South Street from Route 54 to State Street.



VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MINUTES
OCTOBER 11, 2023

CALL TO ORDER

President Allen Grussing called the meeting to order at 7:03 p.m. in the Bellflower Community Center cafeteria, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on October 9, 2023, at 4:45 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Andrew Ellis (arrived at 7:28 p.m.), and Steve Weiss

Absent: Trustees Bart Lytel and Shane Zimmerman

Four of seven board members were present at 7:03 p.m., which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood; Chief Joshua Dingler, Downs Police Department; Robert McGlade, Striegel Knobloch (auditors)

PUBLIC ATTENDANCE – Luke Hensley

PUBLIC COMMENT

Luke Hensley

- Acknowledged replacement of the basketball goal at Don Harden Field and asked about the status of installing an exterior basketball goal at the Community Center. Both basketball goals were approved at the May 10, 2023 board meeting for a total cost not to exceed \$2,000. At the June 14, 2023 board meeting, President Grussing and Trustee Ellis reported the Don Harden Field basketball goal replacement cost exceeded \$1,600 and approved funds would not be available to also install an exterior basketball goal at the Community Center.
- Loose dogs and cats on Prairie St.
- Side parking on Prairie, Kleinbeck, and Marquis streets obstructs traffic flow.

AUDIT (New Business item A1, presented out of order without objection)

Robert McGlade, Striegel Knobloch & Co, Bloomington

- Presented the fiscal year 2022-2023 audit (their first as our village auditor).
- Discussed audit objectives, village responsibilities, their opinion.
- No issues; books clean; good first year.
- MOTION by Trustee Weiss to accept and approve all audit documents. Seconded by Trustee Drinkwater. Voice vote: 4 yes, including President Grussing; -0- no. Motion passed.

CONSENT AGENDA

a. Approve minutes of the regular meeting held on September 13, 2023.

b. Approve expenditures during the period of September 14, 2023 through October 11, 2023.

MOTION by Trustee Drinkwater to approve the foregoing consent agenda items. Seconded by Trustee Weiss. Voice vote: 4 yes, including President Grussing; -0- no. Motion passed.

UNFINISHED BUSINESS

a. Code Violation, Basham (209 W Melvin St) sidewalk removal – sidewalk replaced; COMPLETE.

- b. Repairs and Maintenance
 - 1) Buildings
 - a) 9/18/2022 wind/hail storm damage – Depot siding replacement started October 9; waiting on additional material to complete.
 - b) Depot Fascia/Gutter replacement – scheduled to start October 12.
- c. Streets
 - a) Tree trimming status (Anderson 201 W Melvin St, Luther 108 N Vine St) – no report.
- d. Water
 - 1) Bennett (110 N Vine St) – water lien recorded September 25, 2023; officially moved per USPS; contact Steven Sprau about brush removal.
 - 2) Lead service line inventory status – 120Water database updated; preparation of the postcard notification in process.
 - 3) Hydrant flushing – Eston Ellis has agreed to fill the vacancy.
 - 4) Hydrant status – new flushing hydrant installed in front of Whitehouse (504 S State St) and Ken remarked “the best water and pressure since he has lived there”; new hydrant (Rt 54 and W South St) scheduled within next few weeks.
 - 5) Water shutoff valves – replaced valve at Whitehouse (504 S State St) due to leaks; installed new valve at Kunde (308 W Melvin St) as unable to locate old valve.
 - 6) Sump pump in tower pump house – installed new pump as old one burned out.

Trustee Ellis arrived at 7:28 p.m.

- 7) Telemetry box in tower pump house – current box old, rusted, needs repair. MOTION by Trustee Ellis to purchase a new telemetry box. Seconded by Trustee Aldrich. Voice vote: 4 yes; -0- no. Motion passed.
- 8) Circuit breaker in tower pump house – repaired; COMPLETE.

POLICE ACTIVITIES

Chief Dingler reviewed his new staffing:

- Officer Ty Thornton, full-time Patrol Officer
- Officer Jamie Lacey, part-time Patrol Officer
- Officer Jacob King, part-time Patrol Officer (full-time Farmer City Officer)
- Detective Nathan Guest, part-time Detective (full-time Farm City Chief)

The three officers will perform patrol work and initial investigation, focusing on being proactive. Suggested we contact Arrowsmith Mayor Chad Walden regarding sample parking tickets.

NEW BUSINESS

- a. Approvals
 - 1) Audit FY22-23 – see Audit following Public Comment above.
 - 2) Ordinance 2023-03 “Tax Levy for Fiscal Year 2023-2024” – MOTION by Trustee Aldrich to approve ordinance 2023-03. Seconded by Trustee Ellis. Roll call vote: Yes-Trustees Aldrich, Drinkwater, Ellis, and Weiss. No-None. Absent-Trustee Lytel and Zimmerman. Vote summary: Yes (4), No (-0-), Absent (2). Motion passed.
 - 3) Request to vacate right-of-way for septic field submitted by Denny/Audrey Miller (405 W Kleinbeck St) – MOTION by Trustee Ellis to notify the Millers that the board will approve the vacation contingent upon successful completion of all steps itemized in an email from President Grussing to the Millers on 9/21/2023 (copy attached). Seconded by Trustee Aldrich. Voice vote: 4 yes; -0- no. Motion passed.
 - 4) Community Center locker room updates – at the last Newman Center rental, complaints were received about the condition of the locker rooms. Toilets in the girls’ locker room have now been

repaired. Because all shower heads are severely corroded, new heads have been purchased. Installation of shower heads and fittings will begin once the fittings are purchased. New shower curtains, hooks, and mats are needed. MOTION by Trustee Drinkwater to approve expenses related to locker room updates. Seconded by Trustee Weiss. Voice vote: 4 yes; -0- no. Motion passed.

- 5) Trick or Treat hours – MOTION by Trustee Ellis to set 2023 trick or treat hours from 5 to 7 pm. Seconded by Trustee Drinkwater. Voice vote: 4 yes; -0- no. Motion passed.
- 6) Surplus Property Sale – no bids were submitted to purchase 201 W South St.
- b. Community Center fire alarm system – backup batteries died during the last Newman Center rental, causing an intermittent alarm. Contacted Johnson Controls, the company that purchased Simplex Fire, who installed the system, for advice:
 - Batteries – purchased from Interstate Batteries and installed. COMPLETE.
 - Inspection – state law requires an annual system inspection for systems installed in rented buildings. Failure to inspect can result in an insurance claim denial should a fire occur. Johnson Controls will submit a quote for annual inspection.
- c. Fireworks 2024
 - As requested, American Patriot Pyro will increase our show cost to \$5,000 which will include a few new firework cakes.
 - Based on their timing calculations, our 2023 show should have lasted 11-1/2 minutes, and the projected 2024 show should last 17 minutes.
 - The shooter does not need to light the fireworks. Lighting can be performed by the BFPD assistants. The shooter should oversee and direct the assistants about what and when to light. They can provide a shooter for 10% of the show's cost.
 - They recommend we send more people to their fireworks training.
- d. New laws
 - 1) Building Codes – Beginning January 2025, a new state law will require us to adopt a set of building codes or use the codes mandated by the state. President Grussing met with other rural mayors to discuss inspection and enforcement, and reviewed an individual who would provide inspections as needed. The estimated cost for all inspections required for a new home would be \$800-\$900, to be paid by the village and charged back to the homeowner.
 - 2) Paid Leave All Employees – Effective January 2024, a new state law will require the village to provide all employees – whether salaried, hourly, full-time, or part-time – one hour of paid leave for every 40 hours worked. Issues: all our employees work part-time; how to assign hours worked for salaried employees (they don't have a fixed work schedule); since no employee has an official "time on," can we merely pay them for the "time off" they would have earned? Will require additional manual payroll recordkeeping.
 - 3) New JULIE proposed requirements – Nothing has been approved and does not look like it will have a major impact on us.

BOARD REPORTS

President Grussing

- Drone Program – Michelle Meier advised our rental prices are too high; won't rent.
- Illinois Rural Water Association – Roger Noe provided information about producing the Cross Connection Surveys and contacts to assist with the Source Water Protection Plan and GIS location of shutoff valves. Will follow-up on this.
- VisitBN – contacted about and provided updates to village information in their 2024 Visitors Guide.
- Becky Hobbs – water will probably be turned off; she refuses to pay her water bill saying she does not pay for water, Bob Zimmerman does, and we will be in big trouble if we turn off her water. Board members agreed her water should be turned off if she does not pay, and the

McLean County Health Department should be contacted concerning the status of her sewage system.

Trustee Drinkwater

- Thanksgiving Feast – November 12, 11am to 1pm. Looking for egg donations.
- Breakfast with Santa – December 16.

Trustee Ellis - trucks are scheduled for annual maintenance 10/30-31.

Trustee Aldrich – a proposed CO2 pipeline may run under the Mahomet aquifer which supplies Bellflower water. This proposal should not be supported.

Clerk Youngblood – after the meeting, the following documents (copies attached) were filed in the McLean County Clerk’s Office on October 24, 2023:

- Audit Report for fiscal year ending 4/30/2023,
- State Annual Financial Report for fiscal year ending 4/30/2023,
- Treasurer’s Report for fiscal year ending 4/30/2023, and
- Tax Levy for Fiscal Year 2023-2024 (ordinance 2023-03).

ADJOURN

President Grussing adjourned the meeting at 8:47 p.m.

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
OCTOBER 11, 2023

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, October 11, 2023, 7:00 p.m., in the Cafeteria of the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held September 13, 2023
- Approve expenditures during the period September 14, 2023 through October 11, 2023

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Code Violation – Basham (209 W Melvin St) sidewalk removal
- b. Repairs and Maintenance
 - 1) Buildings
 - a. 9/18/2022 wind/hail storm damage – Depot siding
- c. Streets
 - 1) Tree trimming status
- d. Water
 - 1) Water lien recorded – Matt Bennett (110 N Vine St)
 - 2) Lead service line inventory status
 - 3) Hydrant flushing
 - 4) New flushing and fire hydrants status
 - 5) New shutoff valves installed
 - 6) New sump pump for tower pump house
 - 7) Rebuild/Replace telemetry box in tower pump house
 - 8) Circuit breaker repair in tower pump house

NEW BUSINESS

- a. Action
 - 1) Audit FY22-23
 - 2) Ordinance 2023-03 “Tax Levy for Fiscal Year 2023-2024”
 - 3) Request to vacate right-of-way for septic field – Denny/Audrey Miller
 - 4) Community Center locker room shower updates
 - 5) Trick or Treat Hours
 - 6) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Community Center fire alarm system
- c. Fireworks 2024
- d. New Laws
 - 1) Building Codes 1/1/2025
 - 2) Paid Leave All Employees 1/1/2024
 - 3) New JULIE proposed requirements

BOARD REPORTS
ADJOURN

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

BOARD OF TRUSTEES

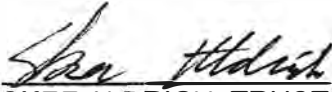
**FINANCIAL REPORT ACKNOWLEDGMENT
FOR
OCTOBER 11, 2023**

I acknowledge that I have reviewed the following financial reports:

- 2023 Audit Report
- 2023 Audit Internal Control Letter
- Heartland Bank Account Reconciliations – 9/30/2023
- Illinois Funds Account Reconciliations – 9/30/2023
- Invoices paid 9/2023 GF and WF
- Invoices paid 9/2023 MFT
- Invoices paid 10/1-11/2023 GF and WF
- Invoices paid 10/1-11/2023 MFT
- QuickBooks Account Register (Heartland Bank and IL Funds) – 9/30/2023
- QuickBooks Balance Sheet – 10/11/2023
- QuickBooks Expenditures 9/14/2023 – 10/11/2023
- QuickBooks Fund Reports 5/1/2023 – 10/11/2023



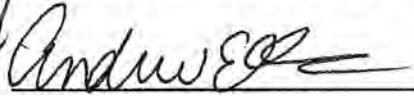
ALLEN GRUSSING, PRESIDENT



SKEE ALDRICH, TRUSTEE




TERESA DRINKWATER, TRUSTEE



ANDREW ELLIS, TRUSTEE

BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE

SHANE ZIMMERMAN, TRUSTEE

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ORDINANCE NUMBER 2023-03

TAX LEVY ORDINANCE FOR FISCAL YEAR 2023-2024

Allen Grussing, Village President

Village Trustees

Skee Aldrich
Teresa Drinkwater
Andrew Ellis
Bart Lytel
Steve Weiss
Shane Zimmerman

Herbert Youngblood, Village Clerk

FILED
McLEAN COUNTY, ILLINOIS

OCT 24 2023

Kathy Mitchell
COUNTY CLERK

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on October 11, 2023

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2023-03
TAX LEVY ORDINANCE FOR FISCAL YEAR 2023-2024**

An ordinance levying taxes for all corporate purposes of the Village of Bellflower, McLean County, Illinois, for the fiscal year beginning May 1, 2023 and ending April 30, 2024.

WHEREAS, the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois, have heretofore regularly and legally passed Ordinance No. 2023-02 entitled "Appropriation Ordinance for 2023-2024," the annual appropriation ordinance for said Village for the fiscal year ending April 30, 2024, and which annual appropriation ordinance was legally and duly published as provided by law more than ten (10) days prior hereto, and which appropriation ordinance is by reference made a part of this ordinance,

BE IT ORDAINED by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois:

SECTION 1: That the amounts hereinafter set forth, so much thereof as may be authorized by law, and the same are hereby levied for the following specific purposes of the Village of Bellflower, McLean County, Illinois, for the fiscal year beginning May 1, 2023 and ending April 30, 2024.

SECTION 2: That the amount levied for each object or purpose is as shown beginning on the following page:

2023-2024 APPROPRIATION	TO BE PAID BY SOURCES OTHER THAN TAXATION	TO BE PAID BY TAXATION
----------------------------	--	---------------------------

GENERAL FUND

<i>Personnel Services</i>			
Wages-Officials	13,800.00	13,800.00	-
Wages-Hourly Employees	7,900.00	7,900.00	-
Wages-Salaried Employees	1,000.00	1,000.00	-
Payroll Fees	1,100.00	1,100.00	-
Payroll Taxes-Employer Medicare	350.00	20.00	330.00 ⑤
Payroll Taxes-Employer Social Security	1,450.00	40.00	1,410.00 ⑥
Payroll Taxes-State Unemployment	200.00	20.00	180.00 ⑧
<i>Total Personnel Services</i>	25,800.00	23,880.00	1,920.00
<i>Operations and Maintenance</i>			
Accounting and Audit Services	9,700.00	2,343.00	7,357.00 ③
Bank Service Charges	30.00	30.00	-
Donations Sent	200.00	200.00	-
Dues and Memberships	250.00	250.00	-
Engineering-Streets (non-MFT)	11,000.00	11,000.00	-
Equipment Rental	250.00	250.00	-
Events	15,200.00	15,200.00	-
Insurance	13,750.00	1,250.00	12,500.00 ②
Legal Fees	5,500.00	4,500.00	1,000.00 ①
Library Operations	2,500.00	2,500.00	-
Miscellaneous	100.00	100.00	-
Non-Employee Labor	550.00	550.00	-
Office Expense	1,650.00	1,650.00	-
Public Safety	22,900.00	20,165.00	2,735.00 ④
Repairs and Maintenance-Buildings	33,000.00	32,500.00	500.00 ①
Repairs and Maintenance-Equipment	8,800.00	8,300.00	500.00 ①
Repairs and Maintenance-Grounds	41,250.00	31,705.00	9,545.00 ①
Repairs and Maintenance-Insurance	39,500.00	39,500.00	-
Repairs and Maintenance-Streets (no MFT)	2,310.00	1,810.00	500.00 ①
Taxes-Drainage District	680.00	680.00	-
Technology	6,800.00	6,800.00	-
Trash Disposal	950.00	950.00	-
Utilities-Electricity	17,600.00	15,775.00	1,825.00 ⑦
Utilities-Natural Gas	8,300.00	8,300.00	-
Utilities-Telephone	500.00	500.00	-
<i>Total Operations and Maintenance</i>	243,270.00	206,808.00	36,462.00
TOTAL GENERAL FUND	269,070.00	230,688.00	38,382.00

[continued on next page]

2023-2024 APPROPRIATION	TO BE PAID BY SOURCES OTHER THAN TAXATION	TO BE PAID BY TAXATION
----------------------------	--	---------------------------

MOTOR FUEL TAX FUND

<i>Operations and Maintenance</i>			
Engineering Services	920.00	920.00	0.00
Repairs and Maintenance-Rebuild Illinois	3,921.28	3,921.28	0.00
Repairs and Maintenance-Streets	12,158.72	12,158.72	0.00
<i>Total Operations and Maintenance</i>	17,000.00	17,000.00	0.00
TOTAL MOTOR FUEL TAX FUND	17,000.00	17,000.00	0.00

WATER FUND

<i>Personnel Services</i>			
Wages-Hourly Employees	830.00	830.00	0.00
Wages-Salaried Employees	12,000.00	12,000.00	0.00
Payroll Fees	330.00	330.00	0.00
Payroll Taxes-Employer Medicare	200.00	200.00	0.00
Payroll Taxes-Employer Social Security	850.00	850.00	0.00
Payroll Taxes-State Unemployment	150.00	150.00	0.00
<i>Total Personnel Services</i>	14,360.00	14,360.00	0.00
<i>Operations and Maintenance</i>			
Bank Service Charges	30.00	30.00	0.00
Chemicals and Supplies	4,000.00	4,000.00	0.00
Engineering Services	11,000.00	11,000.00	0.00
IEPA Testing	5,000.00	5,000.00	0.00
JULIE Utility Locating	150.00	150.00	0.00
Legal Fees	1,100.00	1,100.00	0.00
Loan Repayment-Interest	3,000.00	3,000.00	0.00
Loan Repayment-Principal	11,400.00	11,400.00	0.00
Office Expense	1,650.00	1,650.00	0.00
Repairs and Maintenance-Insurance	1,200.00	1,200.00	0.00
Repairs and Maintenance-Water System	38,500.00	38,500.00	0.00
Tax-Drainage District	20.00	20.00	0.00
Technology	2,000.00	2,000.00	0.00
Utilities-Electricity	5,000.00	5,000.00	0.00
Utilities-Natural Gas	2,000.00	2,000.00	0.00
<i>Total Operations and Maintenance</i>	86,050.00	86,050.00	0.00
TOTAL WATER FUND	100,410.00	100,410.00	0.00

GRAND TOTAL ALL FUNDS

386,480.00	348,098.00	38,382.00
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RECAPITULATION

The following are total taxes to be levied:

GENERAL CORPORATE	\$12,045.00 ①
TORT JUDGMENTS, LIABILITY INSURANCE	12,500.00 ②
AUDIT	7,357.00 ③
POLICE PROTECTION	2,735.00 ④
MEDICARE	330.00 ⑤
SOCIAL SECURITY	1,410.00 ⑥
STREET LIGHTING	1,825.00 ⑦
UNEMPLOYMENT TAX	180.00 ⑧
TOTAL TAX LEVY	\$38,382.00

SECTION 3: That the Village Clerk shall make and file with the McLean County Clerk a duly certified copy of this ordinance, and that the **\$38,382.00** levied under Section 2 of this ordinance is required by said Village of Bellflower as aforesaid to be extended upon the appropriate tax books for the fiscal year of said Village of Bellflower beginning May 1, 2023 and ending April 30, 2024.

SECTION 4: This it is hereby certified to the McLean County Clerk the several sums aforesaid, constituting said total amount of Thirty-Eight Thousand Three Hundred Eighty-Two Dollars and No Cents (**\$38,382.00**), represent said total amount the Village of Bellflower requires to be raised by taxation for the current fiscal year of said Village.

SECTION 5: That if any section, subdivision, sentence, or clause of this ordinance is for any reason held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 6: That this ordinance shall be in full force and effect from and after its adoption, approval, and recording, according to law.

ADOPTED this 11th day of October 2023, pursuant to a roll call vote by the Board of Trustees of

the Village of Bellflower, McLean County, Illinois.

	YES	NO	ABSENT	PRESENT
Aldrich	X			
Drinkwater	X			
Ellis	X			
Lytel			X	
Weiss	X			
Zimmerman			X	
Grussing (to the extent that the President's vote may be needed)				
TOTAL	4		2	

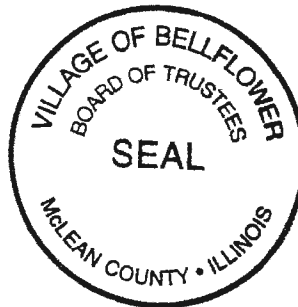
APPROVED this 11th day of October 2023.

Allen D. Grussing

ALLEN D. GRUSSING
President, Board of Trustees

ATTEST:

Herbert L. Youngblood
HERBERT L. YOUNGBLOOD
Village Clerk



VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ORDINANCE NO. 2023-03
TAX LEVY ORDINANCE FOR FISCAL YEAR 2023-2024


TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE

STATE OF ILLINOIS)
) ss:
COUNTY OF MCLEAN)

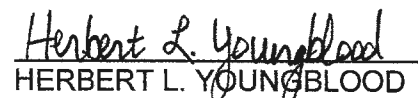
I, Allen D. Grussing, hereby certify that I am President of the Board of Trustees of the Village of Bellflower, McLean County, Illinois. As such presiding officer, I certify that the foregoing Ordinance No. 2023-03 entitled "Tax Levy Ordinance for Fiscal Year 2023-2024," and the tax so ordained, were adopted pursuant to, and in all respects in compliance with, the provisions of the "Truth in Taxation" law (35 ILCS 200/18-60 through 18-85).

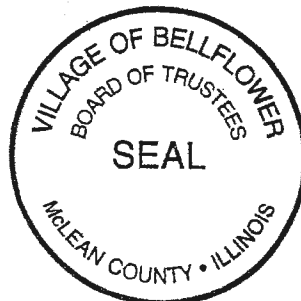
The aggregate levy for the Village of Bellflower **did not** exceed a 5% increase over the prior year's extension. Therefore, a notice and a hearing were not necessary.

IN WITNESS WHEREOF, I have hereunto set my hand this 11th day of October 2023.


ALLEN D. GRUSSING
President, Board of Trustees

ATTEST:


HERBERT L. YOUNGBLOOD
Village Clerk



**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**ORDINANCE NO. 2023-03
TAX LEVY ORDINANCE FOR FISCAL YEAR 2023-2024**

CERTIFICATION OF TAX LEVY

STATE OF ILLINOIS)
) ss:
COUNTY OF MCLEAN)

I, Herbert L. Youngblood, certify that I am the duly appointed Village Clerk of the Village of Bellflower, McLean County, Illinois.

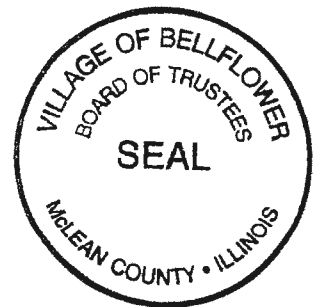
I further certify that on October 11, 2023 the Corporate Authorities of such municipality adopted and approved the foregoing Ordinance No. 2023-03 entitled "Tax Levy Ordinance for Fiscal Year 2023-2024."

The pamphlet form of the ordinance was prepared on October 11, 2023.

A "Notice of Ordinance Publication" was posted, beginning October 12, 2023 and continuing for at least ten days thereafter, on the exterior bulletin board of the Bellflower Community Center, where the village office is located, on bulletin boards located in the Bellflower Post Office and the Bellflower Community Library, and on the village website. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

DATED this 23RD day of October 2023.

Herbert L. Youngblood
HERBERT L. YOUNGBLOOD
Village Clerk



NOTICE OF ORDINANCE PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on October 11, 2023, the Corporate Authorities of such municipality passed and approved the following ordinance:

ORDINANCE NO. 2023-03
TAX LEVY ORDINANCE FOR FISCAL YEAR 2023-2024

which is now available for public inspection, upon request, at the village office. Please contact the village clerk at 309-929-9059 to schedule an appointment to review the ordinance.

This notice shall be posted, beginning October 12, 2023 and shall remain posted for at least 10 days thereafter, on the exterior bulletin board of the Bellflower Community Center, where the village office is located, on bulletin boards located in the Bellflower Post Office and the Bellflower Community Library, and on the village website.

/s/ Herbert L. Youngblood, Village Clerk

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ORDINANCE NO. 2023-03
TAX LEVY ORDINANCE FOR FISCAL YEAR 2023-2024

CERTIFICATE OF FILING

STATE OF ILLINOIS)
) ss:
COUNTY OF MCLEAN)

I, Herbert L. Youngblood, do hereby certify that I am the duly appointed Village Clerk of the Village of Bellflower, McLean County, Illinois. As such Village Clerk, I am the keeper of the records and files of the President and the Board of Trustees of said village.

I further certify that the foregoing document is a true, correct, and complete copy of Ordinance No. 2023-03 entitled "Tax Levy Ordinance for Fiscal Year 2023-2024" which consists of the ordinance, a Truth in Taxation Certificate of Compliance, a Certification of Tax Levy, a Notice of Ordinance Publication, and this Certificate of Filing.

Said ordinance was adopted and approved by the President and Board of Trustees of the Village of Bellflower at a meeting on October 11, 2023 and a faithful record of said ordinance has been made in the record books of the village.

DATED this 23RD day of October 2023.

Herbert L. Youngblood
HERBERT L. YOUNGBLOOD
Village Clerk



FILING RECEIPT:

FILED
McLEAN COUNTY, ILLINOIS

OCT 24 2023

Kashy Michael
COUNTY CLERK

From: Allen Grussing
Sent: Thursday, September 21, 2023 2:59 PM
To: Audrey Miller <wegolf36@mchsi.com>
Subject: RE: Buying road/lot between our yard

Denny and Audrey, here are the steps necessary to vacate the village right-of-way to you.

- Send me an email (vob.mayor@outlook.com) or letter (PO Box 244) requesting the village to vacate the right-of-way property between your main parcel (PIN #32-21-376-004) and your parcel on the east (PIN #32-21-377-001). Please include the reason you need the property and your names exactly as you want them to appear on all documents.
- I will present the letter for approval at the next board meeting on October 11. My recommendation will be to vacate the property to you at no cost, with you being responsible for all transaction costs as estimated below.
- After the board approves moving forward, you will need to obtain a survey of the property to be vacated with the following requirements:
 - Performed by a licensed surveyor and certified to you and the Village of Bellflower.
 - The legal description of the property to be vacated must be printed on the survey.
 - We need a mylar copy, 3 paper copies, and 1 PDF copy of the final survey.
 - McLean County mylar/paper survey sizes: minimum 8-1/2" x 11" up to 30" x 36" maximum.
 - Cost: dependent on surveyor.
- The village attorney will prepare an ordinance and quit claim deed for approval and execution at the next board meeting following receipt of the survey documents. Cost: dependent upon the attorney's time and expense; his hourly rate is \$220.
- The village will file the ordinance, survey, and deed with the McLean County Recorder. Estimated cost \$150.
- We will send you copies of all recorded documents along with an invoice to reimburse the village for all expenses related to the transaction (attorney fees and recording fees).

Let me know if you have any questions.

Allen Grussing, Mayor
Village of Bellflower
PO Box 244
Bellflower, IL 61724-0244
(309) 929-9059
www.villageofbellflower.org

-----Original Message-----

From: Audrey Miller wegolf36@mchsi.com
Sent: Wednesday, September 20, 2023 3:55 PM
To: Allen Grussing VOB.mayor@outlook.com
Subject: Buying road/lot between our yard

Hey Allen can u tell us again what we need to do to purchase that "road". We are having to have a new septic leach field and it will extend out into that section. Horrible the hoops u have to jump threw for McLean County!! Thanks, Denny & Audrey Sent from my iPhone

VILLAGE OF BELLFLOWER, ILLINOIS

Annual Financial Report

For the Fiscal Year Ended April 30, 2023

FILED
MCLEAN COUNTY, ILLINOIS

OCT 24 2023

Kathy Michael
COUNTY CLERK

SKCO

CERTIFIED PUBLIC ACCOUNTANTS

115 W. Jefferson Street, Suite 200, Bloomington, IL 61701
(309) 829-4303 www.skco.net

VILLAGE OF BELLFLOWER, ILLINOIS

Annual Financial Report

For the Fiscal Year Ended April 30, 2023

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Independent Auditor's Report

To the Village of Bellflower Board of Trustees
Bellflower, Illinois

Opinions

We have audited the accompanying modified cash basis financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Bellflower, Illinois ("Village"), as of and for the year ended April 30, 2023, and the related notes to the financial statements, which collectively comprise the Village's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village, as of April 30, 2023, and the respective changes in financial position, and where applicable, cash flows, thereof for the year then ended in accordance with the modified cash basis of accounting described in Note 1.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Village, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the modified cash basis of accounting, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Matters

Other Information

Management is responsible for the other information included in the annual report. The other information comprises of the Budgetary Comparison Schedules and the related notes but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Striegel Knobloch & Co L.L.C.

Bloomington, Illinois

October 11, 2023

VILLAGE OF BELLFLOWER, ILLINOIS

Statement of Net Position – Modified Cash Basis

April 30, 2023

	Primary Government		Total
	Governmental Activities	Business-type Activities	
Assets			
Cash and cash equivalents	\$ 276,921	\$ 201,942	\$ 478,863
Capital assets, net	110,253	750,498	860,751
Total assets	<u>\$ 387,174</u>	<u>\$ 952,440</u>	<u>\$ 1,339,614</u>
Liabilities			
Current liabilities			
Current portion of long-term debt	\$ -	\$ 11,386	\$ 11,386
Total current liabilities	<u>-</u>	<u>11,386</u>	<u>11,386</u>
Noncurrent liabilities			
Notes payable	-	173,385	173,385
Total noncurrent liabilities	<u>-</u>	<u>173,385</u>	<u>173,385</u>
Total liabilities	<u>-</u>	<u>184,771</u>	<u>184,771</u>
Net Position			
Invested in capital assets, net of related debt	110,253	565,727	675,980
Restricted for:			
Motor fuel tax	25,794	-	25,794
Unrestricted	251,127	201,942	453,069
Total net position	<u>387,174</u>	<u>767,669</u>	<u>1,154,843</u>
Total liabilities and net position	<u>\$ 387,174</u>	<u>\$ 952,440</u>	<u>\$ 1,339,614</u>

The accompanying notes are an integral part of this statement.

VILLAGE OF BELLFLOWER, ILLINOIS

Statement of Activities – Modified Cash Basis

For the Year Ended April 30, 2023

	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Assets		Total
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	
Governmental Activities:							
General government	\$ 98,345	\$ 4,181	\$ 37,354	\$ -	\$ (56,810)	\$ -	\$ (56,810)
Transportation and highway	42,543	-	3,921	-	(38,622)	-	(38,622)
Public safety	19,906	3,013	-	-	(16,893)	-	(16,893)
Culture and recreation	20,742	6,470	10,440	-	(3,832)	-	(3,832)
Total governmental activities	181,536	13,664	51,715	-	(116,157)	-	(116,157)
Business-type activities:							
Waterworks	75,106	75,844	-	-	-	738	738
Total business-type activities	75,106	75,844	-	-	-	738	738
Total primary government	<u>\$ 256,642</u>	<u>\$ 89,508</u>	<u>\$ 51,715</u>	<u>\$ -</u>	<u>\$ (116,157)</u>	<u>\$ 738</u>	<u>\$ (115,419)</u>
General revenues:							
Taxes							
					37,475	-	37,475
					706	-	706
					55,906	-	55,906
					13,596	-	13,596
					14,089	-	14,089
					545	-	545
					14,241	-	14,241
					2,889	-	2,889
					43,461	-	43,461
					6,032	4,508	10,540
Total general revenues					<u>188,940</u>	<u>4,508</u>	<u>193,448</u>
Change in net position					72,783	5,246	78,029
Net position – beginning					<u>314,391</u>	<u>762,423</u>	<u>1,076,814</u>
Net position – ending					<u>387,174</u>	<u>767,669</u>	<u>1,154,843</u>

The accompanying notes are an integral part of this statement.

VILLAGE OF BELLFLOWER, ILLINOIS

Statement of Assets, Liabilities, and Fund Balances – Governmental Funds – Modified Cash Basis

April 30, 2023

	General Fund	Motor Fuel Tax Fund	Total Governmental Funds
Assets			
Cash and cash equivalents	\$ 251,127	\$ 25,794	\$ 276,921
Total assets	\$ 251,127	\$ 25,794	\$ 276,921
Liabilities			
Payroll liabilities	\$ -	\$ -	\$ -
Total liabilities	-	-	-
Fund Balances			
Restricted:			
Motor fuel tax	-	25,794	25,794
Assigned	15,986	-	15,986
Unassigned	235,141	-	235,141
Total fund balance	251,127	25,794	276,921
Total liabilities and fund balance	\$ 251,127	\$ 25,794	\$ 276,921

Amounts reported for governmental activities in the statement of net position are different because:

Total governmental fund balances	\$ 276,921
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in fund financial statements.	110,253
Net position of governmental activities	\$ 387,174

The accompanying notes are an integral part of this statement.

VILLAGE OF BELLFLOWER, ILLINOIS

**Statement of Revenues Received, Expenditures Disbursed, and
Changes in Fund Balances – Governmental Funds – Modified Cash Basis**

For the Year Ended April 30, 2023

	General Fund	Motor Fuel Tax Fund	Total Governmental Funds
Revenues received:			
Property taxes	\$ 37,475	\$ -	\$ 37,475
Excise tax	706		706
Income tax	55,906	-	55,906
Sales tax	13,596	-	13,596
Use tax	14,089	-	14,089
Cannabis tax	545	-	545
Motor fuel tax	-	14,241	14,241
Replacement tax	2,889	-	2,889
Grant income	23,407	3,921	27,328
Fines and forfeitures	3,013	-	3,013
Franchise fees	4,181	-	4,181
Rent income	6,470	-	6,470
Donations	24,387	-	24,387
Insurance proceeds	43,461	-	43,461
Investment income	5,328	704	6,032
	<u>235,453</u>	<u>18,866</u>	<u>254,319</u>
Total revenues received			
Expenditures disbursed:			
General government	98,345	-	98,345
Transportation and highway	630	39,245	39,875
Public safety	19,906	-	19,906
Culture and recreation	18,382	-	18,382
	<u>137,263</u>	<u>39,245</u>	<u>176,508</u>
Total expenditures disbursed			
Net change in fund balance	98,190	(20,379)	77,811
Fund balance, beginning of year (as restated)	<u>152,937</u>	<u>46,173</u>	<u>199,110</u>
Fund balance, end of year	<u>\$ 251,127</u>	<u>\$ 25,794</u>	<u>\$ 276,921</u>

The accompanying notes are an integral part of this statement.

VILLAGE OF BELLFLOWER, ILLINOIS

**Reconciliation of the Change in Fund Balances of Governmental Funds to the
Governmental Activities in the Statement of Activities – Modified Cash Basis**

For the Year Ended April 30, 2023

Net change in fund balances – total governmental funds		\$ 77,811
Capital outlays are reported as expenditures in the fund financial statements because they use current financial resources, but they are presented as assets in the statement of activities and depreciated over their estimated economic lives.		
Depreciation	<u>(5,028)</u>	<u>(5,028)</u>
Change in net position of governmental activities		<u>\$ 72,783</u>

The accompanying notes are an integral part of this statement.

VILLAGE OF BELLFLOWER, ILLINOIS

Statement of Fund Net Position – Proprietary Funds – Modified Cash Basis

April 30, 2023

	<u>Enterprise Fund</u> <u>Water Fund</u>
Assets	
Current assets:	
Cash and cash equivalents	\$ 201,942
Total current assets	<u>201,942</u>
Non-current assets:	
Capital assets	1,107,722
Less: accumulated depreciation	<u>(357,224)</u>
Total noncurrent assets	<u>750,498</u>
Total assets	<u><u>\$ 952,440</u></u>
Liabilities	
Current liabilities:	
Notes payable	\$ 11,386
Total current liabilities	<u>11,386</u>
Long-term liabilities:	
Notes payable	<u>173,385</u>
Total long-term liabilities	<u>173,385</u>
Total liabilities	<u><u>184,771</u></u>
Fund Net Position	
Invested in capital assets, net of related debt	565,727
Unrestricted	<u>201,942</u>
Total fund net position	<u>767,669</u>
Total liabilities and fund net position	<u><u>\$ 952,440</u></u>

The accompanying notes are an integral part of this statement.

VILLAGE OF BELLFLOWER, ILLINOIS

Statement of Revenues, Expenses, and Changes in Fund Net Position – Proprietary Funds – Modified Cash Basis

For the Year Ended April 30, 2023

	<u>Enterprise Fund</u> <u>Water Fund</u>
Operating revenues:	
Charges for services	\$ 75,844
Total operating revenues	<u>75,844</u>
Operating expenses:	
Wages	13,072
Payroll taxes	1,200
Repairs and maintenance	18,618
Utilities	5,776
Testing	3,296
Materials and supplies	4,753
Depreciation	<u>25,223</u>
Total operating expenses	<u>71,938</u>
Operating income (loss)	<u>3,906</u>
Non-operating revenues (expenses):	
Interest income	4,508
Interest expense	<u>(3,168)</u>
Total non-operating revenue (expense)	<u>1,340</u>
Change in net position	5,246
Net position, beginning of year	<u>762,423</u>
Net position, end of year	<u>\$ 767,669</u>

The accompanying notes are an integral part of this statement.

VILLAGE OF BELLFLOWER, ILLINOIS

Statement of Cash Flows – Proprietary Funds – Modified Cash Basis

For the Year Ended April 30, 2023

	<u>Enterprise Fund</u> <u>Water Fund</u>
Cash flows from (used in) operating activities:	
Cash received from customers	\$ 75,844
Cash payments to employees for services	(13,072)
Cash payments to suppliers for goods and services	(33,643)
	<u>29,129</u>
Cash flows from (used in) capital and related financing activities:	
Principal paid on notes	(11,202)
Interest paid on notes	(3,168)
	<u>(14,370)</u>
Cash flows from (used in) investing activities:	
Interest from investments	4,508
	<u>4,508</u>
Net increase (decrease) in cash and cash equivalents	19,267
Cash and cash equivalents, beginning of year	<u>182,675</u>
Cash and cash equivalents, end of year	<u><u>\$ 201,942</u></u>
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:	
Operating income (loss)	\$ 3,906
Adjustments:	
Depreciation	<u>25,223</u>
Net cash provided by (used in) operating activities	<u><u>\$ 29,129</u></u>

The accompanying notes are an integral part of this statement.

VILLAGE OF BELLFLOWER, ILLINOIS

Notes to Financial Statements

April 30, 2023

The accounting methods and procedures adopted by Village of Bellflower, McLean County, Illinois, conform to the modified cash basis of accounting as applied to government entities. The following notes to the financial statements are an integral part of the Village 's Annual Financial Report.

Note 1 – Summary of Significant Accounting Policies:

Reporting Entity

The Village of Bellflower, Illinois is located in McLean County, Illinois. The Village is a municipal corporation governed by an elected President and six member board. The Village's major operations include public safety, streets, culture and recreation, economic development, water, and general administrative services.

The Village, for financial purposes, includes all of the funds and account groups relevant to the operations of Village of Bellflower.

The financial statements of the Village include those of separately administered organizations that are controlled by or dependent on the Village. Control or dependence is determined on the basis of budget adoption, taxing authority, funding, and appointment of the respective governing board.

“Component units” are organizations for which the primary government is financially accountable or for which the nature and significance of their relationship with the primary government are such that their exclusion from the primary government's financial statements would render those financial statements misleading or incomplete. The Village has no component units.

The accounting policies of the Village conform to the modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position – Modified Cash Basis and the Statement of Activities – Modified Cash Basis) report information on all activities of the primary government.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues. Fund financial statements are provided for governmental funds. Major governmental funds are reported in separate columns.

VILLAGE OF BELLFLOWER, ILLINOIS

Notes to Financial Statements – Continued

April 30, 2023

Note 1 – Summary of Significant Accounting Policies – Continued:

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The Village's financial statements are prepared using the modified cash basis of accounting, which is a basis of accounting that differs from accounting principles generally accepted in the United States of America (GAAP). Revenues are recorded in the Village's financial records and reported in the financial statements when cash is received rather than when earned and expenditures are recorded when cash is paid rather than when a liability is incurred.

As a result of the use of the modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenditures (such as accounts payable and expenditures for goods or services received but not yet paid, and liabilities) are not recorded in these financial statements.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services. The principal operating revenues of the Village's enterprise funds are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services and administrative expenses. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Governmental Fund Types

These are the funds through which most governmental functions typically are financed. The funds included in this category are as follows:

General Fund – This fund is established to account for the resources devoted to financing the general services that the Village performs for its citizens. General tax revenues and other sources of revenues used to finance the fundamental operations of the Village are included in this fund. The fund is charged with all cost of operating the government for which a separate fund has not been established.

Special Revenue Funds – These funds are established to account for the proceeds of specific revenue sources other than special assessments, expendable trusts, or major capital projects that are legally restricted to expenditures for specified purposes.

Debt Service Funds – These funds are established for the purpose of accumulating resources for the payment of interest and principal on general long-term debt.

Capital Projects Fund – This fund is established to account for major capital expenditures not financed by other funds.

VILLAGE OF BELLFLOWER, ILLINOIS

Notes to Financial Statements – Continued

April 30, 2023

Note 1 – Summary of Significant Accounting Policies – Continued:

Proprietary Fund Types

These funds account for operations that are organized to be self-supporting through user charges. The funds included in this category are the Enterprise Funds.

Enterprise Funds – These funds are established to account for the operations that are financed and conducted in a manner similar to private business enterprises, where the intent is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

The focus of fund financial statements is on major funds. Major individual governmental funds and major individual proprietary funds are reported as separate columns in the fund financial statements. The board has elected to show all funds as major.

Major Funds

The Village reports the following major governmental funds:

General Fund – The principal operating fund of the Village which is used to account for all activities of the Village not included in other specified funds.

Motor Fuel Tax Fund – A special revenue fund used to account for and report financial resources that are restricted, committed, or assigned to expenditures related to state-approved street maintenance programs financed from the local share of the state gasoline tax as collected and distributed by the State of Illinois. Revenues are generated from motor fuel taxes.

The Village reports the following major proprietary funds:

Water Fund – An enterprise fund used to account for the provision of water services to the residents. Primary revenues for this fund are user charges.

Cash and Cash Equivalents

For the purposes of the statement of cash flows for the proprietary fund types, cash and cash equivalents include all highly liquid investments with a maturity of three months or less when purchased. Investments such as certificates of deposits are carried at cost which approximates fair market value.

VILLAGE OF BELLFLOWER, ILLINOIS

Notes to Financial Statements – Continued

April 30, 2023

Note 1 – Summary of Significant Accounting Policies – Continued:

Deposits and Investments

The Public Funds Investment Act of the State of Illinois allows municipalities to invest in the following:

- U.S. Treasury obligations
- Direct obligations of any bank as defined by Illinois Banking Act
- Certain corporate short-term obligations
- Certain public agencies
- Public Treasurers' Investment Pool
- Certain money market mutual funds

Investments are recorded at cost which approximates market value.

Use of Estimates

Management uses estimates and assumptions in preparing these financial statements in accordance with the modified cash basis of accounting. Those estimates and assumptions affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities, and the reported revenues and expenditures. Actual results could vary from the estimates that were used.

Long-Term Obligations

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position.

VILLAGE OF BELLFLOWER, ILLINOIS

Notes to Financial Statements – Continued

April 30, 2023

Note 1 – Summary of Significant Accounting Policies – Continued:

Fund Equity

The Village has implemented GASB Statement 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. This Statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balance more transparent. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used.

- Nonspendable fund balance – amounts that are not in a spendable form (such as inventory, prepaid expenses, long-term receivables) or are required to be maintained intact. The Village did not report any amounts as nonspendable.
- Restricted fund balance – amounts constrained to specific purpose by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation. At April 30, 2023, the Village showed unspent motor fuel tax revenues as restricted in the amount of \$25,794
- Committed fund balance – amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level of action to remove or change the constraint. The Village did not report any amounts as committed.
- Assigned fund balance – amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. At April 30, 2023, the Village showed the community center and community events cash balances as assigned
- Unassigned fund balance – amounts that are available for any purpose; positive amounts are reported only in the General Fund. At April 30, 2023, the Village reported \$235,141 as unassigned.

The Village establishes (and modifies or rescinds) fund balance commitments by passage of an ordinance or resolution. This is typically done through adoption and amendment of the budget. A fund balance commitment is further indicated in the budget document as a designation or commitment of the fund. Assigned fund balanced are established by the Village through adoption or amendment of the budget as intended for specific purpose (such as the purchase of fixed assets, construction, debt service, or for other purposes).

VILLAGE OF BELLFLOWER, ILLINOIS

Notes to Financial Statements – Continued

April 30, 2023

Note 1 – Summary of Significant Accounting Policies – Continued:

Capital Assets

Capital assets include land, buildings, improvements, equipment, and infrastructure. Capital assets recorded in the governmental funds are not capitalized. Instead, capital acquisition and/or construction of assets are reflected as capital outlay expenditures. These capital outlay expenditures are presented in the governmental activities column in the government-wide financial statements.

Capital assets recorded in the proprietary funds are capitalized. These capital assets are also presented in the business-type activities column in the government-wide financial statements.

All purchased capital assets are valued at historical cost or estimated historical cost when actual historical records are not available.

The Village records as capital assets for buildings and water system greater than \$50,000 and for equipment and vehicles greater than \$5,000.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the life of the asset are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related capital assets, as applicable.

Depreciation is computed using the straight-line method over the following estimated useful lives:

Buildings	20 – 40 years
Water System	20 – 40 years
Equipment and vehicles	7 – 14 years

Interfund Transactions

In the process of aggregating the financial information for the government-wide Statement of Net Position and Statement of Activities, some amounts reported as interfund activities and balances in the fund financial statements have been eliminated or reclassified.

Interfund services are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed.

All other interfund transactions except reimbursements are reported as transfers.

VILLAGE OF BELLFLOWER, ILLINOIS

Notes to Financial Statements – Continued

April 30, 2023

Note 1 – Summary of Significant Accounting Policies – Continued:

Net Position

The Village has implemented GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources and Net Position*. The objective of this Statement is to provide financial reporting guidance for deferred outflows of resources and deferred inflows of resources. Net position represents the difference between assets and liabilities. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by outstanding balances of any borrowings used for the acquisition or improvement of those assets.

Net Position Flow Assumption

Sometimes the Village will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted and unrestricted in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied.

It is the Village's policy to consider restricted to have been depleted before unrestricted is applied.

Fund Balance Flow Assumptions

Sometimes the Village will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied.

It is the Village's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

Budgets and Budgetary Accounting

The budget amounts presented in the financial statements represent the estimated revenue, taken from the Village's working budget, and appropriations, as set forth in the Village's annual budget appropriation ordinance, adopted for the fiscal year ended April 30, 2023.

Budgets are prepared for the general and special revenue funds on the same basis and using the same accounting practices as are used to account for and prepare financial reports for the funds. Thus, budgets presented in this report for comparison to actual amounts are presented in accordance with cash basis accounting principles.

Unexpended budgeted amounts lapse at the end of the budget year. Spending control is established in the amount of expenditures budgeted for the fund, but management control is exercised and budgetary line-time levels.

VILLAGE OF BELLFLOWER, ILLINOIS

Notes to Financial Statements – Continued

April 30, 2023

Note 2 – Property Taxes:

The Village Board passes a property tax levy ordinance. By law, the Village Board has until the fourth Tuesday in December to pass this ordinance for use in the fiscal year beginning April 1st. The tax levy was approved and passed October 9, 2022. The tax becomes a lien for all real property located in the Village as of January 1st, on the assessed value listed as of the day prior (December 31st). Assessed values are established by the County Assessment Board at 33 ⅓% of assumed market value. In the year following the levy, the County bills the property taxes in two installments, generally in May and August. The taxes become delinquent approximately 40 days after the dates billed. The County collects the taxes then remits them to the Village. For the year ended April 30, 2023, the Village collected revenues from the 2021 annual levy.

Note 3 – Risk Management:

The Village is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Village has joined together with other municipalities in the State of Illinois to form the Illinois Municipal League Risk Management Association (IMLRMA), a public entity risk pool currently operating as a common risk management and insurance program for its member municipalities. The Village pays an annual premium to IMLRMA for its general insurance coverage which includes workers' compensation, comprehensive general liability, inland marine, automobile physical damage, and property loss. Each area of coverage is subject to limitations that would be comparable to commercial insurance coverage. During the year ended April 30, 2023, there were no significant reductions in coverage. Settled claims have not exceeded the amount of insurance coverage in any of the past three years.

Note 4 – Deposits and Investments:

At April 30, 2023, the Village's carrying amount of demand deposits was \$93,689 and the bank balance was \$117,819. The bank balance was categorized as follows:

<u>Depository Account</u>	<u>Bank Balance</u>
Insured	\$ 117,819

Custodial credit risk is the risk that in the event of a bank failure, the Village's demand deposits may not be returned to it. As of April 30, 2023, \$-0- of the Village's bank balance of \$117,819 was exposed to custodial credit risk.

At April 30, 2023, the Village do not have any time deposits.

VILLAGE OF BELLFLOWER, ILLINOIS

Notes to Financial Statements – Continued

April 30, 2023

Note 4 – Deposits and Investments - Continued:

At April 30, 2023, the Village held \$385,174 in the Illinois Funds Money Market Fund. The value of the Village's position in the fund is equal to the value of the Village's fund shares, which maintain a \$1 net asset value. The portfolio is regulated by oversight of the Treasurer of the State of Illinois and private rating agencies. The portfolio has an AAA rating from Standard and Poor's. The assets of the fund are mainly invested in debt securities issued by the United States government or agencies related to the United States and valued at amortized cost. Assets of the fund not invested in United States government securities are fully collateralized by pledged securities. The time to maturity of the investments in this external investment pool averages less than one year. The Village has no restrictions on withdrawing funds from this external investment pool.

Note 5 – Intergovernmental Agreements:

The Village is party to an intergovernmental agreement with the Village of Downs, Illinois, wherein the Village receives police services. Such an agreement has been in place for several prior years, which is updated annually. During the fiscal year ended April 30, 2023, the Village reported \$18,583 in intergovernmental expenditures related to this agreement.

Note 6 – Interfund Loans and Transfers:

The Village did not have any interfund loan activity for the year ended April 30, 2023.

The Village did not have any interfund transfers for the year ended April 30, 2023.

VILLAGE OF BELLFLOWER, ILLINOIS

Notes to Financial Statements – Continued

April 30, 2023

Note 7 – Capital Assets:

The following is a summary of changes in capital assets for the year ended April 30, 2023:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental Activities				
Capital assets not being depreciated:				
Land	\$ 1,000	\$ -	\$ -	\$ 1,000
Total capital assets not being depreciated	<u>1,000</u>	<u>-</u>	<u>-</u>	<u>1,000</u>
Capital assets being depreciated:				
Buildings	104,406	-	-	104,406
Equipment and vehicles	<u>62,572</u>	<u>-</u>	<u>-</u>	<u>62,572</u>
Total capital assets being depreciated	<u>166,978</u>	<u>-</u>	<u>-</u>	<u>166,978</u>
Less accumulated depreciation for:				
Buildings	(15,900)	(2,360)	-	(18,260)
Equipment and vehicles	<u>(36,797)</u>	<u>(2,668)</u>	<u>-</u>	<u>(39,465)</u>
Total accumulated depreciation	<u>(52,697)</u>	<u>(5,028)</u>	<u>-</u>	<u>(57,725)</u>
Total capital assets being depreciated, net	<u>114,281</u>	<u>(5,028)</u>	<u>-</u>	<u>109,253</u>
Governmental activities capital assets, net	<u>\$ 115,281</u>	<u>\$ (5,028)</u>	<u>\$ -</u>	<u>\$ 110,253</u>

VILLAGE OF BELLFLOWER, ILLINOIS

Notes to Financial Statements – Continued

April 30, 2023

Note 7 – Capital Assets – Continued:

	Beginning Balance	Increases	Decreases	Ending Balance
Business-Type Activities				
Capital assets not being depreciated:				
Land	\$ 1,000	\$ -	\$ -	\$ 1,000
Total capital assets not being depreciated	1,000	-	-	1,000
Capital assets being depreciated:				
Buildings	2,500	-	-	2,500
Water system	1,104,222	-	-	1,104,222
Total capital assets being depreciated	1,106,722	-	-	1,106,722
Less accumulated depreciation for:				
Buildings	(2,500)	-	-	(2,500)
Water system	(329,501)	(25,223)	-	(354,724)
Total accumulated depreciation	(332,001)	(25,223)	-	(357,224)
Total capital assets being depreciated, net	774,721	(25,223)	-	749,498
Business-type activities capital assets, net	\$ 775,721	\$ (25,223)	\$ -	\$ 750,498

Depreciation expense was charged to the functions of government as follows:

Governmental Activities:

Transportation and highway	\$ 2,668
Culture and recreation	2,360
	\$ 5,028

Business-Type Activities:

Water	\$ 25,223
-------	-----------

VILLAGE OF BELLFLOWER, ILLINOIS

Notes to Financial Statements – Continued

April 30, 2023

Note 8 – Long-Term Debt:

Business-Type Activities

During November of 2016, the Village passed Ordinance No. 16-04 authorizing \$473,000 in debt from Illinois Environmental Protection Agency (IEPA) to be used for rehabilitation of the existing 50,000-gallon elevated storage tank and construction of new water main. The agreement was amended March 13, 2018 with the total proceeds being \$458,362 with \$220,236 of that amount forgiven. The interest rate is 1.64%. Payments are due annually on June 20th and December 20th. The first payment was due June 20, 2018 and the last payment is due June 20, 2037. This note is being repaid by the Water Fund. Following is the repayment schedule for the note:

<u>Year Ended</u> <u>April 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2024	\$ 11,386	\$ 2,984	\$ 14,370
2025	11,574	2,796	14,370
2026	11,764	2,606	14,370
2027	11,958	2,412	14,370
2028	12,155	2,215	14,370
2029-2033	63,843	8,007	71,850
2034-2038	<u>62,091</u>	<u>2,573</u>	<u>64,664</u>
	<u>\$ 184,771</u>	<u>\$ 23,593</u>	<u>\$ 208,364</u>

The following is a summary of changes in long-term debt for the year ended April 30, 2023:

Business-Type Activities

	<u>Balance</u> <u>Beginning</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance</u> <u>Ending</u>	<u>Due Within</u> <u>One Year</u>
IEPA – 2016	\$ <u>195,973</u>	\$ <u>-</u>	\$ <u>11,202</u>	\$ <u>184,771</u>	\$ <u>11,386</u>

Note 9 – Legal Debt Margin:

The statutory debt limit of the Village is 8.625% of assessed valuation less any applicable debt. The legal debt margin is as follows:

Total Assessed Valuation – 2022 Tax Year	\$ <u>3,650,060</u>
Statutory Debt Limitation (8.625% of Assessed Valuation)	\$ 314,818
Total Applicable Debt	<u>-</u>
Legal Debt Margin	<u>\$ 314,818</u>

VILLAGE OF BELLFLOWER, ILLINOIS

Notes to Financial Statements – Continued

April 30, 2023

Note 10 – Restatement of Fund Balance:

During the year ended April 30, 2023, the Village consolidated the Library Fund, Community Center Fund, and Community Events Fund into the General Fund.

The following financial statement items were affected by this restatement as of April 30, 2022:

	<u>As Previously Stated</u>	<u>As Restated</u>	<u>Effect of Correction</u>
<i><u>Statement of Assets, Liabilities, and Fund Balances – Modified Cash Basis</u></i>			
Fund balance – Library Fund	\$ -	\$ -	\$ -
Fund balance – Community Center Fund	100	-	(100)
Fund balance – Community Events Fund	15,150	-	(15,150)
Fund balance – General Fund	137,687	152,937	15,250

Note 11 – Subsequent Events:

No events have occurred subsequent to April 30, 2023, that are required to be disclosed in these financial statements. This evaluation was made as of October 11, 2023, the date these financial statements were available to be issued.

OTHER INFORMATION

VILLAGE OF BELLFLOWER, ILLINOIS

Budgetary Comparison Schedule – General Fund – Unaudited

For the Year Ended April 30, 2023

	Budgeted Amounts		Actual Amounts (Budgetary Basis)	Variance with Final Budget Over / (Under)
	Original	Final		
Cash receipts				
Property taxes	\$ 34,800	\$ 34,800	\$ 37,475	\$ 2,675
Excise tax	500	500	706	206
Income tax	50,000	50,000	55,906	5,906
Sales tax	13,500	13,500	13,596	96
Use tax	13,500	13,500	14,089	589
Cannabis tax	500	500	545	45
Replacement tax	2,200	2,200	2,889	689
Grant income	42,700	42,700	23,407	(19,293)
Fines and forfeitures	2,000	2,000	3,013	1,013
Franchise fees	2,500	2,500	4,181	1,681
Rent income	2,700	2,700	6,470	3,770
Donations	22,800	22,800	24,387	1,587
Insurance proceeds	-	-	43,461	43,461
Investment income	150	150	5,328	5,178
Miscellaneous	15,000	15,000	-	(15,000)
Total cash receipts	<u>202,850</u>	<u>202,850</u>	<u>235,453</u>	<u>32,603</u>
Cash disbursements				
General government	151,520	151,520	98,345	(53,175)
Transportation and highway	-	-	630	630
Public safety	27,200	27,200	19,906	(7,294)
Culture and recreation	24,130	24,130	18,382	(5,748)
Total cash disbursements	<u>202,850</u>	<u>202,850</u>	<u>137,263</u>	<u>(65,587)</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	98,190	<u>\$ 98,190</u>
Fund balance – beginning of year			<u>152,937</u>	
Fund balance – end of year			<u>\$ 251,127</u>	

VILLAGE OF BELLFLOWER, ILLINOIS

Budgetary Comparison Schedule – Motor Fuel Tax Fund – Unaudited

For the Year Ended April 30, 2023

	Budgeted Amounts		Actual Amounts (Budgetary Basis)	Variance with Final Budget Over / (Under)
	Original	Final		
Cash receipts				
State motor fuel tax	\$ 13,700	\$ 13,700	\$ 14,241	\$ 541
Grant income	3,900	3,900	3,921	21
Interest	50	50	704	654
	<u>17,650</u>	<u>17,650</u>	<u>18,866</u>	<u>1,216</u>
Total cash receipts	<u>17,650</u>	<u>17,650</u>	<u>18,866</u>	<u>1,216</u>
Cash disbursements				
Transportation and highway	<u>32,150</u>	<u>32,150</u>	<u>39,245</u>	<u>7,095</u>
Total cash disbursements	<u>32,150</u>	<u>32,150</u>	<u>39,245</u>	<u>7,095</u>
Net change in fund balance	<u>\$ (14,500)</u>	<u>\$ (14,500)</u>	(20,379)	<u>\$ (5,879)</u>
Fund balance – beginning of year			<u>46,173</u>	
Fund balance – end of year			<u>\$ 25,794</u>	

VILLAGE OF BELLFLOWER, ILLINOIS

Notes to Other Information

April 30, 2023

Note 1 – Budget Policy and Practice:

The Village legally adopts annual cash budgets for all funds. Those procedures are followed in establishing budgetary data reflected in the financial statements.

1. The Village Clerk submits to the Village Board a proposed operating budget for the fiscal year commencing the following May 1st. The operating budget includes cash disbursements and the means of financing them for the upcoming year. The statutes require that the budget be submitted in summary form. In addition, more detailed line item budgets are included for an administrative control. The level of control for the detailed budgets is at the department head/function level.
2. Public hearings are conducted to obtain taxpayer comment.
3. Prior to July 31st, the budget is legally enacted through passage of an ordinance. The budget was approved and passed June 12, 2022.
4. The budget lapses at the end of each fiscal year and reflects the cash basis of accounting.
5. The Village Board may authorize supplemental appropriations during the year.

Note 2 – Cash Disbursements in Excess of Budget:

Motor Fuel Tax Fund had cash disbursements in excess of budgeted amounts in the amount of \$7,095 for the year ended April 30, 2023.

FILED
McLEAN COUNTY, ILLINOIS

OCT 24 2023

Kathy Michael
COUNTY CLERK

VILLAGE OF BELLFLOWER, ILLINOIS

Schedule of Property Tax Levies, Rates, Extensions, and Collections – Unaudited

Fiscal Year of Receipt Levy Year	Tax Levy Years				
	2024	2023	2022	2021	2020
	2022	2021	2020	2019	2018
Rate Setting Equalized					
Assessed Valuation (EAV)	\$ 3,650,060	\$ 3,488,720	\$ 3,293,570	\$ 3,299,242	\$ 3,260,123
Tax Levies:					
General corporate	\$ 11,512	\$ 10,868	\$ 10,550	\$ 9,609	\$ 9,609
Medicare	280	126	-	-	-
Police protection	2,616	2,470	2,400	2,000	2,000
Audit	6,000	5,940	5,400	4,900	4,000
Unemployment tax	76	59	55	55	55
Street lighting	1,744	1,646	-	-	-
Social security	1,214	539	1,300	1,590	1,590
Tort liability	13,130	13,200	13,500	13,500	13,000
Total Tax Rates	<u>\$ 36,572</u>	<u>\$ 34,848</u>	<u>\$ 33,205</u>	<u>\$ 31,654</u>	<u>\$ 30,254</u>
Tax Rates:					
General corporate	0.31539	0.31152	0.32032	0.29125	0.29474
Medicare	0.00767	0.00361	-	-	-
Police protection	0.07167	0.07080	0.07287	0.06062	0.06135
Audit	0.16438	0.17026	0.16396	0.14852	0.12269
Unemployment tax	0.00208	0.00169	0.00167	0.00167	0.00169
Street lighting	0.04778	0.04718	-	-	-
Social security	0.03326	0.01545	0.03947	0.04819	0.04877
Tort liability	0.35972	0.37836	0.40989	0.40918	0.39876
Total Tax Rates	<u>1.00195</u>	<u>0.99887</u>	<u>1.00818</u>	<u>0.95943</u>	<u>0.92800</u>
Tax Extensions:					
General corporate	\$ 11,512	\$ 10,868	\$ 10,550	\$ 9,609	\$ 9,609
Medicare	280	126	-	-	-
Police protection	2,616	2,470	2,400	2,000	2,000
Audit	6,000	5,940	5,400	4,900	4,000
Unemployment tax	76	59	55	55	55
Street Lighting	1,744	1,646	-	-	-
Social security	1,214	539	1,300	1,590	1,590
Tort liability	13,130	13,200	13,500	13,500	13,000
Total Tax Extensions	<u>\$ 36,572</u>	<u>\$ 34,848</u>	<u>\$ 33,205</u>	<u>\$ 31,654</u>	<u>\$ 30,254</u>
Tax Collections:					
General corporate		\$ 10,782	\$ 10,299	\$ 9,599	\$ 9,581
Medicare		125	-	-	-
Police protection		2,450	2,343	1,998	1,994
Audit		5,893	5,271	4,895	3,988
Unemployment tax		59	54	55	55
Street Lighting		1,633	-	-	-
Social security		535	1,269	1,588	1,585
Tort liability		13,096	13,179	13,486	12,961
Tax extension collected		<u>34,573</u>	<u>32,415</u>	<u>31,621</u>	<u>30,164</u>
Additions/Subtractions:					
Township Road and Bridge		<u>2,902</u>	<u>2,733</u>	<u>2,743</u>	<u>2,708</u>
Total Tax Collections		<u>\$ 37,475</u>	<u>\$ 35,148</u>	<u>\$ 34,364</u>	<u>\$ 32,872</u>
Percentage of Extension Collected		<u>99.21%</u>	<u>97.62%</u>	<u>99.90%</u>	<u>99.70%</u>



STATE OF ILLINOIS
COMPTROLLER

SUSANA A. MENDOZA

DO NOT SEND THIS PAPER COPY - THIS IS YOUR COPY.

MAKE SURE YOU HAVE CLICKED THE SUBMIT BUTTON IN THE COMPTROLLER CONNECT PROGRAM. THIS WILL PROVIDE THE COMPTROLLER'S OFFICE WITH A COPY OF YOUR ANNUAL FINANCIAL REPORT.

FY 2023 Annual Financial Report
Multi-Purpose Long Form

CCIF Copy - 10/17/2023 2:56:30 PM

Unit Name : Bellflower Village

County : Mclean

Unit Code : 064/020/32

I attest that, to the best of my knowledge, this report represents a complete and accurate statement of the financial position, the Contact Information, the TIF status, the FEIN status, the Total Appropriations, and the Legal Debt Limitation of Bellflower Village as of the end of this fiscal year.

Written signature of government official
Allen Grussing, President

Please Sign :

Date :

10-17-2023

FILED
McLEAN COUNTY, ILLINOIS

OCT 24 2023

Kathy Michael
COUNTY CLERK

Unit Name : Bellflower Village

Unit Code : 064/020/32

Please be sure to fill out this section accurately. The information you provide below is (1) our primary way of contacting your government, (2) the information we supply to external agencies, and (3) is the name and title we will list on our website. This section should NOT contain ANY of your Accounting Professional's information.

STEP 1: ENTER CONTACT INFORMATION

Is the following information correct and complete? _____ Yes _____ No

A. Contact Person (elected or appointed official responsible for filling out this form.)		B. Chief Executive Officer (Enter your name here ONLY if you are the elected or appointed official <u>responsible</u> for the EXECUTIVE ADMINISTRATION, i.e. mayor, supervisor, or chairman. Your name will be listed with this responsibility on our website.)		C. Chief Financial Officer (Enter your name here ONLY if you are the elected or appointed official <u>responsible</u> for MAINTAINING THE GOVERNMENT'S FINANCIAL RECORDS. Your name will be listed with this responsibility on our website.)	
Allen	Grussing	Allen	Grussing	Herbert	Youngblood
President		President		Clerk	
PO Box 244		PO Box 244		PO Box 244	
Bellflower		Bellflower		Bellflower	
IL 61724		IL 61724		IL 61724	
Phone: (309) 722-5004 Ext.		Phone: (309) 722-5004 Ext.		Phone: (309) 722-5004 Ext.	
Fax:		Fax:		Fax:	
E-Mail: vob.mayor@outlook.com		E-Mail: vob.mayor@outlook.com		E-Mail: vob.clerk@outlook.com	
D. Purchasing Agent (Enter the Purchasing Agent or if there is no Purchasing Agent, the name of the person responsible for oversight of all competitively bid contracts should be listed.)		E. FOIA Officer (Enter the FOIA Officer or if there is no FOIA Officer, the name of the person responsible for oversight of all FOIA requests should be listed.)		F. TIF Officer (Enter the TIF Officer or if there is no TIF Officer, the name of the person responsible for oversight of all TIF Districts should be listed.)	
Herbert	Youngblood	Herbert	Youngblood		
Clerk		Clerk			
PO Box 244		PO Box 244			
Bellflower		Bellflower			
IL 61724		IL 61724			
Phone: (309) 722-5004 Ext.		Phone: (309) 722-5004 Ext.		Phone:	
Fax:		Fax:		Fax:	
E-Mail: vob.clerk@outlook.com		E-Mail: vob.clerk@outlook.com		E-Mail:	

If the Chief Executive Officer and the Chief Financial Officer are the same person as the Contact Person, please check this box and skip to Step 2.

Unit Name : Bellflower Village

Unit Code : 064/020/32

STEP 2: VERIFY FISCAL YEAR END

FY END DATE: 4/30/2023

If the fiscal year end date listed above is incorrect, follow the steps outlined in the Comptroller Connect application to provide your official documentation that confirms your fiscal year end date. Upon receipt and approval of this documentation, your fiscal year end date can be officially amended.

STEP 3: GASB 34, ACCOUNTING SYSTEM, DEBT, UTILITY, HOME RULE, TIF, AND PENSION / RETIREMENT BENEFITS

P1. Has your government commenced dissolution proceedings? ___ Yes X No **Dissolution Filing Date** ___

A. Has your government implemented GASB 34 in FY 2023 reporting or in previous reporting years? X Yes ___ No

B. Which type of accounting system does Bellflower Village use?

- | | |
|---|---------------------------------|
| ___ Cash - with no assets (Cash Basis) | ___ Modified Accrual/Accrual |
| <u> X </u> Cash - with assets (Modified Cash Basis) | ___ Combination (Explain) _____ |

C. Does the government have bonded debt this reporting fiscal year? ___ Yes X No

If "Yes", indicate the type(s) of debt and complete the Statement of Indebtedness and Debt Limitations and Future Debt pages, located on page F7 and F8.

- | | | |
|---------------|-------------------|-------------------------------|
| ___ G.O.Bonds | ___ Revenue Bonds | ___ Alternative Revenue Bonds |
|---------------|-------------------|-------------------------------|

D. Does the government have debt, other than bonded debt this reporting fiscal year? X Yes ___ No

If "Yes", indicate the type(s) of debt and complete the Statement of Indebtedness and Debt Limitations and Future Debt pages, located on page F7 and F8.

- | | |
|------------------------------------|---------------------------|
| <u> X </u> Contractual Commitments | ___ Other (Explain) _____ |
|------------------------------------|---------------------------|

E. Does the government own or operate a public utility company? X Yes ___ No

If "Yes", indicate the type(s) of utilities and enter the expenditures in Code 271.

- | | | | |
|------------------------|--------------------------|--------------------------------------|-----------------|
| <u> X </u> Water/Sewer | ___ Electric/Gas/Transit | ___ 911 Telephone/Telecommunications | ___ Other _____ |
|------------------------|--------------------------|--------------------------------------|-----------------|

F. Is your government a home rule unit? ___ Yes X No

G. Does the government have a Tax Increment Finance (TIF) district? ___ Yes X No

H. Does the government have a pension funds or other retirement benefits this reporting fiscal year? ___ Yes X No

If Yes, indicate the type(s) of pension funds or other retirement benefits and complete the Pension Funds/Retirement Benefits section.

- | | | | |
|---|---|------------------|---|
| ___ Illinois Municipal Retirement Fund (IMRF) | ___ Police Pension | ___ Fire Pension | ___ Sheriff's Law Enforcement Personnel Plan (SLEP) |
| ___ Other Pension _____ | ___ Other Post Employment Benefits (OPEB) | | |

Unit Name : Bellflower Village

Unit Code : 064/020/32

STEP 4: POPULATION, EAV AND EMPLOYEES

What is the total population of Bellflower Village?^	346
What is the total EAV of Bellflower Village?	\$3,650,060
How many full time employees are paid?*	0
How many part time employees are paid?*	17
What is the total salary paid to all employees?	\$28,956

^ Or provide estimated population.

* Do not include contractual employees.

STEPS 5 AND 6: COMPONENT UNITS AND APPROPRIATIONS

Provide the appropriation for the primary government listed in the first row of the table below.

In the remaining rows, provide the names of all component units along with their appropriations. Indicate if the component units are blended or discretely presented, its fiscal year end date and if the component unit was funded with governmental fund types or enterprise fund types. If the component units are already indicated, that data is based on forms submitted last year. If you have more component units than the rows provided below, please indicate them on an attachment.

If you need assistance with the terms indicated below, refer to the *Chart of Accounts and Definitions* and the *How to Fill Out An AFR* documents.

Name of Unit/Component FUNDS SHOULD NOT BE LISTED HERE*	Appropriation^	Type of Component Unit (Blended or Discretely Presented)	Fiscal Year End	Enterprise Fund Type or Governmental Fund Type
Bellflower Village	\$330,600		04/30	
Total Appropriations	\$330,600			

* Do not enter funds such as Joint Bridge, Permanent Road, Town Fund, Equipment, Water & Sewer, General Assistance, etc. These funds should be included in Step 8.

^ If the Primary Government or Component Unit does NOT budget or levy taxes, please enter the unit's TOTAL EXPENDITURES.

Unit Name : Bellflower Village

Unit Code : 064/020/32

STEP 7: OTHER GOVERNMENTS

Indicate any payments Bellflower Village made to other governments for services or programs (include programs performed on a reimbursement, cost-sharing basis or federal payroll taxes).

Intergovernmental agreements - indicate how much was paid	\$18,583
Federal government payroll taxes	\$2,375
All other intergovernmental payments	\$0

STEP 8: FUND LISTING & ACCOUNT GROUPS

A. List all funds and how much was spent in FY 2023 for each fund. Also, indicate the Fund Type (Fund Types are at the top of each column beginning on page F1). If any fund names appear below, the data is based on forms submitted last year. Please make all necessary corrections. If you have more fund names than the rows provided below, please indicate them on an attachment.

Fund Name	Expenditure	Fund Type	FY End
General Fund	\$137,263	General Fund	04/30
Motor Fuel Tax Fund	\$39,245	Special Revenue Fund	04/30
Water Fund	\$75,106	Enterprise Fund	04/30
Total Expenditures	\$251,614		

B. Does Bellflower Village have assets or liabilities that should be recorded as a part of Account Groups? See Chart of Accounts and Definitions and the How to Fill Out An AFR documents for more information about Account Groups.

Yes No

Unit Name : Bellflower Village

Unit Code : 064/020/32

STEP 9: GOVERNMENTAL ENTITIES

List of governmental entities that are part of or related to the primary government. Exclude component units detailed in Steps 5 & 6. Most small governments do not have governmental entities.

Entity Name	Relationship

STEP 10: REPORTING

Check any state or local entity where financial reports are filed.

STATE AGENCIES	
<input type="checkbox"/> - Board of Education	<input type="checkbox"/> - Board of Higher Education
<input type="checkbox"/> - DCEO	<input type="checkbox"/> - Department of Insurance
OTHER STATE OR LOCAL OFFICES	
<input checked="" type="checkbox"/> - Illinois Comptroller	<input type="checkbox"/> - Secretary of State
<input type="checkbox"/> - General Assembly - House	<input type="checkbox"/> - General Assembly - Senate
<input checked="" type="checkbox"/> - County Clerk	<input type="checkbox"/> - Circuit Clerk
<input type="checkbox"/> - Governor's Office	<input type="checkbox"/> - Other - _____

Assets

Code	Enter All Amounts in Whole Numbers	Governmental Activity	Business-Like Activity	Fiduciary	Discretely Presented Component Units
Current Assets					
101t	Cash and Cash Equivalent	\$276,921	\$201,942	\$0	\$0
102t	Investments	\$0	\$0	\$0	\$0
115t	Receivables	\$0	\$0	\$0	\$0
109t	Inventories	\$0	\$0	\$0	\$0
112t	Other Assets (Explain)	\$0	\$0	\$0	\$0
Non-Current Assets					
116t	Capital Assets/Net of Accumulated Depreciation	\$110,253	\$750,498	\$0	\$0
117t	Other Capital Assets (Explain)	\$0	\$0	\$0	\$0
120t	Total Assets	\$387,174	\$952,440	\$0	\$0
150t	Deferred Outflow of Resources	\$0	\$0	\$0	\$0

Liabilities

Code	Enter All Amounts in Whole Numbers	Governmental Activity	Business-Like Activity	Fiduciary	Discretely Presented Component Units
Current Liabilities					
122t	All Payables	\$0	\$0	\$0	\$0
132t	Deferred Revenues	\$0	\$0	\$0	\$0
128t	Other Liabilities (Explain)	\$0	\$0	\$0	\$0
Non-Current/Long Term Liabilities					
129t	Due Within One Year	\$0	\$11,386	\$0	\$0
130t	Due Beyond One Year	\$0	\$173,385	\$0	\$0
131t	Other Non-Current/Long Term Liabilities (Explain)	\$0	\$0	\$0	\$0
135t	Total Liabilities	\$0	\$184,771	\$0	\$0
155t	Deferred Inflow of Resources	\$0	\$0	\$0	\$0

Net Position

Code	Enter All Amounts in Whole Numbers	Governmental Activity	Business-Like Activity	Fiduciary	Discretely Presented Component Units
143t	Investments in Capital Assets/Net of Related Debt	\$110,253	\$565,727	\$0	\$0
148t	Net Position - Restricted	\$25,794	\$0	\$0	\$0
149t	Net Position - Unrestricted	\$251,127	\$201,942	\$0	\$0
146t	Total Net Position	\$387,174	\$767,669	\$0	\$0

Revenues and Receipts

Code	Enter All Amounts in Whole Numbers	General	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Fiduciary	Discretely Presented Component Units
Local Taxes		Report In Whole Numbers							
201t	Property Tax	\$37,475	\$0	\$0	\$0	\$0	\$0	\$0	\$0
202t	Local Sales Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
203t	Utilities Tax	\$706	\$0	\$0	\$0	\$0	\$0	\$0	\$0
203a	Electric Utilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
203b	Water Utilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
203c	Communications Utilities	\$706	\$0	\$0	\$0	\$0	\$0	\$0	\$0
203d	Other Utilities (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
204t	Other Taxes (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Receipts & Grants									
211t	State Income Tax	\$55,906	\$0	\$0	\$0	\$0	\$0	\$0	\$0
212t	State Sales Tax	\$28,230	\$0	\$0	\$0	\$0	\$0	\$0	\$0
213t	State Motor Fuel Tax	\$0	\$14,241	\$0	\$0	\$0	\$0	\$0	\$0
214t	State Replacement Tax	\$2,889	\$0	\$0	\$0	\$0	\$0	\$0	\$0
205t	State Gaming Tax(es)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
215t	Other State Sources (Explain)	\$0	\$3,921	\$0	\$0	\$0	\$0	\$0	\$0
215a	General Support	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
215b	Public Welfare	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
215c	Health and/or Hospitals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
215d	Streets and Highways	\$0	\$3,921	\$0	\$0	\$0	\$0	\$0	\$0
215e	Culture and Recreation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
215f	Housing/Comm. Development	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
215g	Water Supply System	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
215h	Electric/Gas Power System	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
215i	Mass Transit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
215j	Other (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
225t	Federal Sources	\$23,407	\$0	\$0	\$0	\$0	\$0	\$0	\$0
225a	General Support	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Revenues and Receipts

Code	Enter All Amounts in Whole Numbers	General	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Fiduciary	Discretely Presented Component Units
Intergovernmental Receipts & Grants									
225b	Public Welfare	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
225c	Health and/or Hospitals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
225d	Streets and Highways	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
225e	Culture and Recreation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
225f	Housing/Comm. Development	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
225g	Water Supply System	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
225h	Electric/Gas Power System	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
225i	Mass Transit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
225j	Other (Explain)	\$23,407	\$0	\$0	\$0	\$0	\$0	\$0	\$0
226t	Other Intergovernmental Sources (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Sources									
231t	Licenses and Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
233t	Fines and Forfeitures	\$3,013	\$0	\$0	\$0	\$0	\$0	\$0	\$0
234t	Charges for Services	\$10,651	\$0	\$0	\$0	\$75,844	\$0	\$0	\$0
234a	Water Utilities	\$0	\$0	\$0	\$0	\$75,844	\$0	\$0	\$0
234b	Gas Utilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
234c	Electric Utilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
234d	Transit Utilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
234e	Sewer Utilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
234f	Refuse and Disposal Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
234g	Parking	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
234h	Housing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
234i	Highway or Bridge Tolls	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
234j	Culture and Recreation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
234k	Other (Explain)	\$10,651	\$0	\$0	\$0	\$0	\$0	\$0	\$0
235t	Interest	\$5,328	\$704	\$0	\$0	\$4,508	\$0	\$0	\$0
236t	Miscellaneous (Explain)	\$67,848	\$0	\$0	\$0	\$0	\$0	\$0	\$0
240t	Total Receipts and Revenue	\$235,453	\$18,866	\$0	\$0	\$80,352	\$0	\$0	\$0

Disbursements, Expenditures and Expenses

Code	Enter All Amounts in Whole Numbers	General	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Fiduciary	Discretely Presented Component Units
Report In Whole Numbers									
251t	General Government	\$98,345	\$0	\$0	\$0	\$0	\$0	\$0	\$0
251a	Financial Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
251b	General Administrative Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
251c	Central Administration	\$98,345	\$0	\$0	\$0	\$0	\$0	\$0	\$0
251d	Other (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
252t	Public Safety	\$19,906	\$0	\$0	\$0	\$0	\$0	\$0	\$0
252a	Police	\$19,906	\$0	\$0	\$0	\$0	\$0	\$0	\$0
252b	Fire	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
252c	Regulation - Building Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
252d	Other (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
253t	Corrections	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
254t	Judiciary and Legal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
255t	Transportation and Public Works	\$630	\$39,245	\$0	\$0	\$0	\$0	\$0	\$0
255a	Streets and Highways	\$630	\$39,245	\$0	\$0	\$0	\$0	\$0	\$0
255b	Airports	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
255c	Parking Meters	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
255d	Parking Facilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
255e	Other (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
256t	Social Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
256a	Welfare	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
256b	Health (Other than hospitals)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
256c	Hospital Operations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
256d	Cemeteries	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
256e	Other (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Disbursements, Expenditures and Expenses

Code	Enter All Amounts in Whole Numbers	General	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Fiduciary	Discretely Presented Component Units
Report In Whole Numbers									
257t	Culture and Recreation	\$18,382	\$0	\$0	\$0	\$0	\$0	\$0	\$0
257a	Library	\$2,479	\$0	\$0	\$0	\$0	\$0	\$0	\$0
257b	Parks	\$15,903	\$0	\$0	\$0	\$0	\$0	\$0	\$0
257c	Other (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
258t	Housing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
275t	Environment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
275a	Sewage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
275b	Solid Waste Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
275c	Other (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
259t	Debt	\$0	\$0	\$0	\$0	\$3,168	\$0	\$0	\$0
259a	Interest	\$0	\$0	\$0	\$0	\$3,168	\$0	\$0	\$0
259b	Principal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
271t	Public Utility Company	\$0	\$0	\$0	\$0	\$46,715	\$0	\$0	\$0
271a	Water	\$0	\$0	\$0	\$0	\$46,715	\$0	\$0	\$0
271b	Electric	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
271c	Transit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
271d	Other (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
272t	Depreciation	\$0	\$0	\$0	\$0	\$25,223	\$0	\$0	\$0
280t	Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
260t	Other Expenditures/Expenses (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
270t	Total Expenditures/Expense	\$137,263	\$39,245	\$0	\$0	\$75,106	\$0	\$0	\$0

Fund Balances and Other Financing Sources (Uses)

Code	Enter All Amounts in Whole Numbers	General	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Fiduciary	Discretely Presented Component Units
Report In Whole Numbers									
301t	Excess of receipts/revenues over (under) expenditures/expenses (240t-270t)	\$98,190	(\$20,379)	\$0	\$0	\$5,246	\$0	\$0	\$0
302t	Operating transfers in	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
303t	Operating transfers out	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
304t	Bond proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
305t	Other long term debt (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
306t	Net increase (decrease) in fund balance (301t + 302t - 303t + 304t + 305t)	\$98,190	(\$20,379)	\$0	\$0	\$5,246	\$0	\$0	\$0
307t	Previous year fund balance	\$137,687	\$61,423	\$0	\$0	\$762,423	\$0	\$0	\$0
308t	Other (Explain)	\$15,250	(\$15,250)	\$0	\$0	\$0	\$0	\$0	\$0
310t	Current Year Ending Fund Balance (306t + 307t + 308t)	\$251,127	\$25,794	\$0	\$0	\$767,669	\$0	\$0	\$0

Statement of Indebtedness (Governmental & Proprietary combined)

Debt Instruments for All Funds	Code	Outstanding Beginning of Year	Code	Issued Current Fiscal Year	Code	Retired Current Fiscal Year	Code	Outstanding End of Year	Original Issue Amount	Final Maturity Date	Interest Rate Ranges-Lowest	Interest Rate Ranges-Highest
Report In Whole Numbers												
General Obligation Bonds	400	\$0	406	\$0	412	\$0	418	\$0	\$0			
Water	400a	\$0	406a	\$0	412a	\$0	418a	\$0	\$0		0.00%	0.00%
Electric	400b	\$0	406b	\$0	412b	\$0	418b	\$0	\$0		0.00%	0.00%
Transportation	400c	\$0	406c	\$0	412c	\$0	418c	\$0	\$0		0.00%	0.00%
Housing	400d	\$0	406d	\$0	412d	\$0	418d	\$0	\$0		0.00%	0.00%
Other (Explain)	400e	\$0	406e	\$0	412e	\$0	418e	\$0	\$0		0.00%	0.00%
Revenue Bonds	401	\$0	407	\$0	413	\$0	419	\$0	\$0			
Water	401a	\$0	407a	\$0	413a	\$0	419a	\$0	\$0		0.00%	0.00%
Electric	401b	\$0	407b	\$0	413b	\$0	419b	\$0	\$0		0.00%	0.00%
Transportation	401c	\$0	407c	\$0	413c	\$0	419c	\$0	\$0		0.00%	0.00%
Housing	401d	\$0	407d	\$0	413d	\$0	419d	\$0	\$0		0.00%	0.00%
Other (Explain)	401e	\$0	407e	\$0	413e	\$0	419e	\$0	\$0		0.00%	0.00%
Alternate Revenue Bonds	402	\$0	408	\$0	414	\$0	420	\$0	\$0		0.00%	0.00%
Contractual Commitments	403	\$195,973	409	\$0	415	\$11,202	421	\$184,771	\$238,126	06/20/2037	1.64%	1.64%
Other (Explain)	404	\$0	410	\$0	416	\$0	422	\$0	\$0		0.00%	0.00%
Total Debt	405	\$195,973	411	\$0	417	\$11,202	423	\$184,771				

Debt Limitations and Future Debt

___ I certify that Bellflower Village does not have Legal Debt Limitation

___ Based on Statute

___ Based on Other

Total Legal Debt Limitation: \$314,818

Total Debt Applicable to the limit: \$0

Legal Debt Margin: \$314,818

Legal Debt Margin (%): 100.00%

Future Debt Service Requirements for Bonded Debt listed above			
Year Ending	Principal	Interest	Total
2024	\$0	\$0	\$0
2025	\$0	\$0	\$0
2026	\$0	\$0	\$0
2027	\$0	\$0	\$0
2028	\$0	\$0	\$0
2029-2033	\$0	\$0	\$0
2034-2038	\$0	\$0	\$0
2039-2043	\$0	\$0	\$0
TOTAL	\$ 0	\$ 0	\$ 0

Please provide a summary of the authorized debt limitations, including any statutory references.

The Village's legal debt margin is 8.625% of the most recent available equalized assessed valuation (EAV) of hte Village. per 65 ILCS 5/8-5-1

Pension Funds / Retirement Benefits

Code	Enter All Amounts in Whole Numbers	IMRF			Police Pension			Fire Pension		
		Year 1	Year 2	Year 3	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
500	Actuarial Valuation Date (VD)									
500a	Reporting Date (RD)									
500b	Measurement Date (MD)									
501	Total Pension Liability (TPL)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
502	Plan Fiduciary Net Position (FNP)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
503	Net Pension Liability (NPL)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
504	Plan Fiduciary Net Position as a Percentage of Total Pension Liability	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
505	Net Pension Obligation/ Net OPEB Obligation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Enter All Amounts in Whole Numbers

Code		SLEP			Other Pension			OPEB (Net)		
		Year 1	Year 2	Year 3	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
500	Actuarial Valuation Date (VD)									
500a	Reporting Date (RD)									
500b	Measurement Date (MD)									
501	Total Pension Liability (TPL)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
502	Plan Fiduciary Net Position (FNP)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
503	Net Pension Liability (NPL)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
504	Plan Fiduciary Net Position as a Percentage of Total Pension Liability	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
505	Net Pension Obligation / Net OPEB Obligation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Capital Outlay*

Code	Function	These are not funds	
		Construction	Land, Structures, and Equipment
601t	General Government	\$0	\$0
602t	Law Enforcement	\$0	\$0
603t	Corrections	\$0	\$0
604t	Fire	\$0	\$0
605t	Sewerage	\$0	\$0
606t	Sanitation and Wastewater	\$0	\$0
607t	Parks and Recreation	\$0	\$0
608t	Housing and Community Development	\$0	\$0
609t	Highways, Roads and Bridges	\$0	\$0
610t	Parking Facilities	\$0	\$0
611t	Welfare	\$0	\$0
612t	Hospital	\$0	\$0
613t	Water	\$0	\$0
614t	Nursing Homes	\$0	\$0
615t	Conservation and Natural Resources	\$0	\$0
616t	Libraries	\$0	\$0
617t	Other	\$0	\$0

*This page should only be filled out if you have spent funds for capital projects or development.

*The Capital Outlay page is requested by the U.S. Census Bureau and is considered optional by the State Comptroller.

*If you complete this page you WILL NOT have to complete the Survey of Government Finances from the U.S. Census Bureau.

*If you do NOT complete this page the U.S. Census Bureau will contact you for further information.

Explanation or Comments

<u>Type</u>	<u>Explanation</u>
225j	American Rescue Plan Act \$ 23,407
234k	Franchise Fees \$ 4,181 Rent Income \$ 6,470
236t	Donations \$ 24,387 Insurance Proceeds \$ 43,461
308t	Restatement of Fund Balance to close Community Center, Community Events, and Library Funds into the General Fund
AuthDebtLimit	The Village's legal debt margin is 8.625% of the most recent available equalized assessed valuation (EAV) of hte Village. per 65 ILCS 5/8-5-1
GEN	Since the Village's financial statements are on the modified cash basis of accounting, deferred outflow of resources and deferred inflow of resources is not required to be reported on the Statement of Net Position - Modified Cash Basis.

Office of the Comptroller, Susana A. Mendoza
FY 2023 AFR
Multi-Purpose Form

CPA Information

According to the Governmental Account Audit Act [50 ILCS 310], an Annual Audit submitted to the IL Office of the Comptroller shall be performed by a licensed public accountant, with a valid certificate as a public accountant under the Illinois Public Accounting Act [225 ILCS 450]. Please access the website of the Illinois General Assembly (www.ilga.gov/legislation/ilcs/ilcs.asp) to view these Acts. **If your government is required to submit an Annual Audit, please complete the following:**

Is the Licensed Certified Public Accountant performing your audit working as an individual licensed in Illinois, or are they working in association with a Public Accounting Firm or a Professional Service Corporation licensed in Illinois, or are they licensed in another state? Please use a checkmark to select one choice:

Individual Licensed Certified Public Accountant Public Accounting Firm (IL License) Professional Service Corporation (IL License)

Out-of-State (Individual / Public Accounting Firm / Professional Service Corporation)

Is the Licensed Certified Public Accountant performing your audit working as an individual licensed in Illinois, or are they working in association with a Public Accounting Firm or a Professional Service Corporation licensed in Illinois, or are they licensed in another state? Please use a checkmark to select one choice:

Enter the active 9-digit License#:	<u>066003054</u>	License Status:	<u>ACTIVE</u>
Business Name:	<u>STRIEGEL KNOBLOCH & COMPANY LLC</u>		
Address:	_____	Address 2:	_____
City:	<u>BLOOMINGTON</u>	State: <u>IL</u>	ZIP: <u>61701</u>
Phone:	_____	Ext. _____	Fax: _____ E-Mail: _____
Last Name:	_____	First Name: _____	Title: _____
Phone:	_____	Ext. _____	E-Mail: _____

F12

Non-Critical

Deferred Outflow of Resources?

Deferred Inflow of Resources?

Office of the Comptroller, Susana A. Mendoza
FY 2023 AFR
Multi-Purpose Form

F13

FILED
McLEAN COUNTY, ILLINOIS
OCT 24 2023
Kathy Mitchell
COUNTY CLERK

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS
ANNUAL TREASURER'S REPORT
FOR THE FISCAL YEAR ENDING APRIL 30, 2023**

<u>Fund</u>	<u>Beginning</u>				<u>Ending</u>
	<u>Balance</u>	<u>Revenues</u>	<u>Expenses</u>	<u>Transfers</u>	<u>Balance</u>
General Fund	137,687	224,983	126,684	15,141	251,127
Motor Fuel Tax Fund	46,173	18,866	39,245	-	25,794
Community Center Fund	100	-	-	(100)	-
Community Events (in GF)	15,150	10,470	10,579	(15,041)	-
Water Fund	182,674	80,352	61,084	-	201,942
TOTAL FUNDS	381,784	334,671	237,592	-	478,863

REVENUES

County Property Taxes	37,475	American Rescue Plan Act Funds	23,407
State Cannabis Use Tax	545	Donations	13,947
State Income Tax	55,906	Fees	25
State Motor Fuel Tax	14,241	Fines	3,013
State Replacement Tax	2,889	Franchise Fees	4,181
State Sales Tax	13,596	Insurance Proceeds	43,461
State Telecommunications Tax	706	Interest Income	10,540
State Use Tax	14,089	Rent Income	6,470
Water User Fees	75,819	State MFT Rebuild Illinois Grant	3,921
		Township Community Center Tax	10,440
TOTAL REVENUES	334,671		

FILED
McLEAN COUNTY, ILLINOIS
OCT 24 2023
Kathy M. Jackson
COUNTY CLERK

EXPENDITURES

Compensation:

Wages under \$25,000: Skee Aldrich, Arlen Andjelich, Teresa Drinkwater, Andrew Ellis, Allen Grussing, Janice Harden, Jay Jewell, Barton Lytel, Frances Miller, Merle Shelton, Myron Shelton, Steven Weiss, Chad Thomas, Chad Yeadon, Thomas Yeadon, Herbert Youngblood, Shane Zimmerman
Total Compensation 28,956

Vendor Expense:

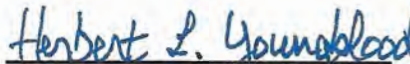
Ameren Illinois	18,894	JC's Heat and A/C	8,027
American Patriot Pyro	4,645	McLean County Asphalt	18,855
Darbi Buchanan	3,795	Nicor Gas	8,865
Dennis Martin Excavating	11,375	Quality Spot Repair	6,642
Enger Brothers	13,462	Shelton Stump Removal	3,375
Farnsworth Group	4,392	Utility Service Co	3,000
Feller & Kuester CPAs	7,000	Village of Downs	18,583
Illinois EPA	17,423	WOM Services LLC	7,050
IML Risk Management Assn	11,903	Other vendors ≤ \$2,500 each	41,350
Total Vendor Expense	208,636		

TOTAL EXPENDITURES 237,592

Subscribed and sworn to this 11th day of October, 2023.


Allen D. Grussing, Village President

I, Herbert L. Youngblood, Village Clerk for the Village of Bellflower, McLean County, Illinois, do hereby certify that the above is a true copy of the Annual Treasurer's Report for the fiscal year ending April 30, 2023.


Herbert L. Youngblood, Village Clerk

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

ANNUAL TREASURER'S REPORT
FOR THE FISCAL YEAR ENDING APRIL 30, 2023

CERTIFICATE OF PUBLICATION

STATE OF ILLINOIS)
)
COUNTY OF McLEAN)

I, Herbert L. Youngblood, Village Clerk for the Village of Bellflower, McLean County, Illinois, do hereby certify as follows:

1. That I am the duly appointed Village Clerk for the Village of Bellflower and, as such, I am the keeper of the papers, records, entries, and ordinances of said Village, and the corporate seal thereof.
2. That the attached and foregoing is a true and correct copy of the Annual Treasurer's Report for the fiscal year beginning May 1, 2022 and ending April 30, 2023.
3. That on October 12, 2023 said report was posted on the village website and in the following three locations within our taxing district:
 - Bellflower Community Center External Bulletin Board
 - Bellflower Community Library
 - Bellflower Post Office
4. That under 65 ILCS 5/3.1-35-65 the publishing requirements have been satisfied.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the corporate seal of the Village of Bellflower on the 23RD day of OCTOBER 2023.



Herbert L. Youngblood
HERBERT L. YOUNGBLOOD
Village Clerk

FILED
McLEAN COUNTY, ILLINOIS

OCT 24 2023

Kathy Michael
COUNTY CLERK

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MINUTES
NOVEMBER 8, 2023

CALL TO ORDER

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on November 6, 2023, at 3:45 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Skee Aldrich, Teresa Drinkwater, Andrew Ellis, Bart Lytel, Steve Weiss, and Shane Zimmerman.

Absent: None.

Seven of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – None.

PUBLIC COMMENT

None.

CONSENT AGENDA

a. Approve minutes of the regular meeting held on October 11, 2023.

b. Approve expenditures during the period of October 12, 2023 through November 8, 2023.

MOTION by Trustee Drinkwater to approve the foregoing consent agenda items. Seconded by Trustee Weiss. Voice vote: 6 yes; -0- no. Motion passed.

POLICE ACTIVITIES

President Grussing reported on the following activities:

- Chief Dingler asked the McLean County Circuit Court to review records to determine if some recent village traffic fines were not credited to the village.
- The village currently has no process to issue tickets for non-traffic violations (e.g., parking, code violations). Will check with other area small villages to see what they do.
- Chief Dingler will research a possible new process for towing company charges. Possible something that could be utilized in Downs, Arrowsmith, and Bellflower.
- Chief Dingler was asked to contact Liz Cassidy, Newman Center retreat coordinator, and discuss issues encountered on November 3 when Newman Center retreat participants were causing disturbances during overnight hours.

UNFINISHED BUSINESS

a. Right-of-Way vacation at Denny/Audrey Miller residence – no longer needed. COMPLETE.

b. Repairs and Maintenance

1) Buildings

a) 9/18/2022 wind/hail storm damage – the only remaining repair to be completed is replacing the vertical siding at the Depot. The wrong material was delivered and had to be reordered.

b) Depot Fascia/Gutter replacement – COMPLETE.

c) Community Center locker room shower updates – COMPLETE.

2) Equipment – annual truck maintenance is COMPLETE.

- c. Streets – winter tree trimming (Anderson 201 W Melvin St, Luther 108 N Vine St) – Trustee Ellis will review.
- d. Water
 - 1) Lead service line inventory status – 120Water has finalized the postcard and is completing the online survey.
 - 2) Hydrant flushing – regular monthly flushing has resumed and will be split over two weeks: hydrants on the west side of State St will be flushed one week, and hydrants on the east side of State St will be flushed the following week. A website alert will be issued the day before if the village clerk is notified of each scheduled date.
 - 3) Hydrant status – new flushing hydrant installed in front of Whitehouse (504 S State St) and new hydrant installed near the intersection of W South St/IL 54. COMPLETE.
 - 4) Telemetry box in tower pump house – new box has been ordered.

NEW BUSINESS

- a. Approvals
 - 1) State senator Sally Turner submitted a Department of Commerce and Economic Opportunity (DCEO) Grant request for \$45,250 (details attached). MOTION by Trustee Aldrich to accept the grant. Seconded by Trustee Ellis. Voice vote: 6 yes; -0- no. Motion passed.
 - 2) President Grussing presented a cost comparison for village building fire inspection activities (copy attached). MOTION by Trustee Zimmerman to accept the Getz Fire Equipment Co estimates: Community Center annual fire alarm system \$488.00; annual fire extinguishers \$4.00 each; and Community Center semi-annual kitchen hood fire suppression system \$289.00. Seconded by Trustee Ellis. Voice vote: 6 yes; -0- no. Motion passed.
 - 3) President Grussing discussed repairs at Don Harden Field: replace concession stand siding, replace concession stand wood framing brace, and replace restroom doors. Popejoy submitted an estimate, but there was a question if the restroom doors quoted were steel and this will be checked. Also awaiting a possible estimate from Copper Creek Contractors.
 - 4) Surplus Property Sale – no bids were submitted to purchase 201 W South St.
- b. Newman Center rental issues – Liz Cassidy, the current Newman Center retreat coordinator, has continually complained about the Community Center: lack of sufficient paper products, dead bugs, cobwebs, inability to disable room light switches. President Grussing reminded her (1) the building is not a commercial event site, with full-time staff and maintenance, (2) additional paper products are available in the janitor’s closet, and (3) how to override the light switch sensor – all of which he has discussed with her on more than one occasion.

BOARD REPORTS

President Grussing

- Rick Bedford indicates he may be interested in purchasing the N Latcha St lot adjacent to the fire station, currently owned by Brooke Brown.

Trustee Zimmerman

- At the July 25, 2023 special board meeting, the board agreed to stress-test the backup well to see if lead and arsenic readings would improve with constant use. Mitch Yeadon ran the well some and there was some improvement, but readings still exceeded allowable limits. Still need to run the well for a full week and test before/after.
- If the backup well were used full-time, we probably would need to increase the current 2-inch pipe out of the backup well to a 4-inch pipe.
- Supports keeping excess Heartland Bank monies in Illinois Funds due to higher interest.

Trustee Drinkwater

- Thanksgiving Feast – plans to use high schoolers to help serve.
- Why do travel sports teams not pay to use Don Harden Field? Farmer City charges users of their fields.

Trustee Ellis

- Inquiry received about winter walking inside the Community Center. President Grussing is programming each walker's door code and will notify them when the gym is available.
- Complaints received about removing the outfield fence at Don Harden Field.

ADJOURN

President Grussing adjourned the meeting at 8:15 p.m.

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
NOVEMBER 8, 2023

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, November 8, 2023, 7:00 p.m., in the **Village Office** at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER

PUBLIC COMMENT

CONSENT AGENDA

- Approve minutes of the regular meeting held October 11, 2023
- Approve expenditures during the period October 12, 2023 through November 8, 2023

POLICE ACTIVITIES

UNFINISHED BUSINESS

- a. Vacate right-of-way for septic repairs at Denny/Audrey Miller
- b. Repairs and Maintenance
 - 1) Buildings
 - a. 9/18/2022 wind/hail storm damage – Depot siding
 - b. Depot Fascia/Gutter replacement
 - c. Community Center locker room shower updates
 - 2) Equipment – annual truck maintenance
- c. Streets – tree trimming status (Anderson 201 W Melvin St, Luther 108 N Vine St)
- d. Water
 - 1) Lead service line inventory status
 - 2) Hydrant flushing
 - 3) New fire hydrant (W South St/IL 54)
 - 4) Tower pump house telemetry box replacement

NEW BUSINESS

- a. Action
 - 1) IL DCEO Grant
 - 2) Fire inspection estimates
 - 3) Don Harden Field – Popejoy repair estimates
 - 4) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Newman rental issues

BOARD REPORTS

ADJOURN


**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

BOARD OF TRUSTEES

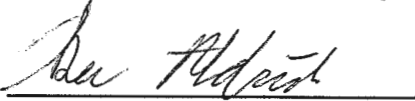
**FINANCIAL REPORT ACKNOWLEDGMENT
FOR
NOVEMBER 8, 2023**

I acknowledge that I have reviewed the following financial reports:

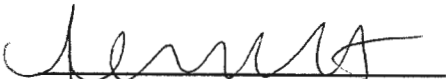
- Heartland Bank Account Reconciliations – 10/31/2023
- Illinois Funds Account Reconciliations – 10/31/2023
- Invoices paid 10/2023 GF and WF
- Invoices paid 10/2023 MFT
- Invoices paid 11/1-8/2023 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 10/31/2023
- QuickBooks Balance Sheet – 11/8/2023
- QuickBooks Expenditures 10/12/2023 – 11/8/2023
- QuickBooks Fund Reports 5/1/2023 – 11/8/2023



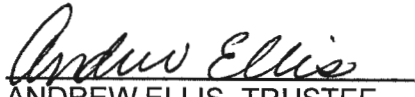
ALLEN GRUSSING, PRESIDENT



SKEE ALDRICH, TRUSTEE



TERESA DRINKWATER, TRUSTEE



ANDREW ELLIS, TRUSTEE



BART LYTEL, TRUSTEE



STEVE WEISS, TRUSTEE



SHANE ZIMMERMAN, TRUSTEE

Department of Commerce and Economic Opportunity (DCEO) Grant

Requested by Illinois State Senator Sally J. Turner

Amount Requested: \$45,250

General Guidelines

Expenditures generally allowed include: architectural planning and engineering design, site selection, land and building acquisition, demolition in preparation for a new building, site preparation and improvement, utility work, new construction of buildings and structures, reconstruction or improvement of existing buildings or structure, original furnishings and equipment, replacement of currently utilized assets by a better asset, expansion of existing buildings or facilities, direct costs associated with the issuance of State general obligation bonds and any other work which significantly increases the service potential of a building or structure used by the State of Illinois.

The useful life of the project is greater than or equal to the average life of the bond issuance from which the project is financed.

General Guidelines for Utilization of Bond Proceeds

1. Are not recurring
2. Characterized as durable, not consumable
3. Reflect an extended useful life or longevity
4. Are not subject to inherent risk of failure, rapid technological obsolescence, or primarily intended to fulfill temporary requirements
5. Reflect a direct interest of the State of Illinois
6. Appreciably increases, improves, or enhances the equitable interests of the State of Illinois in capital facilities, land, permanent improvements, and related assets
7. Are considered as internal components of a project

Can't Be Used For

1. Operational and administrative expenses
2. Lease payments for rental of equipment or facilities
3. Costs of staff or resident labor and materials
4. Expenditures to acquire or construct temporary facilities
5. Purchase of automobiles, trucks, farm equipment, boats, or rolling stock
6. Livestock or laboratory animals
7. Unpredictable or unusual legal expenses
8. Costs for archaeological digs, research or exploration

Cost Comparison for Inspections of Fire Alarm System, Fire Extinguishers, and Kitchen Hood Suppression System

	<u>Frequency</u>	<u>Getz</u>	<u>Johnson Controls</u>
Fire Alarm System	Annual	\$488.00	\$616.16
Fire Extinguishers (9)	Annual	54.00	150.30
Kitchen Hood Fire Suppression System	Semi-annual	<u>289.00</u>	<u>729.86</u>
Annual Total		\$831.00	\$1,496.32

Notes

For both companies, this is inspection cost only. There would be additional charges if recharging or repairs are needed.

For fire extinguishers, Getz goes to all village buildings to do the inspections. Johnson Controls would require the extinguishers from the Depot, Library, and both pump houses be brought to the Community Center for inspection and then returned to the proper building. Otherwise they would charge an additional \$120 per building to do them on-site.

These inspections do not replace the service required every 12 years on the kitchen hood suppression system.

VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS

BOARD OF TRUSTEES
MINUTES
DECEMBER 13, 2023

CALL TO ORDER

President Allen Grussing called the meeting to order at 7:00 p.m. in the village office located at the Bellflower Community Center, 104 W Center Street, Bellflower.

The Meeting Notice and Agenda (copy attached) was posted on the Bellflower Community Center Exterior Bulletin Board on December 11, 2023, at 3:30 p.m.

BOARD ATTENDANCE

Present: President Allen Grussing; Trustees Teresa Drinkwater, Andrew Ellis, Steve Weiss, and Shane Zimmerman.

Absent: Trustees Skee Aldrich and Bart Lytel.

Five of seven board members were present, which formed a quorum.

VILLAGE OFFICIALS PRESENT – Clerk Herb Youngblood

PUBLIC ATTENDANCE – Paul Luther.

PUBLIC COMMENT

None.

CONSENT AGENDA

a. Approve minutes of the regular meeting held on November 8, 2023.

b. Approve expenditures during the period of November 9, 2023 through December 13, 2023.

MOTION by Trustee Zimmerman to approve the foregoing consent agenda items. Seconded by Trustee Weiss. Voice vote: 4 yes; -0- no. Motion passed.

POLICE ACTIVITIES

President Grussing reported November traffic fines were \$150 for three tickets. Board members commented on the recent increased police visibility and enforcement.

UNFINISHED BUSINESS

a. Repairs and Maintenance

1) Buildings

a) 9/18/2022 wind/hail storm damage – the only remaining repair to be completed is replacing the vertical siding at the Depot. The wrong material was delivered and the reordered material has not been received.

b) Don Harden Field repair estimates – Popejoy confirmed the restroom door estimate discussed at last month's meeting was for steel doors. Copper Creek Contractors is also preparing an estimate.

b. Streets – Trustee Ellis will review winter tree trimming needs (Anderson 201 W Melvin St, Luther 108 N Vine St).

c. Water

1) Lead service line inventory status – 120Water mailed postcards with an erroneous website reply address. The address has been corrected and 120Water will re-mail postcards to any customers who have not already completed the online survey.

2) Telemetry box in tower pump house – new box has been received and will be installed.

NEW BUSINESS

a. Approvals

- 1) MOTION by Trustee Ellis to adopt Ordinance 2023-04 “An Ordinance Regarding the Illinois Paid Leave for all Workers Act for the Village of Bellflower” (copy attached). Seconded by Trustee Drinkwater. Roll call vote: Yes-Trustees Drinkwater, Ellis, Weiss, and Zimmerman. No-None. Absent-Trustee Aldrich and Lytel. Vote summary: Yes (4), No (-0-), Absent (2). Motion passed.
- 2) MOTION by Trustee Drinkwater to adopt the 2024 schedule for regular meetings of the Board of Trustees (copy attached). Seconded by Trustee Weiss. Voice vote: 4 yes; -0- no. Motion passed.
- 3) Surplus Property Sale – two inquiries received, but no bids were submitted to purchase 201 W South St.

b. Events

- 1) Thanksgiving Feast
 - a) Trustee Drinkwater reported good feedback about the students who helped in various capacities; some even received cash tips.
 - b) Board members discussed their frustration with the politicking conducted by politicians in attendance.
 - c) A missed opportunity occurred when the leftover food was not sold. Uncooked noodles and cooked turkey were packaged and placed in the freezer. All other cooked food was ultimately placed in the garbage.
- 2) Breakfast with Santa – Trustee Drinkwater reported the event will not happen since the school class responsible did not choose to participate. Instead, Stephanie Zimmerman has rented the cafeteria for a December 16 Christmas craft project, and Santa will come in at the end. A “Letters to Santa” mailbox was purchased and will be used during the December 16 activity and will be installed at the library.
- 3) The Events bank account continues to increase and is currently over \$17,000. Surplus funds will be used to replace broken equipment used at the Community Center Thanksgiving Feast, such as hot/cold beverage dispensers, the professional stand mixer, and electric food warming carts.

BOARD REPORTS

President Grussing

- Barb Jenkins, trustee/owner of a vacant lot and farmland on the west side of the village, plans to plant a chestnut tree grove. She has requested installation of water service at the vacant lot facing School Street. Because the water service will not be for residential use, the board agreed a meter must be installed. The owner will be responsible for all installation costs, including the meter.
- Three village homes have recently sold and two more are for sale. Trustee Zimmerman requested the parties be notified that the water should be turned off to prevent water pipe freezing if the new owner will not move into the house immediately.
- Sandy Shelton would like to install seasonal lights in the trees outside the Community Center entrance, but there is no exterior power outlet. MOTION by Trustee Weiss to ask Bob Althouse to install an exterior power outlet if the cost will not exceed \$200. Seconded by Trustee Drinkwater. Voice vote: 4 yes; -0- no. Motion passed.
- Frank Fox (corner of East Melvin and North Latcha streets) has experienced septic tile issues and indicates the Post Office has also had problems. He was told that septic tiles are not owned by the village.
- State Senator Sally Turner wants to hold some local open office hours at the Community Center cafeteria from Noon to 2:00 p.m. on five selected days. It was suggested she might consider contacting the Lions Café – go where the people are.

Trustee Drinkwater – is it possible to use Events monies to assist with the Christas Eve program if needed? Trustee Zimmerman stated the village contribution to this program has always been to allow use of the Community Center facility without cost. No further board discussion ensued.

Trustee Zimmerman - the township has money available for the installation of a generator at the Community Center to power the cafeteria and office during emergencies.

Trustee Ellis – the pickup truck needs muffler repairs.

ADJOURN

President Grussing adjourned the meeting at 8:28 p.m.

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
DECEMBER 13, 2023**

The next regular meeting of the Village of Bellflower Board of Trustees will be held Wednesday, December 13, 2023, 7:00 p.m., in the **Village Office** at the Bellflower Community Center, 104 W Center Street, Bellflower.

CALL TO ORDER
PUBLIC COMMENT
CONSENT AGENDA

- Approve minutes of the regular meeting held November 8, 2023
- Approve expenditures during the period November 9, 2023 through December 13, 2023

POLICE ACTIVITIES
UNFINISHED BUSINESS

- a. Repairs and Maintenance
 - 1) Buildings
 - a. 9/18/2022 wind/hail storm damage – Depot siding
 - b. Don Harden Field repair estimates
- b. Streets – tree trimming status (Anderson 201 W Melvin St, Luther 108 N Vine St)
- c. Water
 - 1) Lead service line inventory status
 - 2) Tower pump house telemetry box replacement

NEW BUSINESS

- a. Action
 - 1) Ordinance 2023-04 “Paid Leave All Workers”
 - 2) 2024 regular board meeting dates
 - 3) Surplus Property Sale – open bids, if any, for 201 W South St
- b. Events
 - 1) Thanksgiving Feast recap
 - 2) Breakfast with Santa
 - 3) Surplus funds

BOARD REPORTS
ADJOURN

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

BOARD OF TRUSTEES

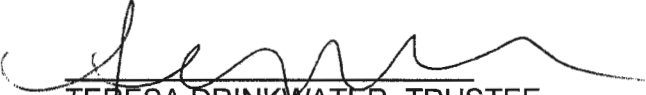
**FINANCIAL REPORT ACKNOWLEDGMENT
FOR
DECEMBER 13, 2023**

I acknowledge that I have reviewed the following financial reports:

- Heartland Bank Account Reconciliations – 11/30/2023
- Illinois Funds Account Reconciliations – 11/30/2023
- Invoices paid 11/2023 GF and WF
- Invoices paid 12/2023 GF and WF
- QuickBooks Account Register (Heartland Bank and IL Funds) – 11/30/2023
- QuickBooks Balance Sheet – 12/13/2023
- QuickBooks Expenditures 11/9/2023 – 12/13/2023
- QuickBooks Fund Reports 5/1/2023 – 12/13/2023



ALLEN GRUSSING, PRESIDENT

SKEE ALDRICH, TRUSTEE


TERESA DRINKWATER, TRUSTEE


ANDREW ELLIS, TRUSTEE

BART LYTEL, TRUSTEE


STEVE WEISS, TRUSTEE


SHANE ZIMMERMAN, TRUSTEE

**VILLAGE OF BELLFLOWER
MCLEAN COUNTY, ILLINOIS**

ORDINANCE NUMBER 2023-04

**AN ORDINANCE REGARDING
THE ILLINOIS PAID LEAVE FOR ALL WORKERS ACT
FOR THE VILLAGE OF BELLFLOWER**

Allen D. Grussing, Village President

Village Trustees

Skee Aldrich

Teresa Drinkwater

Andrew Ellis

Bart Lytel

Steve Weiss

Shane Zimmerman

Herbert L. Youngblood, Village Clerk

Published in pamphlet form by authority of the
President and Trustees of the Village of Bellflower on December 13, 2023

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

ORDINANCE NO. 2023-04

**AN ORDINANCE REGARDING
THE ILLINOIS PAID LEAVE FOR ALL WORKERS ACT
FOR THE VILLAGE OF BELLFLOWER**

WHEREAS, the Illinois Municipal Code, 65 ILCS 5/1-2-1, provides that the corporate authorities of each municipality may pass all ordinances and make all rules and regulations proper or necessary to carry into effect the powers granted to municipalities, with such fines or penalties as may be deemed proper; and

WHEREAS, the Village of Bellflower (the “Village”) is a non-home rule Illinois municipality; and

WHEREAS, on or about March 12, 2023, Governor JB Pritzker signed into law the Paid Leave for All Workers Act (820 ILCS 192/1 et seq.) (the “Act”); and

WHEREAS, the State of Illinois did not make the necessary appropriations or include statutory language exempting the Act from the Illinois State Mandates Act (30 ILCS 805/1 et seq.); and

WHEREAS, effective January 1, 2024, the Act requires an employer to provide certain paid leave to their employees, unless the employer is subject to an existing municipal or county ordinance that requires the employer to provide any form of paid leave to their employees; and

WHEREAS, Village employees work part-time as needed to fulfill their job duties, and have historically not received any employee benefits (e.g., medical/dental insurance, retirement, vacation, sick leave); and

WHEREAS, Village employees do not have a fixed daily/weekly/monthly/quarterly/annual work schedule, and as a result, cannot schedule time “out” of the office since they have no defined time “in” the office; and

WHEREAS, the Village believes and hereby declares that it is in the best interests of the Village to clearly define the paid leave benefits that Village employees shall receive.

NOW, THEREFORE, be it ordained by the President and Board of Trustees of the Village of Bellflower, McLean County, Illinois, as follows:

Section 1. The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

Section 2. Pursuant to Section 15(p) of the Act, the Village hereby adopts a paid leave policy for all Village employees as set forth in Schedule A attached, as the same may be amended from time to time.

Section 3. Repeal of Conflicting Provisions. All ordinances, resolutions, and policies or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of the conflict, expressly repealed on the effective date of this Ordinance.

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

Section 4. Severability. If any provision of this Ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

Section 5. The clerk is directed by the corporate authorities to publish this Ordinance in pamphlet form. This Ordinance shall be in full force and effect after its adoption, approval, and publication in accordance with 65 ILCS 5/1-2-4.

ADOPTED this 13th day of December 2023 by a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
Aldrich			X	
Drinkwater	X			
Ellis	X			
Lytel			X	
Weiss	X			
Zimmerman	X			
Grussing (to the extent that the President's vote may be needed)				
TOTAL	4		2	

APPROVED this 13th day of December 2023.

Allen D. Grussing

Allen D. Grussing, President
Village of Bellflower

ATTEST:

Herbert L. Youngblood

Herbert L. Youngblood Village Clerk



SCHEDULE A

VILLAGE OF BELLFLOWER PAID LEAVE POLICY

Effective January 1, 2024, Illinois statute 820 ILCS 192, the Paid Leave for All Workers Act (the “Act”), requires all employers to provide employees one hour of paid leave for every 40 hours worked. The Act applies to full-time and part-time workers who are paid a fixed salary or an hourly wage but does not include independent contractors.

For purposes of this Ordinance, the term “employee” does not include elected or appointed officials [Federal Labor Standards Act of 1938 section 3(e)(2)(C); Illinois Minimum Wage Law 820 ILCS 105/4a(2)(D)]. Therefore, the Village President, all Village Trustees, the Village Clerk, and the Village Treasurer shall not be considered as employees.

All Village of Bellflower employees work part-time as needed to fulfill the duties of their job. No Village employee has a fixed daily/weekly/monthly/quarterly/annual work schedule. As a result, Village employees cannot schedule time “out” of the office, as no employee has any defined time “in” the office. In lieu of scheduling paid leave, employees shall be paid in compliance with the Act as if they had scheduled and taken paid leave.

For hours worked beginning January 1, 2024, the Village shall establish a paid leave policy and shall calculate paid leave for all employees as follows:

- Paid leave shall be calculated during the monthly payroll process.
- Employee hours worked shall accrue monthly.
- Whenever an employee has worked 40 hours, the employee shall receive payment for one hour of paid leave in lieu of scheduling time off, and the employee’s accrued hours worked balance shall be reduced by 40 hours.
- The paid leave hourly rate of pay shall be the rate of pay established for hourly employees in the annual Salary Ordinance.
- Determining Hours Worked.

- *Salaried employees* – Because salaried employees do not have a defined work schedule, hours worked shall accrue based on an assumed number of monthly hours worked as shown in the following table:

SALARIED POSITION	ASSUMED MONTHLY HOURS
Community Center-Scheduler	4
Water-Assistant Superintendent	60
Water-Superintendent	5

- *Hourly employees* – Hours worked shall accrue based on the total hours worked as shown on the hourly employee’s monthly timesheet.

HOURLY POSITION	MONTHLY HOURS
Community Center-Maintenance	Timesheet
Village-Grounds Maintenance	Timesheet
Water-Hydrant Flushing	Timesheet

- At the end of each calendar year, each employee’s accrued hours worked balance shall carry over into the next calendar year.
- Paid leave shall not be paid out upon an employee’s termination, resignation, retirement, or other separation from employment.

CERTIFICATE OF PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

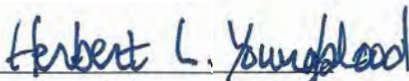
I further certify that on December 13, 2023, the Corporate Authorities of such municipality passed and approved Ordinance No. 2023-04, entitled:

**AN ORDINANCE REGARDING
THE ILLINOIS PAID LEAVE FOR ALL WORKERS ACT
FOR THE VILLAGE OF BELLFLOWER**

which provided by its terms that it should be published in accordance with the law.

The pamphlet form of Ordinance No. 2023-04 was published on December 13, 2023. Beginning on December 14, 2023, and continuing for at least ten days thereafter, a "Notice of Ordinance Publication" was posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located, and on the Village of Bellflower website. The notice, a copy of which is attached hereto, announced the availability of the ordinance for public inspection, upon request, in the village office.

Dated at Bellflower, Illinois, this 26TH day of December 2023.


Herbert L. Youngblood, Village Clerk

NOTICE OF ORDINANCE PUBLICATION

I, Herbert L. Youngblood, certify that I am the duly appointed village clerk of the Village of Bellflower, McLean County, Illinois.

I further certify that on December 13, 2023, the Corporate Authorities of such municipality passed and approved Ordinance No. 2023-04, entitled:

**AN ORDINANCE REGARDING
THE ILLINOIS PAID LEAVE FOR ALL WORKERS ACT
FOR THE VILLAGE OF BELLFLOWER**

which is now available for public inspection, upon request, at the village office. Please contact the village clerk at 309-929-9059 to schedule an appointment to review the ordinance.

This notice shall be posted on the exterior bulletin board of the Bellflower Community Center, where the village office is located, and on the Village of Bellflower website beginning December 14, 2023 and continuing for at least ten days thereafter.

/s/ Herbert L. Youngblood, Village Clerk

**VILLAGE OF BELLFLOWER
McLEAN COUNTY, ILLINOIS**

**REGULAR MEETINGS OF THE BOARD OF TRUSTEES
2024 MEETING SCHEDULE**

January 10
February 7 (instead of 14th)
March 13
April 10
May 8
June 12
July 10
August 14
September 11
October 9
November 13
December 11

All 2024 regular meetings of the Village of Bellflower Board of Trustees are scheduled to be held on the 2nd Wednesday of each month, except for the February meeting, at 7:00 p.m. in Village Hall, Bellflower Community Center, 104 West Center Street, Bellflower.

Meetings may be held in the Bellflower Community Center Cafeteria if circumstances dictate.